

Waitaki District Council

Community and Culture Committee

**CONFIRMED MINUTES of a meeting of the
Community and Culture Committee of the Waitaki District Council
held in the Council Chamber, Waitaki District Council Headquarters,
20 Thames Street, Oamaru
on Tuesday 20 March 2018 at 11.23am.**

Present	Deputy Mayor Melanie Tavendale (Chair), Cr Jeremy Holding (Deputy Chair), Cr Guy Percival, Cr Jan Wheeler, Cr Colin Wollstein; Mayor Gary Kircher
In Attendance	Cr Craig Dawson Cr Peter Garvan Cr Bill Kingan Cr Jim Hopkins Cr Hugh Perkins Fergus Power (Chief Executive) Neil Jorgensen (Assets Group Manager / Deputy Chief Executive) Lisa Baillie (People and Culture Group Manager) Paul Hope (Finance and Corporate Development Group Manager) Lichelle Guyan (Heritage, Environment and Regulatory Group Manager) Frances McElhinney (Oamaru Opera House Director) (part of meeting) Philip van Zijl (Oamaru Library Manager) (part of meeting) Jane Macknight (Museum, Gallery, Archives Director) (part of meeting) Ainslee Hooper (Governance and Policy Advisor)

The Chair declared the meeting open at 11.23am, and welcomed everyone present.

1. **Apologies**

There were no apologies.

2. **Declarations of Interest**

There were no declarations of interest.

3. **Confirmation of Previous Meeting Minutes**

RESOLVED
CC 2018/003

Cr Colin Wollstein / Cr Jeremy Holding
That the Community and Culture Committee confirms minutes of its previous meeting held on 13 February 2018, as circulated, as a true and correct record of that meeting.

CARRIED

4. **People and Culture Group Activity Report**

The memorandum, as circulated, presented information to the Community and Culture Committee about the activities of the People and Culture Group, for the period 23 January to 5 March 2018.

Group Manager Lisa Baillie advised that this was Jane Macknight's last meeting in her role as Director of the Museum / Gallery / Archives. Mrs Baillie acknowledged the tremendously huge amount of work Ms Macknight had completed during her time in the role, noting that she had put her heart and soul into work at the Gallery and had also contributed considerably to recent work in the Cultural Facilities space. She would be missed.

Mrs Baillie highlighted key aspects of her report, as follows:

- Oamaru Opera House “Test Drive the Arts” programme conversion rates were well above average
- Census work by the Library team in the last report had been substantial
- A CRM workshop was planned for May.

There was general discussion about the following topics:

- International English language test (Literacy Otago, rather than the library, was leading this)
- An update on the bird bone collection would be provided to the next Committee meeting
- The report on the audit of the gallery collection would state what should be deaccessioned and/or disposed of. That would then inform the development of a collecting theme to have a more focused approach in the future, and the tightening of the collections policy.

RESOLVED
CC 2018/004

Cr Jeremy Holding / Cr Colin Wollstein
That Council formally thank Jane Macknight for her services to our gallery and museum and her contribution to the Cultural Facilities Development Programme.

CARRIED

The Mayor and Deputy Mayor both endorsed the motion and extended their gratitude to Ms Macknight for her efforts, particularly around the collections work and projects.

Cr Jim Hopkins left the meeting at 11.37am, and returned at 11.39am.

RESOLVED
CC 2018/005

Cr Jeremy Holding / Mayor Gary Kircher
That the Community and Culture Committee receives and notes the information.

CARRIED

There being no further business, the Chairperson declared the meeting closed at 11.39am.

CONFIRMED at the Community and Culture Committee Meeting held on the 1st day of May 2018 in the Council Chamber, Waitaki District Council Headquarters, 20 Thames Street, Oamaru.

[signed]

Chairperson