

Waitaki District Council

Finance, Audit and Risk Committee

**CONFIRMED MINUTES of Finance, Audit and Risk Committee meeting of the
Waitaki District Council held in the Whitestone Cheese Empire Room,
Oamaru Opera House, 94 Thames Street, Oamaru
on Wednesday 8 November 2017 at 9.02am**

Present: Cr Wollstein (Chair), Crs Dawson, Garvan, Hopkins, and Percival;
Mayor Kircher

In Attendance: Cr Tavendale
Cr Kingan
Cr Holding
Cr Wheeler
Cr Perkins (from 9.24am)
Mr Power (Chief Executive)
Mr Hope (Chief Financial Officer)
Mrs Guyan (Acting Community Services Group Manager)
Mr Chou (Chief Information Officer)
Mr Wells (Accounting Manager)
Ms Hooper (Governance Officer)

Apologies

There were no apologies.

Declarations of Interest

There were no declarations of interest.

1. Confirmation of Minutes

RESOLVED
FAR17/070

Cr Hopkins / Cr Dawson
“That the Finance, Audit and Risk Committee confirms meeting minutes of 4 October 2017, as circulated, as a true and correct record, with one minor grammatical change (under Agenda Item 5, last action point, delete “presented” in the second line.”

CARRIED

2. Financial Report – Period 3 / Quarter 1

The financial report, as circulated, covered the first quarter of the 2017/18 financial year. Indications at this early stage are that most Council activities are operating, as in previous years, near or better than budget.

The Chair thanked Mr Wells for including the very useful explanatory comments on the variances. Mr Hope spoke to the report, highlighting in particular the impact of the wet start to the year on roading expenditure and on the consequent lower level of NZTA funding which was always paid in arrears.

Mayor Kircher provided an update on the Otago Rural Fire Authority balance matter, which had been discussed at the recent Otago Mayoral Forum. The Forum will be sending a letter to the new entity (Fire and Emergency New Zealand), and Forum members would await a reply to that before taking further action.

**ACTION POINT 1: More detail to be emailed out with the petrol tax breakdown.
(Mr Wells)**

**ACTION POINT 2: Cr Hopkins requested reports on the deterioration in the Kurow and Waihemo water rates accounts. It was AGREED that this information should come back through the Assets Committee, and be referred to the LTP process.
(Mr Hope / Mr Jorgensen / Mr Roesler)**

RESOLVED
FAR17/071

Cr Hopkins / Cr Dawson
“That the Finance, Audit and Risk Committee receives the information.”

CARRIED

3. **Second Quarter 2017-18 Treasury Strategy**

A cover report, as circulated, discussed Council’s proposed Treasury Strategy for the second quarter of the 2017-18 financial year.

Mr Hope noted that this was the standard strategy, which would likely change slightly to reflect the drawdown on cash reserves over the next few months. There was brief discussion about the need to consider other options for some of the investments if there would be less spare cash to invest. Mr Hope noted that the Finance, Audit and Risk Committee had committed to looking into other options in future.

RESOLVED
FAR17/072

Cr Hopkins / Cr Garvan
“That the Finance, Audit and Risk Committee recommends:
That Council:

1. Adopts the proposed Treasury Strategy for the second quarter of the 2017-18 financial year, by:
 - continuing the use of term deposit facilities for terms between 7 days and 12 months, and
 - continuing to make minimal use of the call account, but always dependent on consideration of short-term operational cash requirements and on achieving target interest rates.

CARRIED

4. **Corporate Group Activity Report to 31 October 2017**

The memorandum, as circulated, provided an update to the Finance, Audit and Risk Committee on various finance, information management and business development-related matters occurring subsequent to the writing of a similar report to the 4 October 2017 Committee meeting.

RESOLVED
FAR17/073

Cr Dawson / Cr Garvan
“That the Finance, Audit and Risk Committee receives the information.”

CARRIED

The Chair advised his intention to move the meeting into public excluded. There were no media or members of the public in the meeting.

RESOLVED
FAR17/074

Cr Hopkins / Cr Percival
“That the public be excluded from the following part of the proceedings of this meeting, namely:

- Confirmation of Public Excluded Meeting Minutes 16 August 2017
- Accounts Payable Analysis

CARRIED

“The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

CONFIRMED MINUTES – FAR 08.11.2017

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
Public Excluded: <ul style="list-style-type: none"> • Confirmation of Public Excluded Meeting Minutes 4 October 2017 PE • Accounts Payable Analysis PE 	To protect the privacy of natural persons. Section 48(1)(a) (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.) To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(l)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.”

Refer to Public Excluded Minutes

RESOLVED
FAR17/078

Cr Hopkins / Cr Dawson

“That Council resumes in open meeting and decisions made in the public excluded session are confirmed and made public as and when required and considered.”

CARRIED

There being no further business, the Chair declared the meeting closed at 9.53am.

CONFIRMED on this 13th day of February 2018 in the Council Chamber, Waitaki District Council Headquarters, 20 Thames Street, Oamaru.

[signed]

Chairman