

**Waitaki District Council****Council**

**CONFIRMED MINUTES of a meeting of the Waitaki District Council  
held in the Council Chamber, Waitaki District Council Building, Third Floor,  
20 Thames Street, Oamaru  
Tuesday 10 April 2018 at 10.28am**

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<b>Present</b>	Mayor Gary Kircher (Chair), Deputy Mayor Melanie Tavendale, Cr Craig Dawson, Cr Peter Garvan, Cr Jeremy Holding, Cr Jim Hopkins, Cr Bill Kingan, Cr Guy Percival, Cr Hugh Perkins, Cr Jan Wheeler, Cr Colin Wollstein
<b>In Attendance</b>	Fergus Power (Chief Executive) Neil Jorgensen (Assets Group Manager / Deputy Chief Executive) Paul Hope (Finance and Corporate Development Group Manager) Lichelle Guyan (Heritage, Environment and Regulatory Group Manager) Jason Evered (Environmental Services Manager) Mandy McIntosh (Corporate Development Officer) Ainslee Hooper (Governance and Policy Advisor)

The Chair declared the meeting open at 10.28am, and welcomed everyone present.

**1. Apologies**

There were no apologies.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Public Forum**

One speaker had registered to speak during the Public Forum. The Chair welcomed him to the meeting.

- (a) **Mr Neil Roy** distributed a typed paper (copy received) summarising his concerns, which included locks on public roads, incorrect road names and culvert numbers, and a buried fence. He believed his complaints were legitimate, but had not been dealt with in a timely or positive manner; some issues went back five years. He sought an explanation from Council as to why there had been such a long delay in resolving the matters.

The Mayor thanked Mr Roy for bringing his concerns to the Public Forum.

Mr Jorgensen believed a discussion with Mr Roy outside of the Public Forum would be more helpful. Council officers had had previous discussions with Mr Roy, but not all of the issues had been able to be put right because some of them were complex in nature, including issues such as inaccurate road alignment.

The Mayor agreed that a discussion could take place outside of this Public Forum, but that there would be a response provided to Mr Roy and that result would be made public at a future meeting.

At 10.43am, the Mayor declared the Public Forum closed, and the meeting moved on to other Agenda Items.

#### 4. Adoption of the Draft Revenue and Financing Policy 2018 for Consultation

The report, as circulated, summarised that Council is required to develop and adopt a revenue and financing policy. This needs to be adopted prior to the setting of rates for the 2018/19 year. This is a key part of the revenue and rate setting process. A number of non-significant amendments to this Policy have been developed and are now ready to be consulted on.

Group Manager Paul Hope spoke to his report and the accompanying documents, namely the:

- (a) Table of Proposed Changes and Impacts
- (b) Draft Revenue and Financing Policy 2018
- (c) Draft Rating Policy 2018
- (d) Draft Funding Needs Analysis 2018
- (e) Statement of Proposal.

Councillors then discussed each line of the Table of Proposed Changes and Impacts.

They AGREED to make no changes to the following line items:

- District Libraries
- Civil Defence
- Lakes Camping
- Rural Fire
- Waste Management
- Roothing – Funding Mix

Line Item: **Public Toilets:**

MOTION

for amendment

Cr Hugh Perkins / Cr Jan Wheeler

That Council approves a UAGC of 95% rather than 100% as proposed under Public Toilets on page 7.

The Chair then put the motion for amendment to the meeting, and declared it LOST.

FOR: Cr Jan Wheeler

Line Item: **Roothing – Forestry Differential:**

Group Manager Paul Hope noted that the funding impact of forestry on rural roads was something that all rural councils are grappling with. Research and development was continuing in order to identify a more targeted funding tool, but this was the best one available right now. It would create a reserve fund that Council could use to fix problems as they occur. Forestry owners would be contacted directly, so that they can make a submission if they wished. The process will continue to progress over the coming years. It was proposed that it would be reviewed every time the policy is reviewed. Group Manager Neil Jorgensen added that a New Zealand group was coming up with a formula to calculate the costs of forestry.

Ultimately, no changes were agreed.

Line Item: **Roothing – Electrical Generation:**

- It was AGREED to delete “for each” in the ‘Proposed Change’ column for this item.

Line Item: **Roothing – Mineral Extraction:**

MOTION

for amendment

Cr Hugh Perkins / Cr Jan Wheeler

That Council maintains the status quo on rooothing – mineral extraction.

The Chair then put the motion for amendment to the meeting, and declared it LOST.

FOR: Cr Jan Wheeler

RESOLVED  
WDC 2018/063

Cr Jim Hopkins / Deputy Mayor Melanie Tavendale  
That Council:

- 1 Approves the proposed amendments to funding arrangements for the following activities:
  - a. Roding – Forestry Differential
  - b. Roding – Electrical Generation
  - c. Roding – Mineral Extraction
  - d. Roding – Funding Sources Mix
  - e. Public Toilets
  - f. Civil Defence
  - g. Waitaki District Libraries
  - h. Waitaki Lakes Camping
  - i. Waste Management.
- 2 Adopts, with any amendments, the Draft Revenue and Financing Policy 2018 for consultation and adopts the supporting Draft Rating Policy 2018 and Draft Funding Needs Analysis 2018.
- 3 Consults on these changes in a manner that gives effect to section 82 of the Local Government Act 2002 and allows the policy to be adopted prior to setting the rates for the 2018/19 year.

CARRIED

AGAINST: Cr Hugh Perkins, Cr Jan Wheeler

## 5. Proposed Fee Changes for Environmental Health 2018/19

The report, as circulated, sought to gain approval from Council to increase the hourly rate charges for food registration/renewals and verification/compliance under the Food Act 2014.

Group Manager Lichelle Guyan advised that only the environmental health fees were included in this report, as officers wanted to work further with the building industry before presenting a paper to Council about fees for that industry.

*Cr Holding left the meeting at 11.37am, and returned at 11.40am.*

Mrs Guyan also advised that the Ministry of Primary Industries (MPI) had indicated it would consider some sort of grading system in the future, and Council officers had decided they would look at it in conjunction with MPI rather than doing something ahead of it.

RESOLVED  
WDC 2018/064

Cr Colin Wollstein / Cr Jim Hopkins  
That Council approves the retention of the current fee model for food premises, and increases the hourly rate by 10%.

CARRIED

AGAINST: Cr Jan Wheeler

## 6. Draft 2018 Development Contributions Policy – Approval for Consultation

The report, as circulated, sought to inform Council of the changes made to the proposed 2018 Development Contributions Policy and confirm agreement to consult on the Policy.

It was AGREED to AMEND the Draft Policy on page 2, in the “Overview of the policy” section, by deleting the last sentence of paragraph 2 (namely “The projects are outlined in Council’s Long Term Plan.”).

Cr Jim Hopkins noted that there was no reference in the policy that hardship was a criteria for the Development Contributions Committee to consider when hearing requests for relief, and yet it was included as part of the Committee’s terms of reference.

It was AGREED to AMEND the Draft Policy to include a reference to the hardship criteria.

RESOLVED  
WDC 2018/065

Cr Jim Hopkins / Cr Craig Dawson

That Council:

1. Adopts the draft 2018 Development Contributions Policy, with amendments as agreed at this meeting; and
2. Agrees to consult publicly on proposed changes to the Development Contributions Policy to demonstrate compliance with the Local Government Act 2002.

CARRIED

## 7. **Council Controlled Organisation Half-Yearly Report – Waitaki District Health Services Limited**

The Chair advised that this half-yearly report was not available to be discussed at this meeting, and instead would be an agenda item to the next Council Meeting scheduled for 8 May 2018.

There being no further business, the Chair declared the meeting closed at 11.46am.

CONFIRMED at the Council Meeting held on the 8<sup>th</sup> day of May 2018 in the Council Chamber, Third Floor, Waitaki District Council Headquarters, 20 Thames Street, Oamaru.

*[signed]*

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Chairperson