

Waitaki District Council

Assets Committee

**CONFIRMED MINUTES of Assets Committee Meeting of the
Waitaki District Council held in the Council Chamber,
Waitaki District Council Headquarters, 20 Thames Street, Oamaru
on Tuesday, 20 March 2018 at 9.53am**

Present	Cr Bill Kingan (Chair), Cr Guy Percival (Deputy), Cr Jeremy Holding, Cr Hugh Perkins, Deputy Mayor Melanie Tavendale; Mayor Gary Kircher
In Attendance	Cr Craig Dawson Cr Peter Garvan Cr Jim Hopkins Cr Jan Wheeler Cr Colin Wollstein Fergus Power (Chief Executive) Neil Jorgensen (Assets Group Manager) Paul Hope (Finance and Corporate Development Group Manager) Lisa Baillie (People and Culture Group Manager) Lichelle Guyan (Heritage, Environment and Regulatory Group Manager) Bill Chou (Information Services Group Manager) Erik van der Spek (Recreation Manager) Renee Julius (Property Manager) Martin Pacey (Water Services and Waste Manager) Grant Rhodes (Projects and Assets Officer) Helen Algar (Community Safety and Development Officer) Elton Crane (Waitaki Road Safety Coordinator) Ainslee Hooper (Governance and Policy Advisor)

At 9.53am, the Chair declared the meeting open and welcomed everyone present.

1. **Apologies**

There were no apologies.

2. **Declarations of Interest**

There were no declarations of interest.

3. **Confirmation of Previous Meeting Minutes**

The Chair signalled his intention to confirm the public excluded minutes of the previous meeting (13 February 2018) in the public session of this meeting, as Agenda Item 3(b), provided there would be no discussion on their contents. When no Councillor said they wished to speak to those minutes, the Chair confirmed he would proceed as intended.

(a) 13 February 2018 Meeting – Public Minutes

RESOLVED

AC 2018/009

Deputy Mayor Melanie Tavendale / Cr Hugh Perkins

That the Assets Committee confirms the minutes of the public meeting held on 13 February 2018, as circulated, as a true and correct record of that meeting.

CARRIED

(b) 13 February 2018 Meeting – Public Excluded Minutes

RESOLVED

AC 2018/010

Deputy Mayor Melanie Tavendale / Cr Hugh Perkins
That the Assets Committee confirms the minutes of the public excluded meeting held on 13 February 2018, as circulated, as a true and correct record of that meeting.

CARRIED

4. Kurow Irrigation Race Easement

The report, as circulated, sought to formalise existing occupation rights of the Kurow Duntroon Irrigation Company Limited to convey water across recreation reserves by granting easements.

RESOLVED

AC 2018/011

Deputy Mayor Melanie Tavendale / Cr Jeremy Holding
That Council directs the Chief Executive to grant easements for the right to convey water, over Part Section 2, Block XVI, Town of Kurow and Part Lot 2A, SO 4774 to the Kurow Duntroon Irrigation Company Limited, subject to notification and the consideration of any submissions.

CARRIED

5. Draft Waste Management and Minimisation Plan

The report and attachments, as circulated, sought Council's approval of the Draft Waste Management and Minimisation Plan 2018-24 (Statement of Proposal) and Summary of Information to go out for public consultation from Thursday 29 March until Monday 30 April 2018 by undertaking a Special Consultative Procedure in accordance with the requirements of the Waste Minimisation Act 2008 and Local Government Act 2002.

Councillors worked through the draft documents, asking questions and requesting some minor changes. It was noted that any changes requested today would be incorporated into a revised draft going into the 27 March 2018 Council Meeting agenda which was due for publication tomorrow. At that stage, Councillors would have another opportunity to make minor changes before a Council-approved draft was released for public consultation.

During discussions, the meeting was adjourned at 10.02am and reconvened at 10.15am.

RESOLVED

AC 2018/012

Mayor Gary Kircher / Deputy Mayor Melanie Tavendale

The Assets Committee recommends:

That Council:

- 1 Approves the attached Draft Waste Management and Minimisation Plan 2018-24 (Statement of Proposal) and Summary of Information to go out for public consultation from Thursday 29 March until Monday 30 April 2018.
- 2 Notes that a Special Consultative Procedure, in accordance with Local Government Act 2002 (LGA), is required as part of the mandatory six-yearly review of Council's Waste Management and Minimisation Plan
- 3 Notes the attached Draft Waste Management and Minimisation Plan 2018-24 (Statement of Proposal) and Draft Summary of Information is intended for public consultation.
- 4 Notes the attached Communication Plan.
- 5 Notes that all community feedback on the Draft Waste Management and Minimisation Plan will be considered following closure of the submission period on 30 April and before the Draft Plan is adopted in June 2018, and that an opportunity for verbal submissions will be provided in conjunction with the Draft Long Term Plan 2018-28 submission hearings.

CARRIED

Deputy Mayor Melanie Tavendale then put forward a motion that “officers bring back to Council some costings around options for recycling depots in the district and in particular in Kakanui”. Group Manager Neil Jorgensen offered to answer in place of the Chair calling for a seconder, and his request was granted. Mr Jorgensen told the meeting that small rural recycling depots (eg Enfield) would be about \$15k per annum, and that more complex and larger areas like Kakanui would need to be costed separately.

Given that advice, the Deputy Mayor withdrew her motion, and suggested that an addition be made to the document somewhere that other options may in time become available.

Group Manager Neil Jorgensen noted that there would be time for Councillors to alter the plan once submissions had been considered, before a final version was adopted at the June Council Meeting.

6. Waitaki Road Safety Coordinator Update

The memorandum, as circulated, presented information on the Road Safety Coordinator role and how it works in with the nation-wide programmes of the New Zealand Transport Agency (NZTA) as well as complimenting the Roding Unit.

Group Manager Neil Jorgensen introduced the report and Elton Crane who is undertaking the role of Road Safety Coordinator. Key discussion points were:

- (a) Waitaki’s ranking of being in the top five districts in New Zealand for crashes at rural intersections was a real concern, and this role would continue to be important to addressing that education and local initiatives aligned to national campaigns.
- (b) That bad driver behaviour, rather than poor quality roads, were at the heart of accidents on the road, as borne out by statistics.
- (c) The type of radio advertising used to get across road safety messages (eg Real Radio – because it was a local channel)
- (d) Drivers aged 35 – 60 were a key target area, because statistics suggested they were the more difficult group to encourage to change their driving behaviour.

RESOLVED

AC 2018/013

Mayor Gary Kircher / Cr Jeremy Holding

That the Assets Committee receives and notes the information concerning the Waitaki district’s road safety coordinator role.

CARRIED

The Mayor took the opportunity to thank Elton Crane for the excellent work he does in the road safety area. Whilst results were not always immediate or highly visible to all, any improvement was to be commended and celebrated. He congratulated Mr Crane for all he was doing to increase road safety in the community.

7. Assets Group Activity Report

The memorandum, as circulated, sought to inform the Assets Committee about the activities of the Assets Group for the period 23 January to 5 March 2018.

Key discussion points were:

- The very high speeds registered on Roundhill Road
- The costs of the two former tropical cyclones were ‘sobering’, given that they were unforeseen.
- Duntroon toilets (page 32, item 7) – Concern was expressed about a timeframe of up to 1-2 years before Land Information New Zealand (LINZ) might respond to Council’s request to acquire land for these toilets. In response, the Mayor said he and the Chief Executive already had plans to meet with LINZ to discuss such purchases for community assets in the future.

- Cr Jan Wheeler congratulated the Aquatics Manager and the Oamaru Swim Club for outshining the competition at the South Island zone of the nationals, and for its current ranking of 4th highest performing club in the country. The Aquatic Centre and the whole team were making a valuable contribution to the community.

RESOLVED

AC 2018/014

Mayor Gary Kircher / Deputy Mayor Melanie Tavendale

That the Assets Committee receives and notes the information.

CARRIED

The Chair noted that, with the public excluded minutes already confirmed under Agenda Item 3(b) of this meeting, there was no further business to be conducted. He declared the meeting closed, at 11.05am.

CONFIRMED at the Assets Committee Meeting held on the 1st day of May 2018
in the Council Chamber, Waitaki District Council Headquarters, 20 Thames Street, Oamaru.

[signed]

Chairperson