

Waitaki District Council

Waihemo Community Board

CONFIRMED MINUTES of a Meeting of the Waihemo Community Board held in the Waihemo Service Centre, Tiverton Street, Palmerston on Monday 13 August 2018 at 6.30pm

Present	Ken Brown (Chair), Carol Watson, Heather McGregor, and Paul Roy
Apologies	Kathy Dennison, Cr Jan Wheeler, Mayor Gary Kircher
In Attendance	Deputy Mayor Melanie Tavendale Cr Hugh Perkins (rostered Councillor) Lisa Baillie (People and Culture Group Manager) Ainslee Hooper (Governance Advisor) Bill Campbell (Media – East Otago Review)

The Chair opened the meeting at 6.30pm, and welcomed everyone present.

1. Apologies

RESOLVED
WCB 2018/047

Heather McGregor / Carol Watson
That the Waihemo Community Board accepts apologies for
absence from Kathy Dennison, Cr Jan Wheeler, and
Mayor Gary Kircher.

CARRIED

2. Declarations of Interest

There were no declarations of interest.

3. Public Forum

Speaker 1 – Gervois O'Reilly: Mr O'Reilly advised that he had met with the Recreation Manager to discuss a proposal for a walking track from Ronaldsay Street through to District Road. He was concerned about the ramifications of that proposal, particularly with regard to any swap of land that might require.

In response, the Chair advised that this matter had not been discussed with the Board as yet, and therefore it had no details of what may or may not be involved with such a proposal. He undertook to follow up with the Recreation Manager to obtain more information.

Speaker 2 – Lillian Cooper: Mrs Cooper sought more information about progress on the proposed footpath linking Gilligan Street and District Road. She had had to stop a young girl from getting too close to traffic when walking on the road recently, and hoped that the footpath would be completed as a priority.

In response, the Chair advised that the footpath was on a list of works to be completed. The Board would discuss the priorities with officers and share the concerns raised.

4. Confirmation of Previous Meeting Minutes

RESOLVED

WCB 2018/048

Heather McGregor / Ken Brown

That the Waihemo Community Board confirms the minutes of its previous meeting held on 2 July 2018, as circulated, as a true and correct record of that meeting.

CARRIED

REMINDER: The information relating to the recommendation previously left lying on the table for the Gilligan Street works has been provided in the Assets Update report to this meeting (refer next agenda item).

5. Assets Update August 2018

The memorandum, as circulated, sought to update the Board on issues, operations and projects managed by the Assets Group, occurring within the Waihemo Ward since the last Board meeting.

Discussion points included:

- Traffic count on District Road – some of the speeds recorded were “disturbing”.
- It was taken on board that Council officers were working to assist a local person who was having difficulty accessing footpaths via wheelchair.
- The maintenance work on rural roads was appreciated.

RESOLVED

WCB 2018/049

Heather McGregor / Paul Roy

That the Waihemo Community Board receives and notes the information.

CARRIED

6. Recreation Update August 2018

The memorandum, as circulated, sought to update the Waihemo Community Board on routine work, maintenance issues and progress on minor projects for the period 14 June to 2 August 2018.

Discussion points included:

- Bike Park – there was still a large amount to raise, and the Board would need to consider other funding sources and fund-raising activities.
- Walking improvements and walking track – the discussion during the Public Forum was noted, and the Board would obtain more information on this matter.
- Palmerston Stormwater proposal – a report on this that addressed cost and funding issues would be provided to a future meeting.

RESOLVED

WCB 2018/050

Paul Roy / Carol Watson

That the Waihemo Community Board receives and notes the information.

CARRIED

7. Building Consents Issued in Waihemo Ward for the months of June and July 2018

The memoranda, as circulated, provided the Waihemo Community Board with a list of building consents issued in Waihemo Ward for the months of June and July 2018.

RESOLVED
WCB 2018/051

Heather McGregor / Carol Watson
That the Waihemo Community Board receives and notes the information in the building consent reports for June and July 2018.

CARRIED

8. Waihemo Community Board Financial Update – August 2018

The memorandum, as circulated, sought to update the Waihemo Community Board on the balances of separate rate accounts, movements in and out of the community funding budget, and the balance of funds available for distribution to community projects within the Board's ward.

The Board sought clarification on whether the discretionary fund was being capped at \$3k for the 2018/19 budget year.

ACTION: Accounting Manager Ian Wells

RESOLVED
WCB 2018/052

Paul Roy / Carol Watson
That the Waihemo Community Board:

1. receives and notes the schedule detailing balances of separate rate accounts within the Waihemo ward; and
2. receives and notes the report detailing movements and the balance of funds available for distribution to community projects within the Board's ward.

CARRIED

9. Response to Waihemo Community Board's submission on the Waitaki District Council 2018-28 Long Term Plan (letter dated 24 July 2018, and attached Waste Management and Minimisation Plan 2018-24 Summary)

Documents circulated in the Final Agenda Papers for discussion under this item included a 24 July 2018 letter from the Waitaki District Council in response to the Waihemo Community Board's submission on the Council's Long Term Plan 2018-28, and an attached Waste Management and Minimisation Plan 2018-24 Summary.

The Governance Advisor confirmed that there was a correction required to the Council's letter to the Community Board in response to its LTP submission, in that the reference to "Community Board Plan" should be "Community Plan". This was acknowledged by the Board.

RESOLVED
WCB 2018/053

Heather McGregor / Ken Brown
That the Waihemo Community Board receive and note the Council's formal response to the Board's Long Term Plan submission, as corrected.

CARRIED

The Chair shared his view that the Waste Management and Minimisation Plan 2018-24 Summary was "very informative". He commended it to Board members, to ensure that they were familiar with what Council is proposing to do in this area, so that they could answer any questions from ratepayers as they came up.

RESOLVED
WCB 2018/054

Paul Roy / Carol Watson
That the Waihemo Community Board receive and note the Waste Management and Minimisation Plan 2018-24 Summary document.

CARRIED

10. Chairperson's Report

The Chair advised that there would be no Chairperson's report to this meeting, due to the absence of Mrs Dennison.

11. Community Board Members' and Councillor's Reports (verbal)

Ken Brown:

13 July Representation Review workshop in Oamaru

13 July Bike park workshop

- The clock parts have arrived, and repairs should start soon. The tree around the area is on private land, and discussions had been held with the landowner who has agreed that the tree may be pruned, but not removed at this stage.
- The kerb and channelling on Muir Street looks good.
- TV 1 filmed a "tongue in cheek" documentary about whether Palmerston had the right to use the name "Palmerston"; it was entertaining.
- The Board has been asked to confirm achievements and milestones for inclusion in the Annual Report. He had responded with additions to the draft list that was supplied for consideration.
- He had had many discussions with ratepayers about who to contact at Council and other minor problems.
- Tip charge – this was anything but a 'minor' problem for ratepayers.
- The workshop today regarding the bike park was helpful. It would be good for the community.

Heather McGregor:

13 July Representation Review workshop with Electionnz Darryl Griffin and Lisa Baillie in Oamaru.

Meeting with Mark Burgher re Community of Otago Trust funding for the bike park.

Visited the Hampden beach site re the placement of the bollards.

22 July Palmerston Waihemo RSA AGM

6 August Attended the Waihemo Waste Busters Community Grant Scheme Awards evening. This Community Grant Scheme was offering community organisations the opportunity of grant funding in the community. Funding was given to Puketapu Scouts, Palmerston Seniors Group & Puketapu Radio Palmerston.

10 August Attended the Palmerston Primary Schools Mini Fair, which was well attended and supported by the Community.

CRMs Lights at the Memorial Gates in Palmerston were loose on the footpath.
Water leak on Ronaldsay Street beside the pedestrian crossing

Auskerry St Foot Bridge: Concerns from the Palmerston Lions regarding the plaque that it may be damaged with the work on the bridge.

Dogs There is a dog problem in Palmerston at present and there needs to be a way that can be better managed so that these concerns with dogs are dealt with when the problem occurs.

The closing of the i-site has caused disappointed in the local community, and Board members are bearing the brunt of those conversations with locals.

Carol Watson:

13 July I also attended the Representation Review workshop in Oamaru, and the Bike Park workshop.

Paul Roy: Thank you to the Roding team for completing the edging around the roads, and getting some gravel onto local roads.
There had been little rainfall recently, but more gravel was still needed.

Cr Jan Wheeler: On leave, so there was report from her to this meeting.

RESOLVED

WCB 2018/055

Heather McGregor / Carol Watson

That the Waihemo Community Board receives the update reports from Community Board Members.

CARRIED

12. Information Report – Mayor, Chief Executive, and Health and Safety Updates

The Information Report, containing updates as set out below, had been circulated with the agenda and was taken as read:

- Mayor's and Chief Executive's Report to the 31 July 2018 Council meeting
- Health and Safety Update to the Finance, Audit and Risk Committee Meeting, 10 July 2018.

Several Community Board members noted how busy both the Mayor and Chief Executive were based on their "Meetings Attended" lists.

RESOLVED

WCB 2018/056

Ken Brown / Paul Roy

That the Waihemo Community Board receives the Information Report.

CARRIED

The Chair then invited the Deputy Mayor, rostered Councillor Cr Hugh Perkins, and Group Manager Lisa Baillie to share their updates to the meeting.

Deputy Mayor Melanie Tavendale first passed on an apology from the Mayor who was with the UNESCO delegation today. The Trust Deed was being signed tonight. She also briefed the Board on the milestones to date and the forward process for the Waitaki district's Geopark application.

Mrs Tavendale also provided updates on the following topics:

- Citizens' Awards – the selection panel had met and the awards would be presented on 10 September.
- Citizens' Advice Meeting – It had been noted that there were not many enquiries from this part of the district. The Deputy Mayor was keen for Board members to provide her with any feedback about what else might be done to assist ratepayers in this community to access and benefit from the service.
- The Loan and Mercantile building canopy had been opened recently. It was an opportunity to celebrate the contributions of volunteers to the historic buildings.
- The recent LGNZ conference – Mrs Tavendale summarised the discussion topics.
- The Deputy Mayor has been co-opted to the LGNZ Board; she has speaking rights but not voting rights, and was finding the experience very interesting, especially to see how the information at national level can filter down to district level.
- Housing and climate change – Discussions on these topics were mainly at national level now, but could be expected to be more prominent at the local level in 2-3 years' time.
- Creative Communities and Community Grants funds were currently open for applications, but would be closing soon.
- Closing of the i-site was also discussed.

Rostered Councillor – Cr Hugh Perkins:

- He hoped the Waihemo community would be pleased that the UNESCO delegation had started its tour of potential geosites in Moeraki and at Katiki point, and they had dined at Fleur's last evening.
- Representation Review – Cr Perkins congratulated both community boards for their presentations and successfully persuading Councillors to change their view and not reduce

the community board memberships from five elected members to four in the initial proposal that will be going out for public consultation this week.

People and Culture Group Manager Lisa Baillie:

Representation Review – Mrs Baillie thanked both community boards for their attendance at the workshop and the additional effort they had put into their presentations to Councillors. The Boards were heard, and the initial proposal reflected what the Boards had requested. She confirmed that consultation would open tomorrow, and would close on Friday 21 September 2018.

With regard to CRMs, Mrs Baillie reminded Board members about the “snap send solve” app, which was very easy to download and could quickly get problems brought to Council’s attention. She suggested that Board members may like to recommend its use to ratepayers.

Mrs Baillie said she had been speaking with the Mayor, and both of them would be bringing a small workshop to both community boards in the near future to provide a refresher on the “Code of Conduct”. Copies of the Code of Conduct were handed out to Board members so that they could read them in advance of the workshop.

Finally, Mrs Baillie advised that lead managers for both community boards would now be attending every second meeting of their respective boards. To that end, she would be attending every second Waihemo Community Board Meeting (and Deputy Chief Executive / Assets Group Manager Neil Jorgensen would attend every second Ahuriri Community Board Meeting).

There being no further business, the Chair thanked everyone for attending, including the members of the public who had participated in the Public Forum at the top of the meeting, and declared the meeting closed, at 7.24pm.

CONFIRMED at the Waihemo Community Board meeting held on the 24th day of September 2018 at the Waihemo Service Centre, Palmerston.

Chairperson