

Waitaki District Council

Waihemo Community Board

CONFIRMED MINUTES of a Meeting of the Waihemo Community Board held in the Waihemo Service Centre, Tiverton Street, Palmerston on Monday 21 May 2018 at 6.30pm

Present	Kathy Dennison (Chair), Heather McGregor, Ken Brown, Paul Roy, Carol Watson, and Cr Jan Wheeler
In Attendance	Mayor Gary Kircher Cr Hugh Perkins (rostered Councillor) Lichelle Guyan (Heritage, Environment and Regulatory Group Manager) Ainslee Hooper (Governance Advisor) Bill Campbell (Media – East Otago Review)

The Chair opened the meeting at 6.30pm, and welcomed everyone present.

1. Apologies

There were no apologies.

2. Declarations of Interest

There were no declarations of interest.

3. Public Forum

There were no members of the public present who wished to address the meeting in the Public Forum.

4. Confirmation of Previous Meeting Minutes

RESOLVED

WCB 2018/024

Cr Jan Wheeler / Heather McGregor

That the Waihemo Community Board confirms the minutes of the Waihemo Community Board meeting held on 9 April 2018, as circulated, as a true and correct record, with the correction of the meeting date to 9 (not 10) April on page 1.

CARRIED

REMINDER: The recommendation previously left lying on the table for the Gilligan Street works was once again left there, to await receipt of the results of the road counters which were being installed.

5. Waihemo Community Visioning Workshops – Outcomes Documents and Next Steps

The memorandum, as circulated, presented the outcomes documents from each of the three visioning workshops held within the Waihemo ward, as well as the Waihemo Community Board's action plan.

RESOLVED

WCB 2018/025

Ken Brown / Carol Watson

That the Waihemo Community Board receives and notes the information.

CARRIED

RESOLVED

WCB 2018/026

Ken Brown / Carol Watson

That the Waihemo Community Board hold a workshop with Council staff to find the best way to progress the Community visioning process for the Waihemo ward.

CARRIED

MOTION PUT

Heather McGregor / Paul Roy

That the Waihemo Community Board affirms its determination to work in a positive, unified way to achieve the best possible outcomes for all communities in the Waihemo ward.

Mrs McGregor asked that a vote be called from all members (in the form of YES, I agree or NO, I do not agree), and that the votes be recorded in the minutes.

The Chair then called for a vote from each Board member, the record of which is as follows:

- Paul Roy – YES
- Ken Brown – YES
- Cr Jan Wheeler – YES
- Heather McGregor – YES
- Carol Watson – YES
- Kathy Dennison (Chair) – YES

The Chair then declared the motion RESOLVED and CARRIED UNANIMOUSLY.

The final resolution is copied below, for the meeting record.

RESOLVED

WCB 2018/027

Heather McGregor / Paul Roy

That the Waihemo Community Board affirms its determination to work in a positive, unified way to achieve the best possible outcomes for all communities in the Waihemo ward.

CARRIED UNANIMOUSLY

6. **Waihemo Community Board – Submission on the Long Term Plan 2018-28**

The memorandum, as circulated, presented a copy of the Board's submission to Council on the Long Term Plan 2018-28.

Mayor Gary Kircher thanked the Chair for coming to the LTP Hearings the previous week to present the Board's submission. He said it was a very good submission, and was beautifully conveyed to Council on the day. With regard to the future process, Council would be undertaking initial deliberations tomorrow, which would feed into final decisions on LTP matters at the additional Council Meeting on 29 May. Some ideas that had been brought up in submissions did not need to be included in the LTP, and they will be referred to other processes (eg CRM, work programmes) for consideration. The LTP is a ten-year plan, so there are opportunities to fine-tune projects throughout its lifetime. That, in turn, presented the Community Board with opportunities to add new ideas if they were raised during the Board's ongoing consultations with their ward communities.

The LTP document will be going to the 26 June 2018 Council Meeting for adoption, and will come into effect on 1 July 2018. Policies related to the LTP and the resolution to set the rates for 2018/19 would also take place at that Council Meeting.

The Chair thanked the Mayor for his summary of the next steps in the LTP process.

RESOLVED
WCB 2018/028

Heather McGregor / Carol Watson
That the Waihemo Community Board acknowledges receipt of its submission on the Waitaki District Council 2018-28 Long Term Plan.

CARRIED

7. Assets Update May 2018

The memorandum, as circulated, sought to update the Board on issues, operations and projects managed by the Assets Group, occurring within the Waihemo Ward since the last Board meeting.

Cr Jan Wheeler thanked the Assets team for their recent work, especially in regards to putting gravel on some of the rural roads.

The Mayor explained that the Assets Update, although dated for this 21 May 2018 Community Board meeting, had been written ahead of that date in order to be included in the published agenda. The report referred to work that was planned at the time of writing, but which is being done now. Preparations were done last week, and then there was a period of heavy rain. Despite this, the gravel has gone on as planned and stated in the report. It was overdue work, due to the lack of available gravel, but – with new sources available – it was able to be progressed. The Chair thanked the Mayor for his clarification.

RESOLVED
WCB 2018/029

Paul Roy / Ken Brown
That the Waihemo Community Board receives and notes the information.

CARRIED

8. Recreation Update May 2018

The memorandum, as circulated, sought to update the Waihemo Community Board on routine work, maintenance issues and progress on minor projects since the last Board meeting.

In response to a question, it was noted that the A&P Association had not yet put in its building consent application for the yards.

ACTION: Officers to follow up with the Association again

With regards to the Bike Park and community group funding, the Chair reported on activity to date with the schools and Early Childhood Centre. The Mayor added that Council had contributed \$50k, which was enough for a simple ride park. He acknowledged there were aspirations for more to be done; and Council was working on an application to the Otago Community Trust. Officers believed that pursuing this project through Council was the best option, because it also took the community on board at the same time.

RESOLVED
WCB 2018/030

Heather McGregor / Paul Roy
That the Waihemo Community Board receives and notes the information.

CARRIED

9. Building Consents Issued in Waihemo Ward for the months of March and April 2018

The memorandum, as circulated, provided the Waihemo Community Board with a list of building consents issued in Waihemo Ward for the months of March and April 2018.

Board members were impressed by the level of activity. Group Manager Lichelle Guyan advised that there was building activity growth throughout the district. The type of activity was changing; there were more new houses in Waitaki district this year to date than Council has had for the preceding four years. Waihemo had been a little slower than other parts of the district, until recently. Data would continue to be monitored to see what trends developed over time.

RESOLVED

WCB 2018/031

Heather McGregor / Carol Watson

That the Waihemo Community Board receives the information.

CARRIED

10. Waihemo Community Board Financial Update – May 2018

The memorandum, as circulated, sought to update the Waihemo Community Board on the balances of separate rate accounts, movements in and out of the community funding budget, and the balance of funds available for distribution to community projects within the Board's ward.

In response to the report's statement that the discretionary fund was carried forward each year, one Board member expressed his recollection that it was capped each year, and then topped up if required – ie if the Board spent \$2k, then only \$2k would be added.

ACTION: Clarification to be sought from Finance team

The Mayor noted that the Board would not need a top up in the next financial year, because the balance was over \$7k.

RESOLVED

WCB 2018/032

Heather McGregor / Cr Jan Wheeler

That the Waihemo Community Board:

1. receives and notes the schedule detailing balances of separate rate accounts within the Waihemo ward; and
2. receives and notes the report detailing movements and the balance of funds available for distribution to community projects within the Board's ward.

CARRIED

11. Waihemo Community Board Discretionary Funding Request – Palmerston Scooter Competition

The memorandum, as circulated, sought the Board's approval of a contribution of \$320 to the Palmerston Scooter Competition being held at the Palmerston Skate Park on Sunday 4 November 2018.

An amendment was required to the first line of the agenda report – it should read the "Waihemo Community Board", not the "Ahuriri Community Board".

ACTION: Board Secretary to correct, and record in the minutes

RESOLVED

WCB 2018/033

Heather McGregor / Carol Watson

That the Waihemo Community Board approves a contribution of \$320 to the Palmerston Scooter Competition being held at the Palmerston Skate Park on Sunday 4 November 2018 (or Sunday 11 November 2018 in the event of a postponement), payable from the Waihemo Community Board Discretionary Fund.

CARRIED

12. Chairperson's Report

The Chairperson presented her report verbally to the meeting. The following is a summary of the key issues.

- The Chair's highlights of the past twelve months – projects completed and progressed, achievements, support provided within the community.
- There is merit in Board members getting out into the community to talk with residents, and she encouraged them to continue to do so.

The Chair advised Cr Jan Wheeler and the meeting that Cr Wheeler's latest article in the East Otago Review had mentioned that an oak tree and two poles would be removed in Palmerston and that information was not correct nor had it been stated in the agenda report to the Community Board meeting. The Chair advised that there was no intention to remove the oak tree, and one pole would be renewed and located in a slightly different position. She noted that Board members needed to ensure that they spoke only to the contents of agenda reports as supplied by officers, and recommended to Cr Wheeler that it would be good if she could make the correction publicly to clarify the matter.

Ken Brown congratulated the Chair on her extremely helpful report to today's meeting, especially in highlighting the Board's positive work and achievements over the year. He believed there was a need to find a better way to get out to the public with these good news stories, and to acknowledge the good working relationship between the Board and the Mayor and Council staff.

RESOLVED

WCB 2018/034

Kathy Dennison / Ken Brown

That the Waihemo Community Board receives the Chairperson's report.

CARRIED

13. Community Board Members' and Councillor's Reports (verbal)

Heather McGregor:

- 25 April attended the Palmerston Anzac Day Service, which was well attended by the community
- 27 April – attended a workshop with the Board and facilitator re LTP Submission
- Hampden Beach: visited the site where the proposed bollard are going to be placed, it is pleasing that this is moving forward.
- Attended the usual monthly community meetings
- Ronaldsay Street – After several months, the community is pleased to see that the contractors have completed this street.
- Palmerston Cemetery – I sent photos through to the Parks team regarding some graves that had sunk with the wet weather.

Carol Watson:

- 25 April – Palmerston and Dunback ANZAC services
- 26 April – In my role on the Hall Committee, I attended a meeting with Chairperson Ngaire Joyce and the cleaner, to agree on recommendations going forward following the cleaner's resignation. A new cleaner has been employed and has started.
- 27 April – Community Board meeting to go over LTP submission
- 9 May – In my role on the Hall Committee, the Committee Chair and I travelled to Oamaru and met the Accounting Manager Ian Wells to discuss our roles and responsibilities
- 11 May – Red Cross held an exercise in the local community which I did not attend due to ill health. By the time of the meeting, no feedback on the event had been received.
- 18 May – The Board Chair and I visited Flag Swamp and Palmerston Primary Schools, and the Daycare Centre, to inform them about the planned Bike Park.

Paul Roy:

- Attended the LTP submission workshop on 27 April
- Attended a meeting with DOC and Council planners to discuss biological effects for the Macraes mine
- Discussions with Council planners regarding mine consents; ongoing
- Submitting CRMs about the road.

Ken Brown:

- He had been away on holiday so it was a quiet time.

Cr Jan Wheeler:

- Monday 9 April – Waihemo Community Board meeting
- Tuesday 10 April – Council Meeting (additional)
- Tuesday 17 April – Council Workshops
- Wednesday 18 April – Strategic Workshop (Arts and Culture)
- Sunday 22 April – Visited MacDonald Road, Palmerston; took photographs
- Wednesday 25 April – Attended ANZAC Day Service at Hampden Hall
- Friday 27 April – Board workshop with facilitator re LTP submission
- Monday 30 April – Visited Durham and Worcester West Road, Hampden; took photographs
- Tuesday 1 May – Committees Day meetings
- Tuesday 8 May – Council Meeting
- Monday 14 May – Day 1 of LTP Hearings of submissions
- Tuesday 15 May – Finance, Audit and Risk Committee Meeting, followed by day 2 of LTP Hearings of submissions
- It is very pleasing to see that the Black Road and Sharks Hill quarries are now available and that gravel is being put on Waihemo's roads.

RESOLVED

WCB 2018/035

Paul Roy / Carol Watson

That the Waihemo Community Board receives the update reports from Community Board Members and the Community Councillor.

CARRIED

25 Information Report – Mayor, Chief Executive, and Health and Safety Updates

The Information Report, containing updates as set out below, had been circulated with the agenda and was taken as read:

- Mayor's and Chief Executive's Report to the 8 May 2018 Council meeting
- Health and Safety Update to the Finance, Audit and Risk Committee Meeting, 15 May 2018.

RESOLVED

WCB 2018/036

Ken Brown / Heather McGregor

That the Waihemo Community Board receives the Information Report.

CARRIED

There being no further business, the Chair thanked everyone for attending, and declared the meeting closed at 7.35pm.

CONFIRMED at the Waihemo Community Board meeting held on the 2nd day of July 2018 at the Waihemo Service Centre, Palmerston.

[signed]

Chairperson