

## Waitaki District Council

### Waihemo Community Board

#### CONFIRMED MINUTES of a Meeting of the Waihemo Community Board held in the Waihemo Service Centre, Tiverton Street, Palmerston on Monday 9 April 2018 at 6.30pm

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<b>Present</b>	Kathy Dennison (Chair), Heather McGregor, Ken Brown, Paul Roy, Carol Watson, Cr Jan Wheeler
<b>Apology</b>	Mayor Gary Kircher
<b>In Attendance</b>	Cr Peter Garvan (rostered Councillor) Neil Jorgenson (Assets Group Manager) Ainslee Hooper (Governance Advisor) Bill Campbell (Media – East Otago Review)

The Chair opened the meeting at 6.30pm, and welcomed everyone present.

#### 1. Apologies

RESOLVED

WCB 2018/015

Heather McGregor / Carol Watson

That the Waihemo Community Board accepts an apology from Mayor Gary Kircher due to his attendance at another official event.

CARRIED

#### 2. Declarations of Interest

There were no declarations of interest.

#### 3. Public Forum

**Speaker 1 – Liz Moir:** Ms Moir said she had several matters to bring to the Board's attention, namely:

1. Who owned the land the A&P Society was occupying, and – if it was leased to them by Council – then what are the terms of the lease?
2. Ms Moir raised three matters in relation to the Motorhome Association's use of the Palmerston and Dunback domains. Assets Group Manager Neil Jorgensen advised the meeting that Council officers had had several discussions with Ms Moir previously, and that it was difficult for Council to intervene in communications between her and the Association. He also noted that information had been supplied to the Board in relation to issues Ms Moir had raised previously.

The Chair thanked Ms Moir for bringing the matters to the Board's attention, and advised that they would be discussed further and any follow up action taken as soon as practicable.

#### 4. Confirmation of Previous Meeting Minutes

RESOLVED

WCB 2018/016

Ken Brown / Paul Roy

That the Waihemo Community Board confirms the minutes of the Waihemo Community Board meeting held on 19 February 2018, as circulated, as a true and correct record.

CARRIED

Cr Jan Wheeler asked for her name to be noted in the previous meeting minutes as the mover of the motion (which was ultimately declared lapsed in the absence of a seconder) to adopt Option 2 for the Lincoln Street Pedestrian Concerns (there was currently no reference to had put forward the motion). The Chair considered and AGREED to this request.

ACTION POINT: Board Secretary to amend minutes

With regard to the recommendation left lying on the table for the Gilligan Street works, the Chair advised that road counters were going to be laid and therefore she proposed that the Board continue to leave the recommendation lying until such time as the results of that were known. This was AGREED.

#### 5. Waihemo Bike Park

The report, as circulated, sought consideration of options for the Waihemo Community Board for the matters of project ownership, decision-making, and budget expenditure relating to the Waihemo Bike Park.

Group Manager Neil Jorgensen explained that a minor amendment to the right-hand boundary of the track would be required. The report's recommendation, if resolved at this meeting, would give the go ahead for the project, with public consultation to happen in the future. He also noted that planting could be an alternative option to fencing, and that that could be discussed at a later meeting.

RESOLVED

WCB 2018/017

Heather McGregor / Carol Watson

The Waihemo Community Board recommends:

That Council delegates expenditure of the \$50,000 Waihemo Bike Park budget to the Waihemo Community Board to construct a "learn to ride" bike park in Palmerston consistent with the concept plan in Attachment Two of the agenda report.

CARRIED

#### 6. Palmerston Town Clock

The report, as circulated, recommended that a Board workshop be held to discuss options for the Palmerston Town Clock.

The Chair advised that the Board's preference was to have this work done as soon as possible. Group Manager Neil Jorgensen noted that it would be dependent on the availability of the contractor and parts.

RESOLVED

WCB 2018/018

Paul Roy / Heather McGregor

That the Waihemo Community Board approves a budget of \$15,000 to repair the Palmerston Town Clock funded from the Waihemo Community Board Community Grants account.

CARRIED

## 7. Assets Update April 2018

The memorandum, as circulated, sought to update the Board on issues, operations and projects managed by the Assets Group, occurring within the Waihemo Ward since the last Board meeting.

Group Manager Neil Jorgensen advised that gravel was being crushed now for the rural and gravel roads which will bring the work programme up to date.

There was general discussion about:

- Worchester Street
- Septic tank cleaning
- Car rally on 15 April, and the fact that roads were videoed before and after the race so that any damage incurred could be easily identified for repairs.

RESOLVED

WCB 2018/019

Paul Roy / Carol Watson

That the Waihemo Community Board receives and notes the information.

CARRIED

## 8. Recreation Update

The memorandum, as circulated, sought to update the Waihemo Community Board on routine work, maintenance issues and progress on minor projects since the last Board meeting.

Board members provided positive feedback on items in the report, as listed below:

- Ken Brown congratulated Council staff for getting on top of all of the mowing
- The Chair noted that the Moeraki kiosk sign looked great
- The Dunback toilets looked great and had been well received in the community.

RESOLVED

WCB 2018/020

Ken Brown / Heather McGregor

That the Waihemo Community Board receives the information.

CARRIED

## 9. Building Consents Issued in Waihemo Ward for the month of February 2018

The memorandum, as circulated, provided the Waihemo Community Board with a list of building consents issued in Waihemo Ward for the month of February 2018.

RESOLVED

WCB 2018/021

Paul Roy / Carol Watson

That the Waihemo Community Board receives the information.

CARRIED

## 10. Chairperson's Report

The Chairperson's report, as circulated, was taken as read. The Chair commented further as follows:

- Thank you to Board and community members for their participation in the community visioning workshops. The Board itself had since met to discuss the community views and ideas put forward, and had added its own to the mix. The workshop outcomes documents would now be produced by the facilitator and provided back to the Board for consideration, and then distribution to the workshop participants. They were expected to be available for inclusion in the 21 May Board meeting agenda papers.
- A meeting had recently been held with Council's Mark Burgher to discuss the Bike Park and possible locations for dump sites.

RESOLVED  
WCB 2018/022

Kathy Dennison / Paul Roy  
That the Waihemo Community Board receives the Chairperson's report.

CARRIED

## 11. Community Board Members' and Councillor's Reports (verbal)

### Heather McGregor:

- Attended Visioning Workshops in Dunback (21 February) and Palmerston (22 February)
- 4 March A&P/Motor Home meeting at the Palmerston Sports Hall
- 19 March meeting with Mark Renalson re District Road
- 2 April meeting with Mark Burgher re the Bike Park and possible dump sites.
- Board Visioning workshop with facilitator.

Comments: The two visioning workshops I attended were well supported by the community. And, it was great to see the light at the Memorial Gates completed and ready for ANZAC Day.

### Carol Watson:

- Attended 2 of 3 visioning workshops, and the Board's follow up Visioning workshop last Friday.

### Paul Roy:

- Attended 2 of the 3 visioning workshops.
- Attended a meeting with the Mayor, Group Manager and Mark Renalson at Macraes to discuss resource consents. An independent engineer has been employed to ensure that the road being repaired will be done properly. It was frustrating to have to do this, but the Mayor and Group Manager had been supportive and understanding of the requirement.
- SouthRoads had been taking big basalt boulders from Macraes along Horse Flat Road. Mr Roy felt that consents did not allow this. He was keen to try and get them to take a different route through Hall Road instead. Group Manager Neil Jorgensen advised that Council would not be able to force people to use specific routes.

### Ken Brown:

- Attended 2 of the 3 visioning workshops, and the Board's follow up Visioning workshop.
- Attended the meeting with Mark Burgher to discuss the Bike Park and dump site locations.
- Attended an onsite meeting with Mark Renalson to discuss a new footpath in Palmerston.

### Councillor Jan Wheeler:

- Attended all of the 3 community visioning workshops, which were excellent; facilitator was wonderful

26 February – Waste Strategy Meeting

27 February – Council Workshop – Long-Term Plan

3 March – Palmerston Showgrounds and Domain – Welcome Speech for Otago

Motorhome Association Rally members

6 March – Council Meeting and business visits to Heliventures, Topflite, and Oamaru Airport

12 March – Council Strategic Workshops – UNESCO Global Geopark, and Oamaru Precinct World Heritage

13 March – Council Retreat – Omarama

15 March – “Promotion of Palmerston” (POP) Meeting, Waihemo Lodge

20 March – Council Committees Day

20 March – business visit to North Otago Irrigation Company sites

27 March – Council Meeting

3 April – Council Workshops

6 April – Waihemo Community Board Visioning Workshop

Cr Wheeler also read out some complaints she had received from ratepayers. After viewing the complaints as recorded, both the Chair and Group Manager Neil Jorgensen noted that many of the issues should properly be dealt with as CRMs and Cr Wheeler was encouraged to advise the authors to submit CRMs for them.

**ACTION POINT:** Board Secretary to email complaints to Group Manager Neil Jorgensen for further investigation; Cr Wheeler to encourage ratepayers to submit CRMs

RESOLVED

WCB 2018/023

Ken Brown / Paul Roy

That the Waihemo Community Board receives the update reports from Community Board Members and the Community Councillor.

CARRIED

## 12. Information Report – Mayor, Chief Executive, and Health and Safety Updates

The Information Report, containing updates as set out below, had been circulated with the agenda and was taken as read:

- Mayor's and Chief Executive's Report to the 27 March 2018 Council meeting
- Health and Safety Update to the Finance, Audit and Risk Committee Meeting, 20 March 2018.

The Chair asked Cr Peter Garvan to expand on the UNESCO Global Geopark bid and application process. Cr Garvan noted that a lot of work had been going into the Expression of Interest application, and that the submission deadline was 30 April. Waitaki's application would be assessed with others from New Zealand, and only the best two would be selected for development into a business case to go to the UNESCO meeting next year. He noted that the Moeraki boulders was likely to be a key feature in a Waitaki district's UNESCO Global Geopark, so he encouraged the Waihemo communities to "watch this space" for developments in the next few weeks.

Cr Garvan also updated Board members on the following topical issues:

- Council is looking at rates issues, and forestry was expected to be asked to make a contribution.
- Healthy Homes insulation – Clutha District Council has an initiative for ratepayers, which attracts incentives from Central Government. Waitaki District Council is looking into this.

Assets Group Manager Neil Jorgensen advised that the pipeline project was still on track, with an end of July proposed completion date.

The Chair acknowledged the absence of Board Secretary Pat Wala, following her departure from Council. There was general sentiment expressed by Board members that Ms Wala would be sorely missed, and that they had all enjoyed working with her and appreciated her bubbly and helpful personality. The Governance Advisor would provide secretarial support to the Board until Ms Wala's successor had been appointed and trained in governance meetings procedures.

RESOLVED

WCB 2018/024

Heather McGregor / Carol Watson

That the Waihemo Community Board receives the Information Report.

CARRIED

There being no further business, the Chair declared the meeting closed at 7.18pm.

CONFIRMED at the Waihemo Community Board meeting held on the 21<sup>st</sup> day of May 2018  
at the Waihemo Service Centre, Palmerston.

*[signed]*

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Chairperson