

## Waitaki District Council

### Council

#### CONFIRMED MINUTES of a meeting of the Waitaki District Council held in the Whitestone Cheese Empire Room, Oamaru Opera House, 94 Thames Street, Oamaru at 9.10am on Wednesday 25 October 2017

---

<b>Present</b>	Acting Mayor Tavendale (Chair), Crs Dawson, Garvan, Holding, Hopkins, Kingan, Percival, Perkins, Wheeler and Wollstein
<b>Apologies</b>	Mayor Kircher
<b>In Attendance</b>	Mr Power (Chief Executive) Mr Jorgensen (Assets Group Manager) Mrs Baillie (Customer Services Group Manager) Mr Hope (Chief Financial Officer) Mr Roesler (Policy and Communications Manager) Mr Voss (Roading Manager) (partial attendance) Mr Wells (Accounting Manager) (partial attendance) Ms Hooper (Governance Officer)

#### Public Forum

**1 Mr Bob Gaze** addressed the meeting about his concerns with the impact of the Weston Water Scheme on his property. Two months ago, he had water on his property, which prevented him from using his sheep and cattle yards. He called Council, and two people from SouthRoads had turned up. They believed the source of the water was the water table, and nothing was done. Two weeks later, Mr Gaze dug a trench, and discovered that the water was coming from Council's Western Water Scheme. He is concerned that Council workers have no plans of where water works are, and that water continues to leak onto his property; he has not been able to use his driveway as a result. He has also had to cut back gorse from the boundary fence, and enquired whether anyone was checking contractor work to see that tasks like that were being done as they should be.

**ACTION POINT:** It was agreed that Councillors would request the Chief Executive to speak to relevant officers about Mr Gaze's concerns, and a response would be provided to him.

**2 Mr Greg Waite** addressed the meeting about the proposed closure of Harbour Street. He believed the closure would suit some, but hurt others. He wanted a working solution for all days, not just the summer high-peak tourist season. A proposal for a service lane would sort all of the problems, and he had submitted that to Council the previous day. He requested Councillors to defer their vote on the closure at today's meeting, and set up a working party to find a viable solution. Mr Waite advised that seven of the ten major retailers in the Street were adamantly against the closure, and preferred the service lane proposal. He felt that the survey had been biased, because it did not ask retailers if they wanted the street to remain open, just how long they wanted it closed. He believed the legality of the process was in doubt, and could be subject to a challenge.

The Chair advised that Council had completed legal checks, was aware that any decision could be challenged as a matter of course. She noted that Mr Waite had referred to other retailers and their views during his address, but Councillors had no way of verifying or clarifying those directly when they were not present at this Public Forum.

There was brief discussion about parking, and Mr Waite said that dedicated parking would definitely help, as would parks in the Squash Court being for two hours rather than all day. He felt that pamphlets showing where temporary parking could be found would also be helpful.

The Chair thanked Mr Waite for his attendance, and noted that Council had canvassed the street and Councillors had that information. The matter was on the agenda today, and Councillors would be discussing it further at that time.

The Public Forum was declared closed at 9.09am.  
The Chair formally opened the Council Meeting, at 9.10am.

## Apologies

RESOLVED  
WDC17/177

Cr Kingan / Cr Hopkins  
“That Council accepts an apology for leave of absence from Mayor Kircher.”

CARRIED

## Declarations of Interest

There were no declarations of interest.

### 1. Confirmation of Previous Minutes

RESOLVED  
WDC17/178

Cr Dawson / Cr Perkins  
“That Council confirms minutes of the 13 September 2017 Council Meeting, as circulated, as a true and correct record.”

CARRIED

RESOLVED  
WDC17/179

Cr Dawson / Cr Wollstein  
“That Council confirms minutes of the 11 October 2017 Extraordinary Council Meeting, as circulated, as a true and correct record.”

CARRIED

### 2. Mayor’s Report

The Mayor’s report, as circulated, was taken as read. It provided comments to bring Councillors and the public up-to-date with a number of issues that have arisen since the last Council meeting.

Topics included:

- The fire service merger
- Otago Museum
- Central Government elections
- International intern programme
- Duntroon’s Vanished World
- Landmarks/World Heritage Status
- State Highway 1 – Moeraki
- Oamaru Blue Penguin Colony Carpark
- America’s Cup Visit
- Mainstreet Conference
- Waitaki Arts Festival
- Congratulations to Whitestone Cheese (30 this year!)
- And to the Waitaki Recreation Centre (also 30!)

*[NOTE: The full version of the Mayor’s Report is available on Council’s website as part of the “25 October 2017 Council Meeting Agenda Papers PUBLIC”, and can be accessed through the pathway “Council / Council Meetings / Agendas and Minutes”.]*

Key discussion points were as follows:

- **Otago Museum – ACTION POINTS:** To request a list of Waitaki district artefacts housed at the Otago Museum, and for the Chief Executive to hold discussions with the Museum about which of them can be repatriated and when.

It was also noted that an international Code of Ethics puts the onus on a museum to allow repatriation of items to a community of interest. However, there is also a requirement that the items are to be transferred to a safe location. Council will need to demonstrate it can provide that safe place, which will include consideration of issues such as space and the importance the current community attaches to the items.

- The **Mayor’s report** was holistically a ‘good news’ report, and was a pleasure to read and to share with the wider community.

RESOLVED  
WDC17/180

Cr Hopkins / Cr Perkins  
“That Council congratulates and thanks Frances and her team at the Oamaru Opera House for a very positive inaugural Waitaki Arts Festival.”

CARRIED UNANIMOUSLY

RESOLVED  
WDC17/181

Cr Hopkins / Cr Holding  
“That Council receives the information.”

CARRIED

### 3. Chief Executive’s Report

The Chief Executive’s Report, as circulated, was taken as read. It provided comments to bring Councillors up-to-date with issues that have arisen since the last Council meeting on 13 September 2017. It also noted that most of the items had more detailed updates within the relevant Committee agenda reports. Topics included:

- Leadership
- Governance
- Structural Realignment
- IT Review
- Internship Programme
- Election
- Business Visits

*[NOTE: The full version of the Chief Executive’s Report is available on Council’s website as part of the “25 October 2017 Council Meeting Agenda Papers PUBLIC”, and can be accessed through the pathway “Council / Council Meetings / Agendas and Minutes”.]*

The Chief Executive spoke to his report, and provided additional comments as follows:

- **Structural Realignment** – This was currently being consulted on by staff, and had been formally released to the Public Service Association last Friday.
- **Information Services Presentation** – Chief Information Officer Bill Chou had delivered this presentation, which Mr Power recommended highly. He said it would be repeated for any Councillor and Executive Team member who had missed it the first time.
- **Internship programme** – This was now underway, and information was available on a dedicated section of the Council website, for all interns around the world to see. There were about 80 projects, ranging from tourism, marketing, and finance, to engineering, environmental health, planning, heritage and the like. Which projects would happen would depend on attracting the right intern with the required skills to complete them. Interns would need to pass a fairly rigorous interview process, and only the best would be accepted. Mr Power suggested Councillors may wish to view the list of projects on the website, which can be accessed via the pathway provided below:  
[www.waitaki.govt.nz/our-council/internship-and-cadet](http://www.waitaki.govt.nz/our-council/internship-and-cadet)

It was noted that interns also contributed to host communities by bringing other assets with them – information about their countries and culture, personal interests (eg in the arts, culture) and willingness to get involved in community activities. There was also a multilingual element, which would enable i-Sites in the district to offer multiple languages to tourists seeking information and thereby greatly improve customer services.

- **Election result** – Council will need to understand the implications of the new Labour-led coalition. If Stuart Nash, who was previously the spokesperson on regional economic development, is promoted to a Ministerial post within Cabinet, then Council would want to speak with him quickly about promoting Waitaki’s interests.

RESOLVED  
WDC17/182

Cr Hopkins / Cr Kingan  
“That Council receives the information.”

CARRIED

#### 4. Recommendations from Finance, Audit and Risk Committee Meeting 4 October 2017

RESOLVED  
WDC17/183

Acting Mayor Tavendale / Cr Hopkins

“That Council:

1. Acknowledges receipt of the Whitestone Contracting Limited Annual Report 2016/17; and
2. Authorises the Mayor and Chief Executive to sign the resolution pursuant to Section 122 of the Companies Act 1993 in lieu of the Annual General Meeting of shareholders of Whitestone Contracting Limited.”

CARRIED

#### 5. Recommendations from Assets Committee Meeting 11 October 2017

##### Road Stopping: Milne Road, Richmond

RESOLVED  
WDC17/184

Cr Kingan / Cr Perkins

That Council:

1. Proceeds with the steps necessary to stop Milne Road, Richmond, as described in Schedule 'A'; and
2. Delegates authority to the Chief Executive to negotiate the disposal of the associated land described in Schedule 'B'.

CARRIED

##### Enviroschools Funding

RESOLVED (Amended)  
WDC17/185

Cr Hopkins / Cr Wollstein

That Council:

1. Allocates \$25k to the Enviroschools programme from the Waste Minimisation Reserve to fund an agreed programme over the 2018 school year.
2. Includes provision for funding over further years in the Long Term Plan subject to consideration of the 2018 programmes and outgoings.

CARRIED

It was clarified that the amended resolution's inclusion of "agreed" in point 1 required the Enviroschools programme to come back to Council at its 6 December meeting for final approval to implement it in 2018.

**At 10.07am, discussion was adjourned on Agenda Item 5, and moved on to Agenda Items 9 and 10.**

#### 9. Tourism Waitaki Limited – Annual Report 2016/17

The agenda report, as circulated, covered the audited Tourism Waitaki Limited Annual Report for 2016/17, and presented a resolution for the receipt of the report and the appointment of auditors, such resolution being in lieu of a shareholders meeting. Tourism Waitaki Chairman Mr Michael McElhinney, Director Ms Adair Craik, and General Manager Mr Jason Gaskill were present for this agenda item.

Mr McElhinney and Ms Craik spoke to the Annual Report. They highlighted the \$11 million growth of tourism in the region over the past year, and advised that the TRENZ conference to be held in Dunedin in 2018 was a unique and highly valuable opportunity to showcase the Waitaki district and accordingly it would be a key focus of Tourism Waitaki's work in the months leading up to it. Mr McElhinney also shared the Tourism Waitaki Board's sincere vote of thanks to General Manager Jason Gaskill for his dedicated commitment to and efforts for the organisation over his years of employment.

There was brief discussion around the breakdown of some expenditure items, and it was agreed that further details would be provided at a future workshop.

The Chair thanked the Tourism Waitaki Chairman, Director and General Manager for attending to present the annual report.

**RESOLVED**

WDC17/186

Cr Hopkins / Cr Wollstein

"That Council:

1. Receives the Tourism Waitaki Limited 2016/17 Annual Report.
2. Authorises the Mayor and Chief Executive to sign the resolution pursuant to Section 122 of the Companies Act 1993 in lieu of the Annual General Meeting of shareholders of Tourism Waitaki Limited."

CARRIED

**RESOLVED**

WDC17/187

Cr Hopkins / Acting Mayor Tavendale

"That Council thanks Jason Gaskill for his dedicated service to Tourism Waitaki Limited over the years of his employment, and wishes him every success in the future."

CARRIED

The meeting was adjourned at 10.27am, and reconvened at 10.43am.

## **10. Omarama Airfield Limited – Annual Report 2016/17**

Omarama Airfield Limited Board Member Mr Glen Claridge attended for this agenda item, and he and Mr Hope spoke to the Annual Report. The ensuing discussion focused on:

- Tax matters
- Finding revenue opportunities outside of aviation services
- A winch operation was now in place to catapult gliders into the air
- Visioning was underway about how to better utilise the 90 hectares of prime real estate; rezoning, selling some land to fund other ideas (eg tourism-related or hangar accommodation) were among the ideas being considered.

**RESOLVED**

WDC17/188

Cr Dawson / Cr Perkins

"That Council:

1. Receives the Omarama Airfield Limited 2016/17 Annual Report.
2. Authorises the Mayor and Chief Executive to sign the resolution pursuant to Section 122 of the Companies Act 1993 in lieu of the Annual General Meeting of shareholders of Omarama Airfield Limited."

CARRIED

The Chair thanked Mr Claridge for his attendance, and Mr Claridge left the meeting at 10.57am.

**The meeting then returned to complete discussions on Agenda Item 5.**

## 5. Recommendations from Assets Committee Meeting 11 October 2017

*(continued discussion on this report from earlier in meeting)*

### Harbour Street Survey Results

The report, as circulated, proposed that the Assets Committee recommends to Council that the closure of Harbour Street be enacted for three days a week between 10.00am and 4.00pm Friday to Sunday and public holidays for the full year.

A revised set of recommendations had been circulated in advance of the meeting. They were moved and seconded as set out below, with discussion proposed to follow:

#### REVISED MOTION

Acting Mayor Tavendale / Cr Garvan  
That Council:

1. Approves the closure of Harbour Street to vehicles between 10.00am and 4.00pm, Friday to Sunday and on Public Holidays.
2. Approves the exclusion of vehicles from parking on Harbour Street when it is closed to vehicles.
3. Approves the closure period to commence once necessary infrastructure is in place, and ends after Easter 2018.
4. Acknowledges that suitable measures will be put in place to allow access during closures to delivery and pick-up vehicles, emergency vehicles, and vehicles for people with disabilities.
5. Will change where appropriate, the current P60 parks to P120 parks, and
6. Provides for a bus park on the west side of Tyne St to allow coaches to park without obscuring buildings.

Cr Hopkins moved an amendment to the revised motion, as follows:

#### MOTION TO AMEND

#### REVISED MOTION

Cr Hopkins / Cr Wheeler

1. Delete "Friday" in point 1
2. Add word "private" before vehicles in point 2.

Discussion on the motion to amend the revised motion followed. Key points were:

- There were quite a lot of people who had been in favour of a longer closure than Saturday and Sunday, and the revised set of recommendations was a step forward and a compromise. Everyone was keen to raise the street's profile and the experience of it. An arrangement for Mr Waite (whereby he had exclusive use of a park outside his business between 4.00pm and 5.00pm) could solve his parking issues.
- A review after 2018 should be done.
- Street beautification measures still needed to be done.
- All business owners had been surveyed, and Councillors had received that information. The revised motion (without the subsequent amendment currently on the table) equated to less than what some survey respondents wanted. There were things happening on Friday nights, and the survey results had demonstrated there was enough support for a three-day closure.

The Chair then put the motion to amend the revised motion, namely:

Cr Hopkins / Cr Wheeler

3. Delete Friday in point 1
4. Add word "private" before vehicles in point 2.

LOST

IN FAVOUR: Crs Hopkins and Wheeler

The Acting Mayor, as the mover of the revised motion (without the amendment just lost), noted that the key issue was about dressing the street. The intent was to remove modern vehicles that did not fit the Victorian era of the street and its buildings, so that photographs taken by visitors would be a true reflection of that era. Whilst there may not be a plan to consider, action was required and this was the first step. Beautification would be the next key element. This was a fantastic opportunity and it was time to show leadership.

The original revised motion was then put to the meeting and was resolved, as follows:

## RESOLVED

WDC17/189

Acting Mayor Tavendale / Cr Garvan  
That Council:

4. Approves the closure of Harbour Street to vehicles between 10.00am and 4.00pm, Friday to Sunday and on Public Holidays.
5. Approves the exclusion of vehicles from parking on Harbour Street when it is closed to vehicles.
6. Approves the closure period to commence once necessary infrastructure is in place, and ends after Easter 2018.
4. Acknowledges that suitable measures will be put in place to allow access during closures to delivery and pick-up vehicles, emergency vehicles, and vehicles for people with disabilities.
5. Will change where appropriate, the current P60 parks to P120 parks, and
6. Provides for a bus park on the west side of Tyne St to allow coaches to park without obscuring buildings.

CARRIED

ABSTAIN: Cr Hopkins and Cr Wheeler

## RESOLVED

WDC17/190

Cr Perkins / Cr Hopkins

“That a detailed analysis of the economic impact of the closure on businesses in the precinct be undertaken once the closure period ends after Easter 2018.”

CARRIED

It was clarified and AGREED that there would be no requirement for businesses affected by the closure to provide business financial information to Council. They should be invited to speak to Council after Easter 2018 and provide whatever information they thought necessary to justify their case for or against support for a continuation of the street closure.

The Chief Executive noted that a detailed economic analysis would require two trials to take place. That was understood. It was AGREED that a ‘helicopter overview’ after the end of the first trial (post-Easter 2018) would be sufficient, as timeliness was more important. The detailed analysis could follow a second trial, and take into account any business failures, new lessons, and the bigger picture.

## RESOLVED

WDC17/191

Cr Kingan / Cr Holding

“That Council agrees that further discussions around street beautification be held.”

CARRIED

Discussion turned to the points made by Mr Waite during the earlier Public Forum.

## PROPOSED

MOTION:

Cr Hopkins / Cr Wheeler

“That Council officers engage with a working party of concerned Harbour Street businesses to develop strategic options for their specific location.”

Points of discussion on the proposed motion were:

- Consultation with street businesses had been done, and a public meeting held about a year ago with stakeholders. The Mayor and Councillors had also spoken directly with residents, and issues discussed had included parking.
- Confirmation was needed that seven of the ten retailers were against the survey results.
- One view was that a working party would be one way of maintaining dialogue with Harbour Street businesses. Concerns were raised about the need for such a group to have a balanced approach, and for a very specific brief about its responsibilities and stakeholder reach.
- Another view was that this motion could undo the intent of the main recommendations just passed, and make it difficult for officers to proceed.
- Strategic options should consider parking, since it was a key issue.
- The word “concerned” needs to be removed.
- A legal challenge had been raised, and this motion was a way of forestalling or heading off that potential, by signalling good faith and a willingness to keep talking.
- Enough consultation had been done.

MOTION  
WAS PUT

Cr Hopkins / Cr Wheeler

"That Council officers engage with a working party of Harbour Street businesses to develop strategic options for their specific location."

LOST

IN FAVOUR: Cr Hopkins and Cr Wheeler

The meeting was adjourned at 11.58am, and reconvened at 1.30pm.

**11. Waitaki District Health Services Limited – Annual Report for the Year Ended 30 June 2017**

Waitaki District Health Services Chairman Mr Christopher Swann attended the meeting for this agenda item. He and Mr Hope spoke to the report, and answered questions from Councillors.

Discussion points included:

- the model of care document developed during the year
- increased revenue and operational expenditure
- a proposed break-even position by end FY 2018
- ongoing challenges (funding constraints, recruitment of staff (nursing and medical), and succession planning for an aging workforce)
- tele-medicine as the way of the future (which would mean some Oamaru patients would not have to travel to Dunedin to consult with specialists)
- a closer working relationship with Southern District Health Board than ever before.

Mr Swann also highlighted the availability of a 'warrant of health fitness' to members of the Waitaki district. This included the option of CT chronography, as well as baseline blood tests, a respiratory assessment, hearing assessment, and cancer scans. It was suggested that the availability of this package should be accorded more promotion and publicity.

## RESOLVED

WDC17/192

Cr Hopkins / Cr Wollstein

That Council:

1. Receives the Waitaki District Health Services Limited 2016/17 Annual Report, with an amendment on page 9 of operational expenditure.
2. Authorises the Mayor and Chief Executive to sign the resolution pursuant to Section 122 of the Companies Act 1993 in lieu of the Annual General Meeting of shareholders of Waitaki District Health

CARRIED

**6. Recommendations from Community Services Committee Meeting 11 October 2017****Lakes Camping**

## RESOLVED

WDC17/193

Cr Perkins / Cr Dawson

That Council:

1. Continues to manage Falstone, Sailors Cutting, Loch Laird, Wildlife, Otematata Boat Harbour and Parsons Rock as 'Kiwi style' camping grounds.
2. Requests that further marketing opportunities are identified to increase patronage, especially in the shoulder periods.

CARRIED

## Resource Recovery Park Easement

RESOLVED  
WDC17/194

Cr Wollstein / Cr Dawson  
That Council:

1. Agrees, subject to notification and the consideration of any submissions, the granting of an easement over part of the land known as Part Section 31 Block VI Oamaru SD (OT/8A/1038) to the trustees of the Waitaki Resource Recovery Park.
2. Agrees that conditions for an easement are as follows:
  - ii. Purpose of easement: Commercial vehicle access of no greater than 10 commercial vehicle movements per day for the purpose of commercial recycling at 42 Chelmer Street, Oamaru.
  - iii. Term of easement: For the life of the activity. Any change to the activity purpose will require re-negotiation with Council's Recreation unit.
  - iv. Public Access: Public access over the land will be maintained at all times.
  - v. Maintenance and Repair: The owner will be responsible for maintaining and repairing that part of the Fenwick Park site subject to the easement agreement. Any change will need to be approved by Council's Recreation unit.
  - vi. Safety: Vehicles must travel at no more than 10km and give way to pedestrians and other park users.

CARRIED

## 7. Recommendation from Customer Services Committee Meeting 11 October 2017

### Approval of Dog Control S10A Report 2017

RESOLVED  
WDC17/195

Cr Dawson / Cr Perkins  
That Council:

1. Adopts the report as required under section 10 A of the Dog Control Act 1996.
2. Makes the report available via its website and places advertisements in appropriate newspapers to confirm the report is available.
3. Notes that, once adopted, the report is sent to the Secretary for Local Government.

CARRIED

## 8. Adoption of Annual Report for the Year Ended 30 June 2017

A supplementary agenda report entitled "WDC Annual Report – Final Adjustment" advised of six new amendments to the Annual Report following the audit clearance process. The report's recommendation now referred to "with amendments" to reflect this situation.

RESOLVED  
WDC17/196

Cr Dawson / Cr Hopkins  
"That Council adopts the Annual Report with amendments for the year ended 30 June 2017 in accordance with sections 98 and 99 of the Local Government Act 2002."

CARRIED

The Chair congratulated everyone involved in the production of the Annual Report.

The meeting was then redirected forward for discussion on the remaining agenda items.

## 12. Triennial Revaluation Update

Local Authorities are required to revise rating values every three years. This revaluation is undertaken by Quotable Value (QV), Council's valuation service provider. QV is responsible for the complete process including all communications and publicity. The agenda report presented information on the timetable to produce and publicise the results of the latest triennial rating revaluation of all properties in the Waitaki District.

RESOLVED  
WDC17/197 Cr Hopkins / Cr Holding  
"That Council receives the information."

CARRIED

Mr Hope advised that officers would be working very closely with Quotable Value to publicise the date of release of the revaluation information and the process steps involved. It was suggested that Council's communications clearly state that this revaluation is NOT an assessment of all properties, and therefore it was not the same as an independent property valuation and appraisal.

## 13. Development Contributions Decisions Made Under Delegated Authority

RESOLVED  
WDC17/198 Cr Wollstein / Cr Perkins  
"That Council receives the information."

CARRIED

## 14. Recommendation for Warrants of Appointment

The agenda report, as circulated, was taken as read. It was AGREED that item 3 did not need to be addressed at this meeting, because those warrants had been recommended and resolved at the 13 September meeting. Therefore, only the first two items were considered in this report.

RESOLVED  
WDC17/199 Cr Hopkins / Cr Holding  
"That the Waitaki District Council resolves items 1 and 2 as follows:

- 1) Waitaki District Council hereby appoints **Vamsidhar Reddy Nathala** (Contractor – North Otago Security) as:
  - a) An 'Enforcement Officer' under Section 177 of the Local Government Act 2002 with authority to exercise the following powers:
    - i) Entry of private land (s171);
    - ii) Entry for enforcement purposes (s172);
    - iii) Entry in cases of emergency (s173); and
    - iv) Authority to act (s174).
  - b) An 'Enforcement Officer' under Section 38 of the Resource Management Act 1991 with authority to exercise all the powers of an Enforcement Officer under the Resource Management Act 1991, and in particular the following powers:
    - i) Avoid, Remedy or Mitigate Adverse Effects (s17);
    - ii) Acquire Information (s22);
    - iii) Issue an Abatement Notice (s322);
    - iv) Carry out, at any reasonable time, inspections of any place or structure (except a dwelling house) (s332);
    - v) Issue an excessive noise direction (s327);
    - vi) Enter private land to ensure compliance with an excessive noise direction (s328);
    - vii) Take preventative or remedial action (s330);
    - viii) Enter for survey (s333);
    - ix) Seize property (s323) and (s328); and
    - x) Return property (s336).

- c) A 'Dog Control Officer' under Section 11 of the Dog Control Act 1996 with authority to exercise all the powers of a Dog Control Officer under the Dog Control Act 1996, and in particular the following powers:
    - i) Enter land or premises (except dwellinghouse) to inspect dog (s14);
    - ii) Seize and remove dog to provide food and shelter (s14);
    - iii) Request information about dog owner (s19);
    - iv) Request information about dog (s19);
    - v) Remove dog from land or premises in relation to barking dog (s55);
    - vi) Enter land, premises or dwellinghouse in relation to dog attack (s57);
    - vii) Seize or destroy dog in relation to dog attack (s57); and
    - viii) Issue infringement notice (s66).
  
  - d) An 'Enforcement Officer' under Section 32 of the Freedom Camping Act 2011 with all the powers of an Enforcement Officer under the Freedom Camping Act 2011, and in particular the following powers:
    - i) Issue infringement notices for offences (s27);
    - ii) Require certain information (s35);
    - iii) Require certain persons to leave the area (S36); and
    - iv) Seize or impound certain property (s37).
- 2) Waitaki District Council hereby appoints **Sukhinder Singh** (Contractor – North Otago Security) as:
- a) An 'Enforcement Officer' under Section 177 of the Local Government Act 2002 with authority to exercise the following powers:
    - i) Entry of private land (s171);
    - ii) Entry for enforcement purposes (s172);
    - iii) Entry in cases of emergency (s173); and
    - iv) Authority to act (s174).
  
  - b) An 'Enforcement Officer' under Section 38 of the Resource Management Act 1991 with authority to exercise all the powers of an Enforcement Officer under the Resource Management Act 1991, and in particular the following powers:
    - i) Avoid, Remedy or Mitigate Adverse Effects (s17);
    - ii) Acquire Information (s22);
    - iii) Issue an Abatement Notice (s322);
    - iv) Carry out, at any reasonable time, inspections of any place or structure (except a dwelling house) (s332);
    - v) Issue an excessive noise direction (s327);
    - vi) Enter private land to ensure compliance with an excessive noise direction (s328);
    - vii) Take preventative or remedial action (s330);
    - viii) Enter for survey (s333);
    - ix) Seize property (s323) and (s328); and
    - x) Return property (s336).
  
  - c) A 'Dog Control Officer' under Section 11 of the Dog Control Act 1996 with authority to exercise all the powers of a Dog Control Officer under the Dog Control Act 1996, and in particular the following powers:
    - i) Enter land or premises (except dwellinghouse) to inspect dog (s14);
    - ii) Seize and remove dog to provide food and shelter (s14);
    - iii) Request information about dog owner (s19);
    - iv) Request information about dog (s19);
    - v) Remove dog from land or premises in relation to barking dog (s55);
    - vi) Enter land, premises or dwellinghouse in relation to dog attack (s57);
    - vii) Seize or destroy dog in relation to dog attack (s57); and
    - viii) Issue infringement notice (s66).

- d) An 'Enforcement Officer' under Section 32 of the Freedom Camping Act 2011 with all the powers of an Enforcement Officer under the Freedom Camping Act 2011, and in particular the following powers:
- i) Issue infringement notices for offences (s27);
  - ii) Require certain information (s35);
  - iii) Require certain persons to leave the area (S36); and
  - iv) Seize or impound certain property (s37).

CARRIED  
AGAINST: Cr Percival

## 15. Grant from the Rural Fire Reserve

The agenda report, as circulated, was taken as read. It recommended that Council approves a grant of up to \$8,000 from the Rural Fire Depreciation Reserve to fund the provision of equipment and clothing for the District's Volunteer Rural Fire Forces, to allow them to assist with civil defence matters, especially flooding and similar weather events.

It was noted that Council could decide in due course what would be the best use for any balance in the Rural Fire Depreciation Reserve.

RESOLVED  
WDC17/200

Cr Hopkins / Cr Garvan

"That Council approves a grant of up to \$8,000 from the Rural Fire Depreciation Reserve to fund the provision of equipment and clothing for the District's Volunteer Rural Fire Forces, to allow them to assist with civil defence matters, especially flooding and similar weather events."

CARRIED

## 15. WDC Intern Programme – Pastoral Care

The report, as circulated, was taken as read. It stated that Council staff were developing a student intern programme for the Council. The programme would see students recruited both from New Zealand and overseas to undertake projects that the Council would not otherwise have the resources to undertake over terms from 10 weeks to one year. It would be an unpaid programme where the student will undertake a defined project of value to the Council and/or the local communities, and the Council will provide management service and accommodation.

As most of these students would be living away from home (some for the first time), it was important that the Council put in place systems and processes to ensure their safety and comfort, and give reassurance of this to the students and their parents. A draft Pastoral Care Code of Conduct had been developed, and was attached to the agenda report.

In speaking to the report, the Chief Executive explained that the Pastoral Care Code of Conduct was good practice rather than a requirement. It signalled that this Council considered the welfare of interns as of primary importance. Mr Power provided more information about intern accommodation, coordination and the interview process. He also advised that each intern would make a public presentation to a Council meeting upon completion of their internship, to give an account of their time, achievements and contributions to the community. Other ideas being considered included the engagement of skills experts as "Ambassadors" of the programme, and certificates being awarded to interns so they had something in writing to acknowledge their participation and successful completion of their internship.

With regard to the set up costs for the programme, Mr Power said that \$35,000 would be a line item in the LTP to service about 15 international students. He added that the question was more about benefit than cost; BERL had completed an economic analysis of the programme in the Hawke's Bay, and found the ratio was around 47 – 1.

The Chair congratulated the Chief Executive for his enthusiasm and effort to get the programme up and running so quickly.

RESOLVED  
WDC17/201

Cr Kingan / Cr Dawson

"That the Council receives the information."

CARRIED

At 2.44pm, the Chair signalled her intention to move the meeting into public excluded. The only member of the public present (media representative) left the room.

RESOLVED  
WDC17/202

Cr Hopkins / Cr Wollstein

“That the public be excluded from the following part of the proceedings of this meeting, namely:

- Confirmation of Public Excluded Meeting Minutes – Council Meeting 13 September 2017
- Confirmation of Public Excluded Meeting Minutes – Extraordinary Council Meeting 11 October 2017
- Recommendation from Development Contributions Committee PE
- North Otago Irrigation Company Directorship PE
- Recommendation for Release of Public Excluded Information PE

CARRIED

“The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
Public Excluded:	
16. Confirmation of Public Excluded Minutes – Council Meeting 13 September 2017	To protect the privacy of natural persons. Section 48(1)(a)
18. Confirmation of Public Excluded Minutes – Extraordinary Council Meeting 11 October 2017	(The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.)
19. Recommendation from Development Contributions Committee PE	To enable the Council to carry out commercial negotiations without prejudice or disadvantage.
20. North Otago Irrigation Company Directorship PE	Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council’s position in the negotiations.)
21. Recommendation for Release of Public Excluded Information PE	

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.”

**Refer to Public Excluded Minutes**

RESOLVED  
WDC17/209

Cr Wollstein / Cr Dawson

“That Council resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered.”

CARRIED

**22. Release of Public Excluded Information**RESOLVED  
WDC17/210

Cr Hopkins / Cr Wollstein  
 “That Council, in accordance with Clause 17.5 of the Waitaki District Council Standing Orders 2016 to 2019, releases in the public minutes of this 25 October 2017 Council Meeting previously public excluded information as set out in (a) and (b) below.

**(a) From the Public Excluded session of the Extraordinary Council Meeting held on 11 October 2017:****Sale of Land – Omarama**RESOLVED  
WDC17/179

Cr Dawson / Cr Perkins

“That Council:

1. Directs the Chief Executive to further negotiate (if required) and sell 15.2707 ha of land known as part of the Lory Block, Omarama-Otematata Road, Omarama comprised in Certificate of Title 537174, Lot 3, DP 436978.”

CARRIED

**(b) From the Public Excluded session of the Council Meeting of 25 October 2017:**RESOLVED  
WDC17/206

Cr Wollstein / Cr Hopkins

“That Council:

1. Appoints Mr Paul Hope, current Chief Financial Officer, as a director appointed by Council to the Board of the North Otago Irrigation Company, for the initial term of 1 January to 31 October 2018;
2. Agrees to review the appointment in advance of the term expiry date.”

CARRIED

There being no further business, the Chair declared the meeting closed at 3.00pm.

CONFIRMED at the Council Meeting held on the 6<sup>th</sup> day of December 2017 in the Council Chamber, Third Floor, Waitaki District Council Headquarters, 20 Thames Street, Oamaru.

[signed]

---

 Chairperson