

Waitaki District Council

Heritage, Environment and Regulatory Committee

**CONFIRMED MINUTES of a meeting of the
Heritage, Environment and Regulatory Committee of Waitaki District Council
held in the Council Chamber, Waitaki District Council Headquarters,
20 Thames Street, Oamaru
on Tuesday 20 March 2018 at 11.06am.**

Present Cr Hugh Perkins (Chair), Cr Jim Hopkins (Deputy), Cr Craig Dawson,
Cr Peter Garvan, Cr Bill Kingan, Mayor Gary Kircher

In Attendance Cr Jeremy Holding
Cr Guy Percival
Cr Melanie Tavendale
Cr Jan Wheeler
Cr Colin Wollstein
Fergus Power (Chief Executive)
Lichelle Guyan (Heritage, Environment and Regulatory Group Manager)
Lisa Baillie (People and Culture Group Manager)
Hamish Barrell (Planning Manager) (part of meeting)
Helen Algar (Community Development Coordinator)
Jason Evered (Environmental Services Manager)
Roger Cook (Building Services Manager)
Ainslee Hooper (Governance and Policy Advisor)

1. Apologies

There were no apologies.

2. Declarations of Interest

There were no declarations of interest.

3. Confirmation of Meeting Minutes

RESOLVED

HERC 2018/005

Cr Jim Hopkins / Mayor Gary Kircher

That the Heritage, Environment and Regulatory Committee confirms minutes of the public meeting of the Committee held on 13 February 2018, as circulated, as a true and correct record.

CARRIED

4. Heritage, Environment and Regulatory Group Activity Report for the period 23 January to 5 March 2018

The memorandum, as circulated, sought to inform the Committee about the activities of the Heritage, Environment and Regulatory Group during the reporting period.

Discussion focused on the following topics:

- Safer Waitaki – There was a good news story to be told regarding the successful sourcing of external funding.
- Census – the teams at the library and Safer Waitaki had gone above and beyond to assist the community in completing Census forms. Councillors congratulated their “phenomenal effort”. They also noted the need for Council officers to be vigilant about following up on the process and the results, given that Waitaki had been a bellweather district. It was noted that Deputy Mayor Melanie Tavendale had raised the matter at the recent Rural and Provincial Meeting, and there was widespread support from other authorities to follow up

action. Local Government New Zealand had also agreed to add the matter to its forward action agenda.

- Building Services was working with Information Services to get building processes online.
- Building Control Act audit and recommendations – this is an annual process. A reasonable amount of feedback had been expected and received, given the change in regulations this year. The Mayor noted that independent auditors had provided very positive feedback on the way industry is meeting with Council to manage expectations and to action improvements. There were positive stories in the community from business owners and investors that Waitaki is a very good district to work with.

RESOLVED

HERC 2018/006

Cr Jim Hopkins / Cr Craig Dawson

That the Heritage, Environment and Regulatory Committee receives and notes the information.

CARRIED

There being no further business, the Chairman declared the meeting closed at 11.22am.

CONFIRMED at the Heritage, Environment and Regulatory Committee Meeting held on the 1st day of May 2018 in the Council Chamber, Waitaki District Headquarters, 20 Thames Street, Oamaru.

[signed]

Chairman