

**Waitaki District Council****Council**

**CONFIRMED MINUTES of a meeting of the  
Waitaki District Council held in the Council Chamber,  
Waitaki District Council Headquarters, Third Floor, 20 Thames Street, Oamaru  
on Tuesday 13 February 2018 at 11.06am**

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**Present** Mayor Gary Kircher (Chair), Deputy Mayor Melanie Tavendale,  
Cr Craig Dawson, Cr Jeremy Holding, Cr Jim Hopkins, Cr Bill Kingan,  
Cr Guy Percival, Cr Hugh Perkins, Cr Jan Wheeler and Cr Colin Wollstein

**Apology** Cr Peter Garvan

**In Attendance** Fergus Power (Chief Executive)  
Neil Jorgensen (Assets Group Manager / Deputy Chief Executive)  
Paul Hope (Finance and Corporate Development Group Manager)  
Lisa Baillie (People and Culture Group Manager)  
Lichelle Guyan (Heritage, Environment and Regulatory Group Manager)  
Bill Chou (Information Services Group Manager)  
Ainslee Hooper (Governance and Policy Advisor)

**Partial Attendance** Michael Voss (Roading Manager)  
Erik van der Spek (Recreation Manager)  
Renee Julius (Property Manager)  
Mike Roesler (Policy and Business Improvement Manager)

**1. Apologies**

RESOLVED  
WDC 2018/001

Cr Craig Dawson / Deputy Mayor Melanie Tavendale  
That Council accepts apologies from Cr Peter Garvan for absence  
and Cr Bill Kingan for a late arrival due to his attendance at another  
official event.

CARRIED

**2. Declarations of Interest**

There were no declarations of interest.

**3. Public Forum**

There were no members of the public present in the room who wished to speak to Council.

**It was AGREED to take agenda items out of order at this time.**

**12. Resolution to Exclude the Public (Public Excluded Session 1)**

RESOLVED  
WDC 2018/002

Deputy Mayor Melanie Tavendale / Cr Craig Dawson  
That the public be excluded from the following part of the  
proceedings of this meeting, namely:

13. Confirmation of Public Excluded Meeting Minutes – Council Meeting 6 December 2017 PE
14. Recommendations from Executive Committee Meetings – CCO Director Appointments 2017 PE
  - (a) 4 October 2017
  - (b) 16 January 2018
15. Recommendations from Development Contributions Committee
17. Mackenzie Basin Alignment Project PE

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
Public Excluded:	
13. Confirmation of Public Excluded Meeting Minutes – Council Meeting 6 December 2017 PE	To protect the privacy of natural persons. Section 48(1)(a)
14. Recommendations from Executive Committee Meetings – CCO Director Appointments 2017 PE (a) 4 October 2017 (b) 16 January 2018	(The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.)
15. Recommendations from Development Contributions Committee	To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a)
17. Mackenzie Basin Alignment Project PE	(Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

CARRIED

**Refer to Minutes of Public Excluded Session 1**

At 2.06pm, the Chair reconvened the meeting, back in Public session.

**4. Confirmation of Previous Meeting Minutes**

RESOLVED

WDC 2018/014

Cr Jim Hopkins / Deputy Mayor Melanie Tavendale

That Council confirms public minutes of the 6 December 2017 Council Meeting, as circulated, as a true and correct record.

CARRIED

**5. Mayor's Report**

The Mayor's report, as circulated, was taken as read. It provided comments to bring Councillors and the public up-to-date with a number of issues that have arisen since the last Council meeting. Topics included:

- 2017 wrap-up
- New Year's Eve Event
- UNESCO Global Geopark Progress
- International Intern Programme
- Infocouncil
- Steampunk Opportunity
- Meetings Attended

*[NOTE: The full version of the Mayor's Report is available on Council's website as part of the "13 February 2018 Council Meeting Agenda Papers PUBLIC", and can be accessed through the pathway "Council / Council Meetings / Agendas and Minutes".]*

RESOLVED  
WDC 2018/015

Deputy Mayor Melanie Tavendale / Cr Jim Hopkins  
That Council receives and notes the information.

CARRIED

## 6. Chief Executive's Report

The Chief Executive's Report, as circulated, was taken as read. It provided comments to bring Councillors up-to-date with issues that have arisen since the last Council meeting. Topics included Leadership; Internship Programme; Business and Site Visits; and Meetings Attended.

*[NOTE: The full version of the Chief Executive's Report is available on Council's website as part of the "13 February 2018 Council Meeting Agenda Papers PUBLIC", and can be accessed through the pathway "Council / Council Meetings / Agendas and Minutes".]*

The Chief Executive provided additional comments on his report contents, as follows:

- Internship programme update: Interns from France, The Netherlands and Germany were onsite and doing good work. The quality of interns is very high; and they have incredibly positive energy which is being appreciated by departments within Council and agencies.
- Employment matters: The Chief Executive's Key Performance Indicators (KPIs) were currently being refined, and Executive Team position descriptions adjusted to reflect them and the changed responsibilities arising from December's organisational restructure.

*Cr Dawson left the meeting at 2.15pm, and returned at 2.17pm.*

RESOLVED  
WDC 2018/016

Cr Bill Kingan / Cr Colin Wollstein  
That Council receives and notes the information.

CARRIED

## 7. Omarama Top 10 Improvements

The report, as circulated, sought Council's permission to allow the lessee to construct six (6) new cabins to meet market demand.

RESOLVED  
WDC 2018/017

Cr Craig Dawson / Cr Jim Hopkins  
That Council approves the construction of six (6) new cabins by the lessee at the Omarama Top 10 campground.

CARRIED

## 8. Contribution to Tennis Improvements

The report, as circulated, advised that the North Otago Lawn Tennis Association (NOLTA) is converting part of the grass courts to hard surface. The cost to do the work is higher than estimated. NOLTA has requested Council consider contributing \$20,000 towards the project

It was noted that the \$20K requested was to get the project completed; initially, NOLTA had not asked for any Council contribution at all. There was further discussion about the most appropriate source/s of Council funding, which included consideration of the RMA reserves and Whitestone dividend as options.

RESOLVED  
WDC 2018/018

Cr Jim Hopkins / Cr Hugh Perkins  
That Council approves up to \$20,000 from the RMA reserves received in 2017/18 towards the development of six hard surface tennis courts by the North Otago Lawn Tennis Association (NOLTA).

CARRIED

## 9. Contribution to Cricket Pavilion

The report, as circulated, advised that the cost to complete the North Otago Cricket Association (NOCA) Pavilion is higher than estimated. NOCA has managed to offset the majority of this cost increase and expects to have a shortfall of \$20,000. NOCA has requested a grant from Council to cover the shortfall.

It was noted that a letter from NOCA had not accompanied its funding request, as had happened in the preceding agenda item (with NOLTA). Mr van der Spek tabled a breakdown of the costs associated with the project.

**Request for Action:** That letters from funds requesters are included in all future applications for Council funding assistance.

**(Mr van der Spek; Mr Jorgensen)**

Following discussion, it was noted that this funding would help complete the pavilion. An understanding had also been reached with NOCA that Council had carried out its community obligations, and NOCA now needed to get the work finished.

RESOLVED

WDC 2018/019

Cr Jim Hopkins / Deputy Mayor Melanie Tavendale  
That Council approves up to \$20,000 additional funding from the RMA reserves towards the construction of the North Otago Cricket Association (NOCA) Pavilion.

CARRIED

## 10. Warrant of Appointment

The report, as circulated, sought Council's approval for an officer of the Waitaki District Council to be provided with enforcement powers associated with the role to which he has recently been appointed.

RESOLVED

WDC 2018/020

Cr Craig Dawson / Cr Jim Hopkins  
That, following receipt of a successful Police Vetting clearance, Waitaki District Council resolves as follows:

Waitaki District Council hereby appoints **Gordon Frank Bailey** (Parks Officer – Urban) as:

- a) A 'Ranger' under Section 8 of the Reserves Act 1977 with authority to exercise all the powers of a Ranger under the Reserves Act 1977.
- b) A 'Litter Control Officer' under Section 5 of the Litter Act 1979 with authority to exercise all the powers of a Litter Control Officer under the Litter Act 1979.
- c) A 'Dog Control Officer' under Section 11 of the Dog Control Act 1996 with authority to exercise all the powers of a Dog Control Officer under the Dog Control Act 1996.
- d) An 'Enforcement Officer' under Section 32 of the Freedom Camping Act 2011 with all the powers of an Enforcement Officer under the Freedom Camping Act 2011, and in particular the following powers:
  - i) Issue infringement notices for offences (s27);
  - ii) Require certain information (s35);
  - iii) Require certain persons to leave the area (S36); and
  - iv) Seize or impound certain property (s37).

CARRIED

**11. Development Contributions Decisions Made Under Delegated Authority**

The report, as circulated, sought to ensure that Council is informed of the decisions made by the Development Contributions Committee under delegated authority.

RESOLVED  
WDC 2018/021

Cr Jim Hopkins / Cr Craig Dawson  
That Council receives and notes the information.

CARRIED

At 2.43pm, the Chair signalled his intention to move the meeting back into public excluded.

**12. Resolution to Exclude the Public (for Public Excluded Session 2)**

RESOLVED  
WDC 2018/022

Cr Colin Wollstein / Deputy Mayor Melanie Tavendale  
That the public be excluded from the following part of the proceedings of this meeting, namely:  
16. Economic Development Resourcing – Executive Officer PE

CARRIED

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
Public Excluded: 16. Economic Development Resourcing – Executive Officer PE	To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(l)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

CARRIED

**Refer to Minutes of Public Excluded Session 2**

**Resolution to Return to the Public Meeting**

RESOLVED  
WDC 2018/025

Cr Colin Wollstein / Cr Craig Dawson  
That Council resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered.

CARRIED

**18. Release of Public Excluded Information**

RESOLVED

WDC 2018/026

Cr Jim Hopkins / Cr Craig Dawson

That Council, in accordance with Clause 17.5 of the Waitaki District Council Standing Orders 2016 to 2019, releases in the public minutes of this 13 February 2018 Council Meeting previously public excluded information as set out below, namely:

**Recommendations from Executive Committee Meetings –  
CCO Director Appointments 2017 PE****(a) Executive Committee Meeting, 4 October 2017****Council Controlled Organisation Whitestone Contracting Limited –  
Director Appointments 2017**

RESOLVED

WDC 2018/004

Deputy Mayor Melanie Tavendale / Cr Craig Dawson

That Council reappoints directors to the Whitestone Contracting Limited Board as follows:

- (a) Mr John Rowell – for a two-year period, from 1 January 2018 to 31 December 2019; and
- (b) Mr Michael de Buyzer – for a three-year period, from 1 January 2018 to 31 December 2020.

CARRIED

**(b) Executive Committee Meeting, 16 January 2018****Council Controlled Organisations (CCO) Directors' Appointments  
2017 – Tourism Waitaki Limited, and Waitaki District Health  
Services Limited PE**

The report, as circulated, discussed four Directors' appointments for 2017, namely for Council Controlled Organisations (CCOs) Tourism Waitaki Ltd (TWL) and Waitaki District Health Services Limited (WDHSL), and made recommendations for the Committee's consideration.

RESOLVED

WDC 2018/005

Cr Craig Dawson / Deputy Mayor Melanie Tavendale

That Council appoints Mr Rick Ramsay as a Director on the Board of Tourism Waitaki Limited with effect from 1 March 2018, and for review in December 2020.

CARRIED

RESOLVED

WDC 2018/006

Deputy Mayor Melanie Tavendale / Cr Colin Wollstein

That Council appoints Ms Megan Crawford as a Director on the Board of Tourism Waitaki Limited with effect from 1 March 2018, and for review in December 2020.

CARRIED

RESOLVED

WDC 2018/007

Cr Colin Wollstein / Deputy Mayor Melanie Tavendale

That Council reappoints Mr Chris Swann as a Director on the Board of Waitaki District Health Services Limited for two years, with effect from 1 January 2018, and for review in December 2019.

CARRIED

RESOLVED  
WDC 2018/011

Deputy Mayor Melanie Tavendale / Cr Craig Dawson  
That Council appoints Mr Paul Allison as a Director on the Board of Waitaki District Health Services Limited with effect from 1 March 2018, and for review in December 2020.

CARRIED

**(c) Recommendation from Development Contributions Committee PE**

The report, as circulated, sought to consider the recommendation to Council by the Development Contributions Committee following a request for deferral of water and wastewater development contributions on a residential subdivision at 86 Weston Road, Oamaru (Stage 1 being 7 lots and a Resource Consent for Stage 2 of a further 6 lots is yet to be approved).

RESOLVED  
WDC 2018/009

Cr Jim Hopkins / Cr Hugh Perkins  
That Council:

1. Endorses the recommendation made by the Development Contributions Committee under delegated authority to allow a deferred payment agreement to be established for the water and wastewater development contributions as secured by legal agreement.
2. Endorses that roading contributions for each lot shall be levied on the owner of a lot at the time building consent is granted for a building on that lot.

CARRIED

There being no further business, the Chair declared the meeting closed at 3.34pm

CONFIRMED at the Council Meeting held on the 27<sup>th</sup> day of March 2018 in the Council Chamber, Third Floor, Waitaki District Council Headquarters, 20 Thames Street, Oamaru.

*[signed]*

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Chairperson