



Waitaki

DISTRICT COUNCIL

TE KAUNIHERA Ā ROHE O WAITAKI

Notice of Meeting

and

AGENDA

Ordinary Council Meeting

Tuesday 11 September 2018

9.00am – 12.30pm

and 1.00pm – 1.30pm if required

**A Public Forum will be held at the commencement of the meeting,
from 9.15am – 9.30am.**

**If you wish to speak during the Public Forum,
please register your interest with the Governance and Policy Advisor
by 12.00pm on Friday 7 September 2018.**

**VENUE: Council Chamber, Third Floor
Office of the Waitaki District Council,
20 Thames Street, Oamaru**

Waitaki District Council Meeting

Council Chamber, Third Floor,
Office of the Waitaki District Council
20 Thames Street, Oamaru

9.00am, Tuesday 11 September 2018

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21. Development Contributions Decisions Made Under Delegated Authority	
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22. Resolution to Exclude the Public	

"That the public be excluded from the following parts of the proceedings of this meeting, namely items 23, 24, 25, 26, 27 and 28.

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows (refer next page):

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter - Section 48(1)
Public Excluded:	To protect the privacy of natural persons.
• Confirmation of Public Excluded Meeting Minutes – Council Meeting 31 July 2018 PE	Section 48(1) (a).
• Recommendations from Assets Committee Meeting, 28 August 2018 PE	(The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.)
• Lease of Lands PE	To enable the Council to carry out commercial negotiations without prejudice or disadvantage.
• Harbour Visitor Accommodation PE	Section 48(1)(a)
• Waitaki Heritage Fund PE	(Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)
• Decisions Regarding Release of Public Excluded Information PE	

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item."

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| 23. | Confirmation of Public Excluded Meeting Minutes PE | |
| | • Council Meeting – 31 July 2018 PE | 111 – 117 |
| 24. | Recommendations from Assets Committee Meeting, 28 August 2018 PE | |
| | • Report and Recommendation | 118 |
| 25. | Lease of Lands PE | |
| | • Report and Recommendations | 119 – 126 |
| 26. | Harbour Visitor Accommodation PE | |
| | • Report and Recommendations | 127 – 136 |
| 27. | Waitaki Heritage Fund PE | |
| | • Report and Recommendations | 137 – 147 |
| 28. | Decisions Regarding Release of Public Excluded Information PE | |
| 29. | Resolution to Return to Public Session (<i>to be resolved</i>) | |
| | "That Council resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered." | |
| 30. | Release of Public Excluded Information | |
| | Public excluded information that is approved for release during the Public Excluded session of this meeting will be included in the public minutes of this meeting, under Agenda Item 30. | |

Waitaki District Council**Council**

**UNCONFIRMED MINUTES of a meeting of the
Waitaki District Council held in the Council Chamber,
Office of the Waitaki District Council, Third Floor, 20 Thames Street, Oamaru
on Tuesday 31 July 2018 at 9.00am**

Present	Mayor Gary Kircher (Chair), Deputy Mayor Melanie Tavendale, Cr Craig Dawson, Cr Peter Garvan, Cr Jeremy Holding, Cr Jim Hopkins, Cr Bill Kingan, Cr Guy Percival, Cr Hugh Perkins, Cr Colin Wollstein, and Cr Jan Wheeler
Apology	Cr Guy Percival
In Attendance	Fergus Power (Chief Executive) Neil Jorgensen (Assets Group Manager / Deputy Chief Executive) Paul Hope (Finance and Corporate Development Group Manager) Lisa Baillie (People and Culture Group Manager) Lichelle Guyan (Heritage, Environment and Regulatory Group Manager) Ainslee Hooper (Governance and Policy Advisor)
In Attendance (part of meeting)	Michael Voss (Roading Manager); Renee Julius (Property Manager); Ian Wells (Accounting Manager); Jason Evered (Environmental Services Manager).

The Chair declared the meeting open at 9.00am, and welcomed everyone present.

1. Apologies

RESOLVED
WDC 2018/122

Cr Jim Hopkins / Cr Colin Wollstein
That Council accepts an apology for absence from
Cr Guy Percival.

CARRIED

2. Declarations of Interest

There were no declarations of interest.

3. Public Forum**Speaker 1: Bob Gaze**

Mr Gaze is a ratepayer of 45 years, and is concerned about the cost of grading and the fact that there is insufficient servicing of the road he lives on. There will be more people residing in the area soon, and he does not want to put up with all of the construction on a gravel road. His expectation is that Council will seal the road before Christmas. He also raised concerns about the 80km speed zone on Tutu Hill Road.

It was noted, in response, that the road on which Mr Gaze lived was on a wish-list with seven others to be sealed. Whilst it was extremely unlikely that the road would be sealed by Christmas, there was an undertaking to look at the priorities amongst the roads on the list. With regard to speed zones on Tutu Hill Road, the advice of Council to drivers was to always drive to the conditions, which may be slower than the stated limited when wet.

Speaker 2: Graham Sullivan, Chair of Ahuriri Community Board

Mr Sullivan spoke about the Representation Review 2018, which Council would be discussing later in the agenda at this meeting. He noted that there had always been five members on each community board, and they were needed. Members did do a lot of work behind the scenes. To reduce elected members to four would be extremely difficult, especially for Ahuriri, given that it was a large ward and

it was proposed that the boundary be extended further. The recent visioning meetings around the ward had highlighted projects that residents wanted to progress, and they were relying on the Community Board and Councillors to help them with that work. He encouraged Councillors to consider Option 2 in the Representation Review report (to retain five elected members, and the Ward Councillor) rather than Option 1 (to reduce the elected members to four).

Mr Sullivan requested that, when Councillors did vote on the Representation Review report later in the meeting, the division vote be recorded.

Speaker 3: Philippa Agnew and Nic Rawlence (Penguin Colony)

Ms Agnew spoke in regard to the proposal to construct a shag-viewing platform on Sumpter wharf. She hoped it would be onshore rather than off-shore, to provide a suitable distance from the birds from human encroachment and disturbance. This is the most northern breeding area for the Otago Shag, and it was a resting site for them and other bird species. Her specific concern was that proposals like the proposed viewing platform on the wharf would make the roosting space for these important birds smaller, and could potentially encourage more selfie-taking people to get too close to the birds, and chase them away from this resting place. She believed a higher viewing platform onshore would not only be better for the birds, but also for the people because the perspective would be better. It also provided an opportunity to incorporate interpretation panels alongside the platform to provide additional education on their importance and value to the biodiversity of the area.

One Councillor asked about the impact of the shags on the fish in the harbour. Ms Agnew advised that shags can only take small flounder and most foraged offshore anyway, so their impact on fish in the harbour was minimal because it was not their primary diet.

Mayor Gary Kircher advised that the wharf was becoming increasingly derelict, and would eventually fall down. Allowing the birds to have control of the wharf had contributed to the problem, because it was not possible to undertake maintenance on the wharf when the birds were around. In response, Ms Agnew suggested there were windows of opportunity for maintenance when the birds were at sea rather than roosting. Maintenance could also be done in stages, so that the birds could learn to cope with work being done in smaller amounts. She then thanked Councillors for the opportunity to speak with them on this important biodiversity issue.

Speaker 4: Mr D E Robertson (letter dated 18 June 2018; copy tabled)

It was noted for the record that Mr Robertson's letter had been circulated to all present at the meeting (including members of the public and media). Councillors would consider how they wished to respond to it later in the meeting.

At 9.37am, the Chair declared the Public Forum closed and directed the meeting to forward agenda items.

4. Confirmation of Previous Meeting Minutes

RESOLVED

WDC 2018/123

Cr Jim Hopkins / Cr Bill Kingan

That Council confirms the public minutes of the 26 June 2018 Council Meeting, as circulated, as a true and correct record of that meeting, with two minor typographical errors.

CARRIED

5. Mayor's Report

The Mayor's report, as circulated, was taken as read. It provided comments to bring Councillors and the public up-to-date with a number of issues that have arisen since the last Council meeting. Topics included Local Government New Zealand (LGNZ) Conference 2018 (including Summaries from Attending Councillors attached as Appendix 1 to the Mayor's Report, New Business Support from "The Business Hive", Portside Punch event, Observatory Retirement Village, Resthome beds Stage 2, Pasifika Education Plan Summit, Mayors' Taskforce For Jobs (MTFJ), Waitaki Valley Freedom Camping, Harbour Accommodation, and Meetings Attended.

[NOTE: The full version of the Mayor's Report is available on Council's website as part of the "31 July 2018 Council Meeting Final Agenda Papers PUBLIC", and can be accessed through the pathway "Council / Council Meetings / Agendas and Minutes".]

The following points were highlighted / clarified during discussion on the Mayor's report:

- One Councillor shared some of the Mayor's frustration with the LGNZ conference, whilst two others who had attended believed there was still value in attending for the networking opportunities and to hear some of the discussions.
- The topic of localism had been a highlight for most Councillors attending the conference. It was noted that the Minister had spoken about 'collaboration' rather than 'centralisation', and it would be important to see where the discussion progressed to in future.

RESOLVED

WDC 2018/124

Cr Colin Wollstein / Deputy Mayor Melanie Tavendale
That Council receives and notes the information.

CARRIED

6. Chief Executive's Report

The Chief Executive's Report, as circulated, was taken as read. It provided comments to bring Councillors up-to-date with issues that had arisen since the last Council meeting. Topics included: Waitaki Whitestone UNESCO Global Geopark; Staffing – Office of the Chief Executive; Upcoming site visit by representatives of the New Zealand National Commission for UNESCO; Business and Site Visits; and Meetings Attended.

[NOTE: The full version of the Chief Executive's Report is available on Council's website as part of the "31 July 2018 Council Meeting Final Agenda Papers PUBLIC", and can be accessed through the pathway "Council / Council Meetings / Agendas and Minutes".]

The following points were highlighted / clarified during discussion on the Chief Executive's report:

- The commencement of **Lisa Scott in the Communications Specialist role** was highlighted. In the absence of someone in the role for the last six weeks, Executive Team members had had to step in with regard to media announcements and the like, and Ms Scott's presence would now enable them to return to their substantive work.
- The **11 July meeting with Immigration New Zealand** officials – Mr Power advised that this was part of an ongoing conversation about Council's role in welcoming new immigrants and retaining them in the district. Waitaki district is recognised as being very good at this work, and it is expected that, as time progresses, Council will be engaged with central government using the Waitaki approach as a model for others. Certainly, the work Community Development Coordinator Helen Algar is doing is very much valued by Immigration New Zealand. The Mayor added that Immigration New Zealand had reiterated a desire to engage Natalie Jackson to do some additional demographics work and had offered to help fund that work in Waitaki. He and the Chief Executive had been keen to take up that opportunity.
- Using the word "**Aspiring**" in the title of the Geopark – The Chief Executive noted that the word UNESCO could not be used until a Geopark had acquired UNESCO accreditation. However, once a bid was nationally endorsed (as the Waitaki one now was), then "aspiring" could be used. Therefore, it would be referred to now as the "Waitaki Whitestone Aspiring Global Geopark, Aotearoa New Zealand" during the next step in the accreditation process.
- **Work Ready Passports for Students** – This was being promoted nationally as a way to improve the employability of youth and to demonstrate that they have the skills that employers value.

RESOLVED

WDC 2018/125

Deputy Mayor Melanie Tavendale / Cr Hugh Perkins
That Council receives and notes the information.

CARRIED

7. Recommendations from Harbour Area Committee Meeting – 8 May 2018

The recommendations report, as circulated, sought Council's approval of recommendations agreed at the Harbour Area Committee Meeting held on 8 May 2018.

Harbour Projects

RESOLVED

WDC 2018/126

Cr Jim Hopkins / Deputy Mayor Melanie Tavendale

That Council:

1. Approves the removal, relocation and reinstatement of the hut and mast with a \$20,000 budget funded from the Harbour Project fund.

CARRIED

With regard to the **Committee's Resolution 2**, Cr Jeremy Holding said he was happy to move an amended motion – that the words "with Oamaru stone block" be removed.

RESOLVED

WDC 2018/127

Cr Jeremy Holding / Cr Jim Hopkins

2. That Council approves the replacement of Holmes Wharf entrance fencing and signage, with a \$1,500 budget funded from the Harbour Project fund.

CARRIED

With regard to the **Committee's Resolution 3**:

RESOLVED

WDC 2018/128

Cr Jim Hopkins / Deputy Mayor Melanie Tavendale

3. That Council approves the installation of globe lights on the lampposts adjacent to the Esplanade, with a \$20,000 budget funded from the Harbour Project fund.

CARRIED

With regard to the **Committee's Resolution 4**, Cr Jim Hopkins said he was happy to move it with an amendment in the form of adding the words "or in the vicinity of" before "Sumpter Wharf", in order to provide more opportunity to consider the optimum location for the viewing area after hearing comments made during the Public Forum to this meeting.

The Chair then put the motion to the meeting.

RESOLVED

WDC 2018/129

Cr Jim Hopkins / Deputy Mayor Melanie Tavendale

That Council approves the construction of a viewing area on or in the vicinity of Sumpter Wharf with a \$35,000 budget allocated as part of the Holmes Wharf redecking project.

CARRIED

With regard to the **Committee's Resolution 5**, it was AGREED that a decision from Council was not required.

8. Recommendation from Finance, Audit and Risk Committee Meeting – 10 July 2018

The recommendations report, as circulated, sought Council's approval of a recommendation agreed at the Finance, Audit and Risk Committee Meeting held on 10 July 2018.

Treasury Strategy, First Quarter, 2018-19 Financial Year

The report, as circulated to the Committee, provided information on Council's proposed Treasury Strategy for the first quarter of the 2018-19 financial year.

RESOLVED

WDC 2018/130

Cr Colin Wollstein / Cr Craig Dawson

That Council adopts the proposed Treasury Strategy to cover the first quarter of the 2018-19 financial year, by:

- continuing the use of term deposit facilities for terms between 7 days and 12 months, and
- continuing to make minimal use of the call account, but always dependent on consideration of short-term operational cash requirements and on achieving target interest rates.

CARRIED

9. Recommendations from Assets Committee Meeting – 18 July 2018

The recommendations report, as circulated, sought Council's approval of recommendations agreed at the Assets Committee Meeting held on 18 July 2018.

Roundabout Proposal for the Wansbeck and Tyne Streets Intersection

The report, as circulated to the Committee, sought to improve the safety of road users and reduce the number of crashes at the Wansbeck and Tyne Streets intersection by installing a roundabout.

At the Committee Meeting on 18 July, an additional summary document was tabled that described what a similar roundabout proposal for the Eden and Reed Streets intersection may look like. Ultimately, a revised motion was put forward that sought a combined resolution from the Committee to recommend to Council that roundabouts be installed at both intersections.

During discussion on that motion, a request was made that, when the Recommendations from Committee report was brought before the 31 July 2018 Council Meeting for approval, it provided more detail about the other options in order that Council could be sure that it was fully informed to decide that roundabouts were the best of the possible options for both intersections.

That additional detailed information was contained in a separate memorandum entitled "Roundabout Proposals and Selection Criteria" which was attached to the Recommendations from Assets Committee Meeting report to this meeting.

The Chair suggested that the meeting receive the attached memorandum first.

RESOLVED

WDC 2018/131

Deputy Mayor Melanie Tavendale / Cr Bill Kingan

That Council receives and notes the additional information contained in the memorandum "Roundabout Proposals and Selection Criteria" attached to the Recommendations from Committee report.

CARRIED

The Chair then declared the meeting adjourned at 10.18am.

He advised the public and media that the meeting would go straight into Public Excluded after the morning tea break until around 11.30am, and invited them to return at that time for the reconvening of the public session.

**Agenda Items were taken out of order from this point forward.
Discussion and resolutions from this point forward are recorded in the order they were taken.**

The Chair reconvened the meeting at 10.45am, and signalled his intention to move the meeting into public excluded.

17. Resolution to Exclude the Public (Public Excluded Session 1)

RESOLVED

WDC 2018/132

Deputy Mayor Melanie Tavendale / Cr Craig Dawson
That the public be excluded from the following part of the proceedings of this meeting, namely agenda items 18, 19 and 20.

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
Public Excluded:	
18. Confirmation of Public Excluded Meeting Minutes – Council Meeting 26 June 2018 PE	To protect the privacy of natural persons. Section 48(1)(a) (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.)
19. Kurow Duntroon Irrigation Company Redevelopment Proposal PE	To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)
20. Appointment of Council's Trustee on the Oamaru Whitestone Civic Trust PE	

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

CARRIED

Public Excluded Minutes apply

At 11.32am, the meeting reconvened in Public session.
Members of the public and the media returned to the meeting.

The Chair directed discussion back to Agenda Item 9, to the second motion from the Assets Committee Meeting of 18 July 2018.

9. Recommendations from Assets Committee Meeting – 18 July 2018

(Continued from first Public session at this meeting)

The Chair noted the earlier discussion on the second Committee motion in the first Public session of this meeting. He then proposed to move an amendment to that second motion in the Recommendations Report, by adding an additional point, namely:

"[That Council] consults with Oamaru Whitestone Civic Trust and Heritage New Zealand on the installation of the [Wansbeck and Tyne Streets intersection] roundabout."

RESOLVED
WDC 2018/137

Mayor Gary Kircher / Cr Peter Garvan
That Council:

1. Approves the installation of a roundabout at the Wansbeck and Tyne Streets Intersection.
2. Consults with the Oamaru Whitestone Civic Trust and Heritage New Zealand on the installation of the Wansbeck and Tyne Streets roundabout.

CARRIED
Against: Cr Hugh Perkins

With regard to the second motion from the Committee meeting, Deputy Mayor Melanie Tavendale said she would like to move an amended motion, namely by adding a second point as follows: *"[That Council] consults with neighbouring businesses prior to the installation of that roundabout."*

RESOLVED
WDC 2018/138

Deputy Mayor Melanie Tavendale / Cr Jim Hopkins
That Council:

1. Approves the installation of a roundabout at the Eden and Reed Streets intersection.
2. Consults with neighbouring businesses prior to the installation of that roundabout.

CARRIED

10. Recommendations from Heritage, Environment and Regulatory Committee Meeting – 18 July 2018

The recommendations report, as circulated, sought Council's approval of a recommendation from the Heritage, Environment and Regulatory Committee Meeting held on 18 July 2018.

Building Consent Exemption – Pole Sheds

The report, as circulated to the Committee Meeting, sought to improve business process and reduce travel and inspection time by developing a standard process to assess Pole Shed applications.

Cr Jim Hopkins said he was happy to move an amended motion, namely: the addition of the words "from the requirement to be issued a building consent" after the words "pole sheds".

Discussion on the amended motion:

It was noted that the exemption only related to pole sheds, and was specific to the Rural General Zone. It was suggested that the wording of the motion be amended further to reflect these specific conditions. This was agreed by the mover and seconder.

The Chair then put the motion to the meeting.

RESOLVED
WDC 2018/139

Cr Jim Hopkins / Cr Craig Dawson
That Council approves a general discretionary exemption for pole sheds in the Rural General Zone from the requirement to be issued a building consent, to commence from 1 September 2018.

CARRIED

11. Resolution to correct the Rates set for 2018 – 2019 Rating Year

The report, as circulated, sought Council's approval to revoke part of the resolution to set the rates adopted at the Council meeting on 26 June 2018; and to replace that revoked part with corrected elements of the table setting out rate levy codes and amounts to be rated as provided in this report, by following the procedure outlined in section 23.6 of the Waitaki District Council Standing Orders 2017.

RESOLVED
WDC 2018/140

Deputy Mayor Melanie Tavendale / Mayor Gary Kircher

That Council:

1. Revokes a part of the resolution (WDC 2018/107) to set the rates adopted at the meeting on 26 June 2018 (as outlined below); and
2. Replaces the revoked parts of that original resolution with corrected elements of the table setting out rate levy codes and amounts to be rated as provided in the agenda report.

CARRIED

Pursuant to the resolution's point 1 above, the part of the original resolution to set the rates adopted at the meeting on 26 June 2018 that is covered by the revocation is identified as highlighted text in the first table below:

Name of Rate	Summary Narrative (Must be read in conjunction with the Funding Impact Statement).	LGRA Ref	Rate Set (GST Inclusive)	Required Revenue (GST Inclusive)
Ward Services Rates	A targeted rate be set at a uniform rate in the dollar, based on the capital value of each rating unit in each Ward.	s16(3)(b)		
Ahuriri Ward Services Rate			\$0.0241	\$396,290
Corriedale Ward Services Rate			\$0.0108	\$312,197
Oamaru Ward Services Rate			\$0.0563	\$1,067,360
Waihemo Ward Services Rate			\$0.0559	\$479,966
Targeted Rates by Locality	Targeted rates be set at a uniform rate in the dollar, based on the capital value of each rating unit in the defined area.	s16(3)(b)		
Oamaru Business Area Rate A			\$0.4302	\$534,777
Oamaru Business Area Rate B			\$0.2151	\$102,292
Oamaru Urban Area			\$0.0269	\$399,864
Township Amenity Rates	Targeted rates set at a uniform rate in the dollar, based on the land value of each rating unit in the defined area.	s16(3)(b)		
Duntroon			\$0.0601	\$1,725
Hampden			\$0.2152	\$34,500
Herbert			\$0.0564	\$1,725
Kakanui			\$0.0121	\$5,750
Kurow			\$0.1409	\$20,656
Lake Ohau			\$0.0241	\$3,819
Maheno			\$0.0915	\$1,725
Moeraki			\$0.0222	\$6,876
Oamaru			\$0.1161	\$539,651
Omarama			\$0.0568	\$20,973
Otematata			\$0.1288	\$63,841
Palmerston			\$0.2602	\$47,548
Shag Point			\$0.0163	\$1,725
Weston			\$0.1140	\$41,559

Replacement of a part of the original resolution following revocation

Pursuant to the resolution's point 2 above, the table below records the replacement of the highlighted text in table 1 following their revocation under point 1, with the corrected rate levy codes.

Name of Rate	Summary Narrative (Must be read in conjunction with the Funding Impact Statement).	LGRA Ref	Rate Set (GST Inclusive)	Required Revenue (GST Inclusive)
Ward Services Rates	A targeted rate be set at a uniform rate in the dollar, based on the capital value of each rating unit in each Ward.	s16(3)(b)		
Ahuriri Ward Services Rate			\$0.0214	\$396,290
Corriedale Ward Services Rate			\$0.0098	\$312,197
Oamaru Ward Services Rate			\$0.0460	\$1,067,360
Waihemo Ward Services Rate			\$0.0486	\$479,966
Targeted Rates by Locality	Targeted rates be set at a uniform rate in the dollar, based on the capital value of each rating unit in the defined area.	s16(3)(b)		
Oamaru Business Area Rate A			\$0.3609	\$534,777
Oamaru Business Area Rate B			\$0.1804	\$102,292
Oamaru Urban Area			\$0.0218	\$399,864
Township Amenity Rates	Targeted rates set at a uniform rate in the dollar, based on the land value of each rating unit in the defined area.	s16(3)(b)		
Duntroon			\$0.0416	\$1,725
Hampden			\$0.1422	\$34,500
Herbert			\$0.0383	\$1,725
Kakanui			\$0.0113	\$5,750
Kurow			\$0.1196	\$20,656
Lake Ohau			\$0.0129	\$3,819
Maheno			\$0.0496	\$1,725
Moeraki			\$0.0270	\$6,876
Oamaru			\$0.0996	\$539,651
Omarama			\$0.0515	\$20,973
Otematata			\$0.1242	\$63,841
Palmerston			\$0.2073	\$47,548
Shag Point			\$0.0157	\$1,725
Weston			\$0.0972	\$41,559

A full version of the Corrected Resolution to Set the Rates for the 2018/19 Rating Year is attached as Appendix 1 to these minutes.

12. Warrant of Appointment

RESOLVED
WDC 2018/141

Cr Jim Hopkins / Cr Hugh Perkins
That, subject to a successful Police Vetting clearance, Waitaki District Council resolves as follows:

Waitaki District Council hereby appoints **James Patrick Latimer** (employee of North Otago Security Limited) as:

- a) An 'Enforcement Officer' under Section 177 of the Local Government Act 2002 with authority to exercise the following powers:
 - i) Entry of private land or building other than a dwellinghouse (s171);
 - ii) Entry of land or building (including dwellinghouse, if accompanied by a constable) for enforcement purposes (s172);
 - iii) Entry of land or buildings in cases of emergency (s173); and
 - iv) Authority to act (s174).
- b) An 'Enforcement Officer' under Section 38 of the Resource Management Act 1991 with authority to exercise all the powers of an Enforcement Officer under the Resource Management Act 1991, and in particular the following powers:
 - i) Acquire Information (s22);
 - ii) Serve abatement notices (s322);
 - iii) Compliance with abatement notices (power to seize) (s323);
 - iv) Issue and effect of Excessive Noise Direction (s327); and
 - v) Compliance with an Excessive Noise Direction (s328).
- c) A 'Dog Control Officer' under Section 11 of the Dog Control Act 1996 with authority to exercise all the powers of a Dog Control Officer under the Dog Control Act 1996, and in particular the following powers:
 - i) Enter land or premises (except dwellinghouse) to inspect dog (s14);
 - ii) Seize and remove dog to provide food and shelter (s14);
 - iii) Request information about dog owner (s19);
 - iv) Request information about dog (s19);
 - v) Enter land, premises or dwellinghouse in relation to dog attack (s57);
 - vi) Seize or destroy dog in relation to dog attack (s57);
 - vii) Remove dog from land or premises in relation to barking dog (s55); and
 - viii) Issue infringement notices (s66).
- d) An 'Enforcement Officer' under Section 32 of the Freedom of Camping Act 2011 with all the powers of an Enforcement Officer under the Freedom of Camping Act 2011, and in particular the following powers:
 - i) Issue infringement notices for offences (s27);
 - ii) Require certain information (s35);
 - iii) Require certain persons to leave the area (S36); and
 - iv) Seize or impound certain property (s37).
- e) A 'Litter Control Officer' under Section 5 of the Litter Act 1979 with authority to exercise all the powers of a Litter Control Officer under the Litter Act 1979.

CARRIED

Deputy Mayor Melanie Tavendale left the meeting at 11.49am.

13. Waitaki District Urban Fire Prevention Bylaw – Revocation

The report, as circulated, sought Council's approval to revoke the Waitaki District Urban Fire Prevention Bylaw, which has been superseded with the introduction of the Fire and Emergency New Zealand Act 2017.

Cr Colin Wollstein left the meeting at 11.51am.

RESOLVED

WDC 2018/142

Cr Bill Kingan / Cr Jeremy Holding

That Council approves the revocation of the Waitaki District Urban Fire Prevention Bylaw and for that fact to be publicly notified.

CARRIED

Deputy Mayor Melanie Tavendale returned to the meeting at 11.52am.

14. Representation Review 2018

The report, as circulated, sought to recommend that Council's Initial Proposal for representation arrangements for the 2019 and 2022 elections be formally adopted and that the proposal be distributed for public consultation, in line with legislative requirements.

Cr Colin Wollstein returned to the meeting at 11.53am.

Group Manager Lisa Baillie introduced the report, and outlined the process that had been followed. She noted that the Community Boards agreed with Council's proposal on all but one point – they wanted to retain five elected members on each Community Board, whereas Council's proposal was to reduce that number to four.

Cr Hugh Perkins then said he would move an amended motion, namely: that item 3(b) referred to "five" elected members rather than "four".

Discussion on the motion:

A further change to the report's recommendation was suggested – that the word "extended" in the bracketed part of 1(c) be replaced with the word "amended". This was accepted by the mover and seconder of the Notice of Motion under discussion.

RESOLVED

WDC 2018/143

Cr Hugh Perkins / Cr Craig Dawson

That Council:

1. Adopts as its Initial Proposal for the Representation Review for the local election to be held in 2019, and subsequent elections until altered by a subsequent decision, the following:

- (a) That the Council comprises 10 Councillors elected from four Wards, and the Mayor elected at large;
- (b) That the Council retains the existing Ward names of Ahuriri, Corriedale, Oamaru and Waihemo;
- (c) That the proposed boundary of the existing Ahuriri Ward be amended, and the proposed boundary of the Corriedale Ward be consequently reduced, to the boundary between the Otago and Canterbury Regional Councils that runs through the Waitaki District (a map showing the proposed amended Ward boundaries is attached as Appendix 3).
- (d) That the boundaries of both the Oamaru Ward and the Waihemo Ward remain as they are.
- (f) That the population each ward will represent will be as follows:

General Wards	General Electoral Population	Number of councillors per ward	Population per councillor	Deviation from district average population per councillor	% deviation from district average population per councillor
Ahuriri	1,732	1	1,732	-487	-21.95
Oamaru	13,715	6	2,286	67	3.02
Waihemo	2,337	1	2,337	118	5.32
Corriedale	4,408	2	2,204	-15	-0.68
Total	22,192	10	2,219		

2. Acknowledges that the proposed Ahuriri Ward percentage deviation of -21.95% is outside that permitted by section 19 V (2) of the Local Electoral Act 2001, and agrees to seek an exemption from the Local Government Commission on the basis that:

- (a) there is a community of interest between those in the Duntroon area and the balance of the Ahuriri Ward in that the links between them are stronger than other links;
- (b) altering the boundaries of the Ahuriri Ward further to make it compliant would limit effective representation of communities of interest by dividing a community of interest between wards;
- (c) the Ahuriri Ward comprises a number of isolated communities and consequently needs a separate councillor and community board to be effectively represented;
- (d) the extended area proposed for the Ahuriri Ward is included in the identified outstanding natural landscape area;
- (e) there is considerable growth in tourism and holiday home activity in a number of the key isolated communities within the Ahuriri Ward (eg Omarama, Otematata, Kurow and Ohau) that results in them having much larger population bases during the summer months, and in them having a unique identity within the Ahuriri Ward and the Waitaki district as a whole that needs separate representation for effective representation to be achieved.

3. Retains both the Ahuriri and the Waihemo Community Boards and;

- (a) that the name of the Boards be the Ahuriri Community Board and the Waihemo Community Board;
- (b) that the Ahuriri and Waihemo Community Boards comprise five elected members, each elected 'by Wards';
- (c) that the Ward Councillor elected to the Ahuriri and Waihemo Wards be appointed to the Ahuriri and Waihemo Community Boards respectively; and
- (d) that the proposed boundaries of the Ahuriri Community Board be extended to the boundary between the Otago and Canterbury Regional Councils that runs through the Waitaki District.

4. Gives public notice of the proposals contained in this resolution in accordance with the legislative requirements.

5. Hears submissions on this initial proposal within the required timeframes.

CARRIED UNANIMOUSLY

15. Outcomes from Cultural Facility Development Project Workshop – 18 April 2018

The report, as circulated, sought to identify next steps to achieve a short-term (three to five year) 'Do Now' upgrade of the cultural facilities pending a renewal of vision and strategy for the Cultural Facilities Development Project (CFDP) and other possible related projects.

Deputy Mayor Melanie Tavendale said she was happy to move the motion as stated in the report.

RESOLVED
WDC 2018/144

Deputy Mayor Melanie Tavendale / Cr Jan Wheeler
That Council:

1. Instructs officers to develop detailed analysis and costings for the range of components across the options for the Forrester Gallery, North Otago Museum and Waitaki District Archive (the 'cultural facilities') to enable a preferred option to be developed based on detailed data.
2. Approves any costs in preparing the reports to be funded from the Cultural Facility Development budget.
3. Reinstates existing service levels prior to Council's decision CDFAC17/013 on 13 September 2017 which reduced the service levels of the Archive Reference Desk.
4. Releases a public position statement for stakeholders, in particular local community and funders, regarding the current status of the Cultural Facility Development Project (CFDP).

CARRIED
AGAINST: Cr Jim Hopkins

16. Class 4 Gambling Venues and TAB Venues Policies Review 2018

The report, as circulated, sought Council's approval of draft documents and a process to consult with the community as part of a 2018 review of the Class 4 Gambling and TAV Venues Policies.

RESOLVED
WDC 2018/145

Cr Jim Hopkins / Cr Jan Wheeler
That Council:

1. Approves the Draft Class 4 Gambling Venues Policy (as attached to the agenda report) for consultation, to commence on 6 August 2018
2. Approves the Draft Totalisator Agency Board (TAB) Venues Policy (as attached to the agenda report) for consultation, to commence on 6 August 2018
3. Approves the Draft Class 4 Gambling and TAB Venue Policies 2018 Statement of Proposal document (as attached to the agenda report)
4. Approves the Public Consultation document (as attached to the agenda report)
5. Community Engagement Plan (as attached to the agenda report)
6. Decides whether submissions on the policies and consultation documents are to be heard by the Heritage, Environment and Regulatory Committee, or Council.

CARRIED

At 12.26pm, the Chair signalled his intention to move the meeting back into Public Excluded. Members of the public and media left the meeting.

17(b). Resolution to Exclude the Public

RESOLVED

WDC 2018/146

Cr Hugh Perkins / Deputy Mayor Melanie Tavendale
That the public be excluded from the following part of the proceedings of this meeting, namely agenda items 21, 22, 23, and 24.

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
Public Excluded:	
21. Recommendation from Harbour Area Committee Meeting, 8 May 2018 PE	To protect the privacy of natural persons. Section 48(1)(a)
22. Recommendation from Finance, Audit and Risk Committee Meeting, 10 July 2018 PE	(The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.)
23. Recommendation from Assets Committee Meeting, 18 July 2018 PE	To enable the Council to carry out commercial negotiations without prejudice or disadvantage.
24. Remuneration Authority Determination 2019 – Waitaki District Council Amendment PE	Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

CARRIED

Public Excluded Minutes apply

25. Resolution to Return to the Public Meeting

RESOLVED

WDC 2018/154

Cr Colin Wollstein / Cr Jeremy Holding
That Council resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered.

CARRIED

26. Release of Previously Public Excluded Information

In accordance with Clause 17.5 of the Waitaki District Council Standing Orders 2016 to 2019, and with Resolution WDC 2018/153 of this meeting, Council agreed to release in the public minutes of this 31 July 2018 Council Meeting the following previously public excluded information:

18. Confirmation of Public Excluded Meeting Minutes PE

RESOLVED

WDC 2018/134

Cr Jim Hopkins / Cr Craig Dawson
That Council confirms public excluded minutes of the 26 June 2018 Council meeting, as circulated, as a true and correct record.

CARRIED

21. Recommendations from Harbour Area Committee Meeting – 8 May 2018 PE**1. Harbour Proposals PE**

RESOLVED
WDC 2018/147

Deputy Mayor Melanie Tavendale / Cr Craig Dawson
That Council places the sale and development of Site 1 located on the Esplanade on hold until a workshop of full Council has been held.

CARRIED

24. Remuneration Authority Determination 2018 – Update PE

RESOLVED
WDC 2018/152

Cr Craig Dawson / Cr Hugh Perkins

That Council:

1. Adopts the revised Remuneration Authority Determination categories and remunerations as stated in the attachment to this report which took effect from 1 July 2017; and
2. Instructs Officers to submit the revised document to the Remuneration Authority, with a request that the Remuneration Authority use the document to recalculate its Remuneration Authority Determination 2019 for the Waitaki District Council and then issue an amendment to the 2019 Determination for Waitaki District Council that was published on 26 July 2018; and
3. Instructs Officers to take the necessary payroll action to correct payments to Councillors that were made during the FY 2017-2018 remuneration period as a result of the Committee restructure which took effect from 6 December 2017, so that they align with the categories and remuneration amounts stated in the revised document.

CARRIED

There being no further business, the Chair declared the meeting closed at 1.22pm.

TO BE CONFIRMED at the Council Meeting to be held on the 11th day of September 2018 in the Council Chamber, Third Floor, Office of the Waitaki District Council, 20 Thames Street, Oamaru.

Chairperson

Appendix 1 – Corrected Resolution to Set the Rates for the 2018/19 Rating Year

The Resolution to Set the Rates for the 2018/19 Rating Year was originally resolved at the 26 June 2018 Waitaki District Council Meeting, pursuant to Resolution WDC 2018/107.

Parts of that original resolution were revoked and replaced pursuant to a second Resolution WDC 2018/140 at the subsequent Waitaki District Council Meeting on 31 July 2017.

Copied below is the full corrected version of the rates as set for the 2018/19 rating year following the revocation and replacement of corrected levy rate codes.

RESOLVED
WDC 2018/107

Cr Jim Hopkins / Deputy Mayor Melanie Tavendale
That Council agrees to set the rates and due dates for payments, and authorise the penalty regime for the 2018/19 year commencing 1 July 2018 and ending 30 June 2019, in accordance with the information contained in the 2018/19 Annual Plan (year 1 of the 2018-28 Long Term Plan) as set out below. All amounts are GST inclusive and the rates in the dollar are shown per \$100 of value.

and

RESOLVED
WDC 2018/140

Deputy Mayor Melanie Tavendale / Mayor Gary Kircher
That Council:

3. Revokes a part of the resolution (WDC 2018/107) to set the rates adopted at the meeting on 26 June 2018 (as outlined below); and
4. Replaces the revoked parts of that original resolution with corrected elements of the table setting out rate levy codes and amounts to be rated as provided in the agenda report.

CARRIED

Name of Rate	Summary Narrative (Must be read in conjunction with the Funding Impact Statement).	LGRA Ref	Rate Set (GST Inclusive)	Required Revenue (GST Inclusive)
General Rate	A uniform rate in the dollar rate based on the land value of each rating unit in the District.	s13(2)(a)	\$0.0565	\$2,387,653
Uniform Annual General Charge	Charged on each Separately Used or Inhabited Part (SUIP) of a rating unit in the District.	s15(1)(b)	\$414.00	\$5,534,070
District Services Rate	A targeted rate be set at a uniform rate in the dollar, based on the capital value of each rating unit in the District.	s16(3)(a)	\$0.0300	\$2,465,119
Ward Services Charges	Charged on each Separately Used or Inhabited Part (SUIP) of a rating unit in the District differentiated by Ward.	s16(3)(b)		
Ahuriri Ward Services Charge			\$118.00	\$191,290
Corriedale Ward Services Charge			\$326.00	\$903,768
Oamaru Ward Services Charge			\$526.00	\$3,688,604
Waihemo Ward Services Charge			\$118.00	\$232,338
Ward Services Rates	A targeted rate be set at a uniform rate in the dollar, based on the capital value of each rating unit in each Ward.	s16(3)(b)		

Ahuriri Ward Services Rate		\$0.0214	\$396,290
Corriedale Ward Services Rate		\$0.0098	\$312,197
Oamaru Ward Services Rate		\$0.0460	\$1,067,360
Waihemo Ward Services Rate		\$0.0486	\$479,966
Community Board Rates	A targeted rate be set at a uniform rate in the dollar, based on the land value of each rating unit in each Ward.	s16(3)(b)	
Ahuriri Community Board Rate		\$0.0072	\$40,996
Waihemo Community Board Rate		\$0.0240	\$129,369
Targeted Rates by Locality	Targeted rates be set at a uniform rate in the dollar, based on the capital value of each rating unit in the defined area.	s16(3)(b)	
Oamaru Business Area Rate A		\$0.3609	\$534,777
Oamaru Business Area Rate B		\$0.1804	\$102,292
Oamaru Urban Area		\$0.0218	\$399,864
Township Amenity Rates	Targeted rates set at a uniform rate in the dollar, based on the land value of each rating unit in the defined area.	s16(3)(b)	
Duntroon		\$0.0416	\$1,725
Hampden		\$0.1422	\$34,500
Herbert		\$0.0383	\$1,725
Kakanui		\$0.0113	\$5,750
Kurow		\$0.1196	\$20,656
Lake Ohau		\$0.0129	\$3,819
Maheno		\$0.0496	\$1,725
Moeraki		\$0.0270	\$6,876
Oamaru		\$0.0996	\$539,651
Omarama		\$0.0515	\$20,973
Otematata		\$0.1242	\$63,841
Palmerston		\$0.2073	\$47,548
Shag Point		\$0.0157	\$1,725
Weston		\$0.0972	\$41,559
Roading Rate	A differentiated targeted rate based on the capital value of each rating unit in the District.	s16(3)(a)	
Electrical Generation		\$0.0609	\$467,297
Mineral Extraction		\$2.7039	\$386,797
Forestry		\$0.3601	\$131,100
General		\$0.0906	\$6,750,737
Public Hall Rates	Charged on each Separately Used or Inhabited Part (SUIP) of a rating unit in the defined areas.	s16(3)(b)	
Airedale Public Hall Rate		\$20.00	\$560
Ardgowan Public Hall Rate		\$20.00	\$2,520
Awamoko Public Hall Rate		\$30.00	\$2,460

Dunback Public Hall Rate	\$30.00	\$3,930
Duntroon Public Hall Rate	\$20.00	\$2,880
Enfield Public Hall Rate	\$20.00	\$2,700
Five Forks Public Hall Rate	\$20.00	\$1,460
Hampden Public Hall Rate	\$30.00	\$8,310
Kakanui Public Hall Rate	\$20.00	\$7,360
Kurow Public Hall Rate	\$50.00	\$15,300
Lower Waitaki Public Hall Rate	\$60.00	\$11,100
Macraes Public Hall Rate	\$60.00	\$3,180
Maheno Public Hall Rate	\$30.00	\$5,580
Moeraki Public Hall Rate	\$40.00	\$8,680
Ngapara Public Hall Rate	\$20.00	\$1,640
Omarama Public Hall Rate	\$50.00	\$17,150
Otekaieke Public Hall Rate	\$20.00	\$1,040
Otematata Public Hall Rate	\$40.00	\$19,320
Otepopo Public Hall Rate	\$20.00	\$3,460
Palmerston Public Hall Rate	\$30.00	\$20,580
Pukeuri Public Hall Rate	\$20.00	\$2,000
Tokarahi Public Hall Rate	\$30.00	\$3,180
Totara Public Hall Rate	\$40.00	\$8,720
Waianakarua Public Hall Rate	\$30.00	\$1,770
Waitaki Bridge Public Hall Rate	\$20.00	\$3,000
Weston Public Hall Rate	\$40.00	\$21,800
Windsor Public Hall Rate	\$30.00	\$1,920

Sewerage Rates and Charges

Targeted rates based on a fixed amount per water closet. Some targeted rates will be differentiated.

s16(3)(b)

Oamaru	\$156.00	\$1,218,101
Duntroon	\$84.00	\$840
Kakanui	\$156.00	\$50,008
Kurow	\$190.00	\$55,290
Lake Ohau Village	\$240.00	\$14,874
Lake Ohau Village - connection availability	\$120.00	\$7,917
Moeraki	\$719.00	\$130,072
Moeraki - connection availability	\$359.00	\$17,606
Omarama	\$274.00	\$142,945
Otematata	\$231.00	\$123,584
Palmerston	\$327.00	\$198,020

Water Rates - Urban

Targeted rates based on a fixed amount per rating unit or nature of connections. Some targeted rates will be differentiated.

s16(3)(b)

Oamaru Water - Supply	\$190.00	\$1,246,059
Oamaru Water - Reticulation	\$186.00	\$1,149,367
Kurow	\$497.00	\$144,414
Lake Ohau Village	\$245.00	\$16,692
Lake Ohau Village - connection availability	\$123.00	\$7,732
Omarama	\$522.00	\$162,904

Otematata	\$393.00	\$204,138
Palmerston Zone - Waihemo Water	\$698.00	\$367,289

Rural Water	Uniform targeted rates based on the type of connection.	s16(3)(b)		
Awamoko			\$449.00	\$113,653
Bushy Creek			\$129.00	\$12,681
Dunback Zone – Waihemo Water			\$698.00	\$141,763
Duntroon			\$466.00	\$37,996
Enfield Zone – Oamaru Water			\$472.00	\$126,334
Goodwood Zone – Waihemo Water			\$698.00	\$163,074
Hampden/Moeraki zone – Oamaru Water – domestic supply			\$377.00	\$185,341
Hampden/Moeraki zone – Oamaru Water – rural supply			\$472.00	\$57,548
Herbert/Waianakarua zone – Oamaru Water			\$472.00	\$279,899
Kakanui Zone Oamaru Water – ordinary supply			\$472.00	\$198,696
Kakanui Zone Oamaru Water – crib unit supply			\$377.00	\$18,100
Kauru Hill			\$392.00	\$72,332
Lower Waitaki			\$483.00	\$200,363
Stoneburn			\$280.00	\$92,212
Tokarahi			\$370.00	\$256,322
Weston Zone – Oamaru Water			\$472.00	\$460,941
Windsor			\$346.00	\$63,734

Metered Water Rates	Targeted rates per cubic metre, based on the volume of water supplied.	s19(2)(a)		
Oamaru Water – All zones – metered supply			\$0.98	
Kurow – metered supply			\$0.47	
Omarama – metered supply			\$0.87	
Otematata – metered supply			\$0.47	
Waihemo Water – All Zones – metered supply			\$0.98	

Construction Loan Rates	See full description in the Funding Impact Statement.			
Moeraki Reticulation Construction Loan Rate			\$314.00	\$32,345
Moeraki Treatment Construction Loan Rate			\$201.00	\$19,336
Oamaru Water Treatment Loan Rate (excludes businesses with water meters)			\$96.00	\$538,542
Omarama Upgrade Loan rate			\$95.00	\$14,985

Instalments

Rates will be collected by four equal quarterly instalments due on the following dates or the first working day after this date. Payments will be applied to the oldest debt first.

Instalment Number	Due Date
One	25 August 2018
Two	25 November 2018
Three	25 February 2019
Four	25 May 2019

Penalty Regime

As authorised under section 58(1)(a) the Local Government (Rating) Act 2002, an additional charge of 10% of any amount of an instalment that remains unpaid after the due date for that instalment will be added on or after the 25 August 2018, 25 November 2018, 25 February 2019 and 25 May 2019 respectively for each instalment.

As authorised under section 58(1)(b) the Local Government (Rating) Act 2002, a further additional charge of 10% of any amount of rates that remain unpaid from previous financial years will be added on 3 July 2018. In addition, as authorised under section 58(1)(c) the Local Government (Rating) Act 2002, a further charge of 10% on any amount of rates that remain unpaid from previous financial years will be added on 3 January 2019.

Delegations

Council confirms that all matters that can be delegated under section 132 of the Local Government (Rating) Act 2002 are delegated to the Chief Executive, Finance and Corporate Development Group Manager, and Rates Supervisor.

(End of Resolution)

CARRIED

Waitaki District Council Memorandum

From Mayor Gary Kircher

Date 11 September 2018

Mayor's Report

Recommendation

That Council receives and notes the information.

Purpose

The following comments are provided to bring Councillors and the public up-to-date with a number of issues and happenings that have arisen since the last Council meeting on 31 July 2018.

What's been happening?

As Council business levels continue to grow, driven by strong economic activity and a number of internal projects such as the development of the Harbour and Heritage Quarter Strategy, and the District Plan review, there has been plenty to keep us all occupied. The number of building and resource consent applications only seems to be growing, and we know that is placing further strain on our resources. These are generally good problems to have, but we are mindful of the effect on staff who are already stretched.

Our Chief Executive and his management team continue to do a good job in improving our Council's performance in a number of areas. This has been an incremental change but I do get the feeling that we are starting to see real benefits in those areas. I want to publicly thank staff for the work they are doing to make us a better organisation for our ratepayers. They do not always get the acknowledgement for their good work, so on behalf of our Councillor team, thank you!

Chief Executive's Interim Performance Review

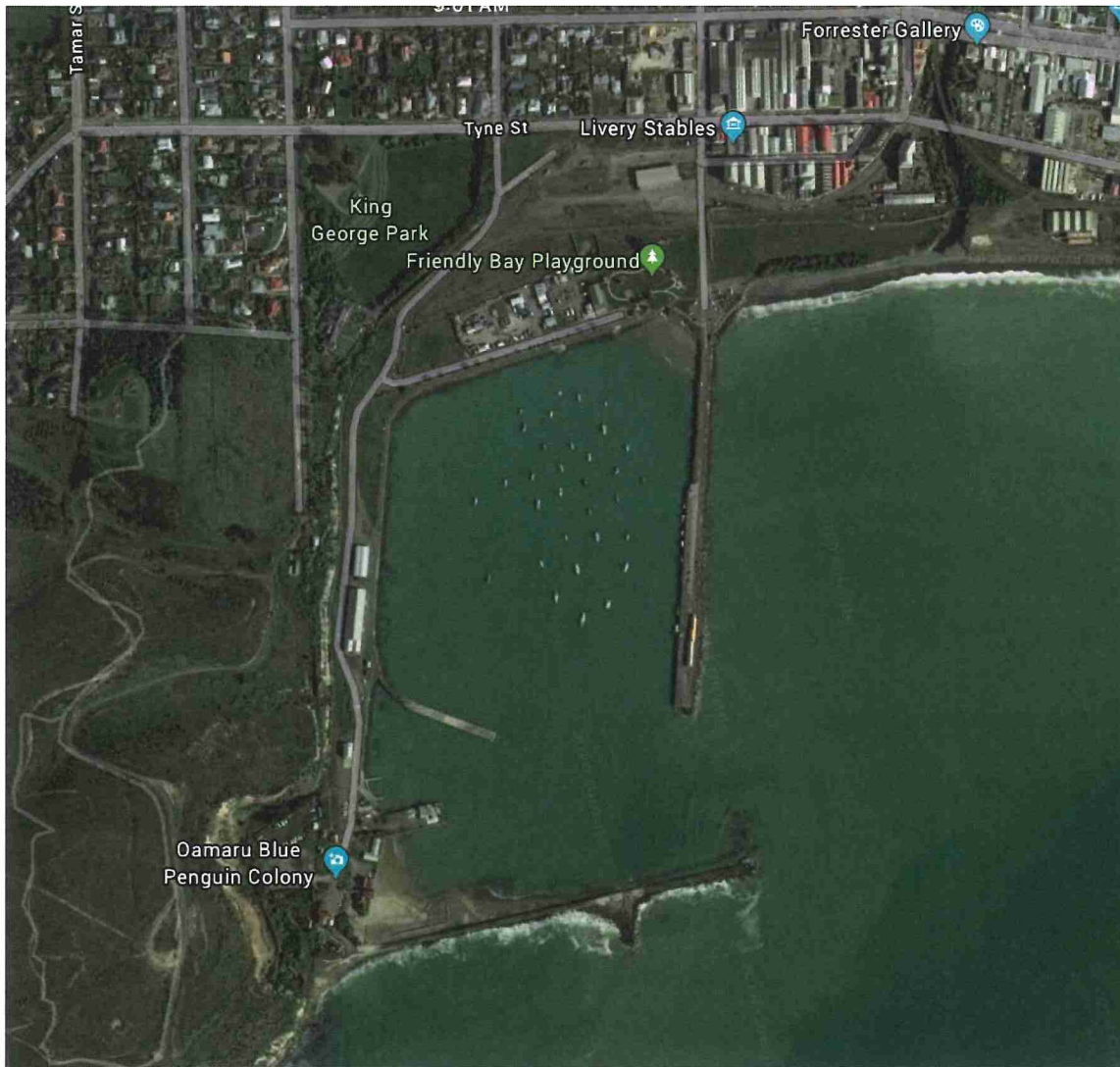
The Executive Committee carried out the interim performance review for our Chief Executive, Mr Fergus Power, who has now been with us for twelve months. It is the opinion of the Committee that this first twelve months has been a very busy one, with some very good successes along the way such as the Airline Academy and the successful Expression of Interest for the Waitaki Whitestone Global Geopark. We have agreed that Mr Power's performance has definitely met our expectations that we had when we employed him, and we look forward to another exciting twelve months ahead.

Oamaru Harbour and Heritage Quarter Strategy

The last Harbour Strategy was completed in 2011, and it is clear that it has served us well, but also that it has been almost exhausted. The next generation plan is currently being worked on with several initial Councillor workshops, which will be followed by some key stakeholders' engagement. This is proving to be an evolution of the existing plan, which should not come as a surprise.

We are getting the various ideas and concepts together and will be handing them to a professional consultant to do their 'magic', creating a cohesive plan which has the linkages and design elements to take the harbour and wider area to the next stage of its development. There are still many decisions to be made, and public consultation to be had. I am pleased that the process is drawing out some good concepts which will be so helpful in ensuring the area develops in a sustainable way that continues to grow it as a hub for locals and visitors to explore.

The general area at the heart of the new plan



New Kiwis

We held another citizenship ceremony at the start of September, with a strong contingent of new Kiwis being sworn in. As always, it is a great pleasure to be a part of such a momentous occasion as this, and we received a number of messages of appreciation for the way the ceremony went. A big thank you to Leanne Kingan for her detailed work getting it all together!



Sports and Events Centre

We have included the Sports and Events Centre as a project in Year 5 of the Long Term Plan, which is obviously still a long way off. But with such a big potential project, there is a lot of homework to be done to ensure that every aspect has been covered. Now that we have the feasibility report, and work has been done on a further report to determine exactly what we could expect for a nominal \$14m price tag, our Councillor team and I have decided to see for ourselves the different standards of finish and fit out. With that in mind, we will be soon undertaking a couple of day trips to check out a variety of newer sports centres in the lower South Island. This will include a trip south to see the centres in Gore and Balclutha, and north to look at the ones in Waimate, Ashburton, and Lincoln.

The intention is to make sure that we are aiming at the right level to get what our community wants, without unexpected compromises. When the current recreation centre was built some 26 years ago, some of the shortcuts taken ended up creating long-term issues for the Trust that runs the facility, and we want to avoid that if we can, should this new facility go ahead as planned in the LTP. I hope to be able to give an update in my next Mayor's Report on our initial findings.

Te Waipounamu me Rakiura Tracks and Trails Strategy Project

Both Mr Power and I have been appointed onto the governance group for this project, to work on a master plan for tracks and trails throughout the South Island, and Stewart Island. There is an excellent opportunity to create this master plan which will help proponents and potential funders prioritise the many possible trails, so that the best opportunities are progressed as soon as possible, and we get a rational network of great trails available for public use.

As tourist and local use of trails becomes ever more popular, there is a desire to avoid the overcrowding and environmental degradation that has been happening to some trails as they get swamped with large numbers. By having a more cohesive network, that will not only spread the demand, it will also open up new areas and opportunities for those who use the trails, and those communities which want to benefit from the economic opportunities that the trails can bring.

The trails are aimed at a range of people, from casual walkers to keen trampers, but can include other groups such as cyclists and horse riders. The trails themselves take advantage of a variety of situations, including paper roads, DoC estate, specially covenanted land, and so on. It is an exciting project for the best part of New Zealand, and one which has excellent potential, in the same way that some of the best cycle trails have done for their areas. Stay tuned...



The existing network of tracks in the South and Stewart Islands is about to grow!

Geopark Progress

The visit by the New Zealand National UNESCO Committee Commissioners went extremely well, with local hospitality and friendliness shining a beacon on what we have to offer in Waitaki for future Geopark visitors. Given the early stage that we are still at, our team was able to produce an inspiring

range of geosites that showcased our great district. The feedback received from the Commissioners was excellent, with both the positives and the things to be worked on. This included the need to better tell our numerous stories, including the stories of Ngai Tahu and Waitaha. We know we have some solid work ahead of us, but with a high level of confidence that we will achieve UNESCO Global Geopark status, we know we can soon focus on getting the business case together which is when the rubber really hits the road! The Commissioners came to Waitaki as supporters of our Geopark bid, but they left as passionate ambassadors. A sign, we think, of things to come!

The response of the three Commissioners was so enthusiastic that they wanted us to fully brief the other members of the Commission, so Mr Power and I took the opportunity to visit them in Wellington last week to do just that. It was a positive meeting with further exchanges of valuable information and suggestions. It was another successful step in our journey towards further international recognition.



The three Commissioners start their day at the Lookout



American intern Dominic was just one of the busy team beavering away behind the scenes to make the day run smoothly



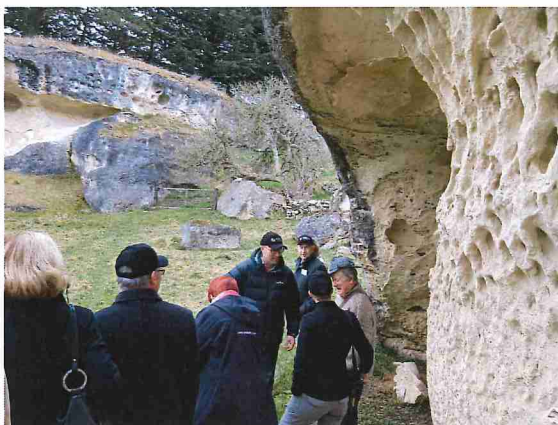
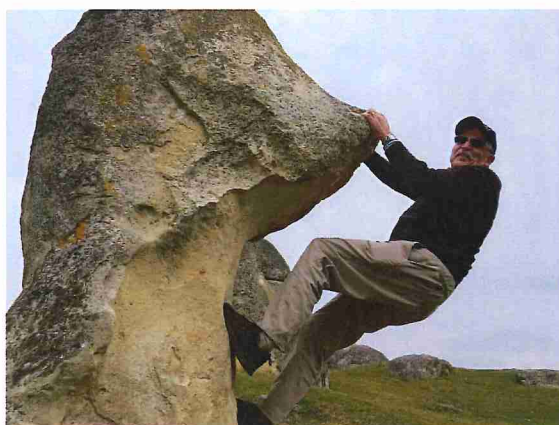
Shona from Tourism New Zealand, and Robyn from the Commission have a go at finding fossils at Vanished World



Deputy Mayor Tavendale attempts to scratch out a living as a palaeontologist



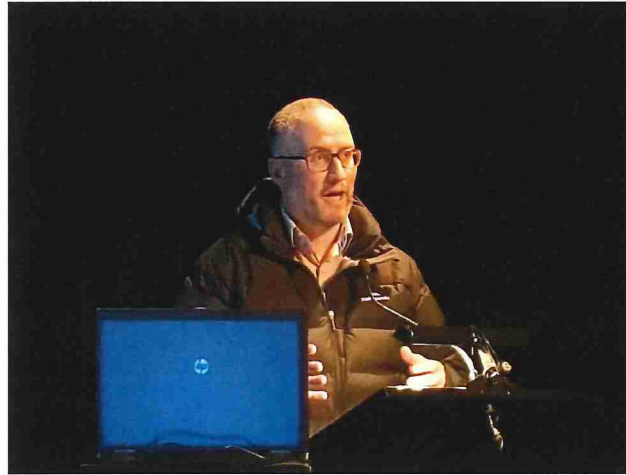
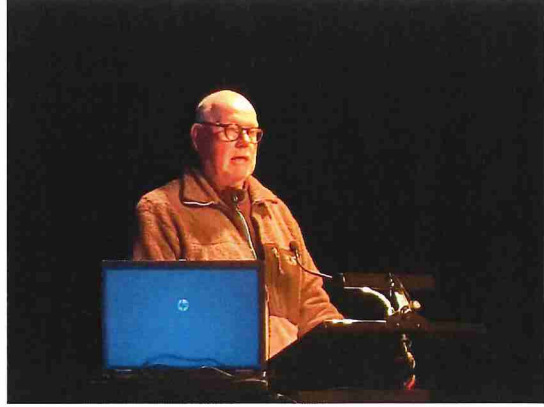
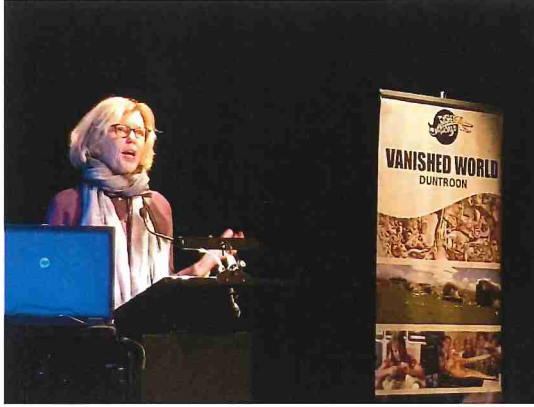
Behind the scenes at Parkside Quarries



Experiencing geosites! Elephant Rocks and Anatini Valley



Not a re-creation of Stonehenge,
but a good meeting with all of us and the owners of Elephant Rocks.



The three Commissioners address members of the public, as they explain their role and their thoughts on our Geopark bid.



The geocopter trip was a real highlight for the Commissioners, and the visit to Sublime Winery for lunch was a wonderful experience as well.



The visit to GNS Science in Avalon by Mr Power and myself was a very successful 'next step' in building our long-term relationship



Mr Power examines some prehistoric sea sponges – just a fraction of the collection at GNS.

Oamaru Courthouse Reopening

Almost five years to the day after I was elected Mayor, one of the projects I inherited, along with a number of our Councillors, was the situation with the Oamaru Courthouse. At that stage, the building was closed due to earthquake risk, and court hearings were being held in our beautiful Opera House. It was far from ideal, and the eventual move to the 'porta-court' was not an improvement for those who had to work in it.

Five years later and we are finally at the stage of hearings returning to the courthouse where they belong. There has been a lot of work carried out by a team of people over those five years, and the tenacity and lateral thinking of our community has shown through! The Waitaki District Council now owns the building, and we have invested Oamaru Endowment funds in it as an investment in our future. We have worked with Ministry officials to get a result which works for both the government and for our ratepayers, and I am so impressed with our team!

Special mention goes to the man who put his own money where his mouth is, when he challenged the initial engineer's report and its estimate of \$4-6m to strengthen the Courthouse. Bill Dean was not having a bar of that, and commissioned Dunedin engineers Hadley Robinson to carry out their own survey and complete a report of their findings. Their estimate was a fraction of the initial report, and we ended up spending almost \$900,000 on the building including some refurbishment. The Ministry

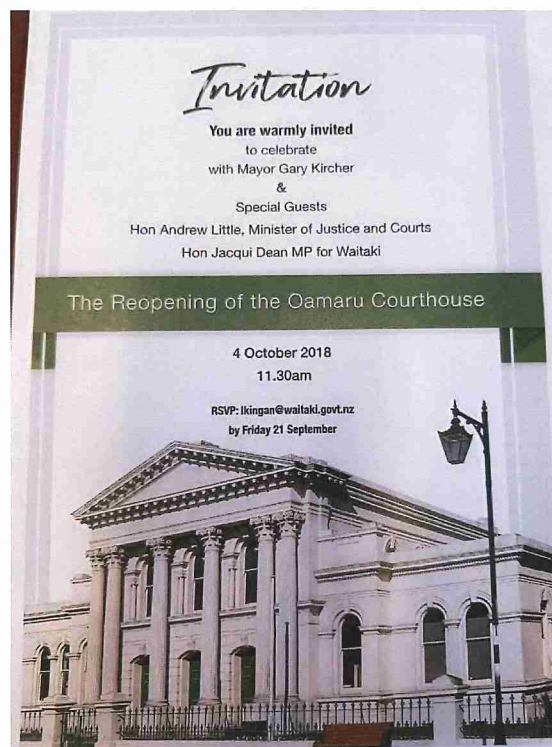
has been responsible for the fitout, and so the total bill is higher than that, but still nowhere near that initial crippling estimate. I also want to thank our MP for Waitaki, the Hon Jacqui Dean, who has worked consistently behind the scenes in Wellington to make this deal work for our district. And a sincere 'WELL DONE' to the dedicated team in Council who have been a part of this important heritage and social win for Waitaki!



The top of the building before the plastic wrap is removed



Commercial painter Peter Keogh gives the heritage fence a much-needed facelift



We are pleased to have the Minister of Courts the Hon Andrew Little and the Hon Jacqui Dean attending the opening

Harbour Accommodation

A further update on this project situated at the southern entrance to the harbour. My last report gave a general indication of the nature of the project, and today we will be looking at more of the detail. The Wards are very happy with their progress and we can look forward to the plans being made public in due course. This is their project and the timing of that is up to them, but I have been so pleased with their openness to work with our Councillor team, taking on board suggestions and feedback. I believe they have ended up with a design which works well for them as experienced, quality accommodation providers, and works well for the community including neighbours. Their consideration of others has gone well above and beyond what was required by our district plan, and for that they are to be commended.

Meetings Attended:

21 July	Meeting with Omarama Ratepayers Association
23 July	Interview Real Radio
23 July	Mayor and CEO catch-up
23 July	Draft Agenda Meeting
24 July	Harbour Area Committee Workshop with the New Zealand Whisky Collective
24 July	Council Workshop – with St John
24 July	Cultural Facilities project update
24 July	Councillor briefing
25 July	Facilitated joint session on effective governance/management
25 July	Corporate Planning Meeting
26 July	Meeting with Gerard Quinn, Economic Development Manager (EDM)
26 July	Representation Review briefing to Ahuriri Community Board Members
27 July	Meeting with Scott Fitzgerald
27 July	North Otago A&P Association AGM and Dinner
30 July	Mayor and CEO catch-up
30 July	Meeting re Eden St roundabouts
30 July	Meeting Jeff Page, Meridian Energy
30 July	Meeting with Mike Searle re LTP debrief
30 July	Meeting with Damien Goodsir re community initiatives
30 July	Meeting with Waitaha Taiwhenua o Waitaki
31 July	Council Meeting
31 July	Councillor Briefing
1 August	Meeting with Kathy Dennison, Waihemo Community Board Chair
1 August	Corporate Planning Meeting
2 August	Meeting re Court House progress
2 August	Meeting with Grant Finn, New Zealand Whiskey Collective
2 August	Whitestone Contracting Limited Shareholder Meeting
2 August	Attendance at public meeting with Privacy Commissioner
3 August	Meeting with Anna Blackie from the Harbour St Collective Cafe
3 August	New Zealand Whisky Collective promo lunch with Melbourne prize winners
3 August	Fenwick School Assembly, Presentation of Enviroschools sign
3 August	North Otago Cricket Pavilion site visit
7 August	Executive Committee Meeting
7 August	Meeting re New Year's Event
8 August	Mayor and CEO catch-up
8 August	Meeting with Keith McIntosh, Fire and Emergency New Zealand (FENZ)
8 August	Corporate Planning Meeting
9 August	Meeting with Gerard Quinn, EDM
9 August	Meeting re Station Road issues
9 August	Meeting to discuss media protocols
9 August	Oamaru Intermediate School Assembly, Presentation of Enviroschools sign
9 August	Meeting with Promotion of Palmerston (PoP)
10 August	Radio Interview, OJ on the Breeze
10 August	Joint submission re Environment Canterbury Representation Review, Waitaki and South Canterbury Mayors
13 August	Tour with New Zealand Commission for UNESCO
13 August	Geogastronomy Dinner
14 August	Geopark Parkside Quarries Visit
14 August	FAR Committee Meeting
14 August	Geopark Site visits
14 August	Briefing from New Zealand Commission for UNESCO
14 August	Councillor Briefing
15 August	Mayor and CEO catch-up
15 August	Coordination Group Meeting
15 August	Meeting with Renee Julius re property matters
15 August	Oamaru Whitestone Civic Trust board farewell photo
16 August	Meeting with Gerard Quinn (EDM)
17 August	Annual General Meeting of North Otago Tree Planting Association
20 August	Mayor and CEO catch-up
20 August	Meeting re Heritage Advisor
20 August	Draft Agenda Meeting
20 August	Governance Strategic Training Workshop Part 1

21 August	Governance Strategic Training Workshop Part 2
21 August	Executive Committee Discussion
21 August	Harbour Area Strategy Workshop
23 August	Meeting with Gerard Quinn (EDM)
23 August	Meeting with Marion Shore re social hub
23 August	Meeting with Phil Hope and Gordon Clark – re subdivision matters
23 August	Meeting with David Higgins, Te Runanga O Moeraki
24 August	Otago Mayoral Forum – Alexandra



Mayor Gary Kircher

Waitaki District Council Memorandum

From Chief Executive

Date 11 September 2018

Chief Executive's Report

Recommendation

That Council receives the information.

Purpose

The following comments are provided to bring Councillors up-to-date with issues that have arisen since the last Council meeting on 31 July 2018.

1. UNESCO Global Geopark Application

The most notable event for the month has been the launch of the Waitaki Whitestone Geopark Trust.

A significant milestone on the Waitaki Whitestone Geopark's journey towards UNESCO Global Geopark accreditation was met in August with the visit of the New Zealand National Commission for UNESCO. The delegation included Robyn Baker, Chair New Zealand National Commission for UNESCO; Geoff Hicks, Natural Sciences Commissioner, New Zealand National Commission for UNESCO; and Holden Hohaia, General Manager – Māori Development, Landcare Research and member of the Global Geoparks New Zealand Expert Advisory Panel.

These delegates were joined by Professor Ewan Fordyce, Palaeontologist with the Geology Department, University of Otago, and Dr Ian Graham, representing GNS Science, and others. The delegation toured a sample of the geosites within the Waitaki Whitestone Geopark, sampled the first geogastronomy menu crafted to showcase the unique character and flavours of the produce grown within the geopark, and participated in the formal Waitaki Whitestone Trust Deed signing ceremony at the Ōamaru Opera House on 13 August 2018.

The concept of geogastronomy is an exciting one. It raises the possibility of celebrating, on the world stage, the wonderful primary produce that our farmers, cheese makers, viticulturalists, orchardists and horticulturalists grow on the unique soils of the Waitaki Whitestone Geopark. Geogastronomy celebrates the unique flavours and characters of foods grown in soils within our geopark, resulting in world-class offerings such as the specially-designed 'Slow Cooked Waitaki Pork Belly, Kakanui Carrots, Broccolini, Roasted Fennel and Smoked Pickled Carrot' dish offered up by Chef Pablo of Cucina, Ōamaru when the Commissioners for the New Zealand National Commission for UNESCO visited the Waitaki Whitestone Geopark on 13 August.

What we believe to be the world's first geogastronomy menu – especially designed to showcase the unique produce of a geopark – is reproduced below. All of the main ingredients originated within the Waitaki Whitestone Geopark.



CUCINA
Restaurant & Bar

13th August 2018

to start

Oamaru blue cod, rocket puree, pickled red onion, Kakanui fennel & mizuna flowers

entree

Totara cauliflower & Windsor blue Tortellini, braised beetroot, tomato emulsion & Kakanui parsley

main

Slow cooked Waitaki pork belly, Kakanui carrots, broccolini, roasted fennel & smoked pickled carrot

to finish

Caramelised white chocolate mousse, beetroot & dark chocolate soil, last season Oamaru feijoa sorbet & beetroot crisp

www.cucinaoamaru.co.nz



Slow Cooked Waitaki Pork Belly, Kakanui Carrots, Broccolini, Roasted Fennel and Smoked Pickled Carrot* – Cucina restaurant

There is great potential for the Waitaki to become renowned for its geogastronomy, and for the special character of the flavours of our meat, fish, cheeses, vegetables, fruits and wines to be recognised through the Waitaki Whitestone Geopark (and, eventually, the Waitaki Whitestone UNESCO Global Geopark) brand/s.

Preparation of the final dossier required as part of the UNESCO Global Geopark process is continuing, and submission of this to the New Zealand National Commission for UNESCO is anticipated on 12 November 2018.

2. New Zealand Productivity Commission Final Report – Low-emissions Economy

The Government asked the Productivity Commission to identify options for how New Zealand can reduce its domestic greenhouse gas emissions through a **transition to a low-emissions economy**, while at the same time continuing to grow incomes and wellbeing. Their **final report** to the Government (released 4 September 2018) makes **173 findings and 78 recommendations**.

It is available on the Productivity Commission's website through the following web address:

https://www.productivity.govt.nz/sites/default/files/Productivity%20Commission_Low-emissions%20economy_Final%20Report_FINAL_0.pdf

The inquiry found that numerous changes will be required across the economy – some disruptive, some less obvious. Three particular shifts must happen for New Zealand to achieve its low-emissions goals:

1. We stop burning fossil fuels and switch to using electricity and other low-emission energy sources.
2. We undertake substantial levels of afforestation to offset New Zealand's remaining emissions.
3. We make changes to the structure and methods of agricultural production.

The Productivity Commission recommended that the Government prioritise the following actions to achieve the above shifts:

- Establish a comprehensive and durable climate change policy framework, including separate legislated long-term targets for short- and long-lived gases; a series of successive emissions budgets; and an independent Climate Change Commission;
- Reform the New Zealand Emissions Trading Scheme and apply some form of emissions pricing to methane from agriculture and waste;
- Ensure supportive regulations and policies are in place, to address non-price barriers, and accelerate the transition; and
- Devote significantly more resources to low-emissions innovation and technology.

Staff will be reviewing the full import of the Commission's findings and reporting back to Council in due course.

3. Business and Site Visits

13-14 August	New Zealand National Commission for UNESCO Site Visit
10 September	Palmerston and Waihemo A&P site visit

4. Meetings Attended

2 August	Meeting with Grant Finn
2 August	Whitestone Contracting Shareholder Meeting
3 August	Otago CEOs Group and CDEM CEG Meeting, Alexandra
6 August	Canterbury Chief Executives' Forum, Rolleston
8 August	Waitaki Whitestone Global Geopark Project Group Meeting
9 August	Meeting with NZTA
15 August	Meeting with Ian Graham, GNS
15 August	Teleconference with Al Sands, Waitaki Summer Music School
16 August	Meeting with Dr Mark Smith, Oamaru Whitestone Civic Trust
22 August	Meeting with Derek Golding
23 August	Meeting with Phil Hope and Gordon Clark
24 August	Otago Mayoral Forum, and CDEM Joint Committee Meeting, Alexandra
3 September	Meeting with Dougal McGowan, CE Otago Chamber of Commerce
3 September	Otago Chamber of Commerce Business After 5 event, Oamaru
4 September	Natalie Evans, Anaro Investments Ltd
5 September	Meeting with GNS Science, Wellington
5 September	Meeting with New Zealand National Commission for UNESCO, Wellington
6 September	Meeting with KJ Jennings, Film Otago Southland
6 September	Meeting with George Kelcher and Murray Francis
6 September	Meeting with Dr Nick Taylor, Lincoln University
6 September	Canterbury Mayoral Forum Working Dinner
7 September	Canterbury Mayoral Forum, Christchurch


Fergus Power
Chief Executive Officer

Waitaki District Council Report

From People and Culture Group Manager

Date 11 September 2018

Recommendation from Heritage, Environment and Regulatory Committee Meeting, 5 June 2018

1. Heritage, Environment and Regulatory Group (excluding building) fees and charges

The memorandum, as circulated, proposed that the Committee recommend to Council new charges for Food and Health (both Food Act 2014 and Street Furniture) and an infringement charge for Parking Activity. No changes were recommended for Animal Control or Alcohol Licensing.

The following discussion points were also NOTED for clarification purposes:

- With regard to the **Street Furniture fee**: Council was still being permissive about this issue, but there was a small cost involved in ensuring it was managed properly. In this way, it was a processing fee, not a hire fee. The aim was to enable businesses to make more use of the space available without inconveniencing the public.
- Parking had become a problem in the south of Oamaru, so the introduction of an **infringement for "failing to display" a Pay and Display receipt** was appropriate.

RESOLVED
HERC 2018/013

Mayor Gary Kircher / Cr Craig Dawson

The Heritage, Environment and Regulatory Committee recommends:
That Council:

1. Approves no change for Animal Control fees.
2. Approves no change for Alcohol fees.
3. Approves an annual fee of \$50 for Street Furniture permit.
4. Approves introduction of \$40 infringement for 'failing to display' Pay and Display receipt.

CARRIED



Lisa Baillie
People and Culture Group Manager

Waitaki District Council Report

From People and Culture Group Manager

Date 11 September 2018

Recommendations from Finance, Audit and Risk Committee Meeting – 14 August 2018

Agenda Item 4 – Carry Forward Report

The report, as circulated, sought the Committee's recommendation for Council to approve the carrying forward of funding for incomplete projects from the 2017/18 year (or earlier).

RESOLVED
FAR 2018/068

Cr Craig Dawson / Cr Jim Hopkins
That the Finance, Audit and Risk Committee recommends:
That Council approves that the projects listed in Appendix 1 (as amended) will be carried forward and undertaken in the 2018/19 year.

CARRIED

Agenda Item 11 – Sundry Year End Issues PE

(a) Oamaru Blue Penguin Colony

RESOLVED
FAR 2018/075

Cr Jim Hopkins / Cr Peter Garvan
That the Finance, Audit and Risk Committee recommends:
That Council approves an increase in the Oamaru Blue Penguin Colony Internal Loan from \$415,000 to \$566,000 to accommodate the actual cost of building improvements and to reimburse Tourism Waitaki this additional amount, and notes that the lease payments will increase in light of the increased loan amount.

CARRIED

(b) Kurow Jockey Club

RESOLVED
FAR 2018/076

Cr Craig Dawson / Cr Jim Hopkins
That the Finance, Audit and Risk Committee recommends:
That Council approves a one-off adjustment of \$1,000 to the Kurow Jockey Club water account and that the Club be advised that this is a one-off adjustment.

CARRIED

Agenda Item 13(a) – Audit New Zealand Long Term Plan and Consultation Document Management Letters PE

RESOLVED
FAR 2018/077

Cr Jim Hopkins / Cr Peter Garvan
That the Finance, Audit and Risk Committee recommends:
That Council receives and notes the two Audit New Zealand Management Letters on the Long Term Plan and the Consultation Document.

CARRIED

Agenda Item 13(b) – Audit New Zealand Interim Audit Report on the Waitaki District Council for the year ended 30 June 2018 PE

RESOLVED
FAR 2018/078

Cr Jim Hopkins / Cr Peter Garvan
That the Finance, Audit and Risk Committee recommends:
That Council receives and notes the Audit New Zealand Interim Audit Report on the Waitaki District Council for the year ended 30 June 2018.

CARRIED

Agenda Item 12 – Renewal of Quotable Value Contract PE

RESOLVED
FAR 2018/079

Cr Jim Hopkins / Cr Craig Dawson
The Finance, Audit and Risk Committee recommends:
That Council approves the extension of the contract with Quotable Value for Valuation and Database Management Services for a period of three years.

CARRIED

Agenda Item 15 – Accounts Payable Analysis PE

RESOLVED
FAR 2018/081

Cr Jim Hopkins / Cr Craig Dawson
That Finance, Audit and Risk Committee:
1. receives the information; and
2. considers the minute from this item in public but continues to treat the underlying information as public excluded indefinitely due to commercial sensitivity.

CARRIED



Lisa Baillie
People and Culture Group Manager

Attachment:

Carry Forward Schedule (as amended and recommended by the FAR Committee to Council)

Appendix 1: Carry Forward Schedule (amended by FAR Committee Meeting 14 August 2018, and recommended to Council Meeting of 11 September 2018 for approval)

Department	Ref	Project	Original budget	Budget/Unspent Balance to carry forward	Sources of funding				
					General Reserve	Special Reserve	Separate Reserve	Depreciation Reserve	Internal loan External funding
3 Waters <i>NB See below for projects deferred to later years</i>	233/234	Hamnak project	5,200,000	1,200,000					(1,200,000)
	241	Kurow renewals	100,000	100,000				(100,000)	
	cf25	Ohau DWS upgrade	357,710	352,554		(34,554)			(318,000)
	262/270	Oamaru wastewater projects	599,280	395,838					(395,838)
	cf28	Moeraki wastewater projects	492,025	469,455					(469,455)
	cf32	Waihemo WTP renewals	100,000	58,545				(58,545)	
	271	Otematata wastewater equipment	82,241	63,497				(63,497)	
	267	Palmerston wastewater sludge removal	90,000	90,000				(90,000)	
	274	Wastewater CCTV inspections	100,000	100,000			(100,000)		
	cf8	Stormwater Muddy Creek	415,000	415,000			(15,000)		(400,000)
Roading	1812	Coastal protection - urban	50,000	50,000	(50,000)				
	operational	Coastal protection - rural	100,000	12,500			(12,500)		
	cfwd 2017	Oamaru Amenity - general	100,000	100,000			(100,000)		
	cfwd 2017	Oamaru Amenity - Warren St footpath	28,000	23,000			(23,000)		
	311	Humber Street carpark upgrade	50,000	50,000	(30,000)				(20,000)
	1807	Severn Street tree lighting	50,000	50,000	(25,000)				(25,000)
	1804	Severn Street retaining wall	200,000	200,000	(82,000)	(8,000)			(110,000)
	308	Harbourside roading projects	209,400	204,750	(83,946)	(8,190)			(112,614)
	operational	Ahuriri township	62,481	3,795			(3,795)		
	operational	Corriedale townships	50,000	12,336			(12,336)		
	operational	Oamaru township	206,315	25,912			(25,912)		
	1808	Parson Creek stormwater assessment	15,000	15,000			(15,000)		
	1810	Establish ward-based discretionary funds	80,000	80,000	(80,000)				
	199	Footpath renewals	381,018	32,830	(14,774)				(18,056)
	196	Street lighting renewals - LED project	579,870	543,853	(222,980)	(21,754)			(299,119)
	1806	Business Park roading	400,000	400,000			(200,000)		(200,000)
	operational	Pest plant control - wilding pines	55,600	15,600	(15,600)				
	Council resolution:	Roading improvements - 2017/18 WCL dividend	350,000	163,800	(163,800)				
Property	ops	Preventive maintenance - Community Housing	191,398	8,300				(8,300)	
	ops	Preventive maintenance - Oamaru Drill Hall	77,952	76,461				(76,461)	
	ops	Preventive maintenance - Harbour non-endowment	32,511	20,079				(20,079)	
	ops	Preventive maintenance - Harbour endowment	13,446	12,278				(12,278)	
	ops	Preventive maintenance - HQ Building	22,360	22,360				(22,360)	
	ops	Preventive maintenance - Oamaru airport	73,466	50,877				(50,877)	
	ops	Preventive maintenance - Operational Property	458,233	364,605				(364,605)	
	cf06/07	Harbour projects	48,000	48,000			(48,000)		
	cf22	Holmes wharf deck replacement	787,612	767,156			(67,156)		(700,000)
	cf05	Airport projects	30,000	30,000	(30,000)				
	cf09/10	Drill Hall weather tightness	37,000	37,000				(37,000)	
	cf08	Operational properties - assess earthquake risk	34,000	34,000				(34,000)	

Department	Ref	Project	Original budget	Budget/Unspent Balance to carry forward	Sources of funding					
					General Reserve	Special Reserve	Separate Reserve	Depreciation Reserve	Internal loan	External funding
	275	Breakwater Maintenance	200,000	200,000				(200,000)		
	1819	Oamaru Courthouse - cost updated	700,000	488,487					(488,487)	
	1818	RSA development - planning for future	4,350,000	100,000					(100,000)	
Regulatory	281	Earthquake-prone buildings recording/management	5,000	5,000	(5,000)					
	282	Earthquake-prone buildings assessment	99,600	99,600	(99,600)					
	283	Earthquake-prone buildings strengthening	50,000	50,000	(50,000)					
	cf35	Earthquake-prone buildings compliance	120,000	109,156	(109,156)					
Planning	cf55	District Plan review	189,739	85,746	(85,746)					
Aquatic Centr	1817	Replace pool hoists	40,000	40,000				(20,000)		(20,000)
Recreation	r255	Falstone discharge system.	150,000	150,000					(150,000)	
	r256	Sailors Cutting discharge system.	83,000	80,000				(80,000)		
	202	Camping grounds - renewals	28,000	20,000				(20,000)		
	cf36	Falstone easement	10,000	9,400	(9,400)					
	cf40	Lost graves memorial	9,000	9,000	(9,000)					
	r198	Palmerston walking track improvements	30,000	30,000		(30,000)				
	r269	Waihemo township upgrades	60,000	47,300	(47,300)					
	r258	Kakanui toilet	60,000	60,000					(60,000)	
	s268	Duntroon toilets	150,000	150,000					(150,000)	
	s281	Weston Domain water bore	30,000	30,000			(30,000)			
	c46	Toilet renewals	245,000	135,800					(135,800)	
	166	Playground renewals	30,000	27,000	(27,000)					
	cf49	KGP levelling and Drainage	160,000	160,000		(160,000)				
	326	Recreation Centre feasibility	40,000	9,000	(9,000)					
	168	Gardens renewals - depot washdown	55,000	27,000				(27,000)		
	169	Ahuriri improvements Drinking fountain \$9k Ohau \$7k,	18,000	16,000	(16,000)					
	170	Corriedale improvements.	11,100	10,000	(8,100)	(1,900)				
	174	Waihemo improvements Hampden Beach	12,000	10,000	(8,000)	(2,000)				
	1828	Waihemo Bike Park	50,000	50,000	(50,000)					
	1816	Urban Park design & construction	200,000	200,000					(200,000)	
	ops	Moeraki Weed control	51,052	10,000	(10,000)					
	1827	Ahuriri Bike Park	50,000	50,000	(50,000)					
	ops	Oamaru traffic island refurbishment	50,578	17,000	(17,000)					
	1815	Parks water connections	60,000	60,000					(60,000)	
	167	Sports renewal - Palmerston drains	50,000	50,000	(50,000)					

			Original budget	Budget/Unspent Balance to carry forward	Sources of funding					
Department	Ref	Project			General Reserve	Special Reserve	Separate Reserve	Depreciation Reserve	Internal loan	External funding
Library										
	263	RFID budget unspent to implement phase two	162,042	16,213	(16,213)					
Gallery / Museum										
	cfwd 2017 - 344	Cultural Facilities upgrade	830,000	284,259			(284,259)			
	cfwd 2018- 344	Cultural Facilities upgrade	2,250,000	2,250,000			(115,741)	(1,001,071)	(1,133,188)	
Information Management										
	276	Phone system replace ment - Skype for Business	120,000	44,339			(44,339)			
	279	SSRS Reporting	73,490	45,942				(45,942)		
	cf02	IT Capital projects/Upgrades	477,170	282,560	(102,920)			(179,640)		
Council/committees										
	unspent:	Ahuriri Community Board discretionary funds	15,216	7,216	(7,216)					
	unspent:	Ahuriri Community Board community grants	37,000	29,500	(29,500)					
	unspent:	Waihe mo Community Board discretionary funds	7,576	7,576	(7,576)					
	unspent:	Waihe mo Community Board community grants	31,465	31,465	(31,465)					
	unspent:	Council discretionary funds	13,735	8,104	(8,104)					
	unspent:	Youth Council funds	16,796	11,775	(11,775)					
	unspent:	Community Safety - external funding to carry forward	Unspent funds	49,240	(49,240)					
	unspent:	Economic Development budgets	56,693	32,693	(32,693)					
TOTAL Projects to carry forward to 2018/19			23,848,170	12,559,741	(1,919,093)	(266,398)	(652,699)	(1,729,341)	(6,254,233)	(1,737,977)
Projects deferred for longer than 12 months										
3 Waters										
	Scheduled for 2019/20									
		Awamoko DWS upgrade	390,000	390,000		(97,500)		(234,000)	(58,500)	
		Kauru Hill DWS upgrade	280,000	280,000		(84,000)		(70,000)	(126,000)	
		Tokarahi DWS upgrade - includes increased storage	270,000	390,000	(108,000)			(81,000)	(201,000)	
		Windsor DWS upgrade	270,000	270,000	(67,500)			(40,500)	(162,000)	
	Scheduled for 2020/21									
		Bushy Creek DWS upgrade	90,000	90,000	(18,000)				(72,000)	
		Stoneburn DWS upgrade	230,000	230,000	(92,000)			(46,000)	(92,000)	

Waitaki District Council Report

From People and Culture Group Manager

Date 11 September 2018

Recommendation from Ahuriri Community Board Meeting, 27 August 2018

Temporary Alcohol Ban

The report, as circulated, sought the Board's recommendation that Council approve the extended Temporary Alcohol Bans in Otematata and Omarama for the extended period from Labour Weekend 2018 through to Queen's Birthday weekend 2019 inclusive.

RESOLVED
ACB 2018/040

Cr Craig Dawson / Brent Cowles
The Ahuriri Community Board recommends:
That Council approves the extended Temporary Liquor Bans in Otematata and Omarama for the extended period from Labour weekend (9.00pm, Friday 19 October 2018) through to Queen's Birthday weekend (until 6.00am on Monday 3 June 2019) inclusive.

CARRIED



Lisa Baillie
People and Culture Group Manager

Waitaki District Council Report

From People and Culture Group Manager

Date 11 September 2018

Recommendation from Assets Committee Meeting, 28 August 2018

Road Stopping – Island Street, Maheno

RESOLVED
AC 2018/038

Mayor Gary Kircher / Deputy Mayor Melanie Tavendale
The Assets Committee recommends:
That Council stops portions of Island Street, Maheno described in the schedule and sells the land to the adjoining owners.

CARRIED

Road Stopping – 132 Haven Street, Moeraki

RESOLVED
AC 2018/039

Mayor Gary Kircher / Deputy Mayor Melanie Tavendale
The Assets Committee recommends:
That Council stops a portion of Haven Street adjacent to 132 Haven Street, Moeraki described in the schedule and transfers the land to the adjoining owner.

CARRIED

Harbour Street Next Steps

RESOLVED
AC 2018/040

Deputy Mayor Melanie Tavendale / Mayor Gary Kircher
That the Assets Committee recommends:
That Council supports closing Harbour Street based around Saturday, Sunday and public holidays from Labour Weekend to Easter.

CARRIED



Lisa Baillie
People and Culture Group Manager

Waitaki District Council Report

From People and Culture Group Manager

Date 11 September 2018

Recommendation from Heritage, Environment and Regulatory Committee Meeting, 28 August 2018

2018 Dangerous and Insanitary Buildings Policy

RESOLVED
HERC 2018/033

Cr Jim Hopkins / Cr Craig Dawson

That the Heritage, Environment and Regulatory Committee
recommends:

That Council:

1. Receives this information
2. Approves the draft Dangerous and Insanitary Buildings Policy,
with minor amendments
3. Approves the draft Statement of Proposal, with a consultation
period of 13 September to 15 October 2018
4. Approves the draft Consultation Document
5. Approves the draft Engagement Plan
6. Notes that submissions will be heard in the week beginning
29 October

CARRIED



Lisa Baillie
People and Culture Group Manager

Waitaki District Council Report

From Payroll Administrator
People and Culture Group Manager

Date 11 September 2018

Warrants of Appointment

Recommendation

That, subject to successful Police Vetting clearances, Waitaki District Council resolves as follows:

- 1) Waitaki District Council hereby appoints **Toby James Armour** (Projects and Assets Officer – Property) as:
 - a) An ‘Enforcement Officer’ under Section 177 of the Local Government Act 2002 with authority to exercise the following powers:
 - i) Entry of private land or building other than a dwellinghouse (s171);
 - ii) Entry of land or building (including dwellinghouse, if accompanied by a constable) for enforcement purposes (s172);
 - iii) Entry of land or buildings in cases of emergency (s173); and
 - iv) Authority to act (s174).
 - b) An ‘Enforcement Officer’ under Section 38 of the Resource Management Act 1991 with authority to exercise all the powers of an Enforcement Officer under the Resource Management Act 1991, and in particular the following powers:
 - i) Avoid, Remedy or Mitigate Adverse Effects (s17);
 - ii) Acquire Information (s22);
 - iii) Serve abatement notices (s322);
 - iv) Compliance with abatement notices (power to seize) (s323);
 - v) Issue and effect of excessive noise direction (s327);
 - vi) Compliance with an excessive noise direction (s328);
 - vii) Take preventative or remedial action (s330);
 - viii) Carry out, at any reasonable time, inspections of any place or structure (except a dwelling house) (s332);
 - ix) Enter for survey (s333); and
 - x) Issue infringement notices (s343C);
 - c) A ‘Litter Control Officer’ under Section 5 of the Litter Act 1979 with authority to exercise all the powers of a Litter Control Officer under the Litter Act 1979.
- 2) Waitaki District Council hereby appoints **Sarahann du Plooy** (Property Officer – fixed-term) as:
 - a) An ‘Enforcement Officer’ under Section 177 of the Local Government Act 2002 with authority to exercise the following powers:
 - i) Entry of private land or building other than a dwellinghouse (s171);
 - ii) Entry of land or building (including dwellinghouse, if accompanied by a constable) for enforcement purposes (s172);
 - iii) Entry of land or buildings in cases of emergency (s173); and
 - iv) Authority to act (s174).
 - b) An ‘Enforcement Officer’ under Section 38 of the Resource Management Act 1991 with authority to exercise all the powers of an Enforcement Officer under the Resource Management Act 1991, and in particular the following powers:
 - i) Avoid, Remedy or Mitigate Adverse Effects (s17);
 - ii) Acquire Information (s22);
 - iii) Serve abatement notices (s322);
 - iv) Compliance with abatement notices (power to seize) (s323);
 - v) Issue and effect of excessive noise direction (s327);
 - vi) Compliance with an excessive noise direction (s328);

- vii) Take preventative or remedial action (s330);
 - viii) Carry out, at any reasonable time, inspections of any place or structure (except a dwelling house) (s332);
 - ix) Enter for survey (s333); and
 - x) Issue infringement notices (s343C).
- c) A 'Litter Control Officer' under Section 5 of the Litter Act 1979 with authority to exercise all the powers of a Litter Control Officer under the Litter Act 1979.
- 3) Waitaki District Council hereby appoints **Lindsay Ronald Hyde** (Parks Officer - Urban) as:
- a) An 'Enforcement Officer' under Section 177 of the Local Government Act 2002 with authority to exercise the following powers:
 - i) Entry of private land or building other than a dwellinghouse (s171);
 - ii) Entry of land or building (including dwellinghouse, if accompanied by a constable) for enforcement purposes (s172);
 - iii) Entry of land or buildings in cases of emergency (s173); and
 - iv) Authority to act (s174).
 - b) A 'Ranger' under Section 8 of the Reserves Act 1977 with authority to exercise all the powers of a Ranger under the Reserves Act 1977.
 - c) A 'Litter Control Officer' under Section 5 of the Litter Act 1979 with authority to exercise all the powers of a Litter Control Officer under the Litter Act 1979.
 - d) An 'Enforcement Officer' under Section 32 of the Freedom of Camping Act 2011 with authority to exercise all the powers of an Enforcement Officer under the Freedom of Camping Act 2011, and in particular the following powers:
 - i) Issue infringement notices for offences (s27);
 - ii) Require certain information (s35);
 - iii) Require certain persons to leave area (s36); and
 - iv) Seize or impound certain property (s37).

Background and Objective

These resolutions are required to provide enforcement powers for Council's "Projects and Assets Officer – Property", 'Property Officer – fixed term' and "Parks Officer – Urban".

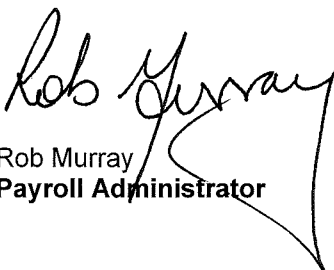
Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	No	Environmental Considerations	No
Legal	Key	Cultural Considerations	No
Significance	Low	Social Considerations	No
Financial Criteria	No	Economic Considerations	No
Community Views	No	Community Board Views	No
Consultation	No	Publicity and Communication	No

Significance and Outcomes

This decision is of low significance. It relates to the following outcome:

- Our Local and Central Governments demonstrate efficient and effective use of resources.


 Rob Murray
 Payroll Administrator


 Lisa Baillie
 People and Culture Group Manager

Waitaki District Council Report

From Environmental Services Manager

Date 11 September 2018

Waitaki Alcohol Ban 2018

Recommendations

That Council:

1. Receives and notes this information
2. Approves the draft Waitaki Alcohol Ban 2018 for consultation
3. Approves the draft Statement of Proposal
4. Approves the draft Consultation Document
5. Notes that all submissions will be heard

Objectives of the Decision

To consider the need to continue the alcohol ban in the Waitaki District and target additional areas in Otematata and Omarama.

To update the Bylaw based on provisions outlined in the Local Government (Alcohol Reform) Amendment Act 2012 (LGARAA 2012), which requires alcohol bylaws to be reviewed within five years of the commencement of the Act.

Summary

It is proposed that Council adopt the Waitaki Alcohol Ban 2018 (previously titled Liquor Ban Bylaw) in order to avoid breaching the LGARAA 2012 and proceeding without an active bylaw in place. The main aspects of the draft Bylaw are listed below:

- 'Liquor' is substituted with 'Alcohol';
- Updated legislation from the LGARAA is included;
- Information related to a breach of the Bylaw is included;
- Information regarding powers of the police is included;
- Information regarding making resolutions to the Bylaw are included; and
- Omarama and Otematata are listed as areas covered under the Bylaw.

Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	Key	Environmental Considerations	No
Legal	Key	Cultural Considerations	No
Significance	Key	Social Considerations	Key
Financial Criteria	No	Economic Considerations	No
Community Views	Moderate	Community Board Views	Key
Consultation	Moderate	Publicity and Communication	Moderate

Background

The Waitaki Liquor Ban Bylaw 2009 was made pursuant to section 147 of the Local Government Act 2002 (LGA 2002). This section allows territorial authorities to make bylaws for its district 'for the purpose of prohibiting or otherwise regulating or controlling the following:

- a) The consumption of alcohol in public places;
- b) The bringing of alcohol into public places; and,
- c) The possession of alcohol in public places'.

The section also allows prohibition of alcohol in vehicles located within the area of the ban.

Waitaki District's Liquor Ban Bylaw was created in an effort to mitigate alcohol-related crime and to improve community safety and enjoyment in public areas. The ban was implemented partially to curb the alcohol-related harm resulting from Oamaru's nightclub, which has since closed down.

The ban covered the downtown Oamaru area and continued northwards into Oamaru North. The ban is in effect 24 hours a day, seven days a week, and allows police to deal with incidents quickly. Without the Bylaw, the only option available to police to manage alcohol issues would be arrest, if the requisite reasons exist.

According to Section 147 (2) of the LGARAA 2012, a bylaw made before the commencement of this section expires five years after the commencement of this Act. The Act commenced on 18 December 2013, so Council has until 18 December 2018 to review the Bylaw.

A workshop attended by industry, agencies and social service providers was held in July to discuss issues. Alcohol and strategies participants unanimously agreed that the current liquor ban has been effective. Other findings and quotes from the workshop regarding the ban include:

- “the ban is working well”,
- “before the ban there were fights, vandalism, historic rail building was broken into; now there is less personal waste on streets and in doorways”,
- “Licensees would hate to see ban removed”,
- “If there was no liquor ban, police resources would be stretched and they could not cope; also would take time away from more serious incidents”.

The workshop questions were distributed to Mental Health and Addictions and Safer Communities contacts and yielded seven responses:

- Six agreed that the ban should be in place year round,
- There was agreement with continuing the alcohol ban,
- Any ban should have the capacity to allow special events in town where alcohol is allowed,
- Most responses did not address the potential expansion of the ban area, but the ones that did were in favour.
- The Workshop also identified the need for ongoing education. Education is provided to various groups in the community through Council’s Community Development Coordinator and the Safer Waitaki Programme.

Summary of Options Considered

Option 1 (Preferred Option) – Approve the attached draft appendices 1-3 relating to the Alcohol Ban Bylaw 2018 for consultation, including the new areas covered under the ban and all changes to the Bylaw. The proposal to include Omarama and Otematata is supported by the Ahuriri Community Board.

Option 2 – Approve the draft Bylaw without expanding the zone of coverage to include Otematata and Omarama, and instead opt to keep the Bylaw in its current form. This option is not preferred because it would not take into account changes made under the LGARAA 2012 and would leave the towns of Omarama and Otematata under no arrangement or under ongoing temporary arrangements approved annually.

Option 3 – Reject the draft Bylaw and allow the current Bylaw to expire in December, leaving Waitaki without a valid alcohol ban bylaw in place. This option is not preferred because there is ample evidence from the Alcohol Strategy Workshop to suggest that the alcohol ban is highly regarded by the community and that the level of alcohol-related crime or harm has reduced since its implementation.

Assessment of Preferred Option

Option 1 is the preferred option because it allows for a comprehensive review of the Bylaw, including updating definitions, elaborating on powers granted to members of the Police, and includes two new zones of coverage that would further reduce alcohol-related harm in the Waitaki district.

Having considered the options summarised above, the following conclusions have been reached:

1. An alcohol ban bylaw must be reviewed no later than five years after the commencement of the LGARAA 2012, which means the current Liquor Ban Bylaw 2009 would expire on 18 December 2018.
2. By updating the policy to reflect changes in legislation, Council would be ensuring that the Waitaki District has a current and comprehensive alcohol ban bylaw.
3. Allowing the expansion of the Bylaw to cover Omarama and Otematata means that these areas no longer have to seek temporary bans annually.
4. Option one allows for the most comprehensive update to the alcohol ban bylaw.

Conclusion

After assessing the options outlined above, it is recommended that Council consult on the updated Alcohol Ban Bylaw 2018. This option would ensure that Waitaki District Council is not in breach of the Local Government (Alcohol Reform) Amendment Act 2012 or the Sale and Supply of Alcohol Act 2012, which offers updated definitions reflected in the draft Bylaw. Consultation will provide an opportunity for wider community feedback.

We are aware that some members of the community may be in opposition to the continuance of the ban and Council can consider this through the submission and deliberation process.



Jason Evered
Environmental Services Manager



Lichelle Guyan
**Heritage, Environment and Regulatory
Group Manager**

Attachments

Additional decision making considerations

Appendices

- Appendix 1** Draft Waitaki Alcohol Ban
Appendix 2 Draft Consultation Document
Appendix 3 Draft Statement of Proposal

Additional Decision Making Considerations

The following matters have been considered in making the decisions.

Outcomes

The outcomes relating to the successful implementation of this Bylaw include a safer community with less alcohol-related harm and crime and less environmental damage related to litter and vandalism.

Policy and Plan Considerations

The draft Bylaw has been considered against relevant acts.

Community Views

The views of service providers, relevant agencies, and industry members has been sought. The Public Consultation Process will be used to seek community feedback.

Financial Considerations

No financial implications were highlighted.

Legal Considerations

The Local Government (Alcohol Reform) Amendment Act 2012 defines the timeframe within which all alcohol ban bylaws must be reviewed. The Bylaw also outlines powers granted to the police in terms of arrest, search, and seizure.

Environmental Considerations

Environmental considerations include reduced litter on the streets within the covered areas as well as reduced vandalism related to alcohol use.

Publicity and Communication Considerations

The opinion of the community has been sought through the Public Consultation Process and the feedback will be considered in the implementation of this Bylaw. An engagement plan has been developed to support the consultation process.

Waitaki District Council

Waitaki Alcohol Ban Bylaw 2018

The Local Government Act 2002 (the Act) allows Council to prohibit the consumption of alcohol for the purpose of minimising the potential for offensive behaviour and alcohol-related harm in public places. This bylaw is made pursuant to sections 145 and 147 of the Local Government Act 2002. The Local Government (Alcohol Reform) Amendment Act 2012 sets out new requirements for the creation and review of an alcohol ban bylaw.

1. Title, Purpose and Commencement

This bylaw shall be known as the Waitaki Alcohol Ban Bylaw 2018 and is made for the control of alcohol consumption in public places.

This bylaw shall come into force on 10 December 2018.

2. Acts Prohibited

The following acts are prohibited in a specified public place for a specified period:

- 2.3 The consumption of alcohol in a public place
- 2.4 The possession of alcohol in a public place
- 2.5 The bringing of alcohol into a public place
- 2.6 Consumption of alcohol in a vehicle in a public place

3. Interpretation

3.1 **Alcohol** has the meaning given by section 5 (1) of the Sale and Supply of Alcohol Act 2012

3.2 **Offence** means an offence under section 239 of the Local Government Act 2002 for breach of this bylaw

3.3 **Alcohol-related harm** has the meaning given in section 5 of the Sale and Supply of Alcohol Act 2012

3.4 **Public Place** means a place –

That is under the control of Council; and

That is open to or is being used by the public, whether free or on payment of a charge, and whether any owner or occupier of the place is lawfully entitled to exclude or eject any person from it; and includes

A road, whether or not the road is under the control of Council; and

Any part of a public place but

(a) does not include any licenced premises

Waitaki Alcohol Ban Bylaw 2018

3.5 Specified Public Place – means a public space defined or listed in Schedule A and such additional place as may be defined by the Council by resolution from time to time and publicly notified in accordance with Clause 9 of this bylaw.

3.6 Specified Time – means a time defined or listed in Schedule B and such additional times as may be defined by the Council by resolution from time to time and publicly notified in accordance with Clause 9 of this bylaw.

3.7 Alcohol ban means a bylaw made under section 147 of the Act

4. Offence

Every person who breaches this bylaw commits an offence and is liable on summary conviction to the penalty set out below.

- 4.1** Section 21 of the Summary Proceedings Act 1957 applies to a breach of a bylaw made under section 147 of the Act as if –
- (a) the breach were an infringement offence within the meaning of that Act; and
 - (b) the person who has committed the breach has committed the offence; and
 - (c) the references in subsection (9) of that section to a defendant's being found guilty of, or pleading guilty to, an infringement offence for which an infringement notice has been issued were references to the person's being found to have committed, or admitting to having committed, the breach.

5. Penalty for Breach of Bylaw

5.1 Any person convicted of an offence against this bylaw is liable, on conviction, to a fine not exceeding \$250

- 5.2** An infringement notice relating to a breach of an alcohol ban may be served –
- (a) by a constable personally delivering it to the person alleged to have committed the breach; or
 - (b) by a constable personally delivering it, at a time after the person alleged to have committed the breach has been arrested for committing it, to the person; or
 - (c) by post address to the last known place of residence or business of the person alleged to have committed the breach

6. Exemptions

6.1 This bylaw does not prohibit in the case of alcohol, in an unopened bottle or container,

- 6.1.1 The transport of that alcohol from premises that adjoin a public place during any period when, under the Sale of alcohol Act 1989, it is lawful to sell alcohol on those premises for consumption off the premises, provided the alcohol is promptly removed from the public place:
- 6.1.2 The transport of that alcohol from outside a public place for delivery to premises that adjoin the public place, provided the premises are licensed for the sale of alcohol under the Sale of Liquor Act 1989:
- 6.1.3 The transport of that alcohol from outside a public place to premises that adjoin a public place —
 - 6.1.3.1 By, or for delivery to, a resident of those premises or by his or her bona fide visitors; or

Waitaki Alcohol Ban Bylaw 2018

6.1.3.2 From those premises to a place outside the public place by a resident of those premises, provided the alcohol is promptly removed from the public place.

6.2 This bylaw does not apply where the sale or consumption of alcohol is authorised by any licence granted under the Sale and Supply of Liquor Act 2012 or any other exemption approved by Council for specific civic or public events.

6.3 Temporary Exemption for Specified Areas

6.3.1 The Council may from time to time by resolution specify public places within the Waitaki Alcohol Ban Area and in relation to which the provisions of this Bylaw relating to the prohibition, regulation or control of alcohol and vehicles shall not apply during a specified period not exceeding twenty four hours.

6.3.2 Every resolution made pursuant to clause 6.3.1 above shall be publicly notified at least 14 days before it shall take effect.

7. Enforcement – Powers of arrest, search, and seizure—

Pursuant to Section 245A of the Act, a constable who believes on reasonable grounds that a person is committing or has committed an infringement offence may direct the person to give the constable his or her name, address, and date of birth.

Pursuant to Section 169 (2) of the Act, a constable may, without warrant,

7.1 For the purpose of ascertaining whether alcohol is present, search—

7.1.1 a container (for example, a parcel, package, bag, or case) in the possession of a person who is in, or entering, a public place:

7.1.2 a vehicle that is in, or is entering, a restricted place:

7.2 seize and remove alcohol and its container if the alcohol is in a public place in breach of a bylaw. Alcohol or a container seized under this section is forfeited to the Crown if the person from whom the alcohol or container is seized is convicted of breaching the bylaw

7.3 arrest a person whom the constable finds committing an offence:

7.4 arrest a person who has refused to comply with a request by a constable—

7.4.1 To leave the public place; or

7.4.2 To surrender to a constable the alcohol that, in breach of a bylaw, is in that person's possession.

8. Conditions relating to power of search—

Before exercising the power of search in relation to a container or a vehicle, a constable must—

8.1 Inform the person in possession of the container or the vehicle, as the case may be, that he or she has the opportunity of removing the container or the vehicle from the public place; and

8.2 Provide the person with a reasonable opportunity to remove the alcohol or the vehicle, as the case may be, from the public place.
However, on specified dates or in relation to specified events, duly notified by Council in accordance with Part 8, section 170, subsection (3) of the Local Government Act, 2002, a constable may, immediately and without further notice, exercise the power to search a container or a vehicle.

INSERT: Proving substance is alcohol in relation to alleged breach of alcohol ban

1. In this section, **labelled trade container** means a container that is of a type sold in the ordinary course of trade, and is labelled to the effect that it contains 1.15% or more ethanol
2. This subsection applies to a substance in respect of which a breach of alcohol ban is alleged to have been committed if the substance was in a container at the time of the offense is alleged to have been committed, and-
 - a. The container was a labelled trade container; or
 - b. The container was not a labelled trade container but appeared to contain alcohol, and when it was opened the substance smelled like alcohol; or
 - c. The defendant has at any time made to a constable an admission to the effect that the substance was alcohol
3. If, in any proceedings for a breach of alcohol ban, it is proved that subsection (2) applies to the substance in respect of which the breach is alleged to have been committed, the substance must be presumed to be alcohol unless the defendant-
 - a. Proves that it was not; or
 - b. Has given notice in writing at least 20 working days before the hearing that he or she disputes that the substance was alcohol

9. Addition of Specified Periods and Public Places

- 9.1 The Council may from time to time by resolution specify additional periods during which the bringing of alcohol into a public place and the possession or consumption of alcohol in a public place may be prohibited and (in conjunction with such a prohibition) the presence or use of vehicles may be regulated or controlled. The Council may make such a resolution in relation to any planned public event, function or social gathering to be held in a public place or in relation to a period when the congregation of a large number of people in a public place is anticipated.
- 9.2 The Council may from time to time by resolution specify additional public places that are to be defined as Specified Public Places and in relation to which the provisions of this Bylaw relating to the prohibition, regulation or control of alcohol and vehicles may apply during a Specified Period.
- 9.3 Every resolution made pursuant to Clause 9.1 or Clause 9.2 above shall be publicly notified at least 14 days before it shall take effect.

10. Criteria for Making Resolutions Relating to Bylaws

- 10.1 Pursuant to Section 147B of the Act, before making a resolution to an Alcohol Ban bylaw, Council must be satisfied that –
 - 10.1.1 There is evidence that the area to which the bylaw applies has experienced a high level of crime or disorder that can be shown to have been caused or made worse by alcohol consumption in the area; and
 - 10.1.2 The bylaw –
 - (a) is appropriate and proportionate in light of the evidence; and
 - (b) can be justified as a reasonable limitation on people's rights and freedoms.

11. Bylaw Review

- 11.1 Pursuant to Section 159 of the Act, a local authority must review this bylaw no later than 10 years after it was last reviewed.

Control of Alcohol Consumption in Public Places Bylaw 2003**Schedule A – Specified Public Places**

All public places within the area shown on the map 'Oamaru Alcohol Ban Area' dated 24.11.2009, the map 'Omarama Alcohol Ban Area' and the map 'Otematata Alcohol Ban Area'.

Schedule B – Prohibited Times

At all times within the area shown on the map 'Oamaru Alcohol Ban Area' dated 24.11. 2009, the map 'Omarama Alcohol Ban Area', and the map 'Otematata Alcohol Ban Area'.

DRAFT

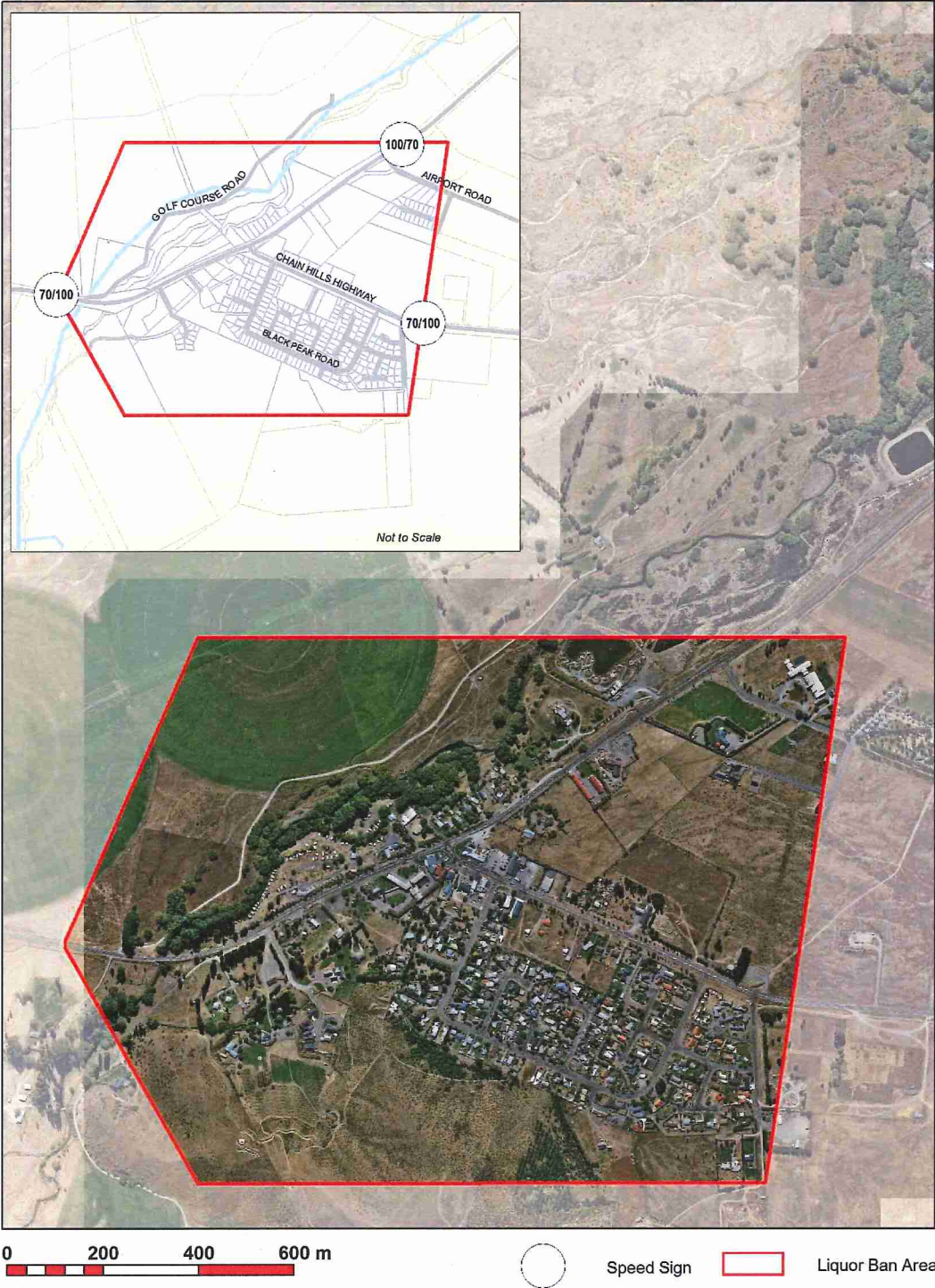
Waitaki Liquor Ban Bylaw 2009 - Oamaru



OAMARU LIQUOR BAN AREA

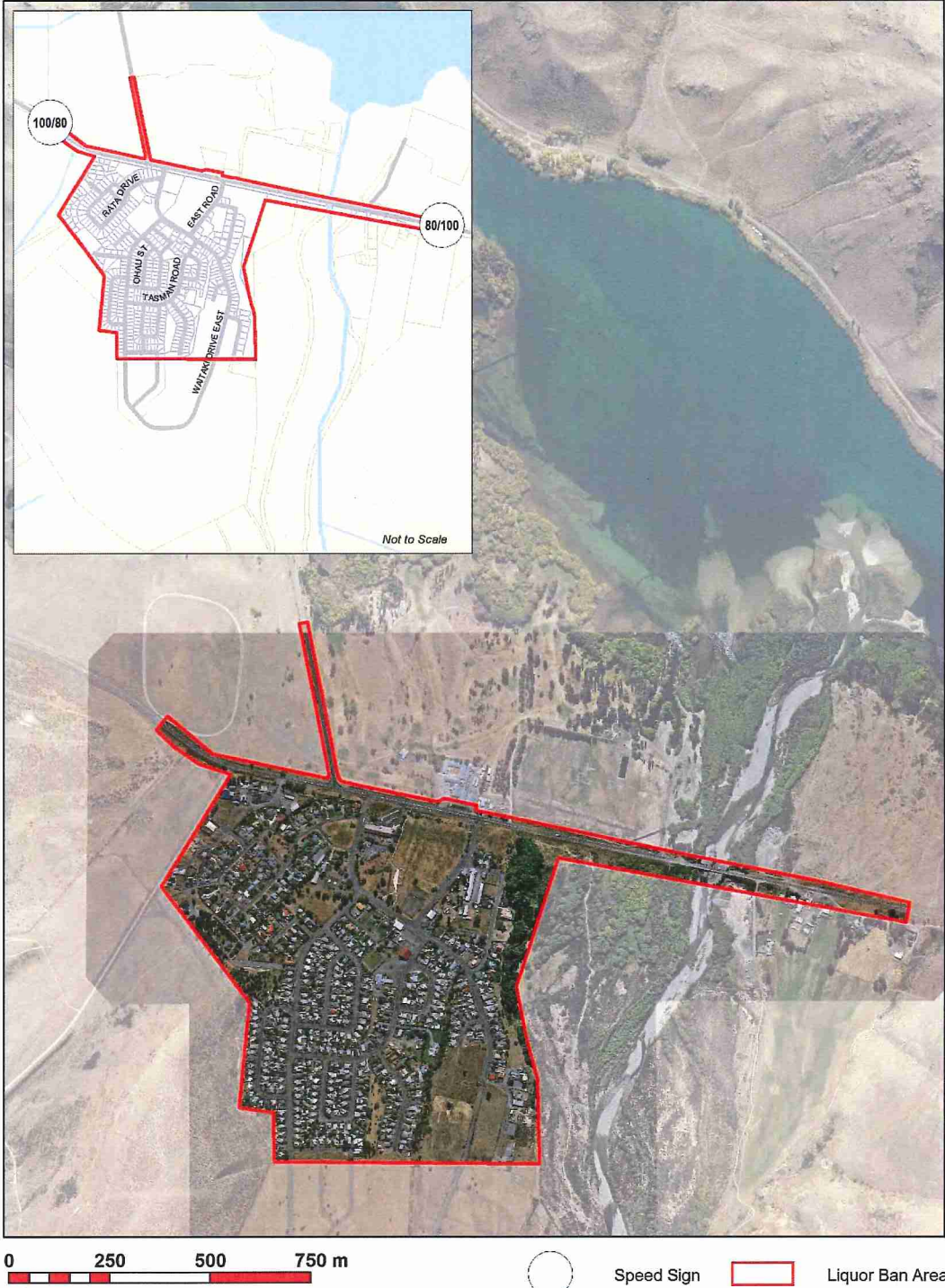
October 2009

Omarama



Omarama Alcohol Ban Area

Otematata



Otematata Alcohol Ban Area



Alcohol Ban Bylaw Consultation 2018

PUBLIC CONSULTATION DOCUMENT



Background

According to the Local Government Act 2002, the Waitaki District Council may create a bylaw concerning when and where alcohol can be consumed in public places. These bylaws are intended to reduce alcohol-related harm and improve public safety and wellbeing. Areas of concern include the consumption and possession of alcohol in public places as well as in vehicles located in public places.

Before creating or renewing an alcohol ban bylaw, the Council must by law be satisfied that there is evidence that the area in question has experienced significant alcohol-related harm and that the creation of such a bylaw would reduce this harm.

This consultation document seeks your comments on our proposed bylaw.

Justification

A 2013 report by the New Zealand Police found that over a period between January 2008 and December 2012, there were 2,976 calls in the Waitaki District for “events typically related to alcohol”, which is an average of 595 per year. The calls revealed that alcohol-related offenses have remained an issue and that the two key areas of concern are in the Oamaru central business district and harbor area, as well as a certain residential area of Oamaru North. The report also states that the highest number of calls typically come, perhaps unsurprisingly, between 11 p.m. and 4 a.m. Saturday night/ Sunday morning. The police report concludes that a higher level of alcohol restrictions would effectively combat this issue.

The district has had a temporary ban in place in Omarama and Otematata that has been well received and a permanent Bylaw would avoid the need to continually renew the temporary ban

Contents of Bylaw

The proposed bylaw covers the following key areas:

1. Prohibitions: where and when the Bylaw is in effect.
2. Exemptions: times and places where the Bylaw will not be enforced.
3. Enforcement: the steps police may take in response to perceived breaches of the Bylaw.
4. Review of Bylaw: the Bylaw must be reviewed every 10 years.
5. Offences under the Bylaw: Fines and penalties associated with breaches of the Bylaw.

The full draft policy can be viewed at www.waitaki.govt.nz

Have Your Say!

Have we got it right? What do you want to change in the policy? We want to hear from you. Please tell us what you think between 13 September and 15 October.

You can make a submission online at www.waitaki.govt.nz, or email to consult@waitaki.govt.nz or post your submission to:-

Alcohol Ban Bylaw Consultation, Corporate Planner, Waitaki District Council, Private Bag 50058, Oamaru 9444

Alcohol Ban Bylaw Consultation 2018

Name: _____

Address : _____

Phone number: _____

Organisation (if applicable) _____

Phone Number: _____

1. How necessary do you believe an Alcohol Ban Bylaw is in Waitaki?

Comments:

2. Do you agree with the zones of inclusion for the ban?

☐ Yes

☐ No

Comments:

3. Do you agree with the time frame of the ban?

☐ Yes

☐ No

Comments:



Waitaki

DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

4. Is the proposed Bylaw clear and understandable?

☐ Yes ☐ No

Comments:

5. Other comments:

6. Do you wish to present your comments to Council?

☐ Yes ☐ No

Submissions close 15 October 2018.



Draft Alcohol Ban Bylaw 2018

STATEMENT OF PROPOSAL

Summary of Information

Waitaki District Council ('the Council') is seeking feedback on the proposed review of the alcohol ban bylaw. This bylaw seeks to address alcohol-related harm in public places within the confines of the Local Government Act 2002 ('LGA 2002') and the Local Government (Alcohol Reform) Amendment Act 2012 (LGARAA 2012).

Introduction

The Council is proposing to adopt the reviewed and edited draft Alcohol Ban Bylaw 2018.

The purpose of this bylaw is to reduce alcohol-related harm and improve community enjoyment of public places by reducing alcohol consumption in certain areas. The bylaw provides the means to ensure that alcohol is not consumed in designated areas and allows members of the police to make decisions and arrests based on infringements of the bylaw. As an alcohol ban bylaw is already on the books, Council must 'be satisfied that the level of crime or disorder experienced before the bylaw was made... is likely to return to the area if the bylaw is not continued' (LGARAA 2012 section 147A (2)).

This bylaw targets specific areas within the Waitaki District, those being certain public places in Oamaru, Otematata, and Omarama.

The LGA 2002 requires the Council to follow the Special Consultative Procedure when reviewing its bylaws. Likewise, this bylaw meets the requirements outlined in Schedule 1 of the Council's Significance and Engagement Policy, which determines which matters must be made available for public consultation.

Following public consultation of the proposed alcohol ban bylaw and in consideration of any submissions received, Council will be required to adopt and publicly notify the resulting Alcohol Ban Bylaw 2018.

This statement of proposal has been prepared in accordance with the requirements set out in section 83 of the LGA 2002 for the adoption of the Special Consultative Procedure. It includes:

- A draft Alcohol Ban Bylaw;
- The reasons for the proposal;
- The statement of proposal;
- A description of how the local authority will provide persons interested in the proposal with an opportunity to present their views to the local authority;
- An opportunity for persons to present their views; and,
- A statement of the period within which views on the proposal may be provided to the local authority.

Reasons for the Proposal

The LGA 2002 allows territorial authorities, such as the Council, to adopt an alcohol ban bylaw to reduce alcohol-related harm and to improve enjoyment of public places. The LGARAA 2012 provides updated definitions and sections related to the powers of police in these situations and our bylaw must be updated to reflect these changes. The draft also acknowledges two additional areas specified under Schedule 1 of the bylaw, which include Otematata and Omarama.

Provisions in the LGA 2002 and the LGARAA 2012 relating to public consumption of alcohol reflect the Government's broader concern for life, health, and safety of the public within public spaces. However, Council also recognizes that this bylaw needs to balance public safety and overall community good against the costs and broader restraints that impact alcohol users, distributors, and the community as a whole.

The Council, pursuant to Section 147A of the LGA 2002, must be satisfied that

- The bylaw can be justified as a reasonable limitation on people's rights and freedoms;
- There is evidence that the area to which the bylaw is intended to apply has experienced a high level of crime or disorder than can be shown to have been caused or made worse by alcohol consumption in the area; and,
- The bylaw is appropriate and proportionate in the light of that crime or disorder.

This bylaw aligns with Council's Long Term Plan goals to maintain the safest community possible, protect and value our distinctive environment, and ensure that people want to stay and move here.

Options

Option 1 (preferred option): Adopt the proposed Alcohol Ban Bylaw 2018 with all changes included, specifically those relating to the addition of Omarama and Otematata as areas covered under the ban.

This option involves Council adopting the proposed bylaw in its entirety. This option is preferred because it involves a comprehensive update to the alcohol ban bylaw and provides additional areas to be covered under the ban, which will serve to make Waitaki safer for those wishing to use public areas.

Option 2: Adopt the proposed Alcohol Ban Bylaw 2018 without any additions to its substance or coverage areas.

This option involves renewing the original alcohol ban bylaw without any amendment. This option is not ideal because it does not accurately reflect legislative updates or additional areas to be covered under the ban. Additionally, the lack of change from 'liquor' to 'alcohol' in the policy leaves us open for debate when an infringement occurs.

Option 3: Do not adopt an Alcohol Ban Bylaw

This option involves the rejection of the draft bylaw, leaving Waitaki without an alcohol ban bylaw on the books. This option is not preferred because a lack of alcohol ban bylaw would leave Waitaki open to significant alcohol-related harm and crime and would reduce the safety and enjoyment of its public areas.

Proposed Alcohol Ban Bylaw 2018 at a glance

Council proposes to amend its current Alcohol Ban Bylaw to reflect legislative changes to the LGA 2002 and the passing of the LGARAA 2012, as well as the Council's desire to add additional covered areas to the bylaw.

According to the LGA 2002, Council may make bylaws for its district for the purpose of prohibiting or otherwise regulating or controlling, either generally or for one or more specified periods, any or all of the following:

- The consumption of alcohol in public places
- The bringing of alcohol into public places
- The possession of alcohol in public places.

In order to continue an alcohol ban bylaw, Council must be satisfied that the crime or disorder experienced before the bylaw was made is likely to return to the area to which the bylaw is intended to apply if the bylaw does not continue (Section 147A LGA 2002).

Form of Policy

The proposed alcohol Ban Bylaw 2018 is considered the most appropriate and reasonable means to deal with alcohol-related harm and alcohol consumption in and around public places, and can be justified as a reasonable limitation on people's rights.

Consultation and Submission

In making, amending or reviewing an alcohol ban bylaw, Council must use the Special Consultative Procedure set out in section 83 of the LGA 2002. Council has prepared an adopted the proposed Alcohol Ban Bylaw 2018 for public consultation. Any person can make a submission on the proposed bylaw.

A copy of the consultatio document, including the proposed Alcohol Ban Bylaw 2018 and information about making a submission can be obtained from the Council website www.waitaki.govt.nz.

You can also make a submission by emailing consult@waitaki.govt.nz or by posting a submission to:

Alcohol Ban Bylaw review
Waitaki District Council
Private Bag 50058, Oamaru 9400.

Please indicate whether you would like to speak to Council regarding your submission and include contact details. People wishing to be heard by Council will be given the opportunity to do so. The time and venue for hearing of submissions is yet to be confirmed.

For any queries please contact consult@waitaki.govt.nz

The period for making submissions will be between 13 September and 15 October.

Waitaki District Council Report

From Heritage, Environment and Regulatory Group Manager

Date 11 September 2018

Local Alcohol Policy

Recommendations

That Council:

1. Receives and notes the information in this report; and
2. Approves the deferral of a Local Alcohol Policy (LAP).

Objective of the Decision

To determine the necessity for a LAP at this time based on the limited available data.

Summary

It is proposed that Council does not develop a LAP as there is little evidence or information to indicate that a LAP would address the known alcohol issues in the district.

Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	Key	Environmental Considerations	No
Legal	Key	Cultural Considerations	No
Significance	No	Social Considerations	Key
Financial Criteria	No	Economic Considerations	No
Community Views	Moderate	Community Board Views	No
Consultation	No	Publicity and Communication	No

Background

A Local Alcohol Policy (LAP) is a set of decisions made by a Local Authority in consultation with its community about the sale and supply of alcohol in its geographical area. LAPs allow communities to limit the location of licenses in particular areas or near certain types of facilities, limit the density of licenses by specifying whether new licenses should be issued in a particular area, impose conditions on groups of licenses (such as a one-way door condition after a certain time), and/or restrict or extend the maximum opening hours of licensed premises.

LAPs are optional, and councils are not required to have one in place. If desired, multiple councils can develop a joint LAP.

Officers have thus far been unable to find sufficient evidence supporting the need for a LAP in Waitaki. The lack of a LAP does not impact Council's ability to create an alcohol ban bylaw restricting the consumption and possession of alcohol in specified places. Nor does this mean that the District Licensing Committee (DLC) is unable to restrict licensed premises by way of licence conditions.

Additionally, at the recent Local Government New Zealand (LGNZ) conference, a Christchurch and Napier Council remit asked for LAPs to more accurately reflect local community views and preferences and received an overwhelming 95% support. The remit also asked that councils be given more policy levers to reduce alcohol-related harm to complement LAPs. The remit argues "There is strong community concern about the effects of the increasing number of alcohol sale outlets in many communities. While the ability to establish a local alcohol licensing framework has been devolved to councils, it has not been accompanied by the required authority and resources. As a result, the majority of LAPs so far developed have been appealed by alcohol industry groups and, in most cases, have resulted in adopted LAPs which closely align with national legislation. The lack of provisions within many of the adopted LAPs creates a significant burden on communities to be involved in individual licensing decisions; and the current ability for appellants to endlessly challenge a community's preferences regarding the sale of alcohol is untenable".

As such, we believe it would be unwise to establish a LAP until these issues are addressed.

Summary of Options Considered

Option 1 (Preferred Option) – Do not develop a LAP at this time. There is no evidence or information to suggest that the creation of a LAP would be beneficial to the community or to Council.

Option 2 – Develop a Waitaki District LAP restricting certain aspects of the sale and supply of alcohol.

Option 3 – Join with another Council or Councils to develop a joint LAP

Assessment of Preferred Option

Option 1 is the preferred option. It is believed that the passing of an alcohol ban bylaw would be a more effective deterrent to the alcohol-related issues in the Waitaki district. At present, there is no evidence or information to support the need for a Waitaki LAP.

Having considered the options summarised above, the following conclusions have been reached:

1. Council has several options when it comes to the control of alcohol consumption in public places.
2. There is no evidence to suggest that a Waitaki LAP is necessary or would be beneficial to the community or Council.
3. The creation of a LAP without evidence pointing to its necessity would be an unnecessary use of resources, administrative time and cost to Council.
4. A more effective solution to alcohol-related harm and crime would be the creation of an alcohol ban bylaw.
5. Education is provided to various groups in the community through Councils Community Development Coordinator and the Safer Waitaki Programme.

Conclusion

There is not sufficient evidence or information to support the development of a district-wide LAP. This could be considered if changes in legislation enable community views to have a greater influence.



Lichelle Guyan
Heritage, Environment and Regulatory Group Manager

Attachments

Additional decision making considerations

Additional Decision Making Considerations

The following matters have been considered in making the decisions.

Outcomes

The outcomes of this decision is that the Waitaki District will not be governed by a LAP, and instead will refer to the Sale and Supply of Alcohol Act 2012.

Policy and Plan Considerations

As we are not recommending any changes, there are no policy or plan considerations.

Community Views

Local stakeholders have been considered in making this decision. A forum for agencies, industry and related services was held to seek feedback. The workshop identified that education across a range of ages and groups in the community was likely to have the greatest impact on alcohol issues.

The community views have not been sought as the framework does not enable Council to consider personal points of view.

Financial Considerations

No financial considerations.

Legal Considerations

No legal considerations.

Environmental Considerations

No environmental considerations.

Publicity and Communication Considerations

No publicity considerations.

Waitaki District Council Report

From Environmental Services Manager

Date 11 September 2018

Dog Control Policy and Practices Report 2018

Recommendations

That Council:

1. Adopts the report as required under section 10A of the Dog Control Act 1996.
2. Makes the report available via its website and places advertisements in appropriate newspapers to confirm the report is available.
3. Notes that, once adopted, the report is sent to the Secretary for Local Government.

Objective of the Decision

To meet Council's legislative requirements.

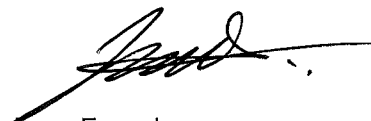
Summary

Territorial Authorities must report on dog control and practices each year. The Dog Control Act 1996 prescribes the content required and specifies under clause 4 that the Territorial Authority must also, within one month after adopting the report, send a copy of it to the Secretary for Local Government.

It is proposed that the report is adopted and that Officers be requested to advertise its availability on Council's website.

Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	No	Environmental Considerations	No
Legal	Key	Cultural Considerations	No
Significance	No	Social Considerations	No
Financial Criteria	No	Economic Considerations	No
Community Views	No	Community Board Views	No
Consultation	No	Publicity and Communication	Key



Jason Evered
Environmental Services Manager



Lichelle Guyan
Heritage, Environment and Regulatory
Group Manager

Attachment

Appendix 1: Dog Control Policy and Practices Report 2018

Additional Decision Making Considerations

The following matters have been considered in making the decisions.

Legal Considerations

The report is defined under section 10A of the Dog Control Act 1996 and council are required to produce and provide the report to the public and secretary for local government.

Significance

The issue of dog control and risk to the community is of significant concern to a large proportion of the local population. Council performance in this area is a reflection on how it is making the community safer.

Publicity and Communication Considerations

Once approved that the report is advertised through the link and made available via the council website.

Appendix 1

WAITAKI DISTRICT COUNCIL
DOG CONTROL – POLICY AND PRACTICES REPORT
1 July 2017 – 30 June 2018

Section 10A of the Dog Control Act 1996 (DCA) requires territorial authorities to publicly report each financial year on:

- The administration of their dog control policy and their dog control practices; and
- A variety of dog control related statistics

PART ONE – ADMINISTRATION OF POLICY AND DOG CONTROL PRACTICES**1) Dog Control in the District**

Waitaki District is a predominantly rural area that covers approx. 9000km² from Ohau to Macraes. Oamaru is the most populated town in the district.

In the 2017-18 registration year Waitaki District Council had 5437 dogs registered. The greatest number of those were in the working dog (1897 dogs) and selected owner (1640 dogs) categories.

Council's dog control service is carried out by an external contractor on a 24/7 basis. This coverage incorporates the Dog Control Act 1996 (DCA), the Waitaki District Dog Control Policy and Bylaw.

Council Officer's manage the annual dog registration process and also support our animal control Officers when required.

Administration of Dog Control Practices and Policy

The key outcomes for dog management and control in the Waitaki District are:

- There is responsible ownership of dogs across the District including compliance with dog owner obligations under the DCA. Opportunities are provided for dogs and their owners to exercise and recreate in public places.
- Conflicts between the general public, dogs, stock and animals and dog owners are minimised.
- Potential or actual danger, distress, intimidation and nuisance caused by dogs in the community are minimised.
- Council meets its statutory obligations for dog control and management under the Act.
- Towards the later part of the financial year, council passed agreement to upgrade the current Waitaki District Dog pound.

2) Trends

A downward trend continues to be experienced around animal complaints received by Council. Figures for the past four years are shown below, and demonstrate a decrease of 52% of reported Dog related incidents.

- 2014/15 1362
- 2015/16 1030 = -25%
- 2016/17 868 = -16%
- 2017/18 656 = -25%

Of the more serious complaints (Dog attack on Animal, Dog, Person or stock), these have decreased by 58% over the past 3 years, from 65 incidents in 2014/15 to 29 reported in the 2017/18.

There have been no changes to the lead only, prohibited or dedicated dog exercise areas we currently manage.

3) Dog Registration Fees

Council fees (inclusive of GST) for the year were unchanged from the previous year:

Dog registration - Base fee		70.00
Dog registration - category fees	Working dogs, per dog	21.00
	Non-working dogs, per dog	70.00
	Neutered non-working dog	56.00
	Selected owner dogs, per dog	28.00
	Farm pet dogs, per dog	21.00
	Probationary owner dogs	Base fee plus 50%
	Dangerous dogs	Base fee plus 50%
Late registration penalty		Base fee plus 50%
Note: Full dog registration fee (base fee) - plus the category fee		
Selected Owner/Multiple Dog Permit	Application and assessment	35.00
	Reassessment	20.00
Adoption Fee	Application and assessment	165.00
Replacement tag		10.00
New tag	Dog from another district/Change of owner (For a dog that is currently registered)	No Fee
Dog Impounding	First offence - registered dog	50.00
	First offence - unregistered dog	120.00
	Second offence	100.00
	Third offence	135.00
	Seizure and custody	65.00
	Sustenance per day	15.00
	Destruction fee	60.00

PART TWO – STATISTICAL INFORMATION 2017-2018

Prosecutions

Council did not prosecute any offences against the Act during the year.

Infringements and Warnings

Offence	Status	
Failed to comply with any bylaw authorised by section 20 Dog Control Act	Dog Infringement Paid	1
Failed to comply with effects of classification of dog as dangerous dog	Dogs At Court	1
Failed to comply with effects of classification of dog as menacing dog	Animal Control - Warning Only Issued	1
Failed to implant microchip transponder in dog	Dog Infringement Paid	1
Failed to keep dog controlled or confined	Animal Control - Warning Only Issued	11
	Dog Infringement Paid	9
	Dogs At Court	4
	Dogs SP 10 Reminder Issued	1
Failed to keep dog under control	Animal Control - Warning Only Issued	3
	Dog Infringement Paid	1
Failed to register a dog	Animal Control Withdrawn	2
	Dog Infringement Paid	8
	Dogs At Court	14
Failed to supply information or wilfully provided false particulars about dog	Animal Control - Warning Only Issued	1
Made a false statement relating to dog registration	Dog Infringement Paid	1
Total		59

Infringements

In regards to infringements issued, the council issued 40 Infringements of which 21 have been paid and the other 19 have been lodged as being unpaid with the court.

Hearings

The council had no hearings in relation to dogs classified as Menacing or Dangerous during the year.

Dangerous and Menacing Dog classification 2017-18

Dangerous Dogs under section 31 A & B	6	Same as 2016-17
Menacing Dogs under section 33 A	9	-2 compared to 2016-17
Menacing Dogs under section 33 C	11	-3 compared to 2016-17

Probationary/Disqualified owners 2017-18

Probationary owner	0	Same as 2016-17
Disqualified owner	1	Same as 2016-17

Impounding & Euthanised Dogs 2017-18

Total Impounded	91	+26 compared to 2016-17
Euthanised	2	-7 compared to 2016-17

Waitaki District Council Report

From People and Culture Group Manager

Date 11 September 2018

Event Coordination Budget

Recommendation

That Council establishes an Event Coordination budget of \$35,000 funded from Whitestone Dividend to provide additional support to smaller key events within the district.

Objective of the Decision

To determine whether Council establishes an Event Coordination budget to provide support to those local events that fall outside the coordination of Tourism Waitaki.

Summary

There is increasing demand for activities and entertainment in the Waitaki district. These local events have traditionally relied mainly on volunteer resources to provide support and coordination. Setting up a coordination budget for these events would enable Council to provide a dedicated resource to bolster volunteer efforts as well as a greater sense of comfort to the event organisers and the wider community that the events are able to continue to be held into the future.

Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	No	Environmental Considerations	No
Legal	No	Cultural Considerations	No
Significance	No	Social Considerations	Key
Financial Criteria	Key	Economic Considerations	Key
Community Views	No	Community Board Views	No
Consultation	No	Publicity and Communication	No

Background

It is becoming more and more difficult to find enough volunteers to manage and run a number of smaller, locally-important events. This relates particularly to three events, of which two have operated for several years, including the New Year's Celebrations, assistance with the Whitestone Vines/Chamber Music event in the Waitaki Vineyards in early January, and the Friendly Bay Family Fun Day in February.

It is suggested that Council consider setting up a budget to provide support to these events to give the best chance of them continuing. There are also other events/festivals and concepts that could benefit from similar support. The main issue appears to be that the pool of dedicated volunteers is becoming stretched by the current demands.

From this, it can be concluded that there is a gap in fund resourcing for provision of assistance with planning for events and festivals that falls outside those being coordinated by Tourism Waitaki, particularly during the summer period.

Therefore, this paper seeks Council's consideration of providing support for these events.

Summary of Options Considered

Option 1 – Status Quo – No budget established.

This would see the New Year's Celebrations continue to be run by volunteers. Other events/festivals are unlikely to be supported if this option is chosen. It is possible that other events may disappear from the calendar.

Option 2 – Establishment of an Event Coordination budget administered by Council to provide support to operate these events (Preferred option)

It is proposed that a \$35,000 budget from the Whitestone dividend be approved to support initially the New Year's celebrations, the new Whitestone Vines/Chamber Music event, and the Friendly Bay Family Fun Day. Any funding left over could then be used to help with other events, like ANZAC day.

Assessment of Preferred Option

Option 2 is the preferred option. This would approve a budget of \$35,000 to be allocated toward supporting smaller, key events that add value to the community.

Conclusion

Having considered the options summarised above, allocating a budget will allow the appropriate resourcing to be put in place as required to enable the ongoing management and running of smaller key events.

Without such a dedicated funding contribution, the future coordination and success of these events is unclear.



Lisa Baillie
People and Culture Group Manager

Waitaki District Council Report

From Assets Group Manager

Date 11 September 2018

Select Contracts Zipline Proposal

Recommendations

That Council:

1. Accepts in principle the request to lease Council land to Select Contracts (or its nominee) for a zipline operation through negotiation of a contingent Agreement to Lease, subject to meeting concerns raised by the community in a successful resource consent application that has been fully notified and other criteria including:
 - a. design approvals, including the design of the launch and end stations,
 - b. granting of any easements and other approvals required to cross land, air and water,
 - c. other terms and conditions of a lease, including rental to be paid; and
 - d. any other criteria negotiated into the Agreement to Lease.
2. Delegates the Chief Executive to negotiate the contingent Agreement to Lease with Select Contracts (or its nominee).

Objective of the Decision

To agree on Council's approach to a request from Select Contracts to enter into an Agreement to Lease for a zipline operation from Cape Wanbrow to land just beyond the Steampunk Playground in the Oamaru Harbour.

Summary

The construction of a zipline in the Oamaru Harbour area has been discussed for several years. Select Contracts has most recently been considering whether or not to proceed with a zipline proposal. It has now decided that it would like to take the next step and has requested that Council negotiate an Agreement to Lease for the required area.

Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	Key	Environmental Considerations	Moderate
Legal	Key	Cultural Considerations	No
Significance	No	Social Considerations	Key
Financial Criteria	No	Economic Considerations	Key
Community Views	Key	Community Board Views	No
Consultation	Key	Publicity and Communication	Key

Background

Select Contracts has recently run a public feedback process on the proposal and now wishes to proceed to the next stage through negotiating an Agreement to Lease for the takeoff and landing areas. This is a relatively typical type of request, and Council has negotiated a number of these. They are useful because they clearly outline under what criteria Council will lease a parcel of land to an organisation.

In the case of the zipline project, Council has signalled that it may require public input before it makes a decision on whether or not it will lease the land requested. This report considers the different options and makes an initial assessment against the Council Outcomes, including how much of an opportunity there is for members of the community to voice their views.

Please note that the assessment is an initial one and readers may well add additional considerations to them when assessing the options against the others.

Summary of Options Considered

Option 1 – Accept in principle the request to lease, subject to meeting criteria negotiated into an Agreement to Lease (recommendation)

If this option is selected, then the criteria would be established through a negotiation process with Select Contracts. The criteria would include subject matters like:

- Resource consent approval, including provisions for public notification and consultation
- Any additional design criteria approvals, like the look of the launch and end stations
- Easements and other agreements to cross land, air and water
- Access and parking arrangements (covered in resource consent)
- Other criteria to be developed
- Terms and conditions of a lease, including rental

Council Outcomes	Pros	Cons
We keep our District affordable.	Low cost to ratepayers and income potential from lease of land if criteria met. There is not a duplication of public consultation processes.	This is likely to require considerable input to negotiate the Agreement to Lease, prior to application for resource consent.
We enable opportunities for new and existing business.	Provides certainty to Select Contracts that the ground would be leased should the conditions be met and enables Select Contracts to know the conditions of a lease before investing in a resource consents process.	The space will not be available for other activities in the future.
We provide services and facilities so people want to move here and stay here.	The resource consent process provides the opportunity for the community to formally raise their concerns and/or support for the proposal and is an integral part of this option.	
We understand the diverse needs of the community.	The resource consent process would give the opportunity for the community to input into the proposal.	Some members of the Community may feel that Council should ask for Community feedback first, rather than relying on the resource consent process.
Waitaki's distinctive environment is valued and protected.	The resource consent process would fulfil this need.	

This option would provide certainty for Select Contracts to invest in the resource consent process, knowing they had secured a lease, should they meet the conditions in the agreement. This option means that Council would lease the lands if the conditions in the Agreement to Lease were met. This option is typically used by Council on these types of matters.

In summary, this option is business friendly with community feedback taken into account during a publicly notified resource consent process. However, it requires considerable input before resource consent considerations to develop the Agreement to Lease.

Option 2 – Ask Select Contracts to go through the Resource Consent and other approval processes before considering a lease

This option would require Select Contracts to invest in the resource consent process and other approval processes without any certainty of securing a lease. Council retains the decision whether or not it still wishes to lease the site after things like the consent is gained, however it could be argued that this option is less business friendly.

Council Outcomes	Pros	Cons
We keep our District affordable.	Some cost likely to ratepayers, resource to develop the Agreement to Lease would be once resource consent was granted and other approvals given.	
We enable opportunities for new and existing business.	Space is potentially available for other activities should Select Contracts choose not to proceed.	This approach provides a high level of uncertainty to the new business and exposes it to financial risk, it may mean that the opportunity is lost.
We provide services and facilities so people want to move here and stay here.	The resource consent process provides the opportunity for the community to formally raise their concerns and/or support for the proposal and is an integral part of this option.	The Community may not have this opportunity should Select Contracts choose not to proceed due to the uncertainty of securing a lease.
We understand the diverse needs of the community.	The decision to lease the land would be made after the resource consent process had concluded meaning that detailed information on all aspects would be available.	
Waitaki's distinctive environment is valued and protected.	The resource consent process would fulfil this need.	

This option provides Council with the most certainty of the effects of the proposal before making a final decision on whether or not to lease the land. It has low cost to ratepayers but provides the least amount of certainty to the business.

In summary, this option allows Council to make a final decision whether or not to lease with the most information and ensures time is used efficiently to develop any forthcoming Agreement to Lease, however this option is less business friendly and may result in a lost opportunity.

Option 3 – Consult with the public to seek feedback prior to making a decision

Council Outcomes	Pros	Cons
We keep our District affordable.		There is a cost to ratepayers to fund a public feedback process. There is likely to be a duplication of consultation and feedback processes as this will be repeated in the Resource Consent process.
We enable opportunities for new and existing business.		New business opportunity potentially lost during the delay. There is a strong

		potential of duplication due to the resource consent and process.
We provide services and facilities so people want to move here and stay here.	The feedback may give guidance about what facilities the community does value.	
We understand the diverse needs of the community.	The feedback should give Council guidance whether or not to consider leasing the land to Select Contracts.	It may be difficult to ensure all views are obtained from a representative cross section of the community. The proposer has already sought community feedback and this process duplicates this work somewhat.
Waitaki's distinctive environment is valued and protected.		The resource consent process would duplicate the feedback process somewhat.

This option allows Council to seek Community views for a steer on whether or not it should consider leasing the sites. This is likely to require an investment in resources and may duplicate other formal processes should the lease option then be approved. Careful consideration would need to be given to the feedback process to ensure that all views were received.

Option 4 – Request the applicant to wait for 12 months until the Harbour Strategy has been finalised and the rules for the Harbour area defined in the District Plan review

Council Outcomes	Pros	Cons
We keep our District affordable.	No cost to ratepayers.	Income potential from leasing not realised.
We enable opportunities for new and existing business.	Space is potentially available for other activities.	New business opportunity potentially lost during the delay.
We provide services and facilities so people want to move here and stay here.	The space is available for other activities and / or the attraction may still proceed in the future.	New business opportunity potentially lost during the delay.
We understand the diverse needs of the community.	The strategy should give clear direction to the type of activity wanted in the harbour area.	The strategy may not give clear direction that a zipline operation was appropriate for the area.
Waitaki's distinctive environment is valued and protected.	The Harbour Strategy is likely to identify what elements in the harbour area are valued and should be protected.	It is highly unlikely that any change in District Plan rules for the harbour area will be made operative within 12 months.

This option allows Council to put the Harbour Strategy in place before making a decision on the proposal. Care would need to be taken that the Harbour Strategy did actually make the decision process easier and not simply delay the decision process. It is possible that the opportunity will be lost if this option is favoured.

Option 5 – Decline the request to negotiate an Agreement to Lease

Council Outcomes	Pros	Cons
We keep our District affordable.	No cost to ratepayers.	Income potential from leasing not realised.
We enable opportunities for new and existing business.	Space is potentially available for other activities.	New business opportunity potentially lost.
We provide services and facilities so people want to move here and stay here.	It would provide certainty about the type of activity deemed appropriate for the harbour area.	The attraction could add more vibrancy to the area and create new opportunities.
We understand the diverse needs of the community.		This outcome would not be fully tested.
Waitaki's distinctive environment is valued and protected.	Modifications to the environment would not be made as a result of the proposal.	

This option would mean that Council would be clearly stating that it did not support this type of activity in this area.

In summary, this option is appropriate if Council does not want to consider this type of activity in this area.

Assessment of Preferred Option

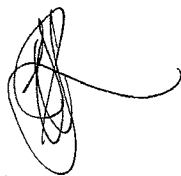
Option 1 - Accept in principle the request to lease, subject to meeting criteria negotiated into an Agreement to Lease

Having considered the options summarised above, the following conclusions have been reached:

1. This option appears to best provide support to explore the merits of showing that Waitaki is keen to explore new business opportunities while ensuring that the Community has the ability to feedback into the proposal.
2. The Agreement to Lease process will ensure that a publically notified resource consent process is required.
3. The conditions in the Agreement to Lease ensure that Council has the ability to negotiate criteria that have to be met before any lease is finally entered into.

Conclusion

Council has been presented with a unique opportunity at the Harbour in Oamaru. Negotiating an agreement to lease gives the best opportunity for Select Contracts to fully develop the proposal and test it with the community through a fully notified resource consent process.



Neil Jorgensen
Assets Group Manager

Attachments

Additional decision making considerations
Appendix 1 – Proposed Zipline Location

Additional Decision Making Considerations

The following matters have been considered in making the decisions.

Policy and Plan Considerations

Council would give approval for the activity to operate on Cape Wanbrow through the Cape Wanbrow Management Plan.

Environmental Considerations

Obtained through the Resource Consent Process

Community Views

Obtained through the Resource Consent Process

Publicity and Communication Considerations

It is recommended that a press release be issued on how Council will treat this application.

Appendix 1 – Proposed Zipline Location





Waitaki District Council Report

From Finance and Corporate Development Group Manager

Date 11 September 2018

Kurow Duntroon Irrigation Company Redevelopment Loan Proposal

Recommendations

That Council:

1. Noting the potentially strong environmental, economic and social benefits of the redevelopment, agrees to make a debt facility available to the Kurow Duntroon Irrigation Company Limited (KDIC) to help fund the redevelopment of the scheme.
2. Confirms that the terms of the agreement are:
 - a. A term no longer than 15 years
 - b. The maximum amount of the facility is \$3 million (including principal and any capitalised interest)
 - c. That part of the principal and interest will be repaid/paid over the term of the loan on a basis equivalent to a "35 year term table mortgage" by way of quarterly payments commencing after practical completion of the redevelopment project.
 - d. Second ranking security will be taken over all assets of KDIC, which will include KDIC's rights under the water supply agreement that it has with shareholders
 - e. The interest rate charged will be set on an annual basis on 31 May each year based on the published BKBM one year swap rate plus 200 basis points (2.0%)
 - f. This funding will be the last funding called upon by KDIC, in particular after the shareholder contributions and Crown Irrigation Investment Limited.
3. Instructs the Finance and Corporate Development Group Manager to undertake appropriate due diligence and finalisation of all relevant terms and conditions.

Objective of the Decision

To consider a request from the Kurow Duntroon Irrigation Company (KDIC) for funding assistance by way of a lending facility to facilitate the redevelopment and expansion of the existing irrigation scheme.

Summary

Council has received a request from KDIC for a loan to help meet the funding shortfall for the proposed redevelopment and expansion of the scheme that supplies water to the area between Kurow and Duntroon. Council needs to consider this request and formulate a response. It is recommended that Council grants the request, subject to certain conditions.

Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	Moderate	Environmental Considerations	Key
Legal	Moderate	Cultural Considerations	No
Significance	No	Social Considerations	Moderate
Financial Criteria	Key	Economic Considerations	Moderate
Community Views	No	Community Board Views	No
Consultation	No	Publicity and Communication	Moderate

Officers consider the recommendations within this report are within the scope of the purpose and amendments to Local Government Act (2002) to enable democratic local decision-making and action by, and on behalf of, communities; and to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.

Discussion on Decision-Making Criteria

The above summary of decision-making criteria relates to the proposed investment decision with financial, environmental, and social components. It is not a decision whether KDIC should increase the area of land under irrigation.

KDIC has requested that Council be one of a number of funding providers for the scheme. Council is playing no role in the development or management of the scheme other than what is required as part of “business as usual” including consenting and other matters. As this is an investment decision, it clearly falls within what is allowed under the purpose of local government, Section 10 of the Local Government Act 2002 (LGA). However, as this is an investment (or more broadly a financial decision), the following key sections, policies and plans need to be considered:

1. The first consideration is LGA s101 Financial Management. The key section is 101(1): *A local authority must manage its revenues, expenses, assets, liabilities, investments, and general financial dealings prudently and in a manner that promotes the current and future interests of the community.*
2. The next consideration is Council’s Investment Policy. This is a mandatory policy that is consulted on in every Long Term Plan (LTP).
3. The third consideration is the LTP, including the Financial Strategy.

All three of these matters will be considered in the Assessment of Options section of this report.

Background

Council has previously considered information in relation to the proposed scheme and the request for additional funding to allow the redevelopment to proceed. Some of the key matters that should be noted from this information were:

- That it is primarily a renewal of an existing scheme.
- Crown Irrigation Investment Limited (CIIL) is heavily involved in the project and is the principal funder.
- There has been significant research into the viability of the upgrade by both KDIC and CIIL.
- Significant work has been undertaken to get certainty over price and timing of the construction programme.
- Many of the “new” shareholders are currently irrigating from other sources, primarily tributaries of the Waitaki River.
- Due to a significant decrease in water loss and improved scheme efficiency, additional shares will be available to service land that is currently not irrigated from the existing approved water take.

KDIC has sought and received confirmation of additional shareholder contributions through a Special General Meeting (SGM) held on 29 August 2018. KDIC has advised that 94% of its shareholders supported the revised proposal. It now needs confirmation from Council that it will supply a debt facility as indicated earlier and confirmation of the terms of any facility.

Kurow Duntroon Irrigation Company (KDIC) Request

The request from KDIC is for Council to lend the company 50% of a funding shortfall that has arisen through the finalisation of a “design and construction” agreement with its selected contractor. This request is based on previous Council decisions and a belief that there are wider social and environment benefits that KDIC through Council may want to support.

Discussion

Council has already considered and agreed it has the capacity and authority to make a facility available. It has also agreed in general terms to make a conditional offer to the company given the potential wider benefits that the redevelopment would generate compared to the risk attached to the proposal. A summary of the matters previously considered is as follows:

The general benefit of irrigation is that a reliable source of water for farming purposes minimises key farming risks and allows investment decisions to be made with more confidence, which in turn leads to increased production. This can then lead to increased wealth for irrigators and service businesses, and employment opportunities for the wider community.

There is also an increased level of understanding and public interest in the environmental costs and risk that comes with the more intensive farming practices which are needed to support this level of both on-farm and off-farm capital investment, and it is important to gain some understanding of these issues as part of the decision process.

Overall, there are a number of key features of the proposal that have the potential to have a positive overall impact on the environment. These factors include:

- The replacement of water extracted from over-allocated tributaries will have a positive impact on these waterways.
- Farm Environment Plans will be compulsory for all shareholders and the company will need to enforce these to maintain its access to water.
- Most of the area is already irrigated so there will be limited growth in intensive farming.

Overall, it would appear that there could be a net positive environmental impact, particularly in terms of the impact on the over-allocated tributaries.

A number of risks have also been identified and considered, particularly in terms of the mitigations that have or will be put in place.

Other Matters / Risks

Construction Risk – Price and Time

KDIC has addressed this risk by having a conditional contract in place. However, a key requirement of this contract is being able to start on the agreed date in early October.

In addition to the work undertaken by the company, CIIL has undertaken a comprehensive due-diligence exercise as part of its loan approval process and has offered to share these results with Council. CIIL has also advised that a due diligence process will continue after the SGM, and it is prepared to continue to work with Council on the matters that process will cover. Overall, it is the view of officers that reliance can be placed on the work CIIL has undertaken.

Shareholder Commitment

Current and perspective shareholders confirmed their commitment to the redevelopment at a Special General Meeting held on 29 August 2018. This confirmed a level of share uptake to make the redevelopment viable.

Regulatory Risk

The company has provided information that shows that the area the scheme operates in falls into the least restrictive of the water quality zones Environment Canterbury (ECAN) has chosen to use. This “green zone” classification allows existing farming operations to occur without a resource consent, although changes in practice – especially an increase in “production” – may require a consent application to ECAN.

Concentration of Investment

The last issue to consider is the level of concentration of Council’s investments. If Council decides to provide the loan, then it would add to the current geographic and industry concentration of investments, and therefore risk, in the district. Based on current expectations, there would be a three-year overlap between the North Otago Irrigation Company Limited (NOICL) and KDIC loans. This clearly limits the period of maximum exposure the Council would face.

Overall, KDIC and CIIL appear to have taken all practical steps to mitigate these risks. Given the timeframe needed for a decision, Council can only do a very limited amount of independent work. If Council is not satisfied with the steps taken and a limited amount of additional work, then the request should be declined. Otherwise, the next part of the report should be considered.

Terms and Conditions

KDIC has forwarded an “offer sheet” to aid the decision-making process. This has been reviewed by Council’s legal advisors who are happy with the content in respect of the key terms summarised in this report. The keys features are considered below.

Security

The security offered is similar to the arrangement in place with NOICL, being all asset security granted by KDIC in favour of the Council (including in respect of KDIC’s rights under its water supply agreements with its shareholders) and an encumbrance over the serviced land. Council will rank behind CIIL in any security arrangements. CIIL has confirmed that this point is non-negotiable. An intercreditor arrangement will be entered into between KDIC, CIIL and the Council

to govern the nature of the interaction between the CIIL and Council debt. The intercreditor arrangements will (among other things):

- (i) ensure that Council is able to receive scheduled repayments of principal and interest,
- (ii) restrict CIIL's ability to amend its loan agreement,
- (iii) restrict CIIL's ability to inject additional debt, and
- (iv) provide the Council with limited rights of enforcement of security, in each case, at times when the CIIL debt is outstanding.

Loan Term

KDIC has proposed a 15 year term but with repayments based on a 35 year table mortgage structure (such repayment to commence following practical completion of the redevelopment project). Based on this type of structure, approximately \$700,000 in principal would be repaid by the end of the loan period.

Interest Rate and Payments

In terms of an appropriate rate, discussions between the parties have come to the conclusion that using the published BKBM rate (reset on 31 May each year) would be the most appropriate base rate, with a margin of 200 points on top of the base rate being seen as appropriate. Repayments of principal, commencing following practical completion of the redevelopment project, and payments of interest will be made on a quarterly basis.

Additional Matters

To allow matters to be raised and addressed in a timely manner, it is recommended that Council ask for the right to receive agreed parts of any KDIC Board papers and attend either (i) parts of KDIC Board meetings or (ii) quarterly meetings with the KDIC Board or management, as it sees fit.

Conditions Precedent

Once a basic agreement is in place, certain conditions need to be met before the funds are advanced. There are reasonably standard sets of conditions that would apply with this type of arrangement. These will be developed and finalised with the assistance of Anderson Lloyd.

Summary of Options Considered

Option 1 – Confirm the offer and suggested terms and conditions. **(Preferred)**

Option 2 – Partially agree to the request, with variations to the term or amount.

Option 3 – Decline the request.

Assessment of Preferred Option

Option 1 is the preferred option. The key reasons for this assessment are as follows:

1. Council can make an offer that better meets its desired outcome in terms of return and risk appetite.
2. A clear linkage has been established between irrigation and economic and population growth. Redevelopment and expansion of the scheme is expected to protect and possibly enhance these benefits. This closely aligns to Council's Goals and Visions of: *Growing Waitaki – the best place to live, work and play.*
3. The proposal will have a positive environmental impact by helping to eliminate water takes from over-allocated tributaries of the Waitaki River.
4. Further environmental benefits will occur with the expansion of the number of farms with Farm Environment Plans and more efficient use of allocated water through scheme and on-farm improvements, and
5. This is an efficient and effective way of promoting economic, social and environmental development of the district with a net return to Council. This is considered to meet a key test of the purpose of local government, as set out in the Local Government Act 2002.

The potential negative effects and potential mitigations that need to be considered are as follows:

1. This will be a material investment in a single industry and therefore has a concentration of risk.

2. There are potential negative environmental effects from the change in farming practice required to optimise the effects of irrigation. These are primarily mitigated through the resource consent process and the company's requirement to have farm management plans.
3. If Council has a sudden need for a large amount of funding to fund an unexpected event, it may need to borrow to supply such funding. This can be mitigated by having agreed lines of credit in place on agreed terms and by factoring in the potential for this in a risk premium on the interest rate.

Option 1 should be adopted if Council wants to support the scheme and is comfortable with the level of commitment that granting the request in full would represent.

Option 2 could be selected. However, if the changes to the original proposal are significant, it would be unlikely that an agreement could then be negotiated within a timeframe that would allow construction to proceed in a timely manner. This is likely to produce a result far closer to option 3 than option 1.

Option 3 should be adopted if, after having considered the information presented, Council considers the following matters are of greater significance than the potential benefits:


1. That Council should no longer support irrigation because of the level of negative changes it will generate.
2. The level of concentration of investment in one industry and in the district.
3. There are too many risks and conditions that cannot be adequately negotiated or mitigated.

If either Option 1 or 2 is selected, further due diligence and negotiations would need to be undertaken by officers with the support of the appropriate professional advisors, primarily Anderson Lloyd.

Conclusion:

Having considered the options summarised above, the following conclusions have been reached:

1. There are likely to be a number of benefits to Council, the community and the shareholder farmers if the facility is approved.
2. Council has the necessary authority and capacity to advance the funds. It actually has a need to find a greater range of appropriate investments for its "cash" resources, and this could meet that need.
3. There is further work required to be undertaken in terms of the due diligence process prior to a final agreement being signed.



Paul Hope

Finance and Corporate Development Group Manager

Attachments

Appendix 1 – Additional decision-making considerations

Appendix 2 – KDIC request and proposal

Appendix 1 – Additional Decision-Making Considerations

The following matters have been considered in making the decisions.

Policy / Plan

Matters in relation to the Council's Investment Policy are considered in the body of the report.

The primary consideration in terms of Council plans is that this matter would impact on what was disclosed in the 2018-28 Long Term Plan (LTP). A key point to note is that there was no commitment of this funding for another purpose over the life of the LTP and that it would be reinvested as a "Cash or Cash Equivalent Asset". Therefore, it is considered that this investment is consistent with the information contained in the LTP in that it is clear that, when the loan matured, the funds would be placed in another investment. Although it did not specifically contemplate a further investment in KDIC, it did not exclude or prohibit this option either, and this is the type of normal variation allowed for under LGA s96.

Legal Considerations

The key requirement is to come up with a legally robust agreement that protects Council's position and achieves the desired terms and conditions. This will be achieved through the use of external legal advisors and existing similar agreements.

Significance

This is neither a significant nor a material amount to be invested.

Financial

Financial matters have been covered in the main body of the report.

Environmental Considerations

There are clearly a number of environmental issues that may follow as a consequence of irrigation. These include more intensive land use, changes to landscape and other natural features to improve efficiency and production, and impacts on waterways. All of these issues are better accessed through the resource consent process when a resource consent is required by Council and / or Environment Canterbury, as impacts can be more specifically considered and controlled.

It is important to note that none of these consequences will occur as a direct result of this decision. Rather, they will be a consequence of the scheme proceeding.

Furthermore, there is a strong potential for the scheme to have a positive impact on the water quality of some tributaries of the Waitaki River. The development will give some existing irrigators an opportunity to change to a more reliable source and allow more water to remain in the river.

Economic Considerations

A previous study, along with anecdotal evidence, demonstrated the benefit to a command area of an irrigation scheme. As this is a redevelopment and expansion, the benefits will be less pronounced but it will help protect the economic base in the area.

Appendix 2 – KDIC Request and Proposal



PO Box 77
Kurow 9446

4th September 2018

Dear Sir,

Kurow Duntroon Irrigation Company Ltd (KDIC) - Upgrade and Expansion Project

We are pleased to confirm that existing shareholders voted 94%, in favour of the scheme upgrade and expansion project at an SGM on Wednesday 29th August. This formed an essential milestone in satisfying pre-requiring conditions for funding from Crown Irrigation Investments Ltd (CIIL).

Shareholders voted to support the loan funding proposals, sale of new shares and to enter a major construction contract with Monadelphous New Zealand Ltd (Menz), (subject to funding).

The next stage is to confirm funding with Waitaki District Council, where, subject to council approval, Council will agree to loan fund KDIC \$3 million dollars over a 15 year term, specific details subject to an agreed term sheet. KDIC now formally confirms that it wishes to agree to the proposal.

The project has a total spend of up to \$46.6 million, which includes a construction contract of up to \$40 million, contingency, and non- construction project costs such as management and finance costs.

The scheme will offer an alternative water source for existing irrigators who have been utilising water from several tributaries that run into the Waitaki River. The impact will benefit those tributaries and provide farmers with a reliable water source. Up to 800 ha will benefit.

All farmers taking water from the scheme have signed a water supply agreement, which includes provision for Farm Environment Plans (FEMPs), which will ensure that water is utilised effectively, and environmental risks are minimised.

KDIC is working through the Conditions Precedent to satisfy CIIL as primary funder, with a view to confirming the scheme on 28 September at Financial Close. Providing all conditions are met then KDIC will be able to place a construction contract with Menz, enabling the project to commence.

The Board would like to thank Waitaki District Council for its continued support and looks forward to reaching agreement on 11 September.

Yours faithfully,

Geoff Keeling
Chairman KDIC

Waitaki District Council Memorandum

From People and Culture Group Manager

Date 11 September 2018

Grants and Awards (January – June 2018)

Recommendation

That Council receives and notes the information.

Summary

The purpose of this memorandum is to summarise and advise Council of the distribution of funding that has been approved by the Grants and Awards Committee for the period January – June 2018.

Purpose

The purpose of this memorandum is to present information on the grants that have been approved by the Grants and Awards Committee.

Background

Five Grants and Awards Committee meetings have been held in the period of January – June 2018:

- Sport NZ Rural Travel Fund
- Biodiversity Grant
- Community Group Grant for Fees
- Community Group Grant
- Creative Communities Scheme Grant
- Waitaki Heritage Fund

Sport NZ Rural Travel Fund

The Sport NZ Rural Travel Fund subsidises travel for rural sports clubs and rural sports teams with young people aged between 5 – 19 years to assist with transport expenses to local sports competitions outside of school time.

This is an annual grant, with Council receiving funding of \$9,500 annually from Sport NZ Rural Travel. The Sport NZ Rural Travel Fund grant meeting was held on Tuesday 3 April 2018. Applications totalling \$35,092.00 were received. The current balance available for this round of the grants was \$9,500.

Funding granted

App No.	Applicant	Page No.	Amount Requested	= km x 45 cents	Amount Granted
1	Waitaki Valley School	6	\$4,500.00	\$ 7,371.00	\$2,000.00
2	Saints Trampoline Club	12	\$2,000.00	\$ 1,911.60	\$600.00
3	Meadowbank United Football Club	26	\$1,965.00	\$ 1,965.60	\$700.00
4	Omarama Junior Sports Club	20	\$3,793.20	\$ 4,687.20	\$1,000.00
5	Hampden School	39	\$450.00	\$ 453.60	\$450.00
6	St Kevins College	33	\$6,195.60	\$ 6,195.60	\$1,450.00
7	Pathfinders Gymnastics Club	45	\$5,500.00	\$ 14,284.80	\$600.00
8	East Otago High School	33	\$10,688.20	\$ 12,688.20	\$2,700.00
			\$35,092.00	\$ 49,557.60	\$9,500.00
Balance					\$0.00

Biodiversity Grant

This fund has been established by Council to support landowners who are taking practical steps to protect and enhance indigenous biodiversity in the Waitaki District, principally on private land.

The priorities are the:

- protection of native habitat through fencing and other measures;
- long-term legal protection of native habitat through covenants (ie QE II); and
- management of threats to biodiversity such as pest animals and weeds.

A Biodiversity Grant meeting was held on 3 April 2018. Applications totalling \$34,411 were received, with a current balance available of \$4,995 for the remainder of the financial year.

Five Biodiversity Grant Applications were received as listed below:

A0003 – Teaneraki Cliffs

A00004 – Devil's Bridge Sink holes

A00014 – Moeraki Peninsula Planting

A00015 – Waianakarua South Branch Plantings

A00016 – Hampden Trap Library

Funding Granted

Project	Reason for application	Amount Granted
A00004 Devil's Bridge Sink Holes	To rid the site of a large infestation of Khausa Berry, which, if not destroyed, will spread into the nearby significant areas	\$2,153.00
A00015 Waianakarua South Branch Plantings	To enhance the existing values between the fence and the river through tree planting on the south branch of the Waianakarua River	\$2,842.00
Total		\$4,995.00

Community Group Grant for Fees

This grant has been established by Council to assist not-for-profit organisations and groups based in the Waitaki District to apply for funding to cover Council Fees and Charges.

Applicant	Reason for Application	Amount Granted
Tutu Hill Cakes and Gifts	Special Licence fee for a Black Tie fundraising event – Flights to the Lights and The Observatory	\$207.00
Phoenix Mill Restoration Trust	Building Consent for the retaining wall in the wheel pit to improve the wheel security	\$205.00
Oamaru Whitestone Civic Trust	Special Licence Application – Masquerade Ball	\$63.25
Council on behalf of the Returned Services Association	Road Closure fee for ANZAC Commemorative Services	\$100.00
Total		\$575.25

Community Group Grants (CGG)

This grant has been established by Council to assist not-for-profit organisations and groups based in the Waitaki District with projects. Funding of \$50,000 annually is available over two funding rounds in each financial year.

The grants meeting was held on 2 May 2018, with the available balance for the fund round being \$30,076.55.

Funding allocated from the Community Group Grant meeting was as set out in the table below:

Community Group Grants April 2018				
	Applicant Name		Requested \$	Amount Approved
1	Waitaki Community Gardens Trust	Education Hub and kids growing	\$5,223.83	\$ 2,200.00
2	Rugby In North Otago (RINO)	Photographing rugby in NO	\$3,062.19	\$ -
3	Steampunk NZ Trust Oamaru	Steampunk NZ Festival Oamaru	\$10,000.00	\$ 5,000.00
4	Riverside Junior Football Club	Equipment Upgrade	\$1,420.30	\$ 850.00
5	Air Training Cadets Oamaru	26 Squadron Oamaru Aviation Camp	\$3,000.00	\$ 2,000.00
6	Parenting Place Attitude Youth Division	Attitude Youth development programme	\$2,304.00	\$ 500.00
7	CCS Disability Action Waitaki Inc.	Disability Support	\$190.00	\$ 190.00
8	Awamoa Gardens Croquet Club	Partial fence replacement	\$1,500.00	\$ 1,200.00
9	Oamaru Steam and Rail Restoration Soc. Inc.	Barrier arms at Humber Street Rail crossing	\$3,000.00	\$ 2,500.00
10	Awamoa Bowling Club inc	Renovation of the Famliton Green	\$8,800.00	\$ 2,000.00
11	North Otago Harrier and Amateur Athletic Club	End of season medals and engraving	\$770.00	\$ -
12	Target Shooting North Otago	Encouraging junior participation	\$1,500.00	\$ 500.00
13	NO Toy library	Community Services cardholders discount	\$500.00	\$ 500.00
14	Amped Youth as part of the Oamaru Elim Church	Ski and snowboard trip to Queenstown	\$2,000.00	\$ 500.00
15	Oamaru Stroke Support	Aqua Therapy	\$650.00	\$ 650.00
16	Oamaru Heritage Fencing Club	Equipment update	\$4,000.00	\$ -
17	Anglican Aged care	Oceans grief and loss programme for children and young people	\$4,867.00	\$ 2,000.00
18	Legacy Youth Church of God NZ	Ski and snowboard trip 2018	\$9,000.00	\$ 2,000.00
19	Weston Play Centre	Science resources learning and exploration	\$398.00	\$ -
20	Filipino Waitaki Inc.	Variety Concert	\$4,951.00	\$ -
21	Otematata Residents Assn.	Replace broken tennis nets	\$519.98	\$ 519.98
22	Musical Theatre Oamaru	The Pied Piper	\$1,000.00	\$ 1,000.00
23	Whitestone Taekwondo Club	NZUTA South Island Championships	\$1,100.00	\$ 845.25
24	Awamoa Football club inc	Football equipment	\$447.85	\$ 447.85
25	Presbyterian Support Otago	Buddy Programme North Otago	\$1,500.00	\$ 1,500.00
	total REQUESTED		\$ 71,704.15	
	amount AVAILABLE		\$ 30,076.55	\$ 26,903.08

Creative Communities Scheme Grant (CCS)

The purpose of the Creative Communities Scheme is to provide funding so that New Zealanders can be involved in local arts activities. The scheme supports a wide range of arts projects under the following art forms: craft/object arts, dance, inter-arts, literature, Maori Arts, multi-art form (including film), music, Pacific Arts, theatre and visual arts.

Council receives an annual allocation of \$20,579.00 funding from the Creative Communities Scheme fund. Two funding rounds are held in each financial year.

The Assessment Committee was advised that \$9,946.37 was available for distribution. At its meeting on 2 May 2018, the Assessment Committee considered the applications received for grants from the Creative Communities Scheme, as follows:

Applicant Name	Project	Requested	Allocated
St Kevins College Pasifika Group	Costuming and associated costs for performances in 2018	\$440.00	450.00
David Naylor	"Brass on the Move" Student Concert Tour band	\$941.50	941.50
Musical Theatre Oamaru Inc	Children's Theatre production "The Pied Piper"	\$1,000.00	2,000.00
Oamaru Repertory Society	Winnie the Pooh - production and workshop	\$900.00	1,200.00
Oamaru Opera House	"Search Engine" presented by footnote NZ Dance	\$1,905.00	1,905.00
Total Funds Requested:		\$5,187	\$6,496.50
Total Funds Available:		\$9,946	\$3,450

At a meeting on 29 May 2018 (due to the application below being inadvertently missed off the 2 May 2018 meeting agenda and discussion), the Assessment Committee considered an additional application received for a grant from the Creative Communities Scheme, as follows:

Applicants Name	Project	Requested	Allocated
Filmmakers in School	Assisting school students to create and present short films for a festival	\$4,507	\$2,700

Waitaki Heritage Fund

The Waitaki Heritage Fund was established by the New Zealand Historic Places Trust and the Waitaki District Council in 1992 (replacing the North Otago Heritage Fund), to provide a fund to encourage the retention, preservation, conservation and maintenance of historic buildings and sites in the Waitaki District.

Waitaki Heritage Fund Committee Meetings were held on 17 July 2018 and 2 August 2018 to discuss an application received from Oamaru Whitestone Civic Trust for up to \$90,000 for the installation of a goods lift into the Loan and Mercantile building at 14 Harbour Street.

The Waitaki Heritage Fund Committee met with Board members of the Oamaru Whitestone Civic Trust at the Loan and Mercantile building 14 Harbour Street on 2 August 2018 to discuss the application and options for the installation of a lift in the Loan and Mercantile building.

Applicants Name	Project	Requested	Allocated
Oamaru Whitestone Civic Trust	Installation of a goods lift into the Loan and Mercantile building at 14 Harbour Street.	Up to \$90,000	\$70,000 by way of loan at 0% interest over five years.



Lisa Baillie
People and Culture Group Manager

Waitaki District Council Memorandum

From Recreation Manager

Date 11 September 2018

Waitaki Community Recreation Centre Annual Report (30 June 2018)

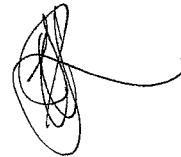
Recommendation

That Council receives and notes the information.

Purpose and Summary

To provide Council with the Waitaki Community Recreation Centre Annual Report for the annual reporting period which ended 30 June 2018.

A copy of the Waitaki Community Recreation Centre Annual Report is attached.



Erik van der Spek
Recreation Manager

Neil Jorgensen
Assets Group Manager

Attachments:

Waitaki Community Recreation Centre Annual Report (30 June 2018)
Cash Flow Budget to June 2018



Annual Report for the period 1 July 2017 to 30 June 2018
Prepared for the Waitaki District Council
(presented September 2018)

Summary

2017-18 has been another positive year for the Rec Centre, which was especially gratifying as we clocked up 30 years in existence! October 2017 was our 30th anniversary which was celebrated by a function attended by many of those 'movers and shakers' who 30 years ago turned an idea into reality. It was a pleasure to hear the stories, and timely given the current consideration of a new sports stadium – looking back to look forward.

Our facility hire is trending up, we maintained our regular users and attracted diverse new users like the Lego User Group Otago's fascinating 'Bricktopia' expo and a South Island event bringing together a large Fijian Methodist Women's group.

We completed our project to build a new external storage area to free up space inside.

The year also saw the development of a fresh new look, successfully rebranding with new signage and logos.

Key maintenance included effective resolution of a leaking roof issue which has had builders stumped for a long time, and also replacement of some water damaged internal and external wall panels, part of an ongoing project.

These developments all help to future-proof the Centre. Our focus is on ensuring the Rec Centre is serving the community well now and will continue to do so into the future in whatever form it takes.

Our emphasis is on ensuring that we provide quality and affordable indoor sports facilities and services to our local community. The Centre enjoys high usage across a wide demographic, geographical coverage, and range of purposes. Our weights room and group fitness activities are 'user-pays', with participants able to become members or pay casually. Our crèche operates six mornings a week and is a great service for parents with young children, enhancing both physical and social health and wellbeing.

Sport and recreation plays an important role in kids' and adults' lives and if it can be affordable and accessible people are more likely to take the opportunity and make the effort to take part. As the only local facility with two fully functional gymnasiums plus ancillary spaces we are able to accommodate small and large events and functions.

We have long term regular users including Whitestone Taekwondo, N.O. Basketball, Filipino Waitaki Inc basketball, Pacific Island community group sports, Tai chi, Rock climbing, Indoor Soccer, as well as regular group fitness and associated programmes. There is a real diversity of one-off and occasional usage, from the usual sports like basketball, volleyball and netball through to gym hire for high jump practices and the meeting room being used for legal and mediation meetings. Due to wet weather and grounds there was the usual high demand for inside space for winter sports practices, with football in particular using the Centre regularly. Health and nutrition initiatives feature as well, with a dietitian-run women's nutrition group, and a massage therapist based in the Centre.

With regard to community involvement we're one of the key organisers of the annual Rainbow Colour Run, we contributed to the Portside Punch fundraiser by running regular weekly fitness training sessions, and we're actively involved in the annual sports awards as a member of the N.O. Sports Bodies Assn.

Once again we have had a wide range of groups and people using the facility for a diverse range of activities. We experienced 2013.75 hours of facility hire over the 12 month period which is a 10% increase on the previous year.

The Waitaki Community Recreation Centre continues to be supported by Trustees who take an active interest in the Centre, we have an excellent partnership with Waitaki Girls High School, a positive relationship with the Waitaki District Council, and ongoing support from our premium sponsors Banks's Building Services and Laser Plumbing.

Although the final 2017-18 financial position will not be available until the audit is complete and the annual report published, the preliminary end of year cash flow report is positive, showing a small surplus of approximately \$6000. (Note that this is likely to change with confirmation of the true financial position.)

Review of Business Plan Objectives

Objective 1. To provide an indoor recreational facility to meet the community's indoor sports needs.

The Centre was host to a multitude of community indoor sports and other activities throughout 2017-18, with regular and one-off / occasional usage up on previous years. The Centre is available for hire to any group/individual and this past year again demonstrates that it is being used for a wide and varied range of activities. The increasing diversity in our local demographics is reflected in our user profile. The following user details illustrate this.

Key regular users were:

- North Otago Basketball: 3 nights per week during the winter season, plus tournaments and numerous trainings
- Taekwondo: Whitestone Taekwondo regular club nights twice weekly throughout the year
- Tai chi: 4 classes per week throughout the year
- Indoor soccer: summer league spans two x 10 week competitions
- Filipino community: basketball league on Friday nights through summer (providing both a sporting competition and an important opportunity for isolated rural families to come together on a regular basis)
- North Otago section of the NZ Alpine Club rockwall: regular club nights twice weekly throughout the year
- Valley Netball club weekly practices throughout the netball season
- Acromoves (acrobatic gymnastics) – four regular weekly classes (new)
- massage therapist

A large selection of other groups also hired gymnasiums / ran occasional or 1-off activities, including:

A range of community groups: Pacific Island Community groups; Filipino basketball; Tuvaluan group; Oamaru Central Children's Club; Christian Life Centre; children's dance group

Tournaments: Small-Bore Rifle Tournament; Network Waitaki Yr 7/8 Basketball Tournament; North Otago Table Tennis tournament; Whitestone Taekwondo NZUTA South Island Champs; Otago Kendo Karate regional competition

Many sports teams and activities including netball, soccer, basketball, volleyball, badminton, dance, rock climbing, cricket, high jump and rugby – from school age to masters, including: NO Netball Assn, Beko, Old Boys and Athletic netball, Netball South Junior Academy, North Otago Netball holiday camp; dance practices; North Otago Women's, Excelsior and Old Boys rugby; Awamoa, Meadowbank Football and Football Waitaki; Dunedin Climbing Company (rock wall); Scott's Own Sea Scouts (rock wall); North Otago Athletics (high jump training); N.O. Cricket Assn; and a range of informal groups.

Many schools used the Centre for many activities including rock wall, volleyball and group fitness sessions: St Josephs and St Clair schools, Dunedin; Maniototo School, Oamaru Intermediate School, Ardgowan; WGHS, WBHS, Papakaio School, Waitaki Rural Schools Network gymnastics festival; N.O. schools Pasifika Fiefia night; interschool sports games.

Other events: WDC Drive to Survive for local high school students; N.O. Basketball Referee coaching course; N.O. Sports Bodies Assn AGM; Youthline 'Great2Good' youth leadership weekend workshop; Flips and Tumbles workshop; WCRC 30th anniversary; LUGO 'Bricktopia' (lego expo); S.I. Fijian Methodist Women's regional conference; private use, e.g. birthday parties

Health and nutrition: Massage therapist; women's nutrition group

Expos: Clued Up Kids; Clued Up Families

Other: individual use e.g. basketball shots (almost 1000 individual visits over the 12 month period); legal and mediation meetings

The scope of our facility also means that there is space for spectators and for people and family members who need to wait, rest, or relax in between sporting activities – this is appreciated by people as they juggle school / work / leisure / travel routines, especially those who live rurally.

Objective 2. To provide a range of recreation programmes to meet the needs of a wide community cross-section and to promote community health.

We have a wide scope of activities, services and programmes here at the Centre that would not be available at traditional single purpose gyms. There is a clear social as well as physical benefit for individuals and groups using our facilities, contributing to overall health and wellbeing in our community. The affordability of our facilities, programmes and memberships makes us accessible to people at all socio-economic levels of our community, and attractive to a wide sector of the community.

- We continue to offer the highly popular **Active Kids Holiday Programme** with support from Sport Waitaki, which runs for one week every school holidays with 40 children attending daily. A key benefit of the programme is that local sports clubs get exposure for their sports, resulting directly in new kids enrolling in clubs. The Centre is a great base for the programme, providing a range of options for activities, with various sized rooms and in wet or fine conditions. Activities during the 2017-18 programmes included karate, golf, taekwondo, badminton, netball, hockey, acromoves, speedminton, ki o rahi, football, hip hop, ultimate Frisbee, duathlon, basketball, croquet, rock climbing. We received donations towards the programme from Waiareka Valley Lions, Altrusa Oamaru and LUGO (Bricktopia expo donation).
- **Mini Movers:** another initiative with Sport Waitaki, this programme is aimed at developing movement skills in 3-4 year olds, focusing on three types of fundamental skills: manipulative, stability and locomotive. The physical activity needs of young children are quite different from the needs of older children and adults and the active movement programme is specifically designed to meet this need. This programme is offered one morning per week for six weeks each term.
- **Boot camp / Fitness Challenges** – regular 8-10 week programmes catering to groups. There are 3 different time slots to cater for varying lifestyles – 6am, 9am and 6pm. The 9am time slot is particularly welcomed by parents who take advantage of the crèche service. We ran fifteen Challenges during the 12 month period.
- **Group fitness classes** - we run a comprehensive range of classes that are attended by everyone from teenagers to those in their nineties. We also offer **30 minute high intensity classes** for people who are 'time poor' and want to get fit fast!
- **Weights Room:** users represent all ages and stages, from school students through to retirees. The weights room is unmanned however clients can get guidance and support from a Personal Trainer.
- **Creche:** - this operates 6 mornings a week and is valued by parents who attend morning classes or make use of the other gym facilities.
- A **massage therapist** was based at the Centre offering therapeutic, sports and relaxation massage
- **Rockwall:** The only facility of its kind in North Otago, owned and maintained by the North Otago section of the NZ Alpine Club who run club nights twice a week, also hired for use by schools and other groups. It is suitable for beginners through to advanced.
- **Personal Trainers** use our facilities for training individuals and groups of clients.
- **Pacific Island groups** – we have at least three different P.I. groups regularly using our Centre
- **'Senior Strong'** - we became certified with Wellsouth and have developed this new falls prevention programme. The class provides a service for those wanting to improve their leg strength and balance and live more independently. This has brought in new people, including members of a local Parkinsons group.
- Another new programme **Strength Training for Endurance** is catering to local triathletes, cyclists, multisport athletes. This was initially introduced by international triathlete Dougal Allan when he was in Oamaru, and is now run by the Centre
- We run a regular **FunFit Kids** programme for primary and intermediate school kids focused on age appropriate fitness activities.
- We ran an inaugural **Social Mixed Basketball League** in October and again in February. The spring league proved popular, especially as there was no senior competition locally, and is now part of the annual calendar of events.
- We have established a new weekly activity – **Senior Social Sports**, which involves fun activities with the emphasis on social enjoyment and participation e.g. table tennis and badminton

Objective 3. To ensure that WCRC facilities and assets are safe and professionally maintained.

Over the 2017-18 period the following developments and projects have been undertaken

- Completion of the new external storage area, freeing up internal space and creating easier access between the two gyms
- A big clean-up of the grounds and gardens, special thanks to all the volunteers.
- Finally! successful resolution of a leak in the roof which has been problematic for some time
- Replacement of some internal wall panels (water damaged) and external panels (cracked) in Gym 1 as part of an ongoing maintenance programme
- There were the usual run of repairs to the building and equipment throughout the year, as expected in a busy environment to keep things up to date, compliant and running effectively. Various pieces of replacement and new equipment were purchased for the gyms, weights and aerobics rooms, crèche and office enabling us to stay innovative, keep equipment up to standard and meet all regulatory requirements.
- We have continued to improve systems for streamlining collection, collation and reporting of data around centre and programme usage. This better informs our planning and resourcing for the future.
- With support from a WDC Community Groups grant we were able to install a 10k/h and a Stop sign at the car park entrance to improve the safety of pedestrians and traffic
- We improved the training environments with the replacement of fluorescent lights with LED lights in the aerobics room and weights room (partial)

Objective 4. To improve WCRC profile and reputation through high quality customer service and through sustaining partnerships with local organisations.

- Our staff are well trained and supported to ensure we deliver excellent service
- We continue to meet our compliance standards
- Our partnership with Sport Waitaki continues to result in well patronised programmes which receive excellent feedback. Initiatives supported by Sport Waitaki include: Active Kids Holiday Programme, Mini Movers, Senior Social Sports, Summer League Mixed Basketball.
- We are part of the organising committee for the very successful Sport Waitaki Rainbow Colour Run event, we manage the race registrations and perform the pre-race 'warm-up' for the participants. The event is a great active family occasion and attracts more than 650 people annually.
- Our statistics identify our website and our Facebook page as effective information sources for locals and those new to town.
- North Otago Sports Hall of Fame development – in collaboration with N.O. Sports Bodies Assn we reviewed criteria and selection guidelines and have engaged members of the wider community in the process with a view to raising the profile and highlighting our local sports heroes. A presentation was made with N. O. Softball welcoming G Robertson into the N.O. Sports Hall of Fame.
- Our new rebranding is complete with a fresh new logo and signage – this helps to improve our image and our visibility in the community
- Partnerships include the N.O. Sports Bodies Assn, the N.O. Sports Hall of Fame committee, the WGHS sports Advisory Council, and the Rainbow Run organising committee
- Our 30th anniversary function celebrated those whose vision created this sports hub centre for the community and it acknowledged the importance of the Centre in our community in the past, the present and into the future

Objective 5. To ensure the Centre is financially sustainable.

- our preliminary end of year cash flow result is favourable, showing an approximate \$6000 surplus, however the final financial position will not be available until the audit is complete.
- Waitaki Girls High School contributes financially to the centre (annual PE grant and annual maintenance grant) and the Centre is effectively partnering with the school in certain areas to achieve cost savings.
- our partnership continues with Waitaki District Council whose significant support for our community facility is critical to our ongoing sustainability and very much appreciated
- systems are in place for accurately recording numbers to enable us to analyse, review and ensure programmes are self-sustaining
- we received funding from the following sources: Waiareka Valley Lions, Altrusa Oamaru and LUGO for the holiday programmes; a personal donation; funding from WDC Community Group Grants for car park signage; funding from J W Christie Trust for rewiring a section of the alarm system; Colin Jones Trust for yoga mats; Waitaki District Council
- through the WDC Long Term Plan process we have been offered a long term loan towards the replacement of damaged external wall panels
- thanks also goes to all the volunteers who have helped us including the Trust members and various individuals for volunteering their time to assist with tasks around the building and grounds.
- our thanks and appreciation goes to our sponsors who have generously supported the Centre: Banks's Building Services and Laser Plumbing (premier sponsors)
- there is active governance by the WCRC Trust who meet regularly, management submits regular reports and meets regularly with the Trust
- we have improved income from facility hire hours which have increased by approximately 10% on the previous 12 month period
- new income during this period included the following new groups for facility hire: women's nutrition group, Youthline youth leadership workshop, LUGO Bricktopia expo, Clued Up Families expo (with more planned for the future), S.I. Fijian Methodist Women's conference, and Otago Kendo Karate
- new programmes offered by the Centre included: our new Summer League Basketball competition, Senior Social Sport, Strength Training for Endurance, Senior Strong. The programmes run by the Centre are financially self-sustaining



Cash Flow - Budget Remaining (Excl GST) JUN 2018

Using Budget: 2017/18 Budgets (01/07/17)

	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>YTD Variance</u>	<u>Full Year Budget</u>	<u>Budget Remaining</u>
<u>Income</u>					
<u>Other Services</u>					
1000 Canteen	3,668.83	3,600.00	68.83	3,600.00	(68.83)
1002 Creche	1,492.00	2,000.00	(508.00)	2,000.00	508.00
1003 Hall Hire	46,710.12	38,000.00	8,710.12	38,000.00	(8,710.12)
1005 Key Sales	1,508.63	1,000.00	508.63	1,000.00	(508.63)
1006 Fundraising	-	100.00	(100.00)	100.00	100.00
Total Other Services	53,379.58	44,700.00	8,679.58	44,700.00	(8,679.58)
<u>Programmes</u>					
1009 Activity Programme	11,488.71	10,500.00	988.71	10,500.00	(988.71)
1011 Active & Age	9,052.72	7,500.00	1,552.72	7,500.00	(1,552.72)
1012 Aerobics	34,179.32	30,000.00	4,179.32	30,000.00	(4,179.32)
1013 Rockwall	3,251.31	2,000.00	1,251.31	2,000.00	(1,251.31)
1014 Wage Recovery	17,986.29	20,000.00	(2,013.71)	20,000.00	2,013.71
1015 Weights	34,803.60	30,440.00	4,363.60	30,440.00	(4,363.60)
1016 RPM	3,728.78	4,000.00	(271.22)	4,000.00	271.22
1018 Weights Casual	1,562.38	2,000.00	(437.62)	2,000.00	437.62
1019 Aerobic Casual	2,141.03	2,500.00	(358.97)	2,500.00	358.97
Total Programmes	118,194.14	108,940.00	9,254.14	108,940.00	(9,254.14)
<u>Recoveries</u>					
1021 WGHS Physical Education	1,739.13	1,740.00	(0.87)	1,740.00	0.87
1022 WGHS Electricity	8,850.60	9,600.00	(749.40)	9,600.00	749.40
1024 WGHS Maintenance & Equip	6,293.87	6,290.00	3.87	6,290.00	(3.87)
1025 Staff Development	434.81	400.00	34.81	400.00	(34.81)
Total Recoveries	17,318.41	18,030.00	(711.59)	18,030.00	711.59
<u>Grants & Donations</u>					
1027 Waitaki District Council	75,999.96	75,996.00	3.96	75,996.00	(3.96)
1042 Donations	985.00	-	985.00	-	(985.00)
Total Grants & Donations	76,984.96	75,996.00	988.96	75,996.00	(988.96)
5060 Interest Received	87.56	300.00	(212.44)	300.00	212.44
Total Income	265,964.65	247,966.00	17,998.65	247,966.00	(17,998.65)
<u>Less: Direct Expenses</u>					
<u>Expenses Programmes</u>					
1071 Advertising	1,249.03	2,000.00	(750.97)	2,000.00	750.97
1072 Aerobics	1,398.82	2,000.00	(601.18)	2,000.00	601.18
1073 Franchise	4,284.12	4,350.00	(65.88)	4,350.00	65.88
1074 Rockwall	1,441.54	1,300.00	141.54	1,300.00	(141.54)
1075 Weights	1,355.34	1,400.00	(44.66)	1,400.00	44.66
Total Expenses Programmes	9,728.85	11,050.00	(1,321.15)	11,050.00	1,321.15

Cash Flow - Budget Remaining (Excl GST) JUN 2018

Using Budget: 2017/18 Budgets (01/07/17)

	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>YTD Variance</u>	<u>Full Year Budget</u>	<u>Budget Remaining</u>
<u>Administration</u>					
1050 Purchases - Canteen	2,246.07	2,000.00	246.07	2,000.00	(246.07)
1061 Purchases - Creche Plant & Equip	-	300.00	(300.00)	300.00	300.00
1068 Purchases - Keys	522.15	300.00	222.15	300.00	(222.15)
1069 Purchases - Fundraising	97.00	500.00	(403.00)	500.00	403.00
Total Administration	2,865.22	3,100.00	(234.78)	3,100.00	234.78
Total Direct Expenses	12,594.07	14,150.00	(1,555.93)	14,150.00	1,555.93
Gross Profit (Loss)	253,370.58	233,816.00	19,554.58	233,816.00	(19,554.58)
<u>Less: Expenses</u>					
<u>Administration</u>					
4000 Accountancy	2,800.00	3,000.00	(200.00)	3,000.00	200.00
4001 Audit	1,830.00	1,800.00	30.00	1,800.00	(30.00)
4010 Consultancy & Legal Expenses	425.00	1,000.00	(575.00)	1,000.00	575.00
4030 Bank Charges	230.00	250.00	(20.00)	250.00	20.00
4039 Eftpos	747.00	859.00	(112.00)	859.00	112.00
4050 General Expenses	1,476.29	1,600.00	(123.71)	1,600.00	123.71
4060 Postage/Courier	283.04	400.00	(116.96)	400.00	116.96
4070 Software Maintenance & Support	2,517.88	3,200.00	(682.12)	3,200.00	682.12
4080 Printing & Stationery	2,931.28	2,200.00	731.28	2,200.00	(731.28)
4090 Telephone & Communication	1,385.18	1,300.00	85.18	1,300.00	(85.18)
Total Administration	14,625.67	15,609.00	(983.33)	15,609.00	983.33
<u>Employment Expenses</u>					
1076 Activity Programme	6,820.69	6,300.00	520.69	6,300.00	(520.69)
4205 ACC Levies	1,126.99	1,500.00	(373.01)	1,500.00	373.01
4210 Staff/Professional Development	1,671.77	2,500.00	(828.23)	2,500.00	828.23
4220 Wages	156,743.52	159,465.00	(2,721.48)	159,465.00	2,721.48
4240 Travel & Accommodation	289.79	250.00	39.79	250.00	(39.79)
Total Employment Expenses	166,652.76	170,015.00	(3,362.24)	170,015.00	3,362.24
<u>Equipments Expenses</u>					
4300 Purchases - Aerobic	949.64	1,200.00	(250.36)	1,200.00	250.36
4305 Repairs & Maintenance - Aerobic	406.49	500.00	(93.51)	500.00	93.51
4321 Repairs & Maintenance - Gym	267.80	800.00	(532.20)	800.00	532.20
4322 Purchases - Weights Room	772.76	600.00	172.76	600.00	(172.76)
4323 Repairs & Maintenance - Weights Room	1,828.52	2,500.00	(671.48)	2,500.00	671.48
4342 Repairs & Maintenance - Spinal	374.26	500.00	(125.74)	500.00	125.74
Total Equipments Expenses	4,599.47	6,100.00	(1,500.53)	6,100.00	1,500.53
<u>Building & Occupancy</u>					
4410 Caretaking Supplies	2,398.46	2,200.00	198.46	2,200.00	(198.46)
4420 Electricity & Gas	14,728.52	16,000.00	(1,271.48)	16,000.00	1,271.48
4425 Insurance	12,122.27	7,086.00	5,036.27	7,086.00	(5,036.27)
4430 Repairs & Maintenance	9,714.05	8,500.00	1,214.05	8,500.00	(1,214.05)
4440 Water Rates	246.28	300.00	(53.72)	300.00	53.72

Cash Flow - Budget Remaining (Excl GST) JUN 2018

Using Budget: 2017/18 Budgets (01/07/17)

	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>YTD Variance</u>	<u>Full Year Budget</u>	<u>Budget Remaining</u>
Total Building & Occupancy	39,209.58	34,086.00	5,123.58	34,086.00	(5,123.58)
Total Expenses	225,087.48	225,810.00	(722.52)	225,810.00	722.52
Operating Profit (Loss)	28,283.10	8,006.00	20,277.10	8,006.00	(20,277.10)
<u>Plus: Other Deposits</u>					
<u>Grants & Donations</u>					
1045 Other Grants	3,873.35	-	3,873.35	-	(3,873.35)
1043 Sponsorship	2,300.00	(2,000.00)	4,300.00	(2,000.00)	(4,300.00)
Total Other Deposits	6,173.35	(2,000.00)	8,173.35	(2,000.00)	(8,173.35)
<u>Less: Capital and Development</u>					
7710 Furniture & Fittings	3,348.99	8,500.00	(5,151.01)	8,500.00	5,151.01
7720 Building	24,515.25	-	24,515.25	-	(24,515.25)
7730 Offices	246.00	-	246.00	-	(246.00)
Total Capital and Development	28,110.24	8,500.00	19,610.24	8,500.00	(19,610.24)
<u>GST Movements</u>					
7242 GST Inputs	(16,255.25)	(13,311.75)	(2,943.50)	(13,311.75)	2,943.50
7840 GST Payable	(23,383.21)	-	(23,383.21)	-	23,383.21
7842 GST Outputs	39,669.45	37,149.90	2,519.55	37,149.90	(2,519.55)
Net GST	30.99	23,838.15	(23,807.16)	23,838.15	23,807.16
Net Cash Movement In (Out)	6,377.20	21,344.15	(14,966.95)	21,344.15	14,966.95

Total income
Grants

265,964.65

6,173.35

 272,138.00

Direct expenses

12,594.07

Expenses

225,087.48

Capital Exp.

28,110.24

 265,791.79

Difference: \$6346.21 surplus.

Waitaki District Council Memorandum

From Finance and Corporate Development Group Manager

Date 11 September 2018

Development Contributions Decisions Made Under Delegated Authority

Recommendation

That Council receives and notes the information.

Objective

The objective of this report is to ensure that Council is informed of the decisions made by the Development Contributions Committee under delegated authority.

Summary

The Development Contributions Committee has made three decisions and one recommendation to Council on requests for waiver, review or deferral of development contributions under delegated authority since last reported in March 2018.

Officers have made four decisions under delegated authority.

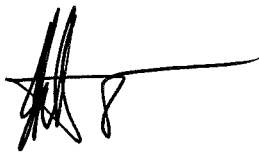
Discussion

The Development Contributions Committee has the power to act to reduce, waive or defer development contributions on any one development up to the amount of \$40,000 excluding GST, and the power to recommend to Council to reduce, waive or defer development contributions in excess of \$40,000 excluding GST.

Officers have the authority to make a decision on a request for waiver, review or deferral of payment if the sum involved is less than \$5,000 excluding GST.

As attached, there have been three decisions made by the Development Contributions Committee under delegated authority since last reported in February 2018.

There have been no recommendations to Council made by the Development Contributions Committee under delegated authority since last reported.



Paul Hope

Finance and Corporate Development Group Manager

Attachments

Attachment 1: Copy of decisions made under Delegated Authority

Attachment 1**Development Contributions Policy**

There have been three decisions and one recommendation to Council made under the Development Contributions Committee's delegated authority, and four decisions made under Officer-delegated authority since the last report to Council in February 2018.

Development Contributions

There have been three decisions made under the delegated authority of the Development Contributions Committee and confirmed since the last report to Council in February 2018.

Property Address	Decision Requested	Decision Made
Kurow-Duntroon Road, Kurow	Reduce roading development contributions	Reduced Roding development contributions to land area in dairy.
Orwell Street, Oamaru	Waive roading development contributions	Required full development contributions. Allowed payment over two years.
Eastern Road, Otekaieke/Special School Road, Otekaieke	Defer roading development contributions	Allowed payment over two years.

There have been no recommendations to Council made under the delegated authority of the Development Contributions Committee since the last report to Council in March 2018.