

## Waitaki District Council

### Assets Committee

**CONFIRMED MINUTES of Assets Committee Meeting of the  
Waitaki District Council held in the Council Chamber,  
Waitaki District Council Headquarters, 20 Thames Street, Oamaru  
on Wednesday, 18 July 2018 at 9.20am**

<b>Present</b>	Cr Bill Kingan (Chair), Cr Guy Percival (Deputy), Cr Jeremy Holding, Cr Hugh Perkins, Deputy Mayor Melanie Tavendale; and Mayor Gary Kircher (ex officio)
<b>In Attendance</b>	Cr Craig Dawson Cr Jim Hopkins (from 9.34am) Cr Jan Wheeler Fergus Power (Chief Executive) Neil Jorgensen (Assets Group Manager) Paul Hope (Finance and Corporate Development Group Manager) Lichelle Guyan (Heritage, Environment and Regulatory Group Manager) Martin Pacey (Water Services and Waste Manager) Michael Voss (Roading Manager) Josie Wallace (Roading Network Engineer) Renee Julius (Property Manager) Ainslee Hooper (Governance and Policy Advisor)

The Chair declared the meeting open at 9.20am, and welcomed everyone present.

**1. Apologies**

There were no apologies.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Confirmation of Previous Meeting Minutes**

RESOLVED

AC 2018/026

Deputy Mayor Melanie Tavendale / Cr Jeremy Holding

That the Assets Committee confirms the minutes of its previous meeting held on 5 June 2018, as circulated, as a true and correct record of that meeting.

CARRIED

**4. Roundabout Proposal for the Wansbeck and Tyne Streets Intersection**

The report, as circulated, sought to improve the safety of road users and reduce the number of crashes at the Wansbeck and Tyne Streets intersection by installing a roundabout.

Roading Manager Michael Voss spoke to the report, and explained that the clutter in the intersection and larger vehicles was making visibility a problem. Other options had been looked at, including having stop controls (but those already there were not working well); having lights installed (which would be very expensive); and installing four give-way signs. In the interests of slowing down traffic, a roundabout was believed to be the best option. The rubberised roundabout unit offered the most flexibility, because it could be dismantled and moved if necessary.

During the discussion, mention was made of the Eden Street / Reed Street intersection. Assets Group Manager Neil Jorgensen advised that a similar proposal for a roundabout had been discussed for that intersection too, but had not quite made the agenda on time. That intersection was more congested. A brief summary of what that would look like had been prepared, and was included in the minor improvement programme.

Mr Voss distributed the summary paper to the meeting (including the public and media). Mr Jorgensen advised that the summary paper was not part of the current agenda topic, but provided useful background. However, if the Assets Committee wanted more information, or to look at other options, they could be investigated for that intersection too. He noted that there was additional use of that intersection as an alternative route for those wishing to avoid State Highway 1, and that having two roundabouts established would help people get used to having them.

Mayor Gary Kircher then put forward a revised motion, as follows:

- MOTION PUT Mayor Gary Kircher / Deputy Mayor Melanie Tavendale  
The Assets Committee recommends:  
That Council:
1. Approves the installation of a roundabout at the Wansbeck and Tyne Streets Intersection.
  2. Approves the installation of a roundabout at the Eden and Reed Streets intersection.

**Discussion on the motion:**

The Chair advised that he wanted to make sure that all of the Committee supported the revised motion recommending roundabouts at both intersections, because the latter proposal (for Eden and Reed Streets) was not on the agenda.

Mayor Kircher noted that the resolution was only a recommendation from the Committee to Council. There was still an opportunity to get more information about other options before the recommendation went to the next Council Meeting, if necessary. The key issue was that there was a problem already, and something needed to be done. This step was relatively easy to do, and was far more cost-effective than lights. If it is deemed insufficient, then it will not be wasted money because most of the work will be needed anyway for any other solution. Hopefully, the district would have less crashes with the roundabouts in place.

Deputy Mayor Melanie Tavendale said she was seconding the revised motion because she too believed it was the best option. However, when the recommendations report came to Council, she wanted to see the other options explored more, so that Councillors could ensure they have investigated alternatives from a governance point of view.

The Chair then put the revised motion to the meeting, and it was resolved as follows:

- RESOLVED  
AC 2018/027 Mayor Gary Kircher / Deputy Mayor Melanie Tavendale  
The Assets Committee recommends:  
That Council:
1. Approves the installation of a roundabout at the Wansbeck and Tyne Streets Intersection.
  2. Approves the installation of a roundabout at the Eden and Reed Streets intersection.

CARRIED

## 5. Assets Group Activity Report

The memorandum, as circulated, sought to inform the Assets Committee about the activities of the Assets Group for the period 29 May to 2 July 2018.

Points highlighted / clarified during discussion on the report included the following:

- Road repair work was being compromised in some places by mud being spread onto it. This was a behavioural matter. It was noted that the landowner could be identified and that they could be asked to contribute to the costs. It was suggested that farmers be advised about the impact of mud on road repairs, so that there could be better respect for the gravel work being done.
- There was discussion around the street lighting LED upgrade and its impact on dark-sky factors. The Chief Executive advised that a meeting would be held with key parties to discuss how dark-sky would be progressed.
- SouthRoads expenditure (noted in the attachment to the agenda report) related to quite a lot of emergency works, for which SouthRoads had received extra funding from NZTA. Council was now installing pressure-reducing valves when connecting into older asbestos pipes as part of checking the network. For clarity purposes, it was noted that this was not about asbestos inside the pipes.
- Water and Waste Manager Martin Pacey advised that the Omarama water upgrade had new bores installed to meet the standards. Filtration would also need to be installed, and probably UV as well. Whilst the water was very clean most of the year, it did not comply with the new standards when the stream came up. The upgrade needed to happen for the supply to be compliant, and that could be 12-18 months away.

Cr Hugh Perkins applauded the initiative to set up the Hampden onsite waste management system. In acknowledging that, Mr Pacey said it had been based on the Southland model. It had also involved a lot of officer time and work.

*The meeting was adjourned at 10.18am, and reconvened at 10.35am.*

With regard to the **Property** section of the agenda report, it was noted that:

- An announcement on harbour visitor accommodation was expected to be made very soon.
- The Court House opening was likely to happen towards the end of September, and some sort of celebration was being planned, probably as a joint event with the Ministry of Justice, and all the local legal fraternity would be invited.
- Cr Jeremy Holding congratulated the Property team for getting the slipway repaired.

With regard to the **Recreation** report, Group Manager Neil Jorgensen advised that the Recreation Manager was away on leave, but offered to answer any questions he could and to refer others to Mr van der Spek to answer upon his return. Mr Jorgensen answered some questions, and the following were to be referred to the Recreation Manager:

- the reconstruction time for the Omarama toilets;
- more information on the rock barriers around Kakanui and All Days Bay;
- alternative times for cleaning the Hampden toilets and heating options
- the details around works for toilets that had been included in the current application to the Tourism Infrastructure Fund.

In response to questions, Mr Jorgensen added that the Palmerston A&P Society and Hampden Streetscapes matters were being progressed by the Waihemo Community Board.

RESOLVED  
AC 2018/029

Deputy Mayor Melanie Tavendale / Cr Hugh Perkins  
That the Assets Committee receives and notes the information.

CARRIED

The meeting was adjourned at 10.51am, and reconvened at 11.52am.

The Chair advised his intention to move the meeting into public excluded.

**6. Resolution to Exclude the Public**

RESOLVED  
AC 2018/030

Mayor Gary Kircher / Cr Jeremy Holding  
That the public be excluded from the following part of the proceedings of this meeting, namely Agenda Items 8 and 9, as follows:  
7. Sale of Endowment Land PE  
8. New Zealand Airline Academy Update PE

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
Public Excluded: 7. Sale of Endowment Land PE 8. New Zealand Airline Academy Update PE	To protect the privacy of natural persons. Section 48(1)(a) (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.) To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council’s position in the negotiations.)

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

CARRIED

**Refer to Public Excluded Minutes**

**Resolution to Return to Public Meeting**

RESOLVED  
AC 2018/036

Deputy Mayor Melanie Tavendale / Cr Jeremy Holding  
That the Assets Committee resumes in open meeting and decisions made in the public excluded session are confirmed and made public as and when required and considered.

CARRIED

**9. Release of Public Excluded Information**

In accordance with Waitaki District Council Standing Orders 2016 to 2019, Clause 17.5, and pursuant to Resolutions AC 2018/026 and AC 2018/028 of this meeting, the Committee APPROVED the release of previously public excluded information as set out below because there was no need for its ongoing protection under section 48(1) of the Local Government Official Information and Meetings Act 1987.

**8. New Zealand Airline Academy Update PE**

RESOLVED  
AC 2018/033

Deputy Mayor Melanie Tavendale / Cr Jeremy Holding  
That the Assets Committee receives and notes the information.

CARRIED

There being no further business, the Chairman declared the meeting closed at 12.00pm.

CONFIRMED at the Assets Committee Meeting held on the 28<sup>th</sup> day of August 2018  
in the Council Chamber, Office of the Waitaki District Council, 20 Thames Street, Oamaru.

*(signed)*

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Chairman