

## Waitaki District Council

# Council

**CONFIRMED MINUTES of a meeting of the  
Waitaki District Council held in the Council Chamber,  
Waitaki District Council Headquarters, Third Floor, 20 Thames Street, Oamaru  
on Tuesday 8 May 2018 at 9.00am**

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<b>Present</b>	Mayor Gary Kircher (Chair), Deputy Mayor Melanie Tavendale, Cr Craig Dawson, Cr Peter Garvan, Cr Jeremy Holding, Cr Jim Hopkins, Cr Guy Percival, and Cr Jan Wheeler
Apologies	Cr Bill Kingan, Cr Hugh Perkins, Cr Colin Wollstein
<b>In Attendance</b>	Fergus Power (Chief Executive) Neil Jorgensen (Assets Group Manager / Deputy Chief Executive) Paul Hope (Finance and Corporate Development Group Manager) Lisa Baillie (People and Culture Group Manager) Lichelle Guyan (Heritage, Environment and Regulatory Group Manager) Ainslee Hooper (Governance and Policy Advisor)
<b>Part Attendance</b>	Erik van der Spek (Recreation Manager); Victoria van der Spek (Consultant) Richard Maher (Programme Manager); Renee Julius (Property Manager); and Grant Rhodes (Projects and Assets Officer)

The Chair declared the meeting open at 9.00am, and welcomed everyone present.

### 1. Apologies

RESOLVED  
WDC 2018/066

Cr Jim Hopkins / Cr Jeremy Holdings  
That Council accepts apologies from Cr Bill Kingan, Cr Hugh Perkins and Cr Colin Wollstein.

CARRIED

### 2. Declarations of Interest

There were no declarations of interest.

### 3. Intern Presentation – Amelia Guibbal

Amelia noted that she was the first intern in the Waitaki Internship programme, and had found her time in Waitaki rewarding and enjoyable. She had worked mainly with Tourism Waitaki to provide marketing assistance and translation services. Her presentation referred to brochures and promotional work that she had been involved with while in the district.

When asked what she would put in a YouTube video to attract French tourists to the district, her reply was landscapes (Lord of the Rings was well known and landscapes here were outstanding); and unique activities (this was an adventurous place compared to France; there were beaches AND mountains, which was an advantage to be highlighted).

The Chief Executive thanked Amelia for being such a wonderful asset to the whole internship team, acknowledging her professionalism, poise, excellent communication skills; and being a great ambassador for the district. The Mayor also thanked her on behalf of the district, and presented her with an internship completion certificate.

### Public Forum

There were no members of the public present who wished to speak during the Public Forum.

#### 4. Confirmation of Previous Meeting Minutes

RESOLVED  
WDC 2018/067

Cr Craig Dawson / Deputy Mayor Melanie Tavendale  
That Council confirms the public minutes of the 27 March 2018 Council Meeting, as circulated, as a true and correct record of that meeting, with two minor amendments, namely:

- Under Agenda Item 5, Mayor’s Report, paragraph three, final line, that the word “member” be added after “ex-officio”; and
- Under Agenda Item 9, 2018-28 Long Term Plan – Approval for Consultation (discussion part 1), paragraph three, bulletpoint 4, third line, second word – replace “accept” with “adopt”.

CARRIED

RESOLVED  
WDC 2018/068

Cr Jim Hopkins / Deputy Mayor Melanie Tavendale  
That Council confirms the minutes of the 10 April 2018 (additional) Council Meeting, as circulated, as a true and correct record of that meeting.

CARRIED

#### 5. Mayor’s Report

The Mayor’s report, as circulated, was taken as read. It provided comments to bring Councillors and the public up-to-date with a number of issues that have arisen since the last Council meeting. Topics included The Waitaki Lakes Shoreline Committee, The Provincial Growth Fund, The Oamaru Whitestone Civic Trust, Trustpower National Volunteer Awards, Fixing and Improving; and Meetings Attended.

*[NOTE: The full version of the Mayor’s Report is available on Council’s website as part of the “8 May 2018 Council Meeting Agenda Papers PUBLIC”, and can be accessed through the pathway “Council / Council Meetings / Agendas and Minutes”.]*

The following points were highlighted / clarified during discussion on the Mayor’s report:

- The new section towards the end of the report entitled “Fixing and Improving” was aimed at capturing some of the important little things that were occurring perhaps more behind the scenes; similar to a “stocktake”.
- It was a lack of available resources that had prevented the Returned Services Association (RSA) from taking on the organisation of the ANZAC Day commemorations.
- It was noted that, whilst attending the 5 April opening of the Waitaki Boys’ High School Science Block, the Mayor had been able to talk with the Prime Minister, and specifically to discuss Waitaki’s heritage and Geopark initiatives. Support for them had been received in response.

RESOLVED  
WDC 2018/069

Cr Jim Hopkins / Deputy Mayor Melanie Tavendale  
That Council receives and notes the information.

CARRIED

#### 6. Chief Executive’s Report

The Chief Executive’s Report, as circulated, was taken as read. It provided comments to bring Councillors up-to-date with issues that had arisen since the last Council meeting. Topics included: Three Waters Review; Proposed Waitaki Whitestone UNESCO Global Geopark; Business and Site Visits; and Meetings Attended.

*[NOTE: The full version of the Chief Executive’s Report is available on Council’s website as part of the “8 May 2018 Council Meeting Agenda Papers PUBLIC”, and can be accessed through the pathway “Council / Council Meetings / Agendas and Minutes”.]*

Key points highlighted / clarified during discussion on the report were as follows:

- The Three Waters Review documents had been circulated with the Chief Executive's report and uploaded to Council's website alongside the agenda papers, in recognition of the importance of this matter nationally. The BECA report showed that Otago is the second-most expensive region to get water to a drinking standard. However, that was primarily a function of Queenstown's highly intensive tourist visitor rates; Waitaki was doing okay in the regional rankings.
- Chief Executive Fergus Power expressed his deep appreciation for the efforts of the whole team at Council who had successfully put together the bid for a UNESCO Global Geopark in what had been only three months.
- In the aftermath of the Havelock North drinking water enquiry, Waitaki was in a good position – some upgrades had already been done, and the work programme was continuing well with Omarama, Ohau and small rural supplies still to do. The Water team was also working closely with both the Canterbury and Otago drinking water groups, as well as Public Health South (the regulatory entity) and Canterbury councils. The Chair acknowledged this work and effort, and noted that Council's decision to go out early on upgrading its drinking water had paid off, with Waitaki sitting far ahead of some others.
- Several of the referenced business visits and meetings had been related to identifying possible links with other entities or activities if the Waitaki Geopark bid was successful.

RESOLVED

WDC 2018/070

Cr Jeremy Holding / Cr Jan Wheeler  
That Council receives and notes the information.

CARRIED

## 7. Recommendations from Finance, Audit and Risk Committee Meeting – 10 April 2018

The recommendations report, as circulated, sought Council's approval of recommendations agreed at the Finance, Audit and Risk Committee Meeting held on 10 April 2018.

### (a) Otago Rural Fire Authority Establishment Loan Write-off

The report to the Finance, Audit and Risk Committee had sought to resolve outstanding issues following the disestablishment of the Otago Rural Fire Authority.

It was noted that the fire equipment had originally been purchased locally by the Otago Rural Fire Authority and would still be available locally, along with the fire services. In this way, local ratepayers would still have access to and benefit from the equipment and service under the new national arrangement.

RESOLVED

WDC 2018/071

Cr Craig Dawson / Deputy Mayor Melanie Tavendale  
That Council:

1. Approves the write-off of the Otago Rural Fire Authority Establishment Loan, and that this write-off be funded from existing rural fire depreciation reserves
2. Approves the transfer to the General Reserve of any unused balance in the depreciation reserve.

CARRIED  
Against: Cr Jim Hopkins

**At 9.55am, the Chair directed the meeting to take agenda items out of order, and to move forward to Agenda Item 10.**

## **10. Lower Waitaki-South Coastal Canterbury and Upper Waitaki Water Management Zone Committees – 2017 Annual Reports**

The memorandum, as circulated, attached the 2017 Annual Reports of the Lower Waitaki-South Coastal Canterbury and Upper Waitaki Water Management Zone Committees. Zone Committee facilitators Barbara Gilchrist and Dave Moore, and Environment Canterbury's Zone Manager Chris Eccleston were in attendance to present their reports.

The Chair welcomed the Zone Committee representatives to the meeting, and invited them to speak to their reports.

Upper Waitaki Zone Committee Facilitator Barbara Gilchrist presented her report first, with key discussion points as follows:

- Highlights for the Upper Waitaki Zone Committee had been the successes in biodiversity work, especially around Otematata, and with the hangi held at the Omarama School in November, where students had had the opportunity to learn about the endangered longfin eel.
- A key challenge was the increase in visitor numbers.
- Priorities for the Committee were to continue to improve water quality, and to make sure that data was available to inform decision-making.
- Councillors congratulated the Zone Committee on its good work with signage and communication to get the message out regarding safe drinking water and places to swim, as well as the better facilities being provided for freedom campers. It was suggested that the Committee could do more to celebrate and promote the significant achievements that were being made. Zone Committee Facilitator Barbara Gilchrist thanked Councillors for their acknowledgments.

Lower Waitaki-South Coastal Canterbury Zone Committee Facilitator Dave Moore submitted an apology on behalf of the Committee Chair Kate White who was attending the Waimate District Council's meeting to similarly present the Committee's annual report.

- Highlights for the Lower Waitaki Zone Committee had included working with local catchment groups at the Black Hole swimming area to restore the area. The Committee was also focused on Wainono Lagoon which was a good biodiversity project with bird islands, and involved collaboration between the Department of Conservation, Environment Canterbury, and the University Otago. It had achieved some success already, and was providing a lot of learning for all parties.
- A key challenge was "grey scrub" (matagauri) which was very important for the environment; lizards, birds, and invertebrates loved it, and it also helped to retain water in the soil. It was disappearing as farming intensified, so the Zone Committee was working with farmers to find solutions – the current focus was on sourcing funding to build fencing.

The Chair thanked the Zone Committee representatives for their reports and for attending the meeting to discuss their work with Councillors. He acknowledged that their projects were important and sometimes involved work that was not easy to facilitate, but also that their achievements and efforts were appreciated and acknowledged.

RESOLVED  
WDC 2018/072

Cr Jim Hopkins / Cr Jeremy Holding  
That Council receives and notes the information.

CARRIED

## 8. Recommendations from Assets Committee Meeting – 1 May 2018

The recommendations report, as circulated, sought Council's approval of recommendations agreed at the Assets Committee Meeting held on 1 May 2018.

### Springfield Road Pipeline

The report to the Assets Committee Meeting had discussed keeping Springfield Road open during periods of heavy and prolonged rainfall and subsequent increases in pond levels, in order to assist adjacent landowners to have more productive land available for their operations.

RESOLVED  
WDC 2018/073

Deputy Mayor Melanie Tavendale / Cr Craig Dawson  
That Council contributes a budget of up to \$15,000 from unsubsidised roading budgets towards works associated with a private pipeline project that will keep pond levels below the existing level of Springfield Road east of Fortification Road.

CARRIED  
AGAINST: Cr Guy Percival

## 9. Waitaki District General Bylaw – minor amendments to meet Minister of Conservation requirements

The agenda report, as circulated, sought Council's agreement to make minor amendments to the Waitaki District General Bylaw 2017 (now referred to as the Waitaki District General Bylaws 2018) to meet the requirements of the Minister of Conservation.

RESOLVED  
WDC 2018/074

Deputy Mayor Melanie Tavendale / Cr Craig Dawson  
That Council:

1. Agrees to the implementation of minor changes to the Waitaki District General Bylaw 2017 (now referred to as the Waitaki District General Bylaws 2018) to meet the requirements of the Minister of Conservation; and
2. Adopts the Waitaki District General Bylaws 2018 (as set out in Appendix 2), to come into effect on 1 July 2018.

CARRIED

*The meeting was adjourned at 10.19am, and reconvened at 10.48am.*

## The Chair directed the meeting to move forward to Agenda Item 11.

## 11. Council-Controlled Organisation Half Yearly Report – Waitaki District Health Services Limited (WDHSL)

The cover report provided to Council, by way of attachment, the Waitaki District Health Services Limited (WDHSL) half-yearly report for the period ending 31 December 2017.

The Chair welcomed WDHSL Board Chairman Chris Swann, Deputy Chair Helen Algar, and Directors Paul Ellison, Andrew Wilson and Ian Hurst to the meeting. Chairman Chris Swan highlighted key aspects of the half-yearly report, including:

- The focus in the reporting period had been on completing the review of the organisation and its services in response to community requirements.
- The review report had come out late last year, and the Board was now well on the way to implementing the recommendations and outcomes.
- Financially, there would be a deficit at year-end but it would be better than originally forecast.
- The strategic plan update had been completed in November 2017.
- A five-year contract with the Southern District Health Board (SDHB) had started on 1 July 2017, and involved annual reviews of the services provided, performance against those

services; financial performance; and progress against the model of care. SDHB had also participated as part of the project group to produce the plan, and was actively supporting WDHS in implementing it.

- Staffing costs were also discussed, and the Chairman noted that the Board’s focus for this year would be on becoming more efficient with staff and how services were delivered; on upskilling nurse practitioners to take away the load from doctors; and hiring more administrators to support and free up nurses who would work with patients.

The Chair thanked the Chairman and other Board members for attending the meeting and presenting their report. He acknowledged the ongoing staffing matters raised, and said it was pleasing to see progress being made to address them as the strategic plan was implemented.

RESOLVED  
WDC 2018/075

Deputy Mayor Melanie Tavendale / Cr Jim Hopkins  
That Council receives and notes the information.

CARRIED

*The meeting was adjourned at 11.10am, and reconvened at 11.51am.*

*The Chair immediately signalled his intention to move the meeting into Public Excluded.*

**12. Resolution to Exclude the Public**

RESOLVED  
WDC 2018/076

Deputy Mayor Melanie Tavendale / Cr Craig Dawson  
That the public be excluded from the following part of the proceedings of this meeting, namely:

- Confirmation of Public Excluded Meeting Minutes – Council Meeting 27 March 2018 PE
- Land at Livingstone PE
- Lease of Land PE

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
Public Excluded:	
13. Confirmation of Public Excluded Meeting Minutes – Council Meeting 27 March 2018 PE	To protect the privacy of natural persons. Section 48(1)(a) (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.)
14. Land at Livingstone PE	To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council’s position in the negotiations.)
15. Lease of Land PE	

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

CARRIED

**Public Excluded Minutes apply**

## Resolution to Return to the Public Meeting

RESOLVED  
WDC 2018/082

Cr Craig Dawson / Cr Jim Hopkins  
That Council resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered.

CARRIED

## 16. Release of Public Excluded Information

In accordance with Clause 17.5 of the Waitaki District Council Standing Orders 2016 to 2019, Council agreed, whilst in public excluded session, to release in the public minutes of this 8 May 2018 Council Meeting the following previously public excluded information:

### **Confirmation of Public Excluded Meeting Minutes PE – 27 March 2018**

RESOLVED  
WDC 2018/077

Cr Jim Hopkins / Cr Craig Dawson  
That Council confirms public excluded minutes of the 27 March 2018 Council meeting, as circulated, as a true and correct record.

CARRIED

There being no further business, the Chair declared the meeting closed at 12.22pm.

CONFIRMED at the Council Meeting held on the 26<sup>th</sup> day of June 2018 in the Council Chamber, Third Floor, Waitaki District Council Headquarters, 20 Thames Street, Oamaru.

*{signed}*

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Chairperson