



## **Notice of Meeting**

and

## **AGENDA**

of the

## *Waihemo Community Board*

Waihemo Service Centre, Tiverton Street,  
Palmerston

**6.30pm – 8.30pm**

**Monday 2 July 2018**

# Waihemo Community Board

Waihemo Service Centre, Tiverton Street, Palmerston

Monday 2 July 2018 at 6.30pm

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**Waitaki District Council****Waihemo Community Board**

**UNCONFIRMED MINUTES of a Meeting of the  
Waihemo Community Board  
held in the Waihemo Service Centre, Tiverton Street, Palmerston  
on Monday 21 May 2018 at 6.30pm**

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<b>Present</b>	Kathy Dennison (Chair), Heather McGregor, Ken Brown, Paul Roy, Carol Watson, and Cr Jan Wheeler
<b>In Attendance</b>	Mayor Gary Kircher Cr Hugh Perkins (rostered Councillor) Lichelle Guyan (Heritage, Environment and Regulatory Group Manager) Ainslee Hooper (Governance Advisor) Bill Campbell (Media – East Otago Review)

The Chair opened the meeting at 6.30pm, and welcomed everyone present.

**1. Apologies**

There were no apologies.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Public Forum**

There were no members of the public present who wished to address the meeting in the Public Forum.

**4. Confirmation of Previous Meeting Minutes**

RESOLVED

WCB 2018/024

Cr Jan Wheeler / Heather McGregor

That the Waihemo Community Board confirms the minutes of the Waihemo Community Board meeting held on 9 April 2018, as circulated, as a true and correct record, with the correction of the meeting date to 9 (not 10) April on page 1.

CARRIED

**REMINDER:** The recommendation previously left lying on the table for the Gilligan Street works was once again left there, to await receipt of the results of the road counters which were being installed.

**5. Waihemo Community Visioning Workshops – Outcomes Documents and Next Steps**

The memorandum, as circulated, presented the outcomes documents from each of the three visioning workshops held within the Waihemo ward, as well as the Waihemo Community Board's action plan.

RESOLVED  
WCB 2018/025

Ken Brown / Carol Watson  
That the Waihemo Community Board receives and notes the information.

CARRIED

RESOLVED  
WCB 2018/026

Ken Brown / Carol Watson  
That the Waihemo Community Board hold a workshop with Council staff to find the best way to progress the Community visioning process for the Waihemo ward.

CARRIED

MOTION PUT

Heather McGregor / Paul Roy  
That the Waihemo Community Board affirms its determination to work in a positive, unified way to achieve the best possible outcomes for all communities in the Waihemo ward.

Mrs McGregor asked that a vote be called from all members (in the form of YES, I agree or NO, I do not agree), and that the votes be recorded in the minutes.

The Chair then called for a vote from each Board member, the record of which is as follows:

- Paul Roy – YES
- Ken Brown – YES
- Cr Jan Wheeler – YES
- Heather McGregor – YES
- Carol Watson – YES
- Kathy Dennison (Chair) – YES

The Chair then declared the motion RESOLVED and CARRIED UNANIMOUSLY.  
The final resolution is copied below, for the meeting record.

RESOLVED  
WCB 2018/027

Heather McGregor / Paul Roy  
That the Waihemo Community Board affirms its determination to work in a positive, unified way to achieve the best possible outcomes for all communities in the Waihemo ward.

CARRIED UNANIMOUSLY

## 6. **Waihemo Community Board – Submission on the Long Term Plan 2018-28**

The memorandum, as circulated, presented a copy of the Board's submission to Council on the Long Term Plan 2018-28.

Mayor Gary Kircher thanked the Chair for coming to the LTP Hearings the previous week to present the Board's submission. He said it was a very good submission, and was beautifully conveyed to Council on the day. With regard to the future process, Council would be undertaking initial deliberations tomorrow, which would feed into final decisions on LTP matters at the additional Council Meeting on 29 May. Some ideas that had been brought up in submissions did not need to be included in the LTP, and they will be referred to other processes (eg CRM, work programmes) for consideration. The LTP is a ten-year plan, so there are opportunities to fine-tune projects throughout its lifetime. That, in turn, presented the Community Board with opportunities to add new ideas if they were raised during the Board's ongoing consultations with their ward communities.

The LTP document will be going to the 26 June 2018 Council Meeting for adoption, and will come into effect on 1 July 2018. Policies related to the LTP and the resolution to set the rates for 2018/19 would also take place at that Council Meeting.

The Chair thanked the Mayor for his summary of the next steps in the LTP process.

RESOLVED  
WCB 2018/028

Heather McGregor / Carol Watson  
That the Waihemo Community Board acknowledges receipt of its submission on the Waitaki District Council 2018-28 Long Term Plan.

CARRIED

## 7. Assets Update May 2018

The memorandum, as circulated, sought to update the Board on issues, operations and projects managed by the Assets Group, occurring within the Waihemo Ward since the last Board meeting.

Cr Jan Wheeler thanked the Assets team for their recent work, especially in regards to putting gravel on some of the rural roads.

The Mayor explained that the Assets Update, although dated for this 21 May 2018 Community Board meeting, had been written ahead of that date in order to be included in the published agenda. The report referred to work that was planned at the time of writing, but which is being done now. Preparations were done last week, and then there was a period of heavy rain. Despite this, the gravel has gone on as planned and stated in the report. It was overdue work, due to the lack of available gravel, but – with new sources available – it was able to be progressed. The Chair thanked the Mayor for his clarification.

RESOLVED  
WCB 2018/029

Paul Roy / Ken Brown  
That the Waihemo Community Board receives and notes the information.

CARRIED

## 8. Recreation Update May 2018

The memorandum, as circulated, sought to update the Waihemo Community Board on routine work, maintenance issues and progress on minor projects since the last Board meeting.

In response to a question, it was noted that the A&P Association had not yet put in its building consent application for the yards.

ACTION: Officers to follow up with the Association again

With regards to the Bike Park and community group funding, the Chair reported on activity to date with the schools and Early Childhood Centre. The Mayor added that Council had contributed \$50k, which was enough for a simple ride park. He acknowledged there were aspirations for more to be done; and Council was working on an application to the Otago Community Trust. Officers believed that pursuing this project through Council was the best option, because it also took the community on board at the same time.

RESOLVED  
WCB 2018/030

Heather McGregor / Paul Roy  
That the Waihemo Community Board receives and notes the information.

CARRIED

## 9. Building Consents Issued in Waihemo Ward for the months of March and April 2018

The memorandum, as circulated, provided the Waihemo Community Board with a list of building consents issued in Waihemo Ward for the months of March and April 2018.

Board members were impressed by the level of activity. Group Manager Lichelle Guyan advised that there was building activity growth throughout the district. The type of activity was changing; there were more new houses in Waitaki district this year to date than Council has had for the preceding four years. Waihemo had been a little slower than other parts of the district, until recently. Data would continue to be monitored to see what trends developed over time.

RESOLVED

WCB 2018/031

Heather McGregor / Carol Watson

That the Waihemo Community Board receives the information.

CARRIED

## 10. Waihemo Community Board Financial Update – May 2018

The memorandum, as circulated, sought to update the Waihemo Community Board on the balances of separate rate accounts, movements in and out of the community funding budget, and the balance of funds available for distribution to community projects within the Board's ward.

In response to the report's statement that the discretionary fund was carried forward each year, one Board member expressed his recollection that it was capped each year, and then topped up if required – ie if the Board spent \$2k, then only \$2k would be added.

ACTION: Clarification to be sought from Finance team

The Mayor noted that the Board would not need a top up in the next financial year, because the balance was over \$7k.

RESOLVED

WCB 2018/031

Heather McGregor / Cr Jan Wheeler

That the Waihemo Community Board:

1. receives and notes the schedule detailing balances of separate rate accounts within the Waihemo ward; and
2. receives and notes the report detailing movements and the balance of funds available for distribution to community projects within the Board's ward.

CARRIED

## 11. Waihemo Community Board Discretionary Funding Request – Palmerston Scooter Competition

The memorandum, as circulated, sought the Board's approval of a contribution of \$320 to the Palmerston Scooter Competition being held at the Palmerston Skate Park on Sunday 4 November 2018.

An amendment was required to the first line of the agenda report – it should read the "Waihemo Community Board", not the "Ahuriri Community Board".

ACTION: Board Secretary to correct, and record in the minutes

RESOLVED

WCB 2018/032

Heather McGregor / Carol Watson

That the Waihemo Community Board approves a contribution of \$320 to the Palmerston Scooter Competition being held at the Palmerston Skate Park on Sunday 4 November 2018 (or Sunday 11 November 2018 in the event of a postponement), payable from the Waihemo Community Board Discretionary Fund.

CARRIED

## 12. Chairperson's Report

The Chairperson presented her report verbally to the meeting. The following is a summary of the key issues.

- The Chair's highlights of the past twelve months – projects completed and progressed, achievements, support provided within the community.
- There is merit in Board members getting out into the community to talk with residents, and she encouraged them to continue to do so.

The Chair advised Cr Jan Wheeler and the meeting that Cr Wheeler's latest article in the East Otago Review had mentioned that an oak tree and two poles would be removed in Palmerston and that information was not correct nor had it been stated in the agenda report to the Community Board meeting. The Chair advised that there was no intention to remove the oak tree, and one pole would be renewed and located in a slightly different position. She noted that Board members needed to ensure that they spoke only to the contents of agenda reports as supplied by officers, and recommended to Cr Wheeler that it would be good if she could make the correction publicly to clarify the matter.

Ken Brown congratulated the Chair on her extremely helpful report to today's meeting, especially in highlighting the Board's positive work and achievements over the year. He believed there was a need to find a better way to get out to the public with these good news stories, and to acknowledge the good working relationship between the Board and the Mayor and Council staff.

RESOLVED

WCB 2018/033

Kathy Dennison / Ken Brown

That the Waihemo Community Board receives the Chairperson's report.

CARRIED

## 13. Community Board Members' and Councillor's Reports (verbal)

### Heather McGregor:

- 25 April attended the Palmerston Anzac Day Service, which was well attended by the community
- 27 April – attended a workshop with the Board and facilitator re LTP Submission
- Hampden Beach: visited the site where the proposed bollard are going to be placed, it is pleasing that this is moving forward.
- Attended the usual monthly community meetings
- Ronaldsay Street – After several months, the community is pleased to see that the contractors have completed this street.
- Palmerston Cemetery – I sent photos through to the Parks team regarding some graves that had sunk with the wet weather.

### Carol Watson:

- 25 April – Palmerston and Dunback ANZAC services
- 26 April – In my role on the Hall Committee, I attended a meeting with Chairperson Ngaire Joyce and the cleaner, to agree on recommendations going forward following the cleaner's resignation. A new cleaner has been employed and has started.
- 27 April – Community Board meeting to go over LTP submission
- 9 May – In my role on the Hall Committee, the Committee Chair and I travelled to Oamaru and met the Accounting Manager Ian Wells to discuss our roles and responsibilities
- 11 May – Red Cross held an exercise in the local community which I did not attend due to ill health. By the time of the meeting, no feedback on the event had been received.
- 18 May – The Board Chair and I visited Flag Swamp and Palmerston Primary Schools, and the Daycare Centre, to inform them about the planned Bike Park.

**Paul Roy:**

- Attended the LTP submission workshop on 27 April
- Attended a meeting with DOC and Council planners to discuss biological effects for the Macraes mine
- Discussions with Council planners regarding mine consents; ongoing
- Submitting CRMs about the road.

**Ken Brown:**

- He had been away on holiday so it was a quiet time.

**Cr Jan Wheeler:**

- Monday 9 April – Waihemo Community Board meeting
- Tuesday 10 April – Council Meeting (additional)
- Tuesday 17 April – Council Workshops
- Wednesday 18 April – Strategic Workshop (Arts and Culture)
- Sunday 22 April – Visited MacDonald Road, Palmerston; took photographs
- Wednesday 25 April – Attended ANZAC Day Service at Hampden Hall
- Friday 27 April – Board workshop with facilitator re LTP submission
- Monday 30 April – Visited Durham and Worcester West Road, Hampden; took photographs
- Tuesday 1 May – Committees Day meetings
- Tuesday 8 May – Council Meeting
- Monday 14 May – Day 1 of LTP Hearings of submissions
- Tuesday 15 May – Finance, Audit and Risk Committee Meeting, followed by day 2 of LTP Hearings of submissions
- It is very pleasing to see that the Black Road and Sharks Hill quarries are now available and that gravel is being put on Waihemo's roads.

RESOLVED  
WCB 2018/034

Paul Roy / Carol Watson  
That the Waihemo Community Board receives the update reports from Community Board Members and the Community Councillor.  
CARRIED

## 25 Information Report – Mayor, Chief Executive, and Health and Safety Updates

The Information Report, containing updates as set out below, had been circulated with the agenda and was taken as read:

- Mayor's and Chief Executive's Report to the 8 May 2018 Council meeting
- Health and Safety Update to the Finance, Audit and Risk Committee Meeting, 15 May 2018.

RESOLVED  
WCB 2018/035

Ken Brown / Heather McGregor  
That the Waihemo Community Board receives the Information Report.  
CARRIED

There being no further business, the Chair thanked everyone for attending, and declared the meeting closed at 7.35pm.

TO BE CONFIRMED at the next Waihemo Community Board meeting, scheduled to be held on the 2<sup>nd</sup> day of July 2018 at the Waihemo Service Centre, Palmerston.

# Waihemo Community Board Memorandum

**From** Assets Group Manager

**Date** 2 July 2018

## Assets Update

### Recommendation

That the Waihemo Community Board receives and notes the information.

### Summary and Purpose

To update the Board on issues, operations and projects managed by the Assets Group, occurring within the Waihemo Ward since the last Board meeting.

### Roading

The team is pleased to announce that Josey Wallace has recently joined Council. One of her tasks will be liaison with the Community Board.

Council has been focused on a catch-up exercise within the Waihemo Ward on unsealed roads. This has been facilitated by the recent availability of gravel supplies, and has gained positive feedback from a number of affected parties.

Business signage at Moeraki is being reviewed, and the kiosk signs are being reconfigured into a larger format to improve readability. Haven Street continues to require regular visits to top-up and reshape. However, due to the acceleration of the failures by the motel monitoring, this suggests it may be becoming necessary to remove the seal and replace this with metal.

<b>Roading general</b>	<ul style="list-style-type: none"> <li>Repaired 185m<sup>2</sup> of footpath in Palmerston including parts of Copinsha Street, Runbrake Street West, Tiverton Street and SH85.</li> </ul>
<b>Community Board Projects</b>	<ul style="list-style-type: none"> <li>Hampden drainage works have commenced. Intersection improvements at Palmerston are to follow.</li> <li>District Road traffic counts have not yet been processed.</li> </ul>
<b>Bridges and Structures</b>	<ul style="list-style-type: none"> <li>Craig Road Bridge has sustained structural damage from the recent flood. The loading on the bridge has been reduced and the bridge has been signposted accordingly. This will restrict heavy vehicle usage until the bridge is renewed. The renewal is programmed for the financial period 2021-24 and is estimated to cost \$250,000.</li> </ul>
<b>Road Maintenance</b>	<ul style="list-style-type: none"> <li>Metaling 3600m<sup>2</sup> of road. Levelling 63m<sup>2</sup> of uneven surface. Grading 56km of road. Edge break of 343m. Spot-metalling 2176m<sup>2</sup> of roads. Culvert replacement of 35m.</li> </ul>
<b>Township Maintenance</b>	<ul style="list-style-type: none"> <li>Normal programmed works.</li> </ul>
<b>Road Markings and Signage</b>	<ul style="list-style-type: none"> <li>Six road-signs have been replaced. Installation of new chevrons on Goodwood Road, Boundary Road, and Burransess Street.</li> </ul>
<b>Road Resurfacing</b>	<ul style="list-style-type: none"> <li>Application of aggregate on unsealed roads is ongoing, but near completion. 'Attachment 1' outlines the full list of roads which have been metalled or are yet to be metalled.</li> </ul>
<b>Regional Land Transport Plan</b>	<ul style="list-style-type: none"> <li>Indicative allocation of maintenance and renewals from NZTA for 2018/21 basically matches our Regional Land Transport Plan but has ignored cost escalation for years 20/21.</li> </ul>

**Water****Hamnak**

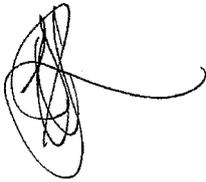
The new Oamaru to Hampden pipeline is nearing completion, with three river crossings currently being drilled. Once these crossings are connected in, there will be a staged commissioning of pipe sections, with the whole system expected to be live in July.

**Moeraki**

Significant works at Moeraki have now been completed and are fully operational. This includes new tanks at the main reservoir site, a new main from Hillgrove to the tanks, and a new pump system at the Moeraki waste water treatment plant. Council staff and operators can now monitor the reservoir levels and take action when required.

**Solid Waste**

Officers have negotiated a two-year contract extension with WasteCo, for the operation of the Hampden Resource Recovery Park.



Neil Jorgensen  
**Assets Group Manager**

**Attachment**

Road Maintenance, Road Renewal and Very Rural Roads Project Funded Activities  
SouthRoads Summary Report for April 2018

## Road Maintenance, Road Renewal and Very Rural Roads Project Funded re metal activities

### *Renewal Funded:*

- Bobbys Head Road
- Brough Road
- Chalmers Road
- Flag Swamp
- Jefferis Road
- Kaika Road
- Lighthouse Road
- Limekiln Road
- McLew Road
- Munro Road East
- Pagan Road
- Parkhill Road
- Patterson Road
- Philip Road
- Quarry Road
- Ritchies Road
- Shag Valley Back Road
- Sweetwater Creek Road
- Switchback Road
- Taieri Peak Road
- Te Karita Road
- Walsh Road
- Walsh Road East

### *Spot Metal:*

- Ainges Road East
- Blacks Road
- Galbraiths
- Grange Hill
- Hughes Road

### *Very Rural Roads Project Fund:*

- McDonald Road
- Shingly Creek Road
- Pringles Road

This completes the Palmerston, Stoneburn, Moeraki, Green Valley and Goodwood areas for 2018.

## **Roads Programmed for re metal in the Macraes Area include:**

### *Very Rural Roads Project Fund:*

- Butter and Egg Road
- Golden Bar Road
- Hay Road
- Horse Flat Road
- Longsdale / Matheson Road
- School Road
  - Taieri Ridge Road
  - Wilkinson Road

### *Other Sites:*

- Nenthorn Road will be spot metalled, funded from maintenance budget
- Ramrock Road will be spot metalled, funded from maintenance budget
- Moonlight Road will be re-metalled, funded from the renewal budget.

# WDC 642 Summary Report April 2018

**Note: This report is prepared and created by the SouthRoads Team for the purposes of reporting against the maintenance contract, primarily for the road team. It is provided as an "FYI" attachment to the Assets Committee report.**

Welcome to the April report. This month we have had snow on the hills, warm autumn days, crispy leaves falling from our trees and some isolated rain events. This has had all crews busy keeping up with the changes.

The footpath crews have been working on footpath repairs around the South Hill and Holmes Hill area. They have a small number of footpath repairs to complete around Oamaru before this programme is complete. They will then be heading to Hampden to start on some community projects.

The drainage crews have been completing water table maintenance on Kakanui Valley Rd and Tokarahi Ngapara Rd. This programme will carry on into May. The remaining excavators have been completing digout repairs on Round Hill Rd and Tokarahi Ngapara Rd.

The Maintenance Metalling programme is underway, two bulk haulage trucks are completing metalling in the Palmerston area. Another two metalling trucks have been completing the metalling programme in the Duntroon and Fiveforks areas.

The premix crew has been completing edge break and levelling work throughout the district. With a lot of work been done in the Danseys, Duntroon, Ngapara and Fiveforks areas.

Our graders have been busy working on their monthly beats. The North grader has made been working in the Corriedale ward tidying up some flood damage as well as their maintenance work. The North grader will be heading up to Ohau and working its way back in May. The South grader has been completing some very rural roads drainage works along with flood damage throughout the district to get things tidied from Cyclone Gita along with completing maintenance grading in the Waihemo area.

Delta have been focusing on noxious spraying and township spraying. They have sprayed some Lichen areas around the townships. Trimming of vegetation to fit within the road envelope has been programmed for over the winter

The signs programme has had a reactive month, mainly responding to damaged or missing signs

The stabi crew (does digout repairs) has completed some repairs in the Moeraki township before making its way back to Oamaru picking up repairs in the Reidston area. May will be the last month for stabilisation and then they will move onto filling low shoulders.

## PERFORMANCE

			Last Month (March)	April
CRM's	Structures	Monthly	2	1
	Culverts/Side drains	Monthly	15	7
	Fallen Trees	Monthly	2	2
	Flooding Roads/Footpaths	Monthly	1	-
	Frost and Ice Response	Monthly	-	-
	Grading/Metalling	Monthly	46	29
	Kerb and Channel	Monthly	2	-
	Road Litter	Monthly	12	13
	Signs Missing/Damaged	Monthly	5	
	Roadside Vegetation	Monthly	4	15
	Safety Road Condition	Monthly	5	1
	Sealed Road Failures	Monthly	5	3
	Potholes	Monthly	10	4
	Snow Clearing	Monthly	-	-

			Month	YTD
TEAM SAFETY	Medical Treatment Intervention - #	Monthly	0	1
	Lost Time Injury - #	Monthly	0	0
	Near Miss/IOF	Monthly	10	142
	Incidents	Monthly	21	83
	Safety Audits/Tours completed	Monthly	10	52

## PROGRESS

Item	Completed	Comments
Stabi's	2045.1m <sup>2</sup>	13,762.3m <sup>2</sup> YTD
Maintenance Metaling (20,000m <sup>3</sup> )	4,110m <sup>3</sup>	15,222.9m <sup>3</sup> YTD
Grading (280km target per month)	308.1km (MTD)	1,682.1km (YTD)
Road Sweeping	9 (MTD)	330 (YTD)
Signs	Cleaned 7 (MTD) Straightened 18 (MTD)	279 (YTD) 269 (YTD)
Roadside Litter Collection	14 (MTD)	190 (YTD)
Wilding Trees	5 (MTD)	155 (YTD)
Traffic Counts (300 per year)	35 (MTD)	330 (YTD) 110%

Activity	Completed MTD	Completed YTD	Remaining Quantity
Culvert Inspections (240/month)	275	2,270	610 (21.2%)
Bridge Inspections (15/month)	15	60	120 (66.7%)

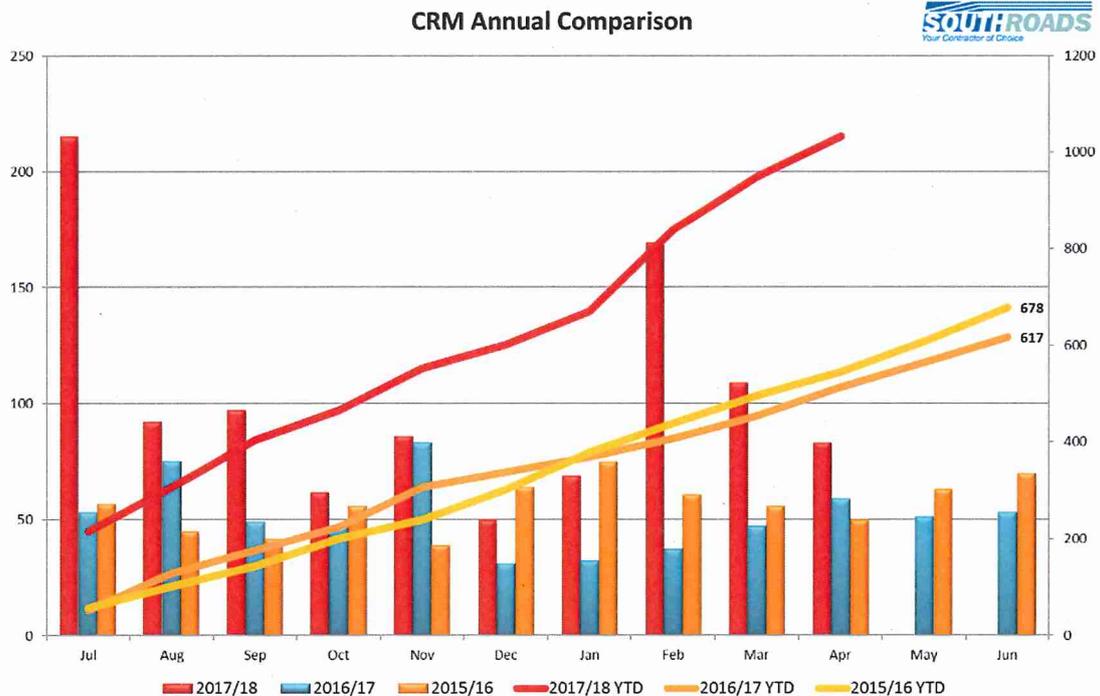
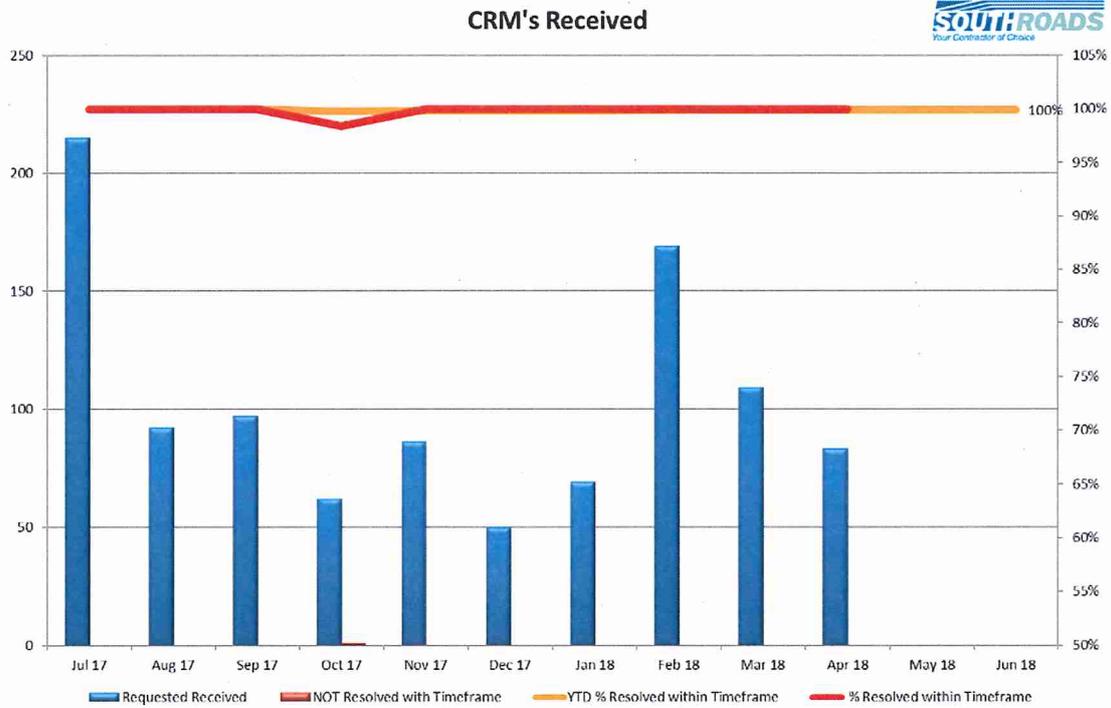
## RISK & STRATEGY UPDATES

Identified Risks		Update
Roads	Henburn Road	This road has had a fair beating with traffic and the different weather extremes over the last few months. It will need some maintenance over the next while to keep up with the increased traffic volumes.
	Coal Pit Road	Saturated material should be programmed to be removed before winter.
	Waianakarua Road	Coastal erosion work has been completed. This section of road will be monitored for any other movements.
	Horse Range Road	Road was narrowed to one lane. This has had the culvert pipe re-connected and rock replaced and will be monitored for any subsidence.
Strategic	Haven Street - Moeraki	Continually moving. This will continue to be monitored.
	RAMM Data	Pocket RAMM devices are being used to capture data in the field and programme repairs while onsite.
	Reseal sites	Reseal sites have been released for the 2018/19 season. These sites will then be inspected, and repairs programmed to get repairs underway before next season.

## CUSTOMER SERVICE MANAGER REPORT

We received 83 CRM's for the month of April. This is down 26 on last month, majority of the difference is less grading and metalling CRM's now that we are getting on top of the last event. A few more vegetation CRM's have come in wish have been promptly sorted out by our subcontractor.

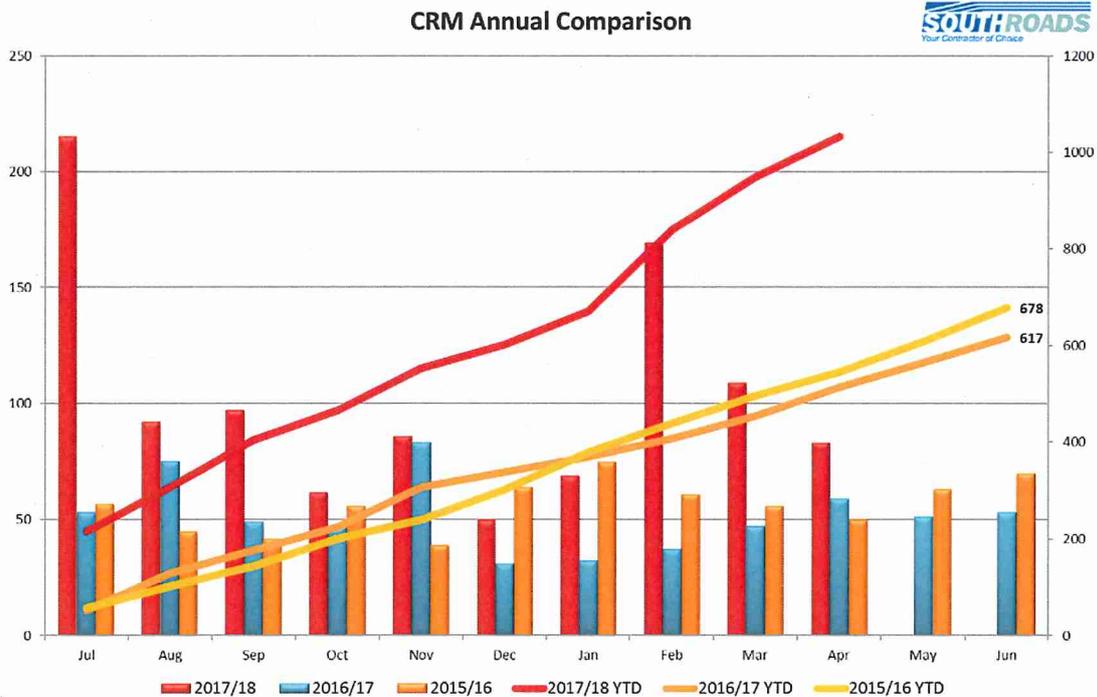
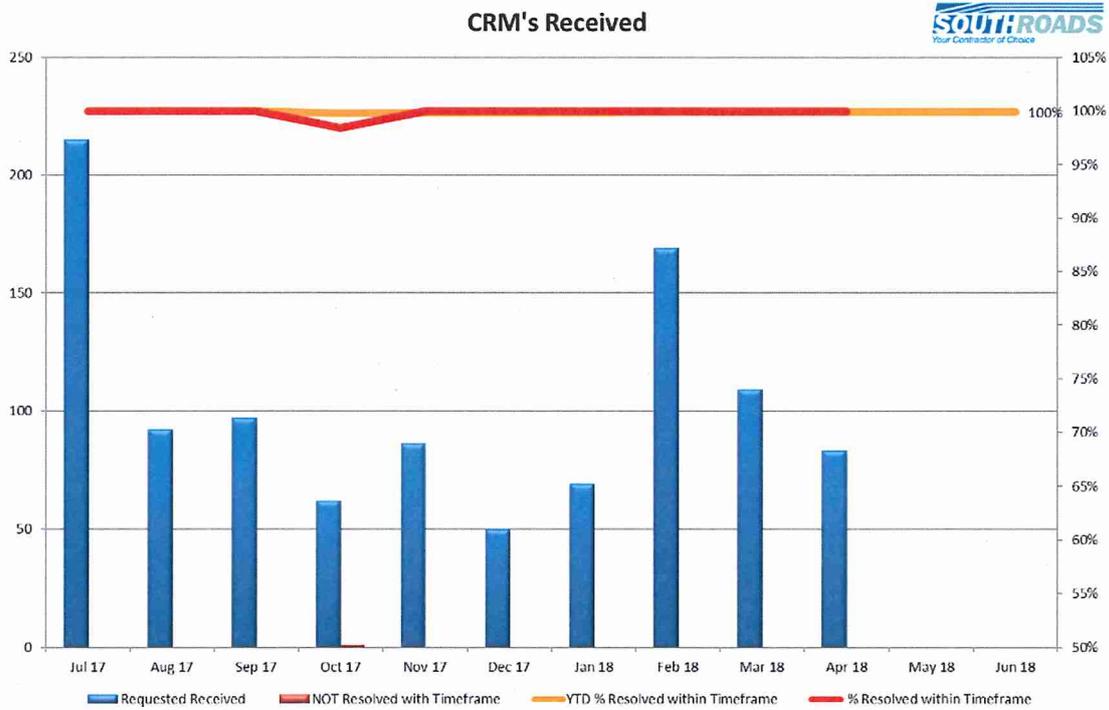
## CRM GRAPHS



# CUSTOMER SERVICE MANAGER REPORT

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## CRM GRAPHS



## PERFORMANCE MEASURE RESULTS

For April the Management Performance Measures we have scored a 95% compliance. Focus will be put into improving traffic count data as there is still some small issues around some data being sent through. The Operational Performance results are at 89% compliance. Focus will be put into grading and spot metaling of unsealed roads, vegetation control around town and in surface water channels and to target pothole repairs to bring this score up.

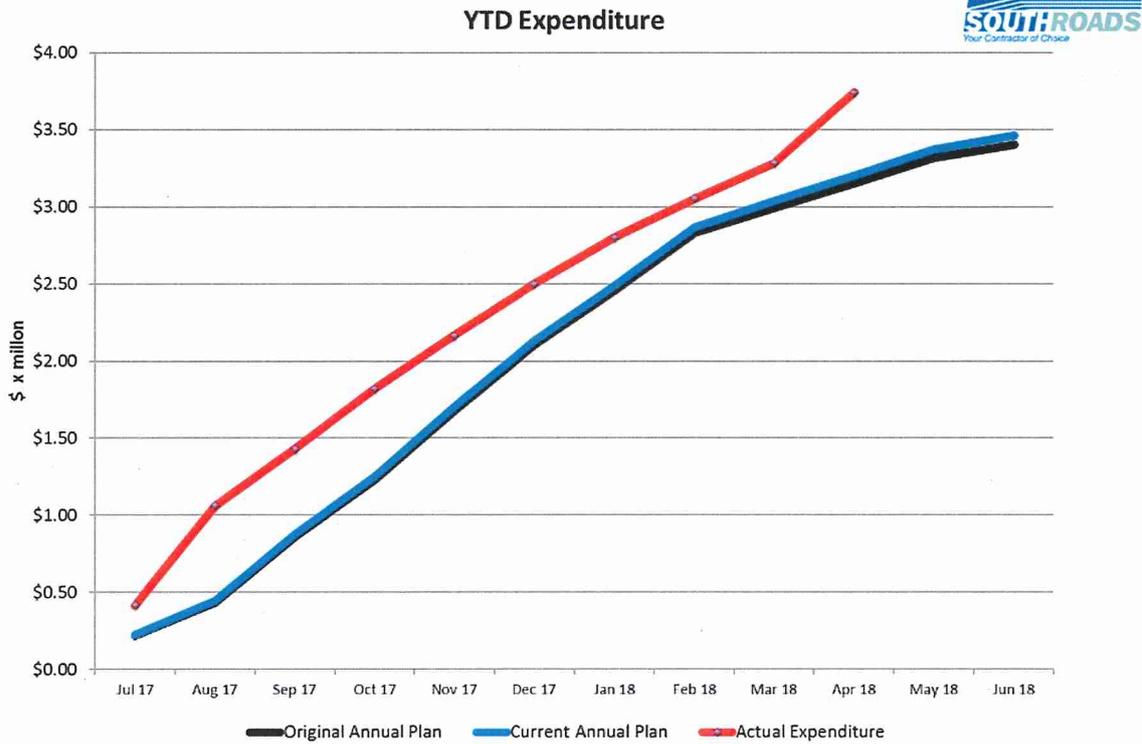
## GOLD STAR INITIATIVES

We have implemented the Mobile Roads phone app to complete sump inspections, recording the location of these and providing photos of the asset.

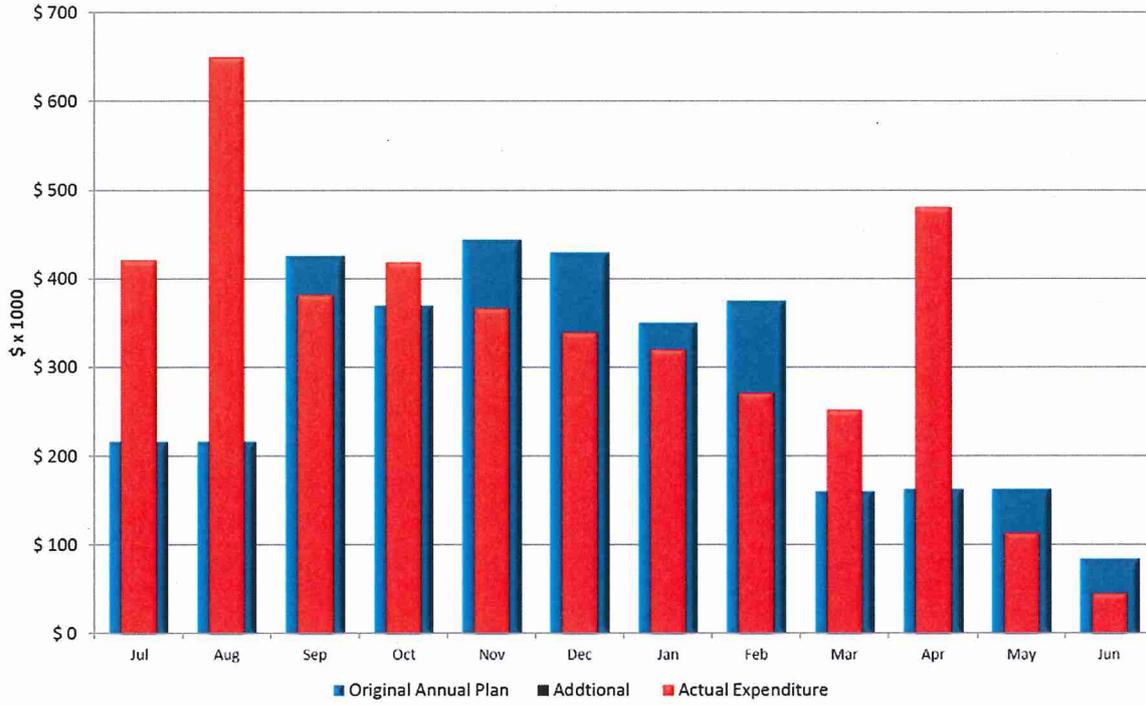
## TRAFFIC CRASH/DAMAGE REPORT

No accidents to report this month.

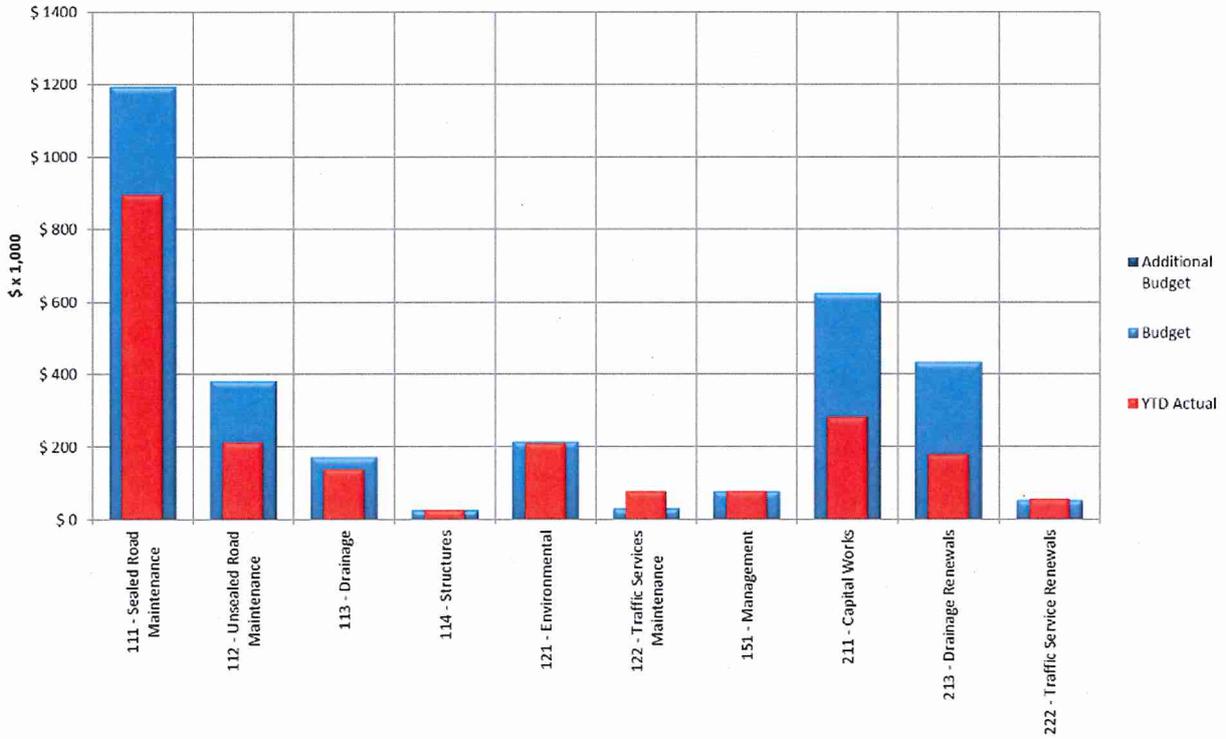
## FINANCIAL GRAPHS



### Monthly Expenditure



### Expenditure by Category

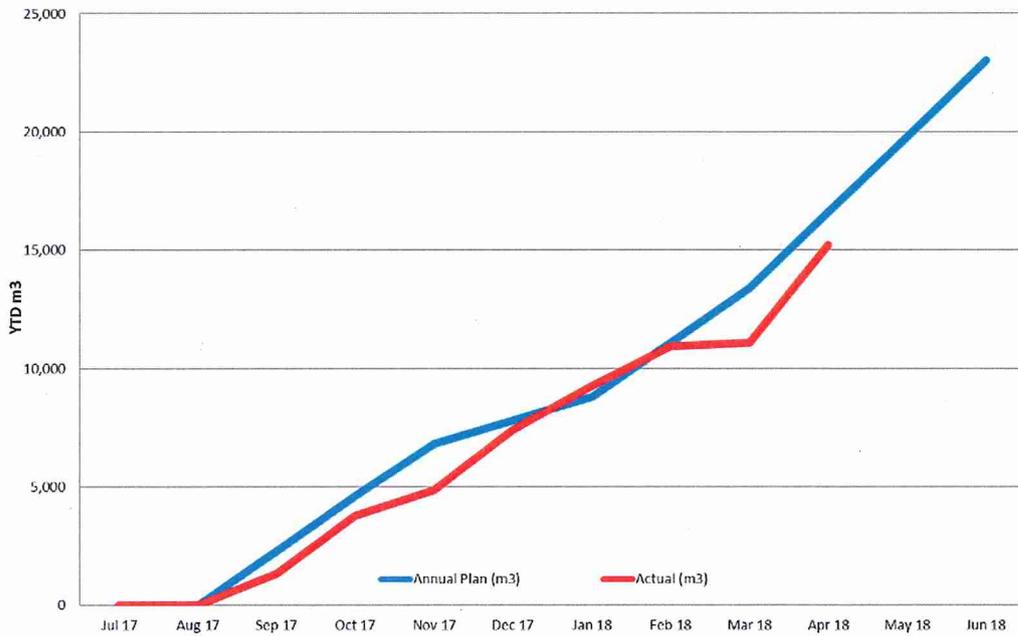


**KEY PERFORMANCE INDICATOR GRAPHS**

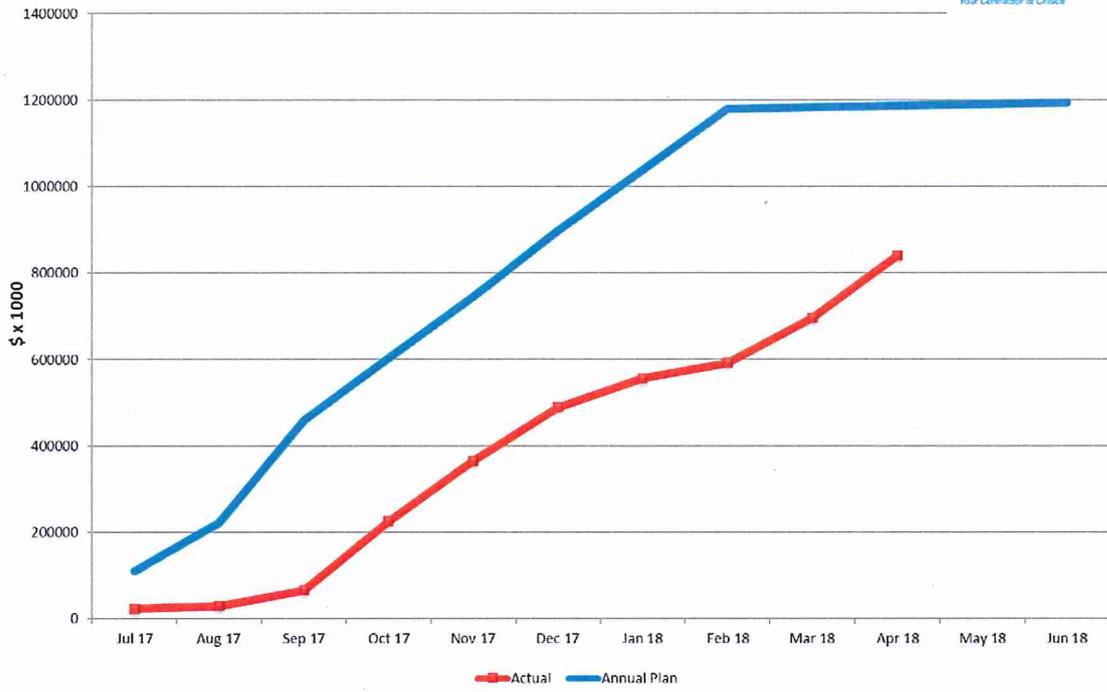
**Grading**



**Metalling**



### Cat 111 - Sealed Road Maintenance



## FINANCIAL SUMMARY

All Works Summary	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Under(-ve)/ Over (+ve)	%age Under(-ve)/ Over (+ve)
Original Annual Plan	239121	239121	495910	447225	525158	459480	380797	404407	190450	185433	185433	106737	3859273		
Additional	0	0	0	0	0	0	0	0	0	0	0	0	0		
Current Annual Plan	243926	243926	500715	452030	529964	464286	385603	409213	195255	190238	190238	111542	3916936		
YTD Revised Annual Plan	243926	243926	500715	452030	529964	464286	385603	409213	195255	190238	0	0	3615156		
Actual Expenditure	441186	668124	404827	447086	397688	363852	349034	300277	302528	508261	131759	63749	4378373	461437	12%
Remaining Cyclic	0	0	0	0	0	0	0	0	0	0	0	0	0		
Tasked Forward Work	0	0	0	0	0	0	0	0	0	0	946220	437153	1383373		
Projected Expenditure	441186	668124	404827	447086	397688	363852	349034	300277	302528	508261	1077979	500903	5761746	1844810	47%

### FINANCIAL COMMENTARY

The year completed expenditure is \$4,182,865.00. The claim for the month was \$508,261.00(including township works) and consisted of mainly programmed works and maintenance activities.

# Waihemo Community Board Memorandum

**From** Recreation Manager

**Date** 2 July 2018

## Recreation Update

### Recommendation

That the Waihemo Community Board receives and notes the information.

### Purpose

The purpose of this memorandum is to update the Waihemo Community Board on routine work, maintenance issues and progress on minor projects for the period 3 May 2018 to 14 June 2018.

### Comment

#### General

- Council's replacement Parks Officer for Oamaru, Lindsay Hyde, joined the team on 21 May. This will help to relieve some of the pressure on the Recreation team, but there is still a lot of unfinished tasks to complete. For over nine months, the Recreation team has been operating at 50% of normal operational capacity and it will be great to get back to full strength.
- Grass growth has slowed, but Waitaki continues to get frequent rainfall events. Met-service statistics record that, towards the end of April, Oamaru had received 85% of its annual rainfall despite being only one-third of the way through 2018. Reserves continue to be very wet and this continues to cause difficulties for maintenance.

#### Toilets

- Pipes froze in the Palmerston, Dunback and Hampden toilets. Officers are looking at heaters in the toilets to prevent this happening in future.
- Officers have made an application to the Tourism Infrastructure Fund for the following projects:
  - Otematata toilet replacement
  - All Day Bay and Katiki Straight (x2) toilets
  - Palmerston Campervan dump station
  - Lindis Pass signs
  - Trailer mounted porta-loos in response to Freedom Camping and Alps to Ocean needs.
- *Hampden Toilets* – With continuing rain, the condition of the soakage fields, which are currently laden, is being monitored.
- Mill Domain tank has been emptied and checked for leaks. The plumber installed a lip which should stop gravitational water entering the tank.

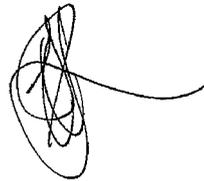
#### Parks

- *Bike Park* – officers are waiting to receive the results of Community Board discussions with schools over the design and confirmation of who is completing the funding applications.
- *Palmerston Walking Improvements* – officers are in discussion with a surveyor and the neighbour over possible boundary adjustments and easements to benefit both parties and secure an easy walking grade between District Road and Ronaldsay Street.
- *Hampden and Dunback Streetscape* – planting should be completed by the end of the month. Additional interest has arisen with properties that have changed hands.
- *Hampden Beach Improvements* – this work is expected to be completed in the coming months.

- *Palmerston Showgrounds* – District Road discharged water is collected and channelled to a point of discharge which sends it all onto the A&P Showgrounds. With the collapse of the drain, which previously took the water through the centre of the ground, this discharge has had an adverse effect on the field surface, including creating wet areas and cavities and generally deprecating the field surface and surrounds (which act as a drain) to an unusable state. Options of installing a new drainage system and digging a swale drain around the edge of the field are being investigated.
- *Ross Park* – the bog has been drained and is functioning well.
- *Macraes Domain* – a boggy patch between the pitch and pavilion has reappeared, so there will be a need to proceed with a drain as planned.

#### **Waihemo Reserve Improvements Budget**

- The improvement budget for this year is \$97,100, of which \$50,000 is being allocated to the bike park, \$30,000 allocated to walkway connections, \$7,000 allocated to Hampden Beach Bollards along with rubbish bins and picnic tables, \$3,000 allocated to Dunback rubbish bin replacements ('Health and Safety in Employment' issue), \$6,000 allocated to Moeraki lookout signs installations, and \$2000k for removal of the existing signs. There are no funds remaining.



Erik van der Spek  
**Recreation Manager**

Neil Jorgensen  
**Assets Group Manager**

# Waihemo Community Board Memorandum

**From** Building Services Manager

**Date** 2 July 2018

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## Building Consents Issued in Waihemo Ward for the month of May 2018

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### Recommendation

That the Waihemo Community Board receives the information.

### Purpose

To provide the Board members with a list of building consents issued in Waihemo Ward for the month of May 2018

27 Craig Street	Installation of a Metrofire ECO Trend Insert Woodburner and Flue into existing masonry chimney	\$5,500
13 Limekiln Road	Installation of a free-standing Metro LTD Xtreme Rad Woody woodburner and ECO flue connected to existing wet-back	\$3,500
38 Ronaldsay Street	Installation of a free-standing Masport R5000 woodburner and Flue connected to existing wet-back	\$2,000
McDonald Road	Construct a MITEK Gable pole implement shed	\$30,000
45 Tiverton Street	Installation of a free-standing Woodsman Tarras MK III woodburner and Heat Saver Flue	\$3,500
27 Brough Street	Installation of a free-standing Masport Akaroa woodburner and Flue	\$4,000
550 Mount Watkin Road	Construct dwelling with concrete slab, new roof & verandah made up of 4 containers and install Oasis Clearwater septic system	\$182,000
66 Hollyburn Road	Amendment 2016/3268/4 - relocate fire and flue, delete decks and steps from plan and replace with ramp, amend balustrade layout to deck and ramp	\$0
1 Hampden Square	Install new NF8000P wastewater system to replace existing	\$18,000
87 Galbraith Road	Installation of a free-standing multi-fuel Woodsman Coaster fire and flue connected to existing wet-back	\$5,000
47 Nottingham Street	Construct a 2 level, 3 bedroom dwelling with a Warmington Studio fire and Natural Flow NF 11000 septic tank	\$250,000
105 District Road	Replace existing garage/workshop with new 3 bay Goldpine Implement Shed	\$75,000
54 Stenhouse Road	Construct a 54m <sup>2</sup> Goldpine Hay Barn	\$6,000

Roger Cook  
Building Services Manager



Lichelle Guyan  
Heritage, Environment and Regulatory Group Manager

# Waihemo Community Board Memorandum

**From** Accounting Manager

**Date** 2 July 2018

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## Waihemo Community Board Financial Update – July 2018

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### Recommendations

The Waihemo Community Board:

1. receives and notes the schedule detailing balances of separate rate accounts within the Waihemo ward; and
2. receives and notes the report detailing movements and the balance of funds available for distribution to community projects within the Board's ward.

### Background

#### Separate Rate Accounts

These are maintained where Council levies a targeted rate for specific purposes, such as water and sewer systems, township amenities (including stormwater systems if applicable), community halls and Ward Services generally (including the operations of the Community Board itself, parks and reserves, etc).

Because several of those targeted rates relate directly to communities within the Community Board's oversight, it is appropriate that the Board is kept informed of their status. This information is updated quarterly, at 30 September, 31 December, 31 March and 30 June in each financial year. The information attached is current at the date appearing on the report.

#### Community Funding

The annual budget for the Community Board includes amounts intended to enable it to provide a degree of additional financial support within its local community.

- **Discretionary Fund**  
The Community Board has an annual budget to fund small community projects. As this budget is funded directly from rates, any balance remaining unspent at year end may be carried forward until spent. The current year's expenditure is detailed fully on the report.
- **Community Grants**  
The Community Board has an annual budget allocation for "Community Grants", which includes \$5,000 specifically for the Palmerston Museum and, in the 2017/18 financial year, a further sum for general community groups. As with the Discretionary Fund, any unspent balances can be carried forward until spent.

### Conclusion

Any questions related to the information provided in these reports should be directed to Council's Financial Services unit via the Board's Chair.



Ian Wells  
**Accounting Manager**



Paul Hope  
**Finance and Corporate Development Group Manager**

### Attachments

- Appendix (a) Separate Rate Accounts, balances at 31 March 2018  
Appendix (b) Funds Available for Distribution at 31 May 2018

## Appendix (a) – Separate Rate Accounts at 31 December 2017

### Waihemo Community Board

Separate Rate Accounts 1 July 2017 - 31 March 2018

	Rate Account		Depreciation Reserve		Internal Loans	
	Balance 01-Jul-17	Balance 31-Mar-18	Balance 30-Jun-17	Balance 31-Mar-18	Balance 30-Jun-17	Balance 31-Mar-18
<b>Ward Services</b>						
Waihemo Ward Services	360,536	<b>415,546</b>	148,918	171,634	(155,556)	<b>(154,492)</b>
<b>Specific projects to fund</b>						
Streetscape - Hampden		20,000				
Ward discretionary fund		20,000				
Waihemo reserve improvements		8,000				
Discretionary fund		7,576				
Community grants		31,465				
<b>Total committed</b>		<b>87,041</b>				
<b>Township Amenity</b>						
Hampden	92,009	<b>113,212</b>				
<b>Specific projects to fund</b>						
Septic Tank cleaning		<b>73,339</b>				
Moeraki	30,279	<b>34,115</b>	-	-	-	-
Palmerston	114,646	<b>127,223</b>	84,231	<b>88,833</b>	-	-
Shag Point	(3,297)	<b>(2,172)</b>	-	-	-	-
<b>Hall</b>						
Dunback	11,579	<b>9,571</b>	-	-	-	-
Hampden / Moeraki	27,297	<b>38,559</b>	-	-	-	-
Macraes	(379)	<b>244</b>	-	-	-	-
Moeraki	21,963	<b>22,538</b>	-	-	-	-
Palmerston	9,073	<b>10,611</b>	57,959	<b>64,665</b>	-	-
Waianakarua	5,411	<b>5,834</b>	-	-	-	-
<b>Water</b>						
Hampden	61,651	<b>104,579</b>	284,959	<b>(100,165)</b>	(147,701)	<b>(132,866)</b>
Stoneburn	76,002	<b>75,497</b>	166,239	<b>180,994</b>	-	-
Waihemo	(95,826)	<b>(96,554)</b>	(547,609)	<b>(476,911)</b>	(895,693)	<b>(887,453)</b>
<b>Sewerage</b>						
Moeraki	33,177	<b>(424)</b>	105,398	<b>96,871</b>	(524,812)	<b>(527,982)</b>
Moeraki Reticulation Loan	-	-	-	-	(53,633)	<b>(33,677)</b>
Moeraki Treatment Loan	-	-	-	-	(32,068)	<b>(20,142)</b>
Palmerston	83,312	<b>76,419</b>	512,591	<b>548,597</b>	(135,820)	<b>(130,793)</b>

## Appendix (b) – Funds available for distribution at 31 May 2018

### Waihemo Community Board

#### Funds available for community purposes

	Balance 01-Jul-17	Annual Rates	Operating Expenditure	Available 31-May-18
<b>Community Grants</b>				
Palmerston Museum (specific)	5,000.00	5,000.00	-	10,000.00
Other	17,465.00	4,000.00		21,465.00
<b>Discretionary Fund</b>				
	7,576.00			7,576.00
Total available	30,041.00	9,000.00	-	39,041.00

# Waihemo Community Board Memorandum

**From** Board Secretary (on behalf of Chair)

**Date** 2 July 2018

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## **Waihemo Community Board Discretionary Funding Request – Palmerston and Waihemo A&P Association Incorporated**

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### **Recommendations**

That the Waihemo Community Board approves a donation of \$3,000 (excluding GST) to the Palmerston and Waihemo A&P Association Incorporated for advertising associated with the Otago Field Days event to be held at the Palmerston Saleyards on Friday 12 and Saturday 13 October 2018, payable from the Waihemo Community Board Discretionary Fund.

### **Purpose**

The purpose of this memorandum is to provide, as an attachment, a letter from the Palmerston and Waihemo A&P Association Incorporation requesting a donation from the Board's discretionary fund, to inform the Board's discussion and decision on the request at its 2 July 2018 meeting.

### **Attachment**

- (1) A letter dated 19 June 2018 from Palmerston and Waihemo A&P Association Incorporated seeking a donation of \$3,000 (excluding GST) from the Waihemo Community Board to help fund advertising for the Otago Field Days event (formerly the East Otago Field Days), which is scheduled to take place on 12 – 13 October 2018.



Ainslee Hooper  
Waihemo Community Board Secretary  
**on behalf of the Chairperson**



PALMERSTON • WAIHEMO

ASSN. INC.  
SINCE 1865

19 June 2018

Mrs Kathy Dennison  
Chairperson  
Waihemo Community Board  
Waihemo Service Centre  
54 Tiverton Street  
Palmerston 9430

Mrs Jan Wheeler  
Councillor  
Waitaki District Council  
Waihemo Service Centre  
54 Tiverton Street  
Palmerston 9430

Dear Kathy, Jan, and members of the Waihemo Community Board

Re: Otago Field Days

This is a formal invitation to you and the members of the Waihemo Community Board to attend the Otago Field Days (formerly the East Otago Field Days) to be held at the Palmerston Saleyards on Friday 12<sup>th</sup> and Saturday 13<sup>th</sup> October 2018.

Previously we have received support from the Waihemo Community Board, with \$2000 being given for advertising in 2017. This was of considerable benefit and was greatly appreciated.

The Otago Field Days Committee requests if consideration would be given for further support to assist us to promote this important event. We would respectfully request a sum of \$3000. If it is tagged as a donation, then I understand that it does not have a GST content, which would be \$391.30.

Thank you, and we look forward to seeing you on site.

Yours sincerely

A handwritten signature in black ink, appearing to read "Paul Mutch", is written over a light blue horizontal line.

Paul Mutch  
CEO Otago Field Days

# Waihemo Community Board Memorandum

**From** Chairperson Kathy Dennison

**Date** 2 July 2018

## Chairperson's Report

### Recommendation

That the Waihemo Community Board receives and notes the information.

#### 1. Palmerston Town Clock

Towards the end of May, officers placed an order with the company who is importing the clock parts from a France-based supplier. We have just received word that the shipment is expected to clear customs and be delivered by around the middle of July. The job of then assembling and fitting the movements to the clock tower is estimated to take approximately 2-4 weeks from time of delivery. All going well, the clock should be repaired and functioning again by mid-August. The Waihemo Community Board is scheduled to meet on Monday 13 August, and that may be an appropriate time for the Board to host a clock launch event, if it chooses to do so.

#### 2. Community Meetings

19 June – I attended the Puketapu Radio annual general meeting. It has had a positive year; they are supported by a dedicated hard-working group of volunteers. Well done to them!

20 June – Along with Board Members Carol Watson and Heather McGregor, I attended the Hampden Hall annual general meeting. Sandy Linton was re-elected as chairperson, and some new Committee members were elected. Howard and Annette Sellwood received a small presentation from the Committee in recognition of their hard work and commitment to the hall over many years. The Committee is keen to revisit the plans regarding landscaping around the hall and parking issues around the public toilet area. The Waihemo Community Board offers its support with this project.

#### 3. Palmerston Bike Park

The Board met with Mark Burgher to discuss the concept plans for the Palmerston bike park, and specifically to look at some changes that are required around the boundary areas. There has been positive feedback from the community on the plans.

#### 4. Meeting with Mayor Kircher

On 14 June, I met with Mayor Kircher for a mid-term catch up as Board Chair on behalf of the Board. I wish to thank the Mayor for his continued support to the Board. We discussed projects that the Board is keen to complete. Key highlights in the discussion were our community board plan and roading which is a major Council issue for rural ratepayers. It's great to see roading contractors busy in Waihemo at the moment, now that new gravel supplies have been sourced.

#### 5. Puketapu Creek

I have been in communication with some ratepayers who are concerned about drainage issues at Puketapu Creek. I have spoken to Council staff, who have advised that there are some complexities with this matter because the Creek passes through private property where

it is the responsibility of that property owner. However, there is also the point that the issues can then affect other properties down the line. The Community Board will continue to work with staff to identify a way forward.

**6. Joint Community Board Representation Review Workshop**

This has been scheduled for Friday 13 July, from 1.30pm to 3.30pm, in the Council Chamber in Oamaru. It is an important workshop, and I encourage as many Board members as possible to attend. Further details will be available to facilitate discussion on this at the meeting.

Once again, I wish to thank Council staff for their continued work and support on behalf of the Board. It's great to work with a team of people who also want to see the best outcomes for our district communities.

A handwritten signature in black ink, appearing to read 'Kathy Dennison', is written over a circular scribble. To the left of the signature is a small, stylized initial 'K.D.'.

Regards, Kathy Dennison  
Chairperson, Waihemo Community Board

# *Waihemo Community Board Memorandum*

**From** Waihemo Community Board Members

**Date** 2 July 2018

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## **Community Board Members' and Councillor's Reports**

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### **Recommendation**

That the Waihemo Community Board receives the Community Board Members' and Councillor's reports.

- **Community Board Members' Reports (verbal reports at meeting)**
  
- **Councillor's Report (verbal report at meeting)**

# Waihemo Community Board Memorandum

**From** People and Culture Group Manager

**Date** 2 July 2018

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## Information Report to Community Boards – June / July 2018

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### Recommendation

That the Waihemo Community Board receives and notes the information.

### Summary

The following reports present information prepared by the Mayor, Chief Executive and Finance and Corporate Development Group Manager:

- Mayor's and Chief Executive's reports to the 26 June 2018 Council meeting
- Health and Safety Update to the Finance, Audit and Risk Committee Meeting, 12 June 2018.

### Purpose

The purpose of this information is to bring Community Boards up to speed with matters considered by Council over the preceding period.

Community Boards and Community Board Chairs may have already received this information.



Lisa Baillie  
**People and Culture Group Manager**

# Waitaki District Council Memorandum

**From** Mayor Gary Kircher

**Date** 26 June 2018

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## Mayor's Report

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### Recommendation

That Council receives and notes the information.

### Purpose

The following comments are provided to bring Councillors and the public up-to-date with a number of issues and happenings that have arisen since the last Council meeting.

### What's been happening?

The end is nigh... in this case, it is the end of the development of our Long Term Plan. It's been over a year, but today we get to sign off the plan. It is a reasonable mix of prudence, complying with government requirements, and our desire to progress the district. Thank you to all who have worked so hard to get us to this point, including staff and Councillors, and most importantly, our ratepayers who fed into the process.

The latest Rural and Provincial Councils' sector meeting in Wellington was an interesting one, with a number of Government Ministers and ministry officials coming along to talk to us on issues such as climate change, the three waters, Mycoplasma Bovis, and social housing.

### Otago Mayoral Forum and OREDS

It is fair to say that the Otago Mayoral Forum is behind the eight-ball in getting its regional economic development strategy completed. We are part of the Canterbury Mayoral Forum of course, and as Councillors know, we completed that region's strategy several years ago. The delay in Otago completing its plan has come home to roost, with the provincial growth fund requesting strong regional support for applications. The lack of support could mean applications are declined.

The Otago Strategy, otherwise known as OREDS, has been developed in relative isolation from the Otago Mayors, which I was critical about at our recent meeting. This has resulted in a combined meeting being planned, which will include the Mayors, their CEOs, and the economic development (ED) agencies that have been involved so far. It is easy to create a token strategy, but I want to make sure this is not just another ED strategy which will be adopted and then sit on the shelf.

Rather than identify actual physical projects that might benefit one or two districts, I want to see a focus that works for the whole region, or the great majority of it. I expect it will focus on infrastructure, cooperative initiatives, and common interests such as education and employment issues. I am certainly hoping to see some solid progress soon.

### Three Waters

One of the issues raised at the Rural and Provincial meeting two weeks ago was the topic of three waters – that is, water supplies, storm water, and waste water. The Government is increasingly making comments about the possible aggregation of water into a small number of giant water entities spread across New Zealand. As the ministry official said, in a simplified cost analysis of what would be required to get all drinking water supplies up to standard, it could all be done if every household in New Zealand paid 70 cents per week.

However, that does not take into account districts like ours. Arguably, we have one of the tougher jobs in the country with a large area and many rural water schemes, and a small population. But we have done pretty well getting almost all of our schemes compliant over the past decade. Through a variety of solutions, we have achieved excellent progress which is a real credit to staff, and Councillors who have

bitten the bullet to make this happen. We have higher than average rates, but we have paid our way. It would disadvantage our ratepayers if they now had to pay not only for our own scheme upgrades but also for all those schemes across the country who had not dealt with the issue. There are no easy answers but adding even more to our ratepayers' bills is not an answer.

I spoke against the concept, citing our situation as a reason why it was not as simple as it was painted. I have been asked by Local Government New Zealand (LGNZ) to provide our data as an argument against aggregation of water supplies. It may not stop aggregation, but hopefully it will help alleviate the burden that might otherwise fall onto our ratepayers.



Ministers Grant Robertson and Eugenie Sage  
as they spoke to us at our Rural and Provincial meeting.

### Cultural diversity

On 18 June, we held another Citizenship Ceremony, where another 18 immigrants swore their allegiance to the Queen and New Zealand and became Kiwis. This follows a reasonably significant increase in new citizens being sworn in in Waitaki, and it is a sign of the times that we are doing well attracting people who want to live in our district.

With that increase has been a broadening of the diversity of ethnicities and cultures that we have here. Diversity is not always good, if it causes tensions in the community that can be difficult to deal with. However, it appears we are doing quite well, with an enriching of what we share and enjoy across the community. An example of this was the recent Filipino community show at our Opera House. It was a most enjoyable evening of dance and music that impressed and entertained all who attended.

It was a great example of people adding to our melting pot, not only coming to fill the jobs we need done, but to bring their cultures to add even more.



Two of the excellent performances at the Filipino Concert

### ***Mycoplasma bovis* [M.bovis]**

With the increasing number of identified *M.bovis* cases, it appears the disease is spread around a lot of New Zealand. It is affecting farmers everywhere that it has been found, and even where it is only suspected to be. It has devastated businesses and brought financial ruin to farmers and their families. There has been a decision to continue with the attempt to eradicate the disease because, even though farming can successfully continue with *M.bovis*, it is far better if we can get rid of it.

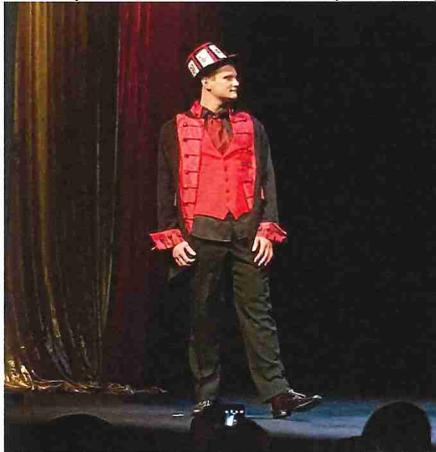
It was at our Rural and Provincial meeting that the head of biosecurity for the Ministry of Primary Industries (MPI) Roger Smith gave us an update on the disease and the actions they were taking to successfully eradicate it. There is no doubt that it is a major battle that they are fighting, and I do hope they achieve their goal. In the meantime, we all should be mindful to look out for our dairy and beef farming friends; all too many are doing it pretty tough at the moment. As I write this, I will be attending the MPI meeting at Papakaio which will update the industry on the latest information. I expect that I can give an update on this report at our Council meeting on 26 June.



MPI's Biosecurity head Roger Smith as he addresses the Rural and Provincial sector meeting

### **The importance of Steampunk**

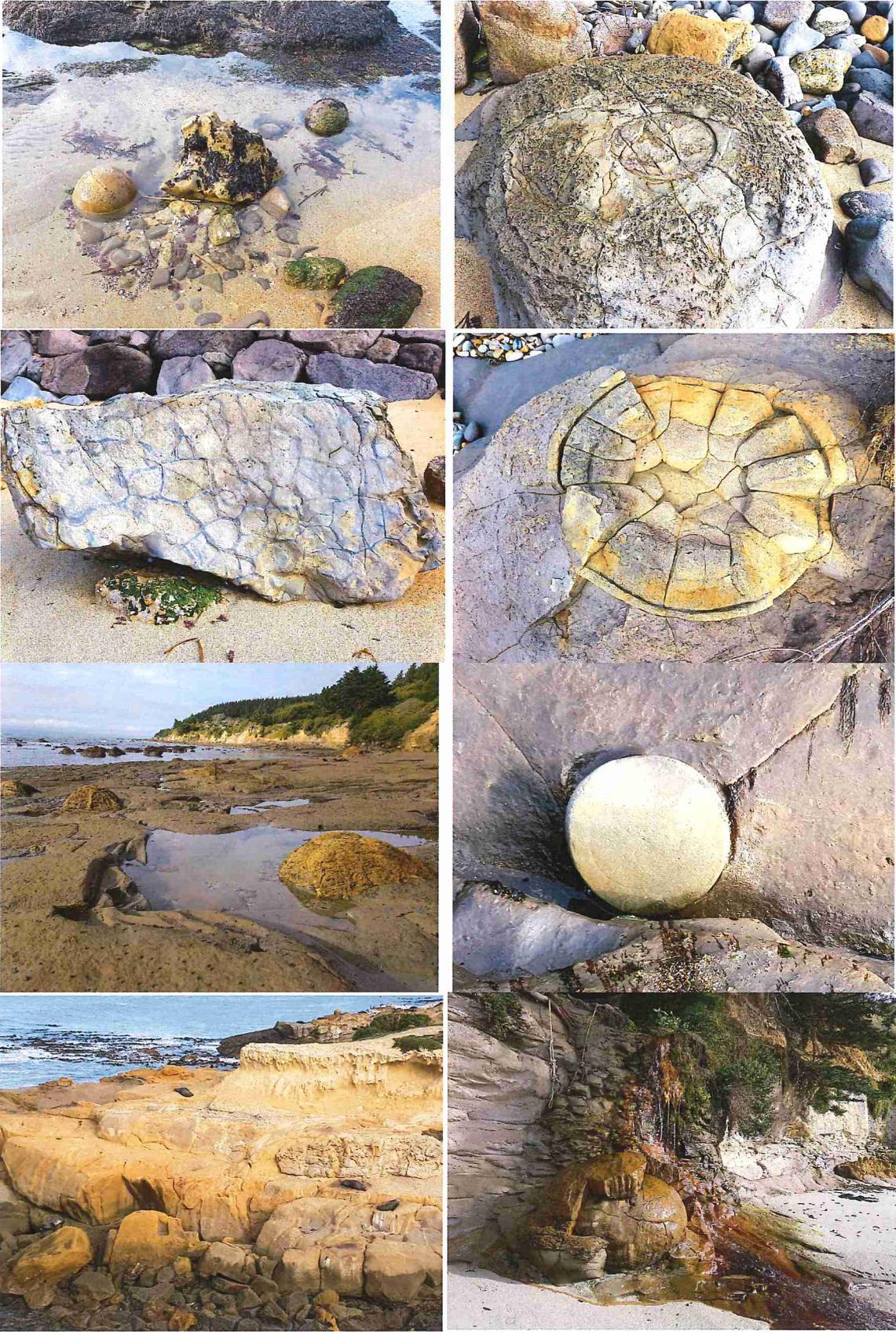
Following the latest success for Steampunk in Oamaru, it is time that we took Steampunk and the opportunities it brings to the next level. The town was packed with a number of events over the long weekend, and the Steampunkers were obvious everywhere around town as they came and enjoyed our place. The quality of the event has lifted and there is an opportunity to make even more of it. Several of us are working with the key proponents of Steampunk in Oamaru to see how we can help them grow our reputation as the Steampunk Capital of New Zealand!

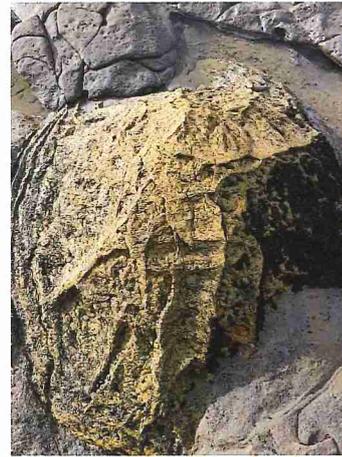


Just a few photos from another amazing Steampunk Festival, held in the Steampunk Capital of New Zealand over Queens Birthday Weekend. And a special guest appearance from one of our interns, Niek Broekman as he graced the stage at the Steampunk Fashion Show

**The Geopark**

If you were in any doubt about the wealth of treasures that will make up the geosites around Waitaki, here is a number of photographs within 500m of Shag Point, taken on a Sunday walk with Kerry. It is a truly amazing range of geological examples that even a lay person such as myself can be impressed with, without knowing much about them!





Some examples of why Waitaki is a fantastic candidate for UNESCO Global Geopark status

### Waitaki Youth

As the saying goes, the youth are our future. And we know there are many pressures on today's young people, and all too many have not built up their resilience in the same way as previous generations. Whatever the reasons, a proportion are more likely than ever to need support to make them stronger and help them through their tough times. That is where organisations like Youthline, and programmes like their Good2Great come in, helping our young people learn more about themselves and how to deal with life's challenges. It was a pleasure to welcome the participants to this latest session in Oamaru as they began their day, and to introduce New Zealand musician Stan Walker to them as the ambassador for the programme. Stan had an amazing story to tell them. He really did have a tough upbringing, and it went a lot like the storyline of *Once Were Warriors*... truly heartbreaking. But he had talent and, more importantly, he worked very hard to make it in a difficult industry. It did not make easy listening, but it was a good lesson to the 30 or so of our young people who attended. Thanks very much to Youthline for their important work in our community,



Good 2Great ambassador, Stan Walker speaks to programme participants

### Waitaki Events

We are at a crossroads when it comes to events. Council has traditionally contracted Tourism Waitaki (TW) to provide an events coordination service, but the details have been lost over time, to the extent that the activity is not mentioned in its current contract. It was always intended – when events was added to their scope of activities (and funding was added to their budget) – that Tourism Waitaki's focus would be on events that had an appreciable visitor component – that is, events which encouraged people to come to Waitaki and stay here longer.

With the fallout from the Oamaru Fire and Steam event, which TW cancelled but which the community picked up and made happen, it was timely to review what TW was capable of doing and what we want them to do in this area. That discussion is still happening but it has become clear there is still a role for Council as an ongoing funder of the costs of events. We are undertaking a stocktake of our events –

what we organise, what we support in various ways, and what we spend on events. Between Council and Tourism Waitaki, I expect that it will be a reasonably large figure which underlines just how importantly we consider events to be. They need to continue; the question is how that will happen...



Photos from the Irishman Vintage Car Rally held in Oamaru at Queen's Birthday Weekend

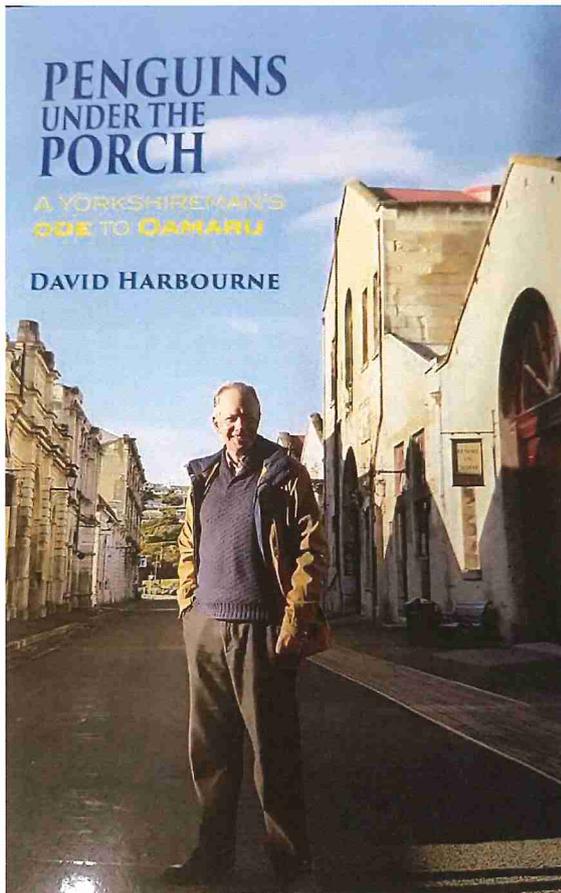


The successful Fire and Steam event

### Penguins Under The Porch

The latest book on Oamaru is written by a Yorkshireman who lives on the other side of the world, but it is one of the most interesting books of our place that I have read! David Harbourne fell in love with Oamaru when he accidentally found himself here, and has now visited several times. He decided to give up his job and focus on writing about Oamaru from his perspective, and the result is a very readable, very informative book which ranges from historical facts to modern day characters, all interwoven with David's own life experiences.

I was pleased to be at the launch of the book held in the Oamaru Public Library, where I presented David with two of John Baster's models of Oamaru building frontages. One is for him, and recognises the title I have given him of Honorary Oamaruvian. The other is for the people of Devizes, our twin town in the United Kingdom, where David is heading next to have another launch of his book. If you have not had a chance to read it, I recommend that you get a copy and get into it!



David Harbourne with me and the model he is taking to Devizes as a gift on our behalf.

#### Meetings Attended:

26 April	Meeting with Mark Smith OWCT
27 April	Photos: Harbour St, Phoenix Water Wheel, Cover for Geopark bid
27 April	Meeting with Kate Proctor
27 April	Roxburgh Children's Village Meeting
27 April	Meeting Helen Wyn and Abby Cheeseman
7 May	Mayor and CEO catch-up
7 May	Draft Agenda Meeting for Committees Day
7 May	Meeting with Cricket Hop Productions
7 May	Economic Development Manager Shortlisting
7 May	Meeting Dougal McGowan Otago Chamber of Commerce
8 May	Council Meeting and workshops
8 May	Councillor Briefing
8 May	District Plan Review Committee workshop
8 May	Harbour Area Committee Meeting
8 May	Federation Farmers AGM – Guest Speaker
9 May	Coordination Group Meeting
9 May	Meeting with Community Gardens
9 May	Meeting Councillor Peter Garvan Mid-Term catch-up
9 May	Corporate Planning Meeting
9 May	Site Visit Gordon Johnston, 1 Regina Lane
9 May	Meeting with Jane McKnight
9 May	Meeting with Helen Jansen Fire & Steam
10 May	TRENZ 2018 Edger Centre
10 May	Dinner with Interns Redcastle
11 May	Meeting with Graham Clark
11 May	Meeting Site visit with Bryce Kayne
11 May	Meeting regarding Woolstore building
11 May	Interviews for Economic Development Manager
11 May	St John South Island Region Awards, Loan & Merc

14 May	Mayor and CEO Catch-up
14 May	Long Term Plan Hearings – Verbal Submissions
14 May	Meeting with Kate Proctor
15 May	FAR Committee Meeting
15 May	Long Term Plan Hearings – Verbal Submissions
15 May	Meeting Oamaru Whitestone Civic Trust
16 May	Meeting with Phil and Tyla Scott – Scotts Brewery
16 May	Update Meeting Deputy Mayor Melanie Tavendale and submission debrief
16 May	Meeting Renee Julius
16 May	Lunch Meeting with Chief Executive and Margaret Munro GM Tourism Waitaki
16 May	Meeting Cameron Schultz
16 May	Meeting Councillor Hugh Perkins – Mid-Term catch-up
16 May	Mayor and CEO Catch-up
17 May	Clay Cliffs and Glide Omarama Visit
18 May	Economic Development Manager Interviews
18 May	Meeting with Councillor Jeremy Holding – Mid Term catch-up
18 May	Youth Council Movie Night, Takaro Park
18 May	Oamaru Performing Arts Festival Competition – Presentation of Winners
21 May	Mayor and CEO Catch-up
21 May	Phoenix Mill Water Wheel Trust Meeting
21 May	Meeting with Ralph Davies
21 May	Meeting Councillor Jim Hopkins Mid-Term catch-up
21 May	Meeting Rod Philip – Gateway to Gold
21 May	Waihemo Community Board Meeting
22 May	Long Term Plan Deliberations Workshop
22 May	Councillor Briefing
22 May	Oamaru Victorian Heritage Committee Meeting
23 May	Coordination Group Meeting
23 May	Roseanne Sheridan – Children's Cemetery Garden
23 May	Corporate Planning Meeting
23 May	Meeting with Anton Roswell
24 May	Meeting with Greg Wylie
24 May	Otago Mayoral Forum Dinner Balclutha
25 May	Otago Mayoral Forum Balclutha
28 May	Mayor & CEO Catch-up
28 May	Draft Agenda Meeting for Committee Days
28 May	Meeting with Deputy Mayor Melanie Tavendale Mid-Term catch-up
28 May	Meeting NOSLAM
28 May	Meeting with Councillor Craig Dawson Mid-Term catch-Up
28 May	Ahuriri Community Board Meeting
29 May	Workshop Regulatory Compliance Strategy
29 May	Council Meeting Additional
29 May	Tourism Waitaki Shareholder Meeting
29 May	LTP discussions and workshop
29 May	Creative Communities Meeting
29 May	Councillor Briefing
30 May	Interview Real Radio
30 May	Meeting with Bill Re Harbour St
30 May	Meeting Councillor Colin Wollstein Mid-Term catch-up
30 May	Meeting with Councillor Jan Wheeler Mid-Term catch-up
30 May	Lunch Meeting Tee St Café
30 May	Mediaworks Interview
30 May	Meeting re KPIs
30 May	Corporate Planning Meeting
30 May	Meeting Margaret Munro and Allan Dick
30 May	Meeting Councillor Guy Percival Mid-Term catch-up
30 May	Zonta 10 <sup>th</sup> Anniversary and Changeover Dinner
31 May	Economic Development Manager Interviews
31 May	Book Launch – Penguins under the Porch
1 June	Meeting with Kelly Harvey Tutu Hill Cakes
1 June	Irishman's Vintage Car Rally Day Tour
1 June	Meeting with Lisa Bailie
1 June	Meeting Rainbow Confectionery
1 June	Fire & Steam event
2 June	Irishman's Rally – Flag Starter of Rally

2 June Workshop with Tourism Waitaki Board  
 3 June Friendly Bay Boat Club open day  
 3 June Steampunk Fashion Show  
 5 June Mayor and CEO catch-up  
 5 June Committees Day and Harbour Area Committee Meetings  
 5 June Meeting with Russ Dixon MTO  
 5 June Council Workshop – Representation Review  
 5 June Executive Committee Meeting  
 5 June Councillor Briefing  
 5 June Business after 5pm  
 5 June Alzheimer’s Society North Otago Presentation Yoram  
 5 June Meeting Dougal McGowan, Otago Chamber of Commerce  
 5 June Meeting Victoria Heritage Committee  
 6 June Meeting with Michael de Buyzer  
 6 June Coordination Group Meeting  
 6 June Harbour Build Progress Meeting  
 6 June Opening Oamaru North School new block  
 6 June Lunch Meeting Hon Dr David Clark  
 6 June Corporate Planning Meeting  
 6 June Meeting Councillor Bill Kingan – Mid-Term catch-up  
 6 June Meeting LTP Project Team – LTP document  
 6 June Travel to Dunedin – Wellington  
 7 June Biodiversity Forum  
 7 June LGNZ Rural & Provincial Meeting  
 8 June LGNZ Rural & Provincial Meeting  
 8 June Meeting with Sarah Bagnall and Danica Stent – DOC  
 9 June Youthline Coca-Cola Good 2 Great Workshop  
 9 June Variety Concert – Filipino Waitaki Inc  
 10 June Otago Masonic Charitable Trust, Presentation Grants

*(signed)*

**Mayor Gary Kircher**

# Waitaki District Council Memorandum

From Chief Executive

Date 26 June 2018

## Chief Executive's Report

### Recommendation

That Council receives and notes the information.

### Purpose

The following comments are provided to bring Councillors up-to-date with issues that have arisen since the last Council meeting on 8 May 2018.

#### 1. Waitaki Whitestone UNESCO Global Geopark

The Waitaki Whitestone Geopark has been successful in being selected (as the sole selectee) to represent New Zealand as this nation's first Aspiring UNESCO Global Geopark. If successful in acquiring UNESCO accreditation, this will be the only UNESCO Global Geopark in Australasia.

Margaret Munro, General Manager of Tourism Waitaki, is currently completing a UNESCO Global Geoparks Intensive Course in Greece. She is accompanied in Greece by Dr Geoff Hicks, Chair of the Expert Advisory Panel assisting the New Zealand National Commission for UNESCO to establish New Zealand's first Global Geopark. Ms Munro will then visit Global Geoparks in China while on a trade mission in that country.

Discussions have commenced with GNS Science regarding participation of GNS Science in the process of establishment and maintenance of the Waitaki Whitestone Aspiring UNESCO Global Geopark.

Steps are now under way to prepare an application to the Provincial Growth Fund for funding to prepare a Business Case (based on Treasury guidelines) for the Global Geopark, and for support of an establishment team to help progress geopark establishment, and related marketing.



Professor Richard Walter of the University of Otago (and Member of the Waitaki Whitestone Geopark Advisory Group) giving a public lecture on Māori adzes at the Forrester Gallery



Council's first departing International Intern (Amelia Guibbal) of the Reunion Islands, France (a specialist in International Business Relations and Translation) receiving a Certificate of Completion of Internship from Mayor Gary Kircher

## 2. Zero Carbon Bill

Consultation on the [Zero Carbon Bill](#) [\*] is now open. Submissions close on 19 July 2018. The Zero Carbon Bill is intended to provide a long-term and stable policy environment, with a clear emissions target and a guided pathway to get there. The Bill:

- sets in law the target for 2050
- puts in place the stepping stones along the way – ‘emissions budgets’
- establishes the institutions that New Zealand needs to get there, particularly a politically independent Climate Change Commission
- ensures the country has a plan for how to adapt to the effects of climate change.

The [consultation document](#) [\*] asks for views on three net zero target options for New Zealand, including what target should be set, how New Zealand should meet its emissions reduction targets, and whether the target should be able to change.

[\*] The Zero Carbon Bill and consultation document can be accessed here:  
<http://www.mfe.govt.nz/have-your-say-zero-carbon>

The three target options, and economic and emissions outcomes of the options for the 2050 targets, are outlined in the table below:

TARGETS	Net Zero Carbon	Net Zero Long-lived Gases and Stabilised Short-lived Gases	Net Zero Emissions
EMISSIONS	Net zero carbon dioxide emissions by 2050	Net zero long-lived gases by 2050, while also stabilising flow rate of short-lived gases	Net zero emissions (all gases) by 2050
LAND SECTOR	<ul style="list-style-type: none"> <li>• Land-use outcomes more uncertain because targets not prescriptive for methane</li> <li>• Expanded forestry estate needed to offset CO<sub>2</sub>/N<sub>2</sub>O</li> <li>• Main driver of land-use change will be the level of ambition for methane reductions</li> </ul>		<ul style="list-style-type: none"> <li>• Major land use change needed to reduce or offset methane and CO<sub>2</sub>/N<sub>2</sub>O</li> <li>• Up to 10 per cent of New Zealand given over to new forest planting</li> </ul>
ENERGY/ TRANSPORT	<ul style="list-style-type: none"> <li>• Major changes in energy and transport sectors</li> <li>• EVs likely to make up to 95 per cent of the light vehicle fleet in 2050</li> <li>• Industrial heat switches from fossil fuel to electricity and biomass</li> <li>• Any CO<sub>2</sub> emissions remaining in 2050 would need to be offset by new forest planting</li> </ul>		
TECHNOLOGY OPTIONS	Target is focussed on CO <sub>2</sub> , with many of the technologies that we will need already available	Technologies needed for both long-lived and short-lived gas emissions reductions, with limited ability to make trade-offs between progress on both of them	The high target ambition means that most, if not all, current and future technology options for emissions reductions will need to be adopted

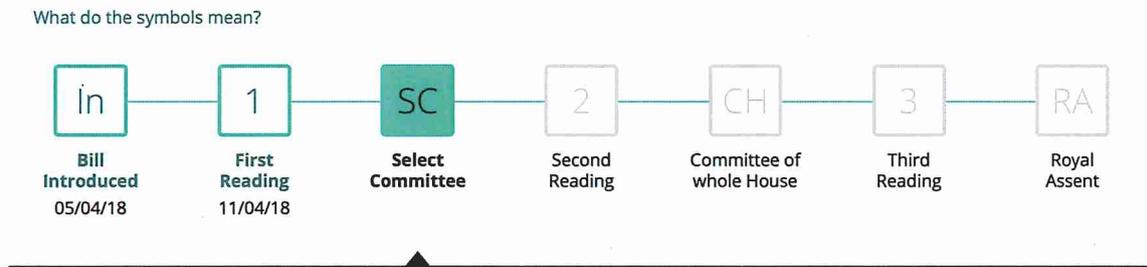
James Shaw, Minister for Climate Change, has acknowledged that “The transition will affect every sector of the economy, but the change will be more far-reaching in some than others”.

### 3. Local Government (Community Well-being) Amendment Bill

The Bill can be accessed here:

<http://www.legislation.govt.nz/bill/government/2018/0048/latest/LMS30972.html>

#### Progress of the bill



The main objectives of this Bill are to restore the purpose of local government "to promote the social, economic, environmental, and cultural well-being of communities"; to restore territorial authorities' power to collect development contributions for any public amenities needed as a consequence of development; and to make a minor modification to the development contributions power".

Of particular note is the reinstatement of 4 aspects of community well-being, as set out in Clause 4:

### Part 1

#### Reinstatement of 4 aspects of community well-being

##### 4 Section 3 amended (Purpose)

Replace section 3(d) with:

- (d) provides for local authorities to play a broad role in promoting the social, economic, environmental, and cultural well-being of their communities, taking a sustainable development approach.

#### 4. Business and Site Visits

10 May	TRENZ Media and TIA Stakeholder Function
11 May	Onsite meeting with the Mayor, Cr Holding and Bryce Kayne, Bushy Beach
17 May	Meeting with Clay Cliffs owners – Clay Cliffs
17 May	Meeting with Glide Ōmārama, Ōmārama
17 May	Meeting with Ōmārama Hot Tubs, Ōmārama
17 May	Meeting with Wrinkly Rams, Ōmārama
1 June	Waitaki Valley meetings with vineyard operators and Tourism Waitaki General Manager Margaret Munro
9 June	Invitation to attend a Waitaki Whitestone Geopark community meeting – Duntroon
10 June	Invitation to address the Friendly Bay Boat Society – Oamaru

## 5. Meetings Attended

7 May	Meeting with Cricket Hop Productions
7 May	Skype Meeting with Otago Regional Economic Development Managers
9 May	Meeting with Community Gardens
9 May	Guest Speaker at North Otago Rock and Mineral Club – Ōamaru
11 May	Meeting with Global Adventure and Albatross Travel Service
16 May	Meeting with Jan Kennedy, Steampunk General Manager
16 May	Meeting with Margaret Munro, Tourism Waitaki General Manager
21 May	Meeting with Mark Rafills, Dry Crust
21 May	Meeting with Ralph Davies, Head First Travel
21 May	Meeting with Michelle Hewitt, Morrison Low
22 May	Mackenzie Chief Executive's Skype Meeting
22 May	Teleconference with Kevin O'Sullivan, CEO NZ Cruise Association
23 May	Meeting with Derek Golding, Golding Arts
23 May	Otago Regional Economic Development Managers' 'Regional Priorities Workshop' and Working Dinner
24 May	Mayoral Forum Working Dinner, Christchurch
25 May	Canterbury Mayoral Forum, Christchurch
28 May	Meeting with Lucianne White, Tourism Waitaki
28 May	Ahuriri Community Board Meeting
29 May	Teleconference with Andrew Crisp, LINZ CEO
29 May	Teleconference with Dr Helen Brookes, Waitaki Power Trust
30 May	Interview with Bill Campbell
30 May	Meeting with Mike McElhinney (Chair, Tourism Waitaki), Margaret Munro (GM, Tourism Waitaki), Mayor and Erik van der Spek (Recreation Manager, WDC)
2 June	Workshop with Tourism Waitaki Board
5 June	Otago Chamber of Commerce Business After 5 function, Whitestone City
7-8 June	LGNZ Rural and Provincial Meeting, Wellington
7 June	Biodiversity Forum, Wellington
8 June	Meeting with Sarah Bagnall and Danica Stent, Department of Conservation
14 June	Meeting with Maddy Maxwell, A Stone's Throw Production
14 June	Skype videoconference with Ian Simpson, Chief Executive GNS Science
15 June	Meeting with Moeraki Ltd and David Higgins
15 June	Teleconference with John Morgan, Chief Executive, National Institute for Water and Atmospheric Research
15 June	Teleconference with Professor Ewan Fordyce, University of Otago
18 June	Meeting with Helen Jansen
20 June	Mackenzie Basin Tourism Strategy Meeting – Tekapo
21 June	Meeting with Community Gardens
21 June	Meeting with Heliventures NZ Ltd
22 June	Ngāi Tahu Tourism Winter Festival Business Lunch and Otago Regional Economic Development Managers' (OREDs) Meeting, Queenstown
25 June	Meeting with Jane Watson, Canterbury Today

*(signed)*

Fergus Power  
**Chief Executive Officer**

# *Health and Safety Report to the Finance, Audit and Risk Committee Meeting, 12 June 2018*

*Extract from the Finance and Corporate Development Group Activity Report to the meeting:*

## **Health and Safety**

### Safeguard Incidents May 2018

Five (5) Incidents Reported – two of these were through the Aquatic Centre, two at the Opera House and one in the Headquarters Building. All have been investigated and resolved.

There was one serious near-miss involving a Council worksite. This is currently under investigation by all involved parties.

The Health and Safety Officer's position has been advertised, and applications close on 11 June.

The reorganisation of the headquarters building has created a number of Health and Safety matters that are being attended to. In addition to the more visible issues such as relocating furniture and equipment and accommodating trades people, there were also less obvious issues, like ensuring that all areas are covered by trained fire wardens and assessing workstation set ups. These and other matters are being addressed as they are identified.