

## Waitaki District Council

### Ahuriri Community Board

## CONFIRMED MINUTES of the Ahuriri Community Board Meeting held at the Kurow Memorial Hall, Kurow on Monday 27 August 2018 at 3.15pm

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<b>Present</b>	Graham Sullivan (Chair), Calum Reid (Deputy Chair), Brent Cowles; Vicky Munro, and Cr Craig Dawson
<b>Apologies</b>	Tony Chapman
<b>In Attendance</b>	Mayor Gary Kircher Deputy Mayor Melanie Tavendale (rostered Councillor) Michael Voss (Roading Manager – management representative) Ainslee Hooper (Governance Advisor) Ruth Grundy (media)

The Chair declared the meeting open at 3.20pm, and welcomed everyone present.

### 1. Apologies

RESOLVED  
ACB 2018/037

Brent Cowles / Calum Reid  
That the Ahuriri Community Board accepts apologies from Tony Chapman (absent on leave).

CARRIED

### 2. Declarations of Interest

There were no declarations of interest.

### 3. Public Forum

Mr Ross McRobie advised that, in his rates demand, there was a reference to a township amenity rate for Otematata of \$134. He wanted to know how much was collected from Otematata residents through this amenity rate; how much of it was spent in Otematata; who administers it; and whether it is spent in full each year.

The Mayor replied that all of the money collected was spent in the rateable area, usually on footpaths, street lighting, kerb and channel, and the like. Whatever was not spent was carried forward to the next year. He noted that the amenity rate is part of the community board's delegated responsibility. After asking Council staff via phone, he reported to the meeting that the total collected balance was \$55,521.

Mr McRobie then discussed the responses to LTP submissions for projects in the Otematata area. He noted that Council had agreed to a \$20,000 commitment for a plan for the town, and he thanked Councillors for that. He advised that the Residents' Association and members of the township wanted to be engaged in that plan process. They would like to see visioning meetings held with the community.

He was also pleased to see that \$10,000 had been set aside for walking tracks around Otematata, and was keen to have the Alps 2 Ocean going through the town, too. He wanted to see a bike station, standard, pump, and the like established for the cyclists, and believed the community could put something into such a project. The beautification of the township was also important, and he was pleased to see that had been confirmed.

He also urged the Board to follow up with NZTA regarding the speed limit in the town.

With regard to the \$10k for walking tracks, the Mayor advised that Council would be led by what the community board wanted. Some Ward funds were already available, and so there was an opportunity to make something happen.

#### 4. Confirmation of Previous Meeting Minutes

RESOLVED

ACB 2018/038

Cr Craig Dawson / Calum Reid

That the Ahuriri Community Board confirms the minutes of the 28 May 2018 Meeting, as circulated, as a true and correct record of that meeting.

CARRIED

**ACTION POINT rollover – Kurow Island Boat Ramp.**  
To remain flagged for future discussion.

#### 5. Community Bike Stands

The report, as circulated, sought the Board's approval of an asphalt surface for a bike stand area opposite to the Otematata Lakes Centre, to ensure cyclist safety when stopping at that facility.

The Chair advised that Neil Smith had put forward an alternative quote in his email of 20 August.

**ACTION:** Board Chair to forward the emailed quote to the Secretary for distribution to all Board members

Deputy Mayor Melanie Tavendale suggested that bike stands were an opportunity, and the Board could look at something bigger than the current design. The Public Forum speaker (Rob McRobie) had suggested other features, and it was worth thinking more about it and getting some local artists, perhaps, to visualise what could be done.

The Mayor suggested picnic tables and a drinking fountain could be added, because it was all about hospitality.

One Board member suggested that the bike stand be built first, for safety reasons, and other features could be added later on. Another member did not agree, noting that – without an outcome in mind from the outset – there may be a need to backtrack and do things over again.

The Mayor suggested the Board could make a decision to allocate funding to the project which would enable some things to be lined up (eg getting it designed, approaching a builder to source perhaps wood from the old bridge, etc).

Calum Reid suggested the Otematata Residents' Association be given the job of driving the project. With that in mind, the Mayor suggested the Board allocate the Association \$5k to get things started, and then the Association could approach one of the bike companies or other funders (eg Meridian, Aoraki) for more sponsorship. If the project design was "really cool", then the Council may also consider contributing to it. Cr Dawson believed the Board should encourage the Association to make it the best it could be.

It was noted that the design would need to come back to the Board for approval before the project could proceed.

RESOLVED  
ACB 2018/039

Calum Reid / Vicky Munro

That the Ahuriri Community Board:

1. approves a payment of \$5,000 toward the cost of the bike stand area opposite the Otematata Lakes Centre;
2. that the payment be made to the Otematata Residents' Association to drive the project;
3. that the Association come back with a design for the bike stand area for the Board's approval; and
4. that the payment be made from the Community Board Ward fund.

CARRIED

## 6. Temporary Alcohol Ban

The report, as circulated, sought the Board's recommendation that Council approve the extended Temporary Alcohol Bans in Otematata and Omarama for the extended period from Labour Weekend 2018 through to Queen's Birthday weekend 2019 inclusive.

RESOLVED  
ACB 2018/040

Cr Craig Dawson / Brent Cowles

The Ahuriri Community Board recommends:

That Council approves the extended Temporary Liquor Bans in Otematata and Omarama for the extended period from Labour weekend (9.00pm, Friday 19 October 2018) through to Queen's Birthday weekend (until 6.00am on Monday 3 June 2019) inclusive.

CARRIED

## 7. Discussion Items

### (a) Letter from Otematata Golf Club (29 June 2018)

The 29 June 2018 letter from the Otematata Golf Club, as circulated, requested a grant to recover the Club's share of the cost of the pole replacement works associated with the need to upgrade the transformer for the future longevity of the power supply to the Golf Club, being \$5,365.73 including GST.

It was suggested that the philosophy behind this request was that it provided a strong benefit to the community; the Golf Club is providing a good service to Council and to Otematata residents in maintaining the reserve.

It was also suggested that the Council's Community Grants Awards process may be more appropriate for this type of request, because there was accountability involved with that process. The current request, on its own, did not contain a due diligence aspect, which was a concern. It was suggested that a report from the Water Department of Council discussing the matter of due diligence in particular should be sourced first, before the Board made its final decision on the Golf Club's request.

RESOLVED  
ACB 2018/041

Cr Craig Dawson / Calum Reid

That Council officers be asked to bring back a report to the next meeting taking into consideration issues discussed today, before the Board can make a final decision on this.

CARRIED

### (b) Letter from Waitaki District Council (24 July 2018) in response to the Board's submission on the 2018-28 Long Term Plan

The 24 July 2018 letter from the Waitaki District Council (WDC), as circulated, provided feedback on the submission by the Ahuriri Community Board on its 2018-28 Long Term Plan.

The following points were clarified / highlighted during discussion on the report:

- It was suggested that the community could be asked for some ideas for projects.
- Footpaths had been raised as a problem in several LTP submissions.
- A correction to the letter had been confirmed with Mayor Gary Kircher, namely that, in paragraph three, the first sentence should read: "Council is committed to developing a Community Plan in conjunction with the Ahuriri Community Board by December 2018."

RESOLVED

ACB 2018/042

Graham Sullivan / Cr Craig Dawson

That the Ahuriri Community Board receives and notes the response to its submission on the Waitaki District Council 2018-28 Long Term Plan.

CARRIED

**(c) Attachment to letter from Waitaki District Council (24 July 2018) in response to the Board's submission on the 2018-28 Long Term Plan, providing an overview of the final decisions made on the Waste Management and Minimisation Plan 2018-24**

The following points were clarified / highlighted during discussion on the report:

- The decisions in the overview were now established in the WMMP.
- One Board member noted that the green waste at Otematata was almost at the gate, preventing access to the recycling area. The contractor was proposing to buy a mulcher to address the matter.
- It was suggested that it would need to be sorted before Labour Weekend, and that Whitestone Contracting had the right gear if the contractor did not.

ACTION: Roading Manager Michael Voss to follow up

RESOLVED

ACB 2018/043

Calum Reid / Brent Cowles

That the Ahuriri Community Board receives and notes the overview of the Council's response to submissions on the Waste Management and Minimisation Plan 2018-24.

CARRIED

**(d) Copy of letter from Waitaki District Council (24 July 2018) in response to the Residents' Association of Omarama's submission on the 2018-28 Long Term Plan**

The 24 July 2018 letter from the Waitaki District Council (WDC), as circulated, provided feedback on the submission by the Residents' Association of Omarama on its 2018-28 Long Term Plan.

The letter stated that Council did not have the ability to modify speed and access through private property (fuel stations), but suggested that this could be progressed through the Ahuriri Community Board and the companies concerned.

Roading Manager Michael Voss said officers were working on access to the subdivision.

RESOLVED

ACB 2018/044

Vicky Munro / Brent Cowles

That the Ahuriri Community Board receives and notes the response to Residents' Association of Omarama's submission on the Waitaki District Council 2018-28 Long Term Plan.

CARRIED

(e) **Copy of letter from Waitaki District Council (20 July 2018) in response to the Omarama Primary School Board of Trustees' submission on the 2018-28 Long Term Plan**

The 20 July 2018 letter from the Waitaki District Council (WDC), as circulated, provided feedback on the submission by the Omarama Primary School Board of Trustees on its 2018-28 Long Term Plan.

RESOLVED  
ACB 2018/045

Cr Craig Dawson / Vicky Munro  
That the Ahuriri Community Board receives and notes the response to the Omarama Primary School Board of Trustees' submission on the Waitaki District Council 2018-28 Long Term Plan.

CARRIED

## 8. Ahuriri Community Board Financial Update – Quarter 4 2018

The report, as circulated, presented information about the separate rate accounts and the funds available for distribution to community projects within the Ahuriri ward.

An amended appendix (b) was tabled at the meeting. It showed that, rather than the Kurow Museum receiving a \$5,000 payment from the Discretionary Fund as shown in the circulated report with the agenda, that had been corrected to show that it was a Community Grant, like the other one to the Museum of the same amount.

RESOLVED  
ACB 2018/046

Calum Reid / Brent Cowles  
That the Ahuriri Community Board:

1. receives and notes the revised schedule (as tabled at the meeting) detailing balances of separate rate accounts within the Ahuriri ward; and
2. receives and notes the report detailing movements and the balance of funds available for distribution to community projects within the Board's ward.

CARRIED

## 9. Recreation Update

The memorandum, as circulated, updated the Ahuriri Community Board on routine work, maintenance issues and progress on minor projects from 15 May to 7 August 2018.

A request was made for a small contract to be negotiated with a local person who owned a digger to clear out drains from Sutherland Road to the bottom of Blackpepper Road.  
ACTION: Roading Manager Michael Voss to investigate

There was discussion about the Dunkirk trees, which were supposed to have been moved in July and yet no work had commenced. They were becoming a safety concern because of their lean, and the fact that they stopped ice from thawing on the road. It was also noted that a replanting plan had not yet been sighted.

With regard to wilding pines above the Benmore Dam, it was suggested that there would be merit in writing to Meridian and LINZ about their plans for replanting.

RESOLVED  
ACB 2018/047

Graham Sullivan / Calum Reid  
That the Ahuriri Community Board writes a letter to Meridian and LINZ asking that they provide a copy of their latest work plan for the Benmore Dam area, and advise the ramifications of their work on the wilding pines.

CARRIED

ACTION: Brent Cowles to draft letter and forward to Board Secretary for despatch once approved by the Board. It was noted that the next meeting of the Shoreline Committee will be held on 11 October 2018.

RESOLVED  
ACB 2018/048

Brent Cowles / Calum Reid  
That the Ahuriri Community Board receives and notes the information.

CARRIED

## 10. Assets Update

The memorandum, as circulated, updated the Board on issues, operations and projects managed by the Assets Group, occurring within the Ahuriri Ward since the last Board meeting on 28 May 2018.

Mr Voss advised that the filming company was going well in the Ahuriri Valley. There was brief discussion about the Lockheed Road carpark. The grading in the area had been completed for now, with more work planned before Christmas.

RESOLVED  
ACB 2018/048

Calum Reid / Vicky Munro  
That the Ahuriri Community Board receives and notes the information.

CARRIED

## 11. Building Consents Issued in Ahuriri Ward for the months of May, June and July 2018

The report, as circulated, provided the Ahuriri Community Board with a list of building consents issued in Ahuriri Ward for the months of May, June and July 2018.

It was noted that the list comprised three months.

RESOLVED  
ACB 2018/049

Cr Craig Dawson / Brent Cowles  
That the Ahuriri Community Board receives the information.

CARRIED

## 12. Elected Members' and Executive Management's Information Report

The report, as circulated, presented collated updates from Elected Members of the Ahuriri Community Board and of Council, and from Executive Management, in order to share information about matters and events that have occurred since the previous Board meeting. Part I included reports from the Chair, Board Members, and Ward Councillor. Part II included the Mayor's and Chief Executive's Reports to the 31 July 2018 Council Meeting, and the Health and Safety Update to the Finance, Audit and Risk Committee Meeting on 10 July 2018.

**Chair Graham Sullivan:**

A card had been received from the Reids in response to the sympathy card sent to them from the Board.

23 June	Otematata Residents' Association Meeting
26 June	Upper Waitaki Valley Society Meeting
29 June	Meeting with Mayor Gary Kircher at Otematata
13 July	Community Boards' Representation Review 2018 Workshop, Oamaru
21 July	Otematata Residents' Association Meeting
21 July	Meeting at Omarama Hall re the Ahuriri Bridge DOC campsite
31 July	Attended Council Meeting, Oamaru to speak at Public Forum on Representation Review initial proposal recommendation
7 August	Meeting in Oamaru
9 August	Meeting with Mayor of Waimate Craig Rowley and Don Michael at Council Office, Waimate
14 August	Upper Waitaki Valley Society Meeting

Also attended a meeting in Kurow with Tourism Waitaki General Manager Margaret Munro.

The Otematata Residents' Association are in the process of upgrading the signage in the Otematata Wetland walkway. Hopefully we will be able to secure funding for this important project.

**Vicky Munro:**

She has been on holiday.

In late June, went with Chair and Tony Chapman to look at film crew set, which was "amazing".

Attended the meeting in Kurow with Tourism Waitaki General Manager Margaret Munro.

**Brent Cowles:**

He has been on holiday, too.

27 July Representation Review 2018 workshop

He echoed the thoughts of Mrs Munro regarding the movie set – he was keen to attract more film work to the area because the community benefits and opportunities could be huge. A local person had been employed by the film crew full-time to look after their accommodation and housing, and collectively the film crew was making a fairly sizeable injection into the local economy.

**Calum Reid:**

He had attended the Waitaki Valley Society meeting.

**Cr Craig Dawson:**

- His report was included in the agenda papers.
- He had had a discussion with NZTA regarding the rumble strips that have been put in. It appears that some of the issues had been taken on board, which was good.
- There was agreement on the centre line and left ones, but not about the corner strips.
- The session with Pamela Peters had been interesting, and some good points were discussed there.
- The UNESCO commissioners' tour had included Elephant Rocks and Duntroon. It will bring a lot of interest to the area, and provided exciting opportunities – for example, to provide a package for businesses like vineyards and tourist operations. The Ahuriri communities could get considerable leverage from the Geopark. The key issue for everyone would be to contribute to maintaining the standards required by UNESCO in order to retain the accreditation once awarded.
- The Waitaki Vehicle Trust was a great incentive. It covered Omarama, Kurow and Otematata and was used constantly. It was a "great, low-cost system".

Mr Voss advised that there would be a speed limit review for the Waitaki district at the end of the year. Options under the new legislation would be investigated, including whether to reduce the speed limit on general country roads.

RESOLVED

ACB 2018/050

Cr Craig Dawson / Brent Cowles

That the Ahuriri Community Board receives and notes the information in Part I of the report.

CARRIED

The Mayor's report was taken as read. Mayor Gary Kircher provided additional information, as follows:

- Some funding had been secured as part of a coordinated approach with Mackenzie for freedom camping; it amounted to around \$100k of the \$550k. Work around the Ahuriri bridge camp area will begin this year, as a first step; more work would follow in the years ahead.
- He too echoed Community Board members' thoughts regarding the film set. He commended Council staff who facilitated processes so that they were as smooth as possible, including the roading team.
- Representation Review 2018 – submissions were now open. Contrary to the report in the Otago Daily Times, he had not voted for four elected members on community boards; he had voted to retain five. He advised that, even with the proposed extension to the Ahuriri ward, the representation was still outside the 10% +/- required, so the Electoral Commission would need to make the final decision. He believed Council could put up a good case to keep the representation for Ahuriri.
- Environment Canterbury had agreed to put in an extra Councillor for Southern Canterbury areas. The Mayors of the area had presented jointly, with Timaru District Council also being part of the same submission. The distances involved were a key factor to push for over-representation. That decision would also need to be made by the Electoral Commission.
- Boat Ramp in Kurow – This remained a work in progress, the aim of which was to get it handed over in good order. Waimate is pretty open to how that will happen. Calum Reid suggested that a Memorandum of Understanding was required between Waitaki District Council and Waimate District Council to consider the 'bigger picture' issues of maintenance, wilding pines, growth of the broome etc.
- Geopark tour had been very well received. The flight on the second day to the Clay Cliffs had also taken in the film set site. Overall, the tour was a good dry run for when the UNESCO assessors came next year. Council was applying to the Provincial Growth Fund for funding to get the Geopark application bid progressed.
- The Aviemore to Kurow cycle trail is hoped to be off-road before Christmas.

**Deputy Mayor Melanie Tavendale (rostered Councillor):**

- Mrs Tavendale commended the Board for its efforts. She noted that the UNESCO Geopark had the opportunity to strengthen what was happening up the valley, so it "very positive" and an opportunity for the Board to provide the good leadership to the community and to have passionate people on the ground prepared to get involved.
- The LGNZ Conference had been interesting, with the discussion on localism very important, from her viewpoint. There were challenges ahead, but it was good to see the conversations starting to happen.
- She has been co-opted to the national board for LGNZ. This presented a good opportunity to see what happens at that level. She had also been asked to join the conference committee for next year.
- Creative Community Grants – nominations were due to close on 31 August.

**Chief Executive's Report** – this was taken as read. Roading Manager Michael Voss, representing management at this meeting, highlighted the following points:

- He was pleased to have the opportunity to attend this meeting, and it was useful to have the context around what happens particularly with issues raised in officer reports, especially with regards to the impacts of higher tourist numbers.
- Officers were working on applications to the Provincial Growth Fund for several things, including toilets, interactive signage, etc.

The Chair thanked Mr Voss to attending the meeting and for his input earlier to the workshops. He commended Mr Voss on his insight to the issues, and the additional context he had provided to the discussions, which had been helpful.



RESOLVED  
ACB 2018/051

Calum Reid / Vicky Munro  
That the Mayor's and Chief Executive's reports to the 31 July  
Council Meeting be received and noted.

CARRIED

RESOLVED  
ACB 2018/052

Brent Cowles / Vicky Munro  
That the Health and Safety Report be received and noted.

CARRIED

The Chair thanked everyone for attending the meeting.

There being no further business, the Chair declared the meeting closed at 5.30pm.

CONFIRMED at the Ahuriri Community Board meeting held on the 1<sup>st</sup> day of October 2018  
at the Lakes Centre, Otematata.

*(signed)*

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Chairman