



Waitaki

DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

Notice of a meeting of the

Community Services Committee

in the

**Council Chamber, Third Floor, Waitaki District Council
Headquarters, 20 Thames Street, Oamaru**

on Wednesday 19 July 2017

MEMBERSHIP:

Cr Perkins (Chair)
Cr Wheeler (Deputy Chair)
Cr Holding
Cr Kingan

Mayor Kircher (ex Officio)
Cr Garvan
Cr Hopkins
Cr Wollstein

***In the interests of the environment and to help reduce photocopying costs,
please bring your Committee agenda with you to the meeting***

Community Services Committee Meeting

Wednesday 19 July 2017

**Council Headquarters, Council Chambers
3rd Floor, 20 Thames Street, Oamaru**

- Apologies
- Declarations of Interest

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Community Services Committee:

Cr Perkins (Chair)
Cr Wheeler (Deputy Chair)
Cr Holding
Cr Kingan

Mayor Kircher (ex Officio)
Cr Garvan
Cr Hopkins
Cr Wollstein

Waitaki District Council

Community Services Committee

Minutes of Community Services Committee Meeting of the Waitaki District Council held in the Council Chamber, Council Headquarters, 20 Thames Street, Oamaru on Wednesday 7 June 2017 at 10.30am

Present Crs Perkins (Chair), Garvan, Holding, Hopkins, Kingan, Wheeler, Mayor Kircher

Apologies Cr Wollstein

In Attendance Cr Dawson
Cr Tavendale
Cr Percival
Mr Ross (Chief Executive)
Dr Cloete (Community Services Group Manager)
Mrs Baillie (Customer Services Group Manager)
Mr Jorgensen (Assets Group Manager)
Mr Roesler (Policy and Communications Manager)
Ms Lynch (Communications Advisor)

Declarations of Interest

There were no declarations of interest.

Apologies

RESOLVED

CSC17/012

Cr Hopkins / Cr Kingan

"That the Community Services Committee accepts an apology from Cr Wollstein for absence."

CARRIED

1. Confirmation of Meeting Minutes

RESOLVED

CSC17/013

Cr Hopkins / Cr Kingan

"That the Community Services Committee confirms minutes of 26 April 2017 meeting."

CARRIED

2. Parsons Rock Tree Removal

The purpose of the memorandum is to present information on tree removal at Parsons Rock campground.

RESOLVED

CSC17/014

Cr Hopkins / Cr Wheeler

"That the Community Services Committee receives the information."

CARRIED

3. Community Services Group Activity Report Period Ending 21 May 2017

The purpose of this memorandum is to inform the Committee about the activities of the Community Services Group for the period 9 April to 21 May 2017.

RESOLVED

CSC17/015

Cr Kingan / Cr Hopkins

"That the Community Services Committee receives the information."

CARRIED

There being no further business, the Chairman declared the meeting closed at 11.26am.

Confirmed on this day, Wednesday 19th July 2017, at Waitaki District Council Chambers, Oamaru.

Chairman

Community Services Committee Report

From Recreation Manager

Date 19 July 2017

Receiving Sport and Recreation Needs Assessment and Indoor Recreation Feasibility

Recommendations

The Community Services Committee recommends Council:

1. Receives the 'Waitaki District Sport and Recreation Needs Assessment and Indoor Recreation Feasibility' report.
2. Considers consulting on a preferred option as part of the 2018-2028 Long Term Plan.
3. Notes Sport Otago plan to hold an information session to thank sporting codes for their assistance with the report and to answer questions.

Objective of the Decision

To receive a report which will assist Council to;

- a. Make decisions about a new indoor recreation facility.
- b. Identify and prioritise future mainstream sporting needs requiring Council support and investment.

Summary of Decision Making Criteria (Attachment One)

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	Key	Environmental Considerations	No
Legal	No	Cultural Considerations	Moderate
Significance	Moderate	Social Considerations	Key
Financial Criteria	Moderate	Economic Considerations	Moderate
Community Views	Key	Community Board Views	No
Consultation	Key	Publicity and Communication	Key

Background

Sport New Zealand (Sport NZ) have directed regional sports trusts (Sport Otago) to coordinate the preparation of regional facility plans to avoid duplication and encourage strategic facility provision across a region. Sport Otago approached Council to determine our interest in being part of this work.

The community has discussed the need for a replacement indoor recreation facility for many years. In the long term plan Council allocated \$40,000 to prepare a feasibility study for this.

In September 2016, Council approved a scope (attached as part of the feasibility' report) for Sport Otago to prepare a report to identify and prioritise future sporting needs and to assess the feasibility of a new indoor recreation.

In preparing the report, Sport Otago have worked with sporting codes and stakeholders in Waitaki and held a workshop with Council.

Summary of Options Considered

Option 1 – That Council:

1. Receives the 'Waitaki District Sport and Recreation Needs Assessment and Indoor Recreation feasibility' report.
2. Considers consulting on a preferred option as part of the 2018-2028 Long Term Plan.
3. Notes Sport Otago plan to hold an information session to thank sporting codes for their assistance with the report and to answer questions.

Option 2 – Request clarification or further information before accepting the report.

Option 2 – Decline the report.



Erik van der Spek
Recreation Manager

Dr Thunes Cloete
Community Services Group Manager

Attachments

Additional decision making considerations

'Sport and Recreation Needs Assessment and Indoor Recreation Feasibility' Report (under separate cover)

Appendix One - Additional Decision Making Considerations

The following matters have been considered in making the decisions.

Outcomes

This decision contributes to the following Community outcome;

- We provide and enable services and facilities so people want to stay and move here.

Policy and Plan Considerations

This report is a key document for decision making for a new indoor recreation facility and possible funding applications.

Community Views, Publicity and Communications.

Stakeholders were involved throughout the process and Sport Otago plan to hold an information session on the results of the feasibility. Further consultation on funding a new indoor recreational facility and any other projects arising from the needs assessment will need to take place through Council's relevant planning processes such as the Long Term Plan 2018-2028.

Financial Considerations

The report was completed within budget.

Legal Considerations

There are no legal considerations.

Environmental Considerations

There are no environmental considerations.

Community Services Committee Report

From Recreation Manager

Date 19 July 2017

North Otago Tennis Association Development Submission

Recommendations

The Community Services Committee recommends Council:

1. Receives the submission on the proposed North Otago Tennis Association lease and development.
2. Confirms its previous resolution (WDC 16/226) to:
 - a. Approve a grant of \$4,000 per annum toward future resurfacing of the new courts subject to the courts being completed.
 - b. Approve North Otago Tennis Associations request to develop six hard surface courts on the existing grass courts nearest their tennis Pavilion, and
 - c. Approve a lease to North Otago Tennis Association for their pavilion and courts, to be consistent with the proposed lease terms in Appendix Four and subject to public notification.

Objective of the Decision

To consider submission on proposed North Otago Tennis Association lease and development and to determine any changes to previous resolution.

Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	No	Environmental Considerations	No
Legal	Moderate	Cultural Considerations	No
Significance	No	Social Considerations	Moderate
Financial Criteria	No	Economic Considerations	No
Community Views	Moderate	Community Board Views	No
Consultation	Moderate	Publicity and Communication	No

Background

In September 2016, Council considered an approach from the North Otago Tennis Association requesting permission to develop the Chelmer Street tennis facility with the introduction of six new flexi-pave hardcourts under lights, while retaining six existing grass courts in order to meet current and future sporting needs. In reviewing the current arrangement we identified that there was no current lease in place for the tennis pavilion or the existing grass courts.

Council resolved (WDC 16/226) to

1. Approve North Otago Tennis Associations request to develop six hard surface courts on the existing grass courts nearest their tennis Pavilion, and
2. Approve a lease to North Otago Tennis Association for their pavilion and courts, to be consistent with the proposed lease terms in Appendix Four and subject to public notification, and
3. Approve a grant of \$4,000 per annum toward future resurfacing of the new courts subject to the courts being completed.

Public notification in accordance with the requirements of the Reserves Act 1977 took place in the Oamaru Mail in October 2016. One submission was received and did not wish to be heard.

Council considered the submission in a workshop on 28 June 2017.

Summary of Options Considered

Option 1 - The Community Services Committee recommends Council resolves to:

1. Receive the submission on the proposed North Otago Tennis Association lease and development.
2. Confirm its previous resolution (WDC 16/226) to;
 - a. Approve a grant of \$4,000 per annum toward future resurfacing of the new courts subject to the courts being completed.
 - b. Approve North Otago Tennis Associations request to develop six hard surface courts on the existing grass courts nearest their tennis Pavilion, and
 - c. Approve a lease to North Otago Tennis Association for their pavilion and courts, to be consistent with the proposed lease terms in Appendix Four and subject to public notification.

Option 2 – The Community Services Committee recommends Council resolves to:

1. Receive submission on proposed North Otago Tennis Association lease and development.
2. Change its previous resolution (WDC 16/226).

Option 3 – Request further information to enable a decision.



Erik van der Spek
Recreation Manager

Dr Thunes Cloete
Community Services Group Manager

Attachments

- Appendix 1: Additional decision making considerations
- Appendix 2: Letter from North Otago Tennis
- Appendix 3: Site plan
- Appendix 4: Proposed lease terms
- Appendix 5: Public notice
- Appendix 6: Proposed lease terms

Additional Decision Making Considerations

The following matters have been considered in making the decisions.

Outcomes

This project will contribute to the following community outcome:

- We provide and enable services and facilities so people want to stay and move here.
- We understand the diverse needs of our community.

Policy and Plan Considerations

The existing facility is part of the Oamaru Public Gardens and is designated 'recreation' in Appendix A of the Waitaki District Plan. Under the district plan an outline plan is required to obtain resource consent waiver. North Otago Tennis will submit an application for this.

Legal

The Oamaru Public Gardens are gazetted a Recreation reserve under the Reserves Act 1977.

Territorial Authorities have delegation from the Minister of Conservation (March 2004) in the case of recreation reserve to grant leases for certain purposes including 'lease to any voluntary organisation part of the reserve for erection of stands, pavilions, gymnasiums' ... 'necessary for the use of the reserve for outdoor sports, games, or other recreational activities'. Exercising this delegation is limited to it being an existing use and the effects of the use will be the same or similar in character, intensity and scale. The proposed development consists of resurface some existing court surfaces and the scale will not significantly change the character or intensity.

The Reserves Act requires leases or licenses to be assessed to ensure activities are consistent with the purpose of the reserve and the management plan (if any), and show that the relevant statutory requirements have been met (eg for a lease under section 54(1)(b) show how the proposed buildings are necessary and associated with the use of the reserve for outdoor sports, games or other recreational activities, or alternatively how the proposal is in the public's interest.

The proposed use is consistent with these requirements in that;

- The development is consistent with Recreation Reserves purpose of 'providing areas for recreation and sporting activities and the physical welfare and enjoyment of the public.'
- The development will have no effect on other users and does not restrict public access any more than is currently the case.
- The development will provide benefits to sporting codes and users.
- The activity will have no additional effects on neighbours of the park as the light will be on the courts furthest away from the tennis courts and there is a screening hedge.
- The scale of activity is consistent with that existing.
- Existing facilities do not meet tennis requirements.

Section 54(2) of the Reserves Act requires that before granting any lease or licence the administering body shall give public notice in accordance specifying the lease or licence proposed to be granted, and shall give full consideration to all objections and submission in relation to the proposal.

Significance

This does not trigger the significance policy.

Community Views and Consultation

Council has publically notified its intention to issue a lease and has received a submission.

Social Considerations

These works will provide first class facilities that will enable high level of sports competition in the district and have the ability to cater for events for our Community.

Publicity & Communication Considerations

Public notification has been carried out as required under the Reserves Act.

Financial Considerations

No financial contribution has been requested of Council at this point in time. Maintenance of the new facilities will be carried out by North Otago Tennis.

APPENDIX TWO NORTH OTAGO TENNIS LETTER

North Otago Tennis Proposed Grass Court Development

Dear Waitaki District Council

The North Otago Tennis Committee are writing regarding the proposal to develop the Chelmer Street tennis facility with the introduction of 6 new flexi-pave hardcourts under lights while retaining 6 existing grass courts.

Following the discussion held with Erik van der Spek, we are submitting a formal proposal to the Waitaki District Council to upgrade the Chelmer Street facility.

While the current grass courts facility is a unique environment it has its limitations, including all year usage, wet weather and our players having to transition to hard courts when we play at representative level in other parts of the country. The wear and tear on grass courts over the season is also high which demands major repairs at the end of each season which comes at a cost both financially and physically.

Over the last 10 years we have seen a dramatic decline in membership in sports clubs around the North Otago District and a decline in facilities that go with them. North Otago Tennis has rejuvenated the sport by centralising both the Junior and Senior competitions to the Chelmer Street facility which has seen a growth at both levels in participation, particularly in the Senior competition, with 9 teams of 6 players last year.

With the grass surface we are hampered in our ability to start our season, when the task of physically getting on the courts is dictated by the weather, with the surface often unplayable due to rain when we do get the season started. During the season we again are often hampered by the inclement North Otago weather which sees us start later and finish earlier than other regions and as such leaving us at a distinct disadvantage with our representative calendar matches.

We have investigated and discussed all other opportunities that were brought forward to our meeting including working in conjunction with the Weston Club and Waitaki Girls High School but these proposals were not practical as they both had their restrictions and limitations on when we could use them and also putting money towards other venues that were not our own.

The proposed flexi-pave hard court surface is widely used around the country and overseas and would service our needs the best with our players being able to play and train, as those outside of the area, so they wouldn't have to transition from the grass to hard surface, as well as the ability to train all year round.

With the growth in our Junior section numbers and the dedicated Veteran section who play all year round at various venues, we feel the proposed 6 flexi-pave hardcourts, under lights, and 6 grass courts facility would be a great benefit and asset to the local community and would be a year round facility that would be open to everyone to use and would be better suited to catering to our needs in North Otago in the future.

We as a committee look forward to your reply to our proposal.

North Otago Tennis Committee

APPENDIX THREE

SITE PLAN



Lease Area
Hard Court Area

APPENDIX FOUR PROPOSED LEASE TERMS

Term	33 Years (or maximum available under reserves act and iwi obligations).
Renewal	One right of renewal (or maximum available under reserves act and iwi obligations).
Purpose	For the use for a Tennis Pavilion and Tennis Courts
Free holding rights	Nil
Rent	\$1 per annum if demanded
Termination	The land leased shall be used solely for purpose specified.
Compensation for improvements	On termination of the lease or surrender of the lease, the land together with all improvements shall revert to the lessor without compensation payable to the lessee unless; <ol style="list-style-type: none"> 1. Council requires the lessee to remove the improvements, OR 2. Council determines the improvements are of value to them and offers to pay to the lessee the value of the improvements, OR 3. Council approves the sale of the improvements to an incoming Lessee.
Erection of buildings	Council approval is required for the construction of any building. Approval cannot be withheld if the construction complies with the concept in the management plan. NB: Lessee must still comply with and obtain any necessary consents e.g. Resource or Building consent.
Statutory Compliance	Lessee shall comply with all legislative requirements including the Reserves Act, Reserve management plan, District Plan, Council By Laws, Health Regulations, Hazardous substances and new organisms requirements, Resource Consent Conditions, Health & Safety Requirements. Lessee shall comply with any requirements of any land covenants and easements including those between Council and Crown.
Standards	Lessee will be required to maintain the land and improvements in a presentable, usable and hygienic state.
Maintenance and operation	Lessee will be responsible for any costs, rates and outgoings including maintenance, replacement and compliance of any infrastructure (including buildings, fence, hard court surfaces) except for; <ul style="list-style-type: none"> • Grass court maintenance carried out as part of the Recreation maintenance contract. • Cost of water for irrigation of grass courts. Lessee will be responsible for any costs incurred by Council associated with preparation, renewal and administration of the lease.
Advertising and Sponsorship	Lessee shall be permitted to place sponsor signs at the discretion of the lessor and to retain any proceeds.
Access	Access for public to use a court to be provided for.

APPENDIX FIVE – Public Notice

Notice of Intention to Grant Lease over Recreation Reserve – North Otago Lawn Tennis.

PURSUANT TO SECTION 54(1)(b) RESERVES ACT 1977, Waitaki District Council intends to issue a lease for part of the Oamaru Public Gardens to the North Otago Lawn Tennis Association for the existing area used by North Otago Lawn Tennis for tennis courts and Pavilion.

Any person or organisation may make submission with respect to the said lease.

Additional information can be obtained by phoning Erik van der Spek on 03 4330300 or emailing evanderspek@waitaki.govt.nz.

Submission will be required no later than 18th November 2016, and should be sent ATTN: North Otago Lawn Tennis Lease, Recreation Manager, Waitaki District Council, Private Bag 50058, Oamaru 9444.

APPENDIX SIX – Submission

To the manager concerned regarding Chelmer Street Grass courts.

Dear Sir, FROM ALASTAIR MACDONALD, TUTOR, EX FARMER, TENNIS PLAYER IN SUMMER COMPETITION.

I would like to lodge my vehement objection to the cry for hard courts at Chelmer Street. It is absurd.

How much would it cost and how much participation will there be from the next generation, who are presently 5-15 years old.

I would say that the construction of a modern set would be \$50,000 per courts, or say \$700,000 for 13, not counting plans and consultants and hangers on.

Lawn courts are special. They are soft and do not harm joints and bodies the way hard ones do.

Let me tell you sir, that the average modern teenage boy does not have any inclination to play summer sports. You will see him intoxicated walking about in a zombie-ish daze, like someone hypnotised, head inclined downwards, eyes fixed on his "i- phone". He is so retarded in his masculinity that he cannot proficiently use a hammer to drive a 3 inch nail. He has not seen a tennis racket – All he knows is his I phone and his next fix. I kid you not. It would be a million dollars cast into the fire. It would be better spent helping the poor the orphans and widows.

This is coming from me and I have played the summer comp, and part of the winter vets. I have had 3 tennis lessons this year from Steve Dries. I know about tennis and sport and boys.

I have been a Boys Brigade /ICONZ leader in Southland. I have been on the coal face of the modern deprived me first me second and me cell phone modern boy. I tutor mathematics at St Kevins' College. I see them close up. The modern boy he hates tennis. He hates exercise. He is mesmerised. He lives in a "me world". In 20 years' time only men over 70 years old will be playing tennis in competitions in Oamaru. When they die- no one!

During winter, Waitaki Girls have their courts available. When I go there to practise and play, about 3 times a month; I am the only one there. Vets play there on Thursdays, and about 8 appear. Those courts can be used, and a small fee asked.

The idea of more expense for a privileged few is very selfish. Selfish to the nth degree. What an awful selfish greed oriented request.

Please do not spend a million to ruin the grass courts. The ones you build will crack in time and cost another million maybe.

Please understand that the men who want it, number only a few.

In 25 years' time, no one except a few women will play on the courts. Grass is best. I say no, no more rate increased to cater for greed and selfishness. Waitaki Girls courts are all we need for now and in the future.

Faithfully

Community Services Committee

Memorandum

From Community Services Group Manager

Date 19 July 2017

Community Services Group Activity Report – Period Ending 2 July 2017

Recommendation

The Community Services Committee receives the information.

Summary and Purpose

The purpose of this memorandum is to inform the Committee about the activities of the Community Services Group for the period 21 May to 2 July 2017.

Background

The Community Services Group is a diverse group that have a varied impact on the community. This report process is the only direct reporting line to Councillors for some of the Community Services units.

Advance notice of any questions would be gratefully received.

1. Waitaki District Libraries

1.1 Events

BookChat met on Tuesday 20 June at its usual time of 2.15 – 3.30pm. Nine members attended with one new member joining. An interesting discussion ensued with appraisals of political and environmental concerns that are now filtering through into a range of reading.

1.2 Reference and Digital Services

IT and Digital Initiatives

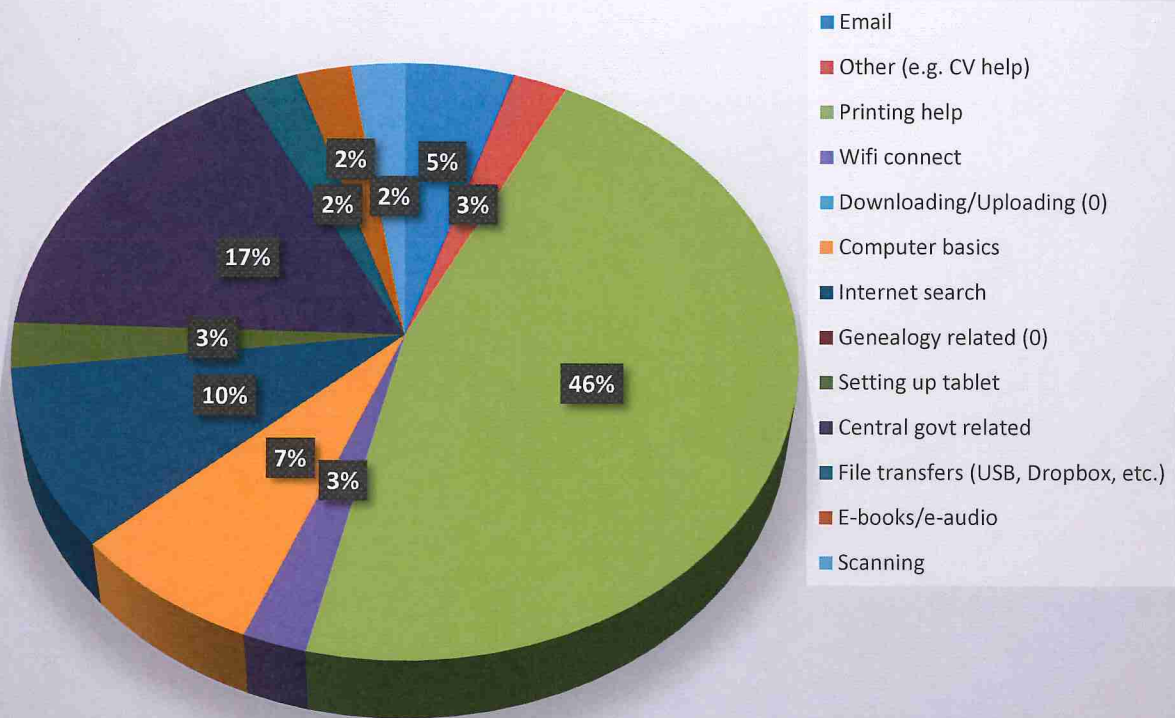
We have completed preparations for the launch of the 2020 Trust/Spark Jump programme – enabling internet connection in households with school age children. The programme will launch immediately after the official opening of the Community Space in the Library – 14 July 2017.

In addition to the Spark Jump programme, we are also preparing for staff training in digital literacy, with a resubmission of the survey assessing digital literacy competencies among staff. This training should be implemented in mid-July.

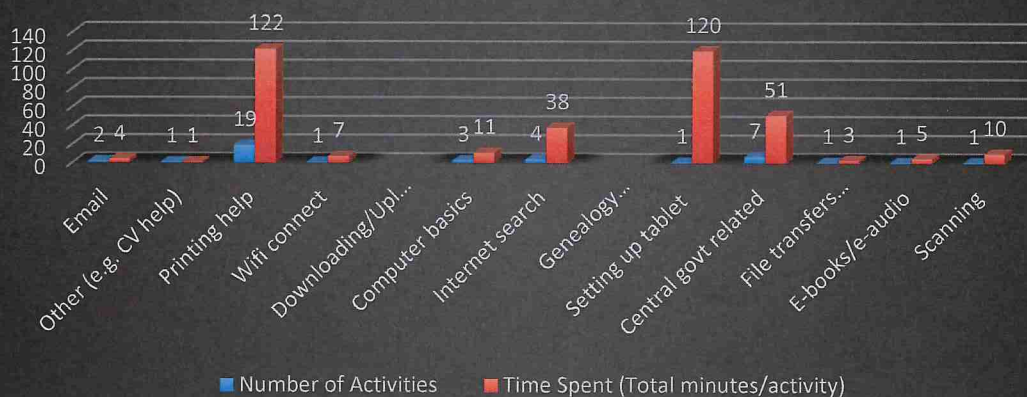
Digital Assistance Statistics

We have resumed the data gathering required for the digital assistance statistics. This month, the emphasis was once again on helping people with their print jobs, including the setting up of our Wi-Fi printer, for the public to print from their mobile devices. The library has also set up a scanning service, which is now listed as a category on the statistics, below:

Number of Digital Activities Requiring Help from Library Staff 01/06/2017 - 30/06/2017



Staff Assisted Activities and Total Time Spent (Activity/Minutes) 1/06/2017 - 30/06/2016



Looking at the above statistics, it reflects that about 70% of the requests for Digital Assistance, is fairly low level and can be spread over most staff, leaving the specialist staff to deal with the rest. Once the Community space is operational, this space will be used as a training room for both staff and the public. This will ensure that all Library staff has the necessary Digital Literacy skills to cope.

Twitter

We received nine new followers which puts our total follower count at 743.

Facebook

Our Facebook page received seven new likes making our total number of likes 671.

Our social media links:

- **Twitter:** <https://twitter.com/WDLibraries>
- **Facebook:** <https://www.facebook.com/WaitakiDistrictLibraries>
- **Pinterest:** <https://www.pinterest.com/WaitakiLibrary/>
- **Current Reads on Culture Waitaki:** <http://www.culturewaitaki.org.nz/waitaki-district-libraries/blog/current-reads>

1.3 Youth Report

Toddler Time

This month the focus was on stories about animals, friendship, descriptions and colours and counting.

Wriggle & Rhyme

This month, the team presented activities related to eye development, balance and finger and hand development. One of the children celebrated her birthday on the same day as our session and it was so special to have her grandparents down from Nelson to experience one of her regular weekly activities. They really enjoyed joining in and captured a lot of photos to share with their family and friends.

Programmes

This month, we offered eBook and eAudiobook sessions to children aged 7+ and their parents. There were a number of opportunities to speak to families about these additional service and when a specific book wasn't available as a physical copy, the family could be shown on the spot how to access the digital copy of the same book. When the Youth Librarian was meeting with School Librarians, her Assistant was able to step in.

Kids' Book Club

'Desert Island Books' was this month's activity: each group member picked their five favourite books, then chose their favourite out of those and explained why that was. This was followed by a discussion about what they were reading with each of the members reviewing their chosen book. Every month, new or specially selected books are presented for the members to choose. It was great to hear other library patrons say how wonderful it is to see kids reading.

Outreach

On 20 June, the Youth Librarian visited Totara School after being invited to speak to their students about books available at Oamaru Library. A number are already library members and regularly visit the library so she was able to talk with students about what they enjoy reading. This was an opportunity for the students to look at some of the books on offer. It was pleasing to see a number of students request to borrow the book they had selected to look at during the session.

1.4 **Branches**

Palmerston

- The Book Chat and the Knitting Group are continuing along, with 11 people attending in the month.
- The Māori group is going well, with consistently good numbers attending and members making good progress.
- An exchange was done with the Oamaru Library with customers pleased to have some fresh choices.

Omarama

On Friday 30 June a celebratory luncheon was held at the West Street Café to mark the retirement of three volunteer librarians: Rene Ruehorn, Brenda Walsh and Pauline Coulman. The Mayor, along with Community Board Members Graham Sullivan and Vicky Munro, attended this warm-hearted function that acknowledged the many years of commitment and hard work that these volunteers have contributed to the service, organising and maintaining stock and premises, at Otematata Community Library. This was an occasion that brought together long-serving volunteers, with memories to share, and more recent recruits ready to fill their places. Otematata Community Library is in good heart and in good hands. Philip, Maxine, Rhoda and Jean represented the Oamaru Library at this function.

1.5 **Statistics**

Visitors per annum

Measure	May 2017	Year to May 2017	May 2016	Year to May 2016
Door Count Hampden	99	923	86	859
Door Count Kurow	452	2678	378	3654
Door Count Oamaru	17723	122342	11617	134216
Door Count Omarama	31	383	(Closed) 0	(Closed) 0
Door Count Otematata	52	679	69	892
Door Count Palmerston	460	3845	404	4055
Door Count totals 2015-16 & 2016-17	18817	130850	12554	143676

Items borrowed (issues) per capita

Measure	May 2017	Year to May 2017	May 2016	Year to May 2016
Issues Hampden	145	1932	181	1769
Issues Kurow	578	4555	570	5191
Issues Oamaru	13470	141127	13921	155272
Issues Omarama	39	500	(Closed) 0	18
Issues Otematata	66	1276	264	2026
Issues Palmerston	606	6790	634	6418
E-Books	101	1156	185	954
Total Issues	15005	175517	17485	196017
Issues per capita	0.72	8.43	0.84	9.41
Telephone renewals OAM	97	1171	129	1215
Registered borrowers	13640	152395	13520	149743
New members this month	70	810	82	820
% popn. registered borrowers (20826)			65%	65%

Additional statistical reporting

Measure	May 2017	Year to May 2017	May 2016	Year to May 2016
Total Events held in Waitaki District	23	197	21	184
Total Number of people attending events in Waitaki District	721	4646	627	5911
Volunteer hours	181.25	2126.25	178	2201.7

Web Statistics

Website - Catalogue	May 2017	Year to May 2017	May 2016	Year to May 2016
New Visitor - (number of new visitors to site)	452	5230	896	6030
% New Visitor - (number of new visitors to site)	32	386	46	422
Total Users - (that have visited at least once)	757	8239	1170	8887
Total Page views - (number of pages viewed)	5883	60711	6774	65170
Total Sessions - (number of sessions users are engaged in)	1413	14381	1944	15485

Facebook & Twitter Statistics

Measure	May 2017	Year to May 2017	May 2016	Year to May 2016
New Likes - (number of people who have 'Liked' your page)	16	141	28	176
Total Likes - (number of people who have 'Liked' your page)	665	6768	543	5141
Total Weekly Reach - (number of people who have seen any content associated with your page)	3099	13837	915	9012
Total Twitter Followers		734		628

APNK (Free Computers) Statistics

Measure	May 2017	Year to May 2017	May 2016	Year to May 2016
Total Computer User Sessions	1343	13688	1464	13892
Total Wi-Fi - Unique user/device (Connected to)	1380	19904	1516	18397

General

We have had a retirement and recruitment for a replacement was completed. Maclean Barker, a Library Assistant, was appointed as Large Print Co-ordinator.

The reconfiguration is imbedding and further adjustments are being implemented as we are acting on suggestions from both staff and the public. As result, additional signage and re-arrangement of furniture has been done.

Information Services have been very supportive to get the Community Space ready for the impending launch.

2. Community Safety and Development

2.1 Safer Waitaki Project

Vision "Waitaki District is a safe community in which to live, work and play".

Strategic outcomes of the Safer Waitaki Project are:

01. Reduction of harm related to alcohol, drugs and violence
02. Increased social engagement of the under 25 and over 65s
03. Environmental change that makes the safe way the easy way

Goals are:

- Target effective programmes and implement measures that keep our community safe
- Promote and foster a collaborative approach
- Build and promote a culture where people of Waitaki think safe and act safe

All activities relate back to the vision, strategic outcomes and goals.

Strategic Outcome 01

Alcohol & Drug Coalition

Meeting held 27 June Group has successfully secured Health Promotion Agency Funding through their Community Action on Alcohol Fund. This funding will allow us to provide Game On in Waitaki. Game On is run as two workshops. Workshop one will cover the Sale and Supply of Alcohol Act 2012 and developing an alcohol policy. Workshop two is a high performance workshop incorporating sports nutrition, mental game, injury prevention and recovery and club culture. All sessions include information about the effect alcohol has on performance.

Mental Health & Addictions

Meeting held 14 June attended by 30 people.

Presentations included Otago Psychology & Counselling Support, Oamaru Wolfpack - Men's Mental Health support network.

ABLE: Supporting Families Healthy Children Advisor

Postvention

Strategic Outcome 02

Over 65s

Older Persons Forum met on 20 June meeting attended by 14 providers and community Group representatives.

The agenda included an excellent presentation by Bill Dean focused on Powers of Attorney. Sophia Leon Del la Barra ran a workshop to take the group through the draft Older Persons Survey. This was to get input/feedback from the group prior to the survey being finalised.

Survey categories will include:

- Accommodation
- Transport/Mobility
- Social Connections
- Use of Facilities
- Volunteerism
- Personal Safety
- Wellbeing/Health
- Cost of Living

It is anticipated the survey will go live once the draft has been agreed by the group.

Under 25

SKIP (Strategies for Kids Information for Parents) project

SKIP Waitaki FB Page for parents in April 34 people followed the page, in May 45, June 64 and July 76 following.

Positive Parenting initiative in the supermarket has proven to be a good initiative with parents and the supermarket. Children's shopping lists are now being distributed around other services.

Mums space also gathering momentum with an increase in numbers attending.

Strategic Outcome 03

Industry link

Group met on 29 June. Attended by 12 organisations. An excellent presentation by Peter Graham from Traffic Management and Control Ltd. Peter spoke about the code of practice for temporary traffic management in a variety of situations including public areas and workplace carparks, vehicle access areas etc.

Community Liaison:

During the reporting period the officer also participated in:

- Safer Waitaki meetings:
- MSD
- Met with Presbyterian Support Otago/Family Works
- ACC
- Public Health South
- Sport Waitaki
- Police
- Waitaki Safer Community Trust
- Newcomers Network
- Oamaru Youth Centre

2.2 Youth Council

The Youth Forum on 14 June was attended by 40 young Waitakians aged between 15 and 24 who shared their visions for the district, and identified the district's youth-related attractions and gaps. The forum was an excellent opportunity for young people to share their ideas, and the breadth of ideas and insights offered by the participants was impressive. These ideas will now be collated and presented to Council. The purpose is to identify those which can be integrated into the Long Term Plan to give another perspective into what we are providing for our people.



This forum was youth designed, youth led and youth facilitated. A great achievement by all of those involved.

3. Forrester Gallery, North Otago Museum and Archive



North Otago Museum
Published by Chloe Chantal Searle (2) · June 22 at 8:36am · 🌐

Who can you identify in this photo? It was taken by JJ Hore photography at the Stock Car Club Rally, July 1974.



Images:

Opening at Community Gallery – artist Jane McEntyre (third from left) – Friday 19 May

Opening of Trish Shirley exhibition – a keen crowd waiting before 5pm. Photograph by Maclean Barker.

Museum Curator Chloe Searle and Burns Pollock – working on the agricultural equipment collection at the Museum (old permanent gallery space).

Bottom left: Facebook Post North Otago Museum 21 June 2017 – Stock Car Club Rally July 1974, JJ Hore Photograph collection

Bottom right: Educator Elizabeth King with students at the Waitaki Girls' High School Careers EXPO

***Note:** Images are NOT cleared for republishing or onward use beyond this report – please do not republish.*

3.1 **Cultural Facilities Development Project**

Staff are now working and planning towards moving into the next phase of the project – the preparation of detailed plans (including further detail around exhibition concepts and displays) and overall construction costings ready for further stakeholder engagement and another application to Ministry of Culture and Heritage in February/March 2018.

It has been excellent news to receive approved funding from the Lotteries Commission – Significant Projects fund. And, despite the poor reporting in our local newspapers, staff are feeling energised by the result. Read our Facebook press release and post [here](#).

3.2 **Public Facing Outputs**

Forrester gallery visitors: May 751 (May 2016 –901), June 932 (June 2016 – 953)

Report on social media for the quarter 1 April 2017 – 28 June 2017.

- **Facebook**

The Forrester Gallery has 796 likes (45 new likes), up from 751 at 1 April 2017. Its greatest reach for the quarter was for a post on 19 June about an event at the gallery: Dr Warren Feeney's talk about Colin Wheeler, with a reach of 1593 people.

The North Otago Museum has 1963 likes (40 new likes), up from 1922 at 1 April 2017. Its greatest reach for the quarter was for a post from the JJ Hore photography collection on 21 June (Stock Car Club Rally July 1974), with a reach of 2707 people.

- **Culture Waitaki** Users: 2,276 (3,245 as at 30 March 2017)
Average Time Duration: 2.00 minutes (1.88 minutes as at 30 March 2017)
- **Mailchimp** 43.66% (At 30 March 2017 the Click rate was 40.13% average (the industry standard is a click rate of only 20%) - we have had a 3.53% improvement.

Exhibitions and Events

JERSEY CARAMEL: New Drawings by local artist and teacher at Waitaki Boys' High School Jane McEntyre closed on Sunday 2 July. A successful artist organised opening for this exhibition was attended by 46 people.

Willetts' Collection: The Willetts' collection display at the Museum has been upgraded and relocated into the temporary gallery space at the Museum so that it can be viewed by visitors during open hours and also to support the Otago University Research Project.

Trish Shirley: Mirror Worlds – an exhibition by local artist and steampunk enthusiast opened at the gallery on Friday 3 June. Attendance at the event and the opening weekend was very good. The exhibition has been extended by one week until Sunday 30 July.

Colin Wheeler: An empty street in Oamaru – an exhibition of a selected works by Colin Wheeler, curated by art critic and art historian Dr Warren Feeney, opened on Friday 3 June. It was also very well attended.

A talk by Dr Feeney was held at the gallery on Tuesday 13 June attended by more than 50 people. This exhibition will also continue until Sunday 30 July. An essay by Feeney which forms the background to this exhibition has been published in the winter issue of prestigious New Zealand art magazine ART NZ.

Chinese Textiles; from our collection – opened in the Forrester Gallery in June. The exhibition displays a range of textiles from the Museum collection exploring their story as objects and their journey to the Museum collection. Museum Curator Chloe Searle gave a talk about the collection on Thursday 6 July.

Museum Curator wrote and posted three blogs to the Culture Waitaki website:

- Remembering the Battle of Messines
- International Museum Day 2017
- Behind the Scenes: Agricultural Collections

Stakeholder and Community Engagement

Jane Macknight and Chloe Searle attended and presented at the Museum Aotearoa Conference in Palmerston North from 22-24 May. The conference was an excellent chance for networking, catching up with colleagues and also developments and achievements across the Museum Sector. The theme this year was He Waka Eke Noa – Museums of Inclusion. Jane and Chloe gave a joint presentation with Auckland War Memorial Museum: **Community Collections: checking the Museum Authority at the door**. The panel session focused on the issues faced when working directly with communities and museum collections. This was a concurrent optional session. Approximately 35 people attended. The feedback was positive.

Jane Macknight presented at the Otago Museum Regional Museum Meeting on 26 May: **Collection based fundraising** – the talk was about the Director's recent experiences around collection significance work to support fundraising applications.

Elizabeth King attended the Waimate Historical Museum AGM as their guest speaker on Wednesday 24 May. Elizabeth spoke about her role as Curator of Education and recent programme initiatives at the Gallery/Museum/Archive.

The Museum and Gallery are hosting two work experience students from Waitaki Girls' High School – Kaitlyn Mailor and Morgan Creamer-Barton – who are working directly with Richard Walter of Otago University as a student intern for research on the Willetts' collection.

Museum/Gallery and Archive staff supported the Waitaki District Council presence at the Waitaki Girls' High School Careers Expo on Friday 26 May. Elizabeth King ran a very

successful interactive timeline game with objects from our collection. Wonderlab stickers have since been found all around the school – indicating a good level of engagement.

Jane Macknight and Elizabeth King attended the Creative NZ annual workshop ***Nui te Korero*** ('the big conversation') on Wednesday 8 June in Auckland. This was a great networking opportunity for arts professionals and a grant of \$1000 was received from Otago Community Trust to support the costs of attending this workshop. The theme this year (similar to the Museum conference) was Diversity. A blog about the conference has been posted to the Culture Waitaki website.

Staffing

Chloe Searle and Elizabeth King worked with and supported Burns Pollock – providing advice, information and access to collection items in support of Burns' talk about Moa at the Library on 30 May.

Chris Meech attended the Regional meeting of Archivists from North Otago and South Canterbury (including a representative from National Archives) in Timaru on 12 June.

3.3 Collections and Administration

Works on Paper Conservator Marion Mehrtens visited the Gallery on 12 June to review the Parker Bequest. A report has been provided recommending the reframing of all items and specific conservation treatment for three items at a projected cost of approximately \$2,500. The Friends of the Forrester have agreed to fund \$1,500 towards this work.

Museum Curator Chloe Searle has been working with a range of community experts in the field of film, film history and agricultural technology and history, to resolve collection significance issues for the film and agricultural collections.

4. Oamaru Opera House

Venue Hire Statistics	13 May – 24 June 2017		13 May – 24 June 2016	
	Bookings	Pax	Bookings	Pax
Not for Profit/Free of Charge	8	166	13	235
Commercial	19	2,286	18	1,008
Community	21	2,316	15	824
Total	48	4,768	46	2,067

Year to Date Comparative Statistics

Venue Hire Statistics	2016/17		2015/16	
	Bookings	Pax	Bookings	Pax
Not for Profit/Free of Charge	65	1,209	94	1,582
Commercial	164	10,160	145	6,108
Community	125	8,426	76	7,271
Total	354	19,795	315	14,961

12.4% increase in venue hire comparatively

Not for Profit groups that utilise the venue:

- Alzheimers Support Group
- Oamaru Newcomers Group
- Migrants Newcomers Group
- Friends of the Forrester
- Wriggle & Rhyme Preschool Programme

Ballet in a Box presented by the Royal New Zealand Ballet

Soldout performance for schools

"Congratulations to you and your team for a most successful RNZB Ballet in a Box performance! We loved performing in your beautiful theatre.

A special thanks to Gregg (Lighting & Sound Technician), Ron (Front of House Manager) and his team of ushers for their superb job. Not only everything run smoothly and we started on time but also everyone had a great time and we are receiving some overwhelmingly positive and wonderful feedback. Hoping to work with you all again before too long!"

Trust Power Community Awards 2017

200 Attendees

"Thank you so much for your help in organizing the awards, you made my life really easy! Everything was perfect. And thanks again for being so accommodating with the increase in numbers on such short notice."

Tiki Taane Mahuta presented by Taki Rua Productions

The South Island has come up trumps with the latest tour of Tiki Taane Mahuta – out of twelve shows throughout New Zealand, the South Island venues came third, fourth, fifth, sixth, eighth (Oamaru), and twelfth at the bottom of the table (Ashburton). So, there was no gold medal but we are certainly very proud that Oamaru could rank above three larger North Island venues. Per capita results had Oamaru ranked #1.

"What a special night and performance it was sharing this show with your community. I hope that you have had positive feedback from patrons after the show, as I thought it was our best performance of the season." Tanemahuta Grey, CEO Taki Rua Productions

One Night of Queen – Gary Mullen and The Works

This event has been cancelled at various small town venues around the country, including Oamaru. Due to the high production levels the promoter decided not to perform to half sold houses.

4.1 Marketing/Online Activity

Mailchimp

The monthly e-newsletter is tracking steadily. These go out to approximately 2,496 subscribers. An average of 47.8% open and engage with the newsletter. The average industry open rate is 14.1%.

Facebook

Average post reach, across 42 posts, for the period was 942.13, which is a big increase on the previous six-week reporting period. These higher than usual figures were inflated by a boosted post, which shows that small investments in social media advertising can be highly effective. Also a few community-centred posts (Trustpower Awards winners, school children using the building, etc) performed very well, which indicates that we should focus on our community activities wherever possible. Average engagement too has almost doubled, with clicks/likes/shares at 144.73. Page likes increased from 1,415 likes to 1,467.

Website Analytics

In the reporting period the website was visited 1,241 times. Of these visits, 63.1% (783) are new visitors and 36.9% (458) are returning visitors. On average, visitors view 2.63 pages in sessions of just over one and a half minutes.

The website continues to be primarily used as a What's On guide, with visitors interested in specific performances – especially Tiki Taane Mahuta and Royal New Zealand Ballet. The vast majority of visitors are coming from Organic Searches (89.2%), which means

these are visitors actively searching for our website, rather than being referred us to through other websites such as eventfinda.co.nz, Facebook or Mailchimp. We can build on this by more actively promoting the website through our social media.

Community Engagement

We have begun planning community events for Victorian Heritage Celebrations with other Culture Waitaki facilities.

26 June: Two Opera House staff attended Waitaki Girls' High School Careers Expo.

Show Attendance

Whitestone Contracting Auditorium

13 May	UC Christchurch Youth Orchestra: 121
31 May	Queen: It's a Kinda Magic: 215
4 June	Steampunk NZ presents "Moments in Time": 292
14 June	Tiki Taane Mahuta: 322
15 June	Four Flat Whites in Italy: 205
17 June	Urzila Carlson: "Studies Have Shown": 323
20 June	RNZB Tutus on Tour (schools matinee): 532
20 June	RNZB Tutus on Tour: 332

4.2 Health and Safety

A dancer had a medical incident backstage after their performance which was reported through Safehold and was resolved on the day. No follow-up required. The new incident reporting system Safehold was very intuitive and easy to use.

To reach Health and Safety compliance the Gas Boiler compound firewall was relined and cylinders refitted.

5. Recreation

5.1 Aquatics

- Councillors previously requested additional information on Aquatic Centre performance. The graphs in Appendix One are from benchmarking our activity with other Councils in 2015/16 (2016/17 results will be available in October). The Aquatic Centre Manager will attend the meeting to discuss the graphs.
In summary;
 - Number of users per opening hour is at the median for aquatic facilities across New Zealand and higher than average than 'peer' facilities (such as Cromwell, Alexandra, Masterton, and Gore) in similar catchments.
 - We have high usage for population base.
 - We maximise pool space (high usage for the water space available).
 - Overheads are lower than national median and 'peer' facilities.
 - User cost recovery is at the national median and higher than 'peer' facilities.
 - Cost to ratepayer per admission is slightly higher than the national median and less than 'peer' facilities.
 - Efficiency in use of space is increasing at a higher rate than the national median.

5.2 Forestry

- Debris in the Little Kuri Creek in Hampden have been removed. Council will supply flaxes for the community to plant.
- Sailors Cutting forest block at Macraes has been harvested and we are currently harvesting some small forestry blocks in Hampden around Shrewsbury Street in conjunction with neighbours. These trees have the potential to affect transmission lines.

5.3 Cemeteries

- A new layout sign has been installed in Palmerston Cemetery. Two more signs for this cemetery will be installed in locations yet to be determined.

5.4 Sports field

- In 2012, Council, through its recreation strategy, had proposed ceasing the use of Mill Domain as a sports field. The alternatives suggested included the Palmerston School grounds and Palmerston Domain. The community opposed this recommendation and supported continued use of Mill Domain. Sports Surface Design and Management (SSDM) provided a feasibility report assessing drainage issues. This included a site assessment and provision of options for resolving ongoing poor drainage. Soil maps in this area are typically silt loam over clay base with poor drainage. This is compounded by the clay soils that were used as part of the original velodrome surface. The feasibility report recommended the installation of drains which will provide a mechanism to move storm water off the site. Prior to commencing this work officers checked with Waihemo Community Board and cricket representatives to ensure continued use of Mill Domain and improved drainage was necessary. While the drains have been installed, the work has not yet been completed due to heavy rain in late March and subsequent rain events affecting access. Further work to be carried out includes:
 - Levelling
 - Sowing
 - Mini-moling to carry water to the installed drains
 - Aeration and microbial activity
 - Liming and fertilising to improve soil quality
 - Tree works to reduce shading
 - An ongoing soil and turf management programme based on annual assessments carried out by sports turf specialists
 - The plan of works has latterly been peer reviewed by the New Zealand Sports Turf Institute, which has confirmed that the work programme is appropriate.

5.5 Toilets

- Gardens around the Hampden toilet will be planted this month.

5.6 Parks

- A pest control operation was carried out in the Oamaru Public Gardens with 30 rabbits and eight possums shot over two nights.
- Work to remove unsafe pines on the Moeraki Millennium Track at Millar's Bay has been completed and the track is open.
- We continue to search for someone interested in a permanent grazing arrangement for Glen Eden and Glen Warren reserves.
- The main walking loop on Cape Wanbrow has been re-metalled. Mountain Biking North Otago have provided their plans for further track development on Cape Wanbrow. Officers have requested some additional information on this prior to discussing the plans with concerned walkers. Mountain bike tracks are provided for in the Reserves Management Plan but are approved on a case by case basis.
- Mountain Biking North Otago have constructed a track to link between Glen Street and Reservoir Road. This will provide an improved recreation opportunity for both mountain bikers and walkers.
- Whitestone Contracting have been engaged to re-metal the tracks on Cape Wanbrow.
- Officers are waiting to hear back from the Macraes Community Incorporated to engage a joint contractor to carry out repairs to storm water drains on the Domain.

- Officers understand the local community want to place a rock in Moeraki Centenary Park for individual plaques to be attached to memorialise those buried at sea. Officers have asked that the community write to the board with details of what is proposed.

5.7 Projects

Project:	Comment
Falstone Film Set Removal	Completed.
Contract Review	New contractor currently performing at satisfactory level.
Hampden Camp Lease.	Completed.
Bike Skills Park	Bike track, seating area and pirate tower complete. Waiting for recycling bins to be supplied and pursuing company that had expressed interest in contributing bike stands and picnic tables.
BMX Track	The North Otago BMX club have advised that they have approval from the Otago Community Trust to construct the riding surface and to secure funding for starting gates at a later date. Work is scheduled to start in spring.
Recreation Centre Feasibility / Sporting Needs Assessment	Draft report prepared. To be provided to Council for acceptance.
Toilet Strategy and Tourism Infrastructure funding application.	Council has been successful in obtaining funding from Government's mid-sized facilities fund for a replacement toilet facility and carpark at Duntroon and a toilet facility, a shower block, and a new discharge system at Dunback. Officers are discussing plans with local communities.
Kakanui Erosion	Completed.
Otematata Camp River Protection	Completed.
Paddling Pool Shade-Sail.	Completed with support from Te-Pari Products and Streetscape Building.
Streetscape Designs (Dunback, Duntroon, Hampden, Herbert, Maheno)	Submissions on streetscape design have closed. Officers are integrating feedback into designs for approval by the Community Board. NZTA have not completed the traffic counts, which is a requirement to justify any of the proposed changes to the road layout. The revised Dunback design was discussed with the Dunback community on Monday 26 June 2017.
Craig Fountain	Working through the complexity of bringing together a number of contractors with differing availability and of incorporating the functioning fountain, lighting and heritage requirements. Timing will be reliant on availability of supply of materials and contractors. Our new project manager is working on timeframes. Officers have written to Rotary formally requesting support for the lighting component of the proposed work.
Sailors Cutting Discharge	This project will be put on hold pending Council's review of camping in 2017/18.
Falstone Discharge	This project will be put on hold pending Council's review of camping directing in 2017/18.
Roberts Park Toilet	Completed.
Weston Toilet	Chasing draftsman for plans. Dunback and Duntroon are higher priorities.

Project:	Comment
Omarama Dump Station	Minor improvements to the water tap location/ height planned. Planting to be completed.
Hampden Toilet	Survey for easement to be completed.
Palmerston Walking Improvements	'Larnoch Lane' purchased. Options and costs for improvements to be workshopped with Waihemo Community Board once Dunback toilet, Duntroon toilet and Craig Fountain projects are on track.
Weston Water Bore	Drilling company estimate 75% chance of finding water at a cost of \$17,190 excl. GST. Option of supply through irrigation company likely to be \$10,000 for two points. Need to establish likelihood of irrigation company going ahead. No progress on this.
Oamaru New Cemetery Extension	Completed.
Lost Graves Memorial	Geoff Pye has been updating information pertaining to names of those interred in collaboration with Waitaki District Archives. Ongoing support is being provided by the Parks Team.
Unsafe Headstones – Oamaru Old Cemetery	Assessment completed for rows along Greta Street and list of plot owners provided to archives who are now researching contacts of descendants. Further assessments carried out west of driveway and these will be ongoing until Cemetery completed.
Mill Domain Drainage Project	Refer to text in body of report.
Penguin Statue Relocation	Completed.
Garden of Memories	Completed.
Friendly Bay Irrigation	Completed

5.8 CRM Comment

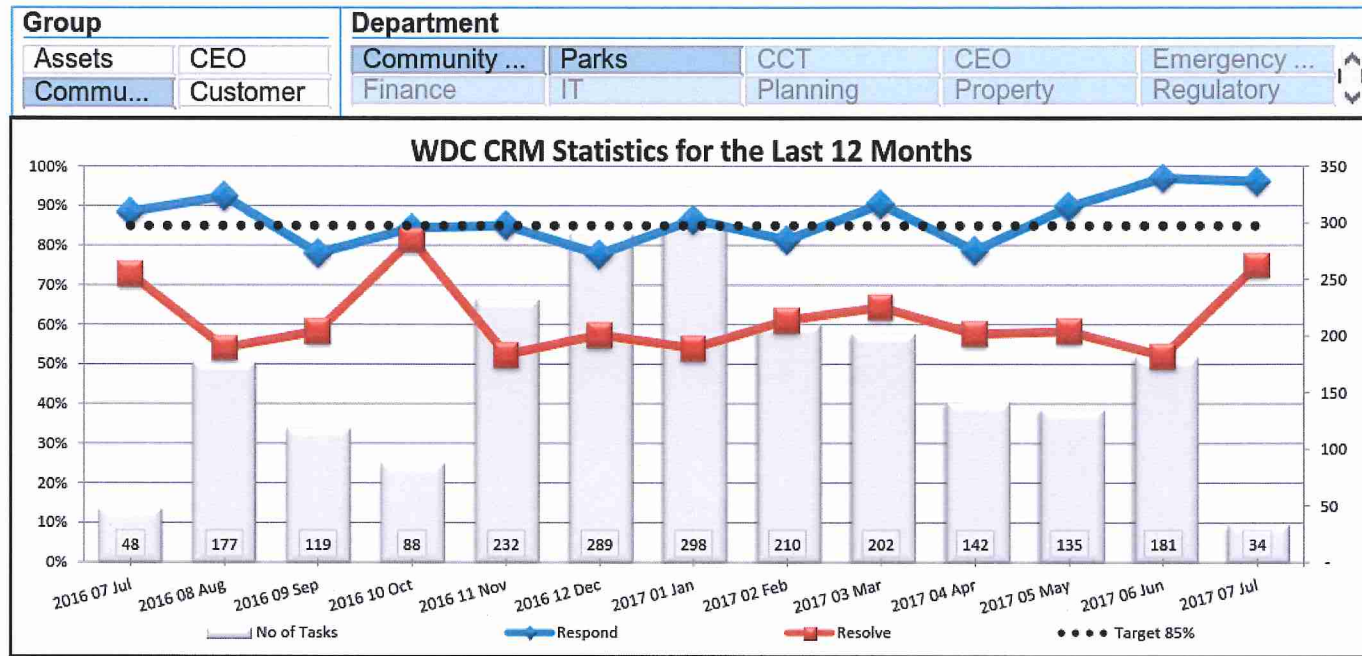
As part of the implementation of a new reporting tool for 'Authority', we will look at how we can separate community customer requests from contractor work instructions for better clarity. Outstanding CRMs are contract maintenance work and instructions incomplete, not incomplete customer enquiries.



Thunes Cloete
Community Services Group Manager

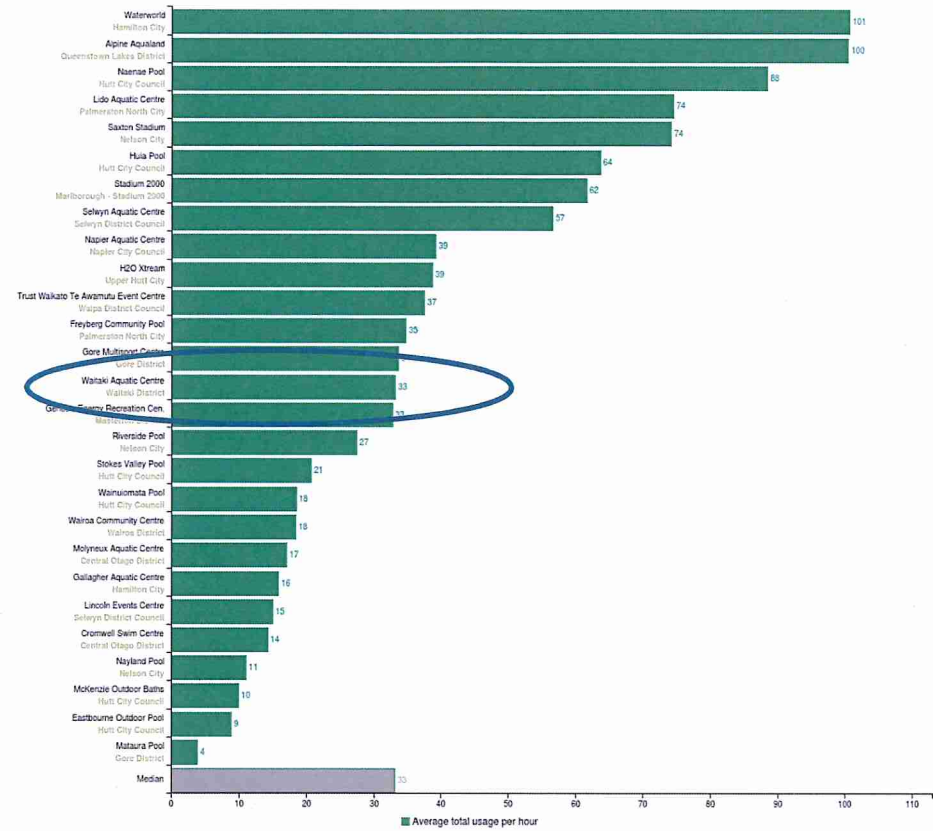
Attachments:

CRM report
Aquatic Centre Benchmarking



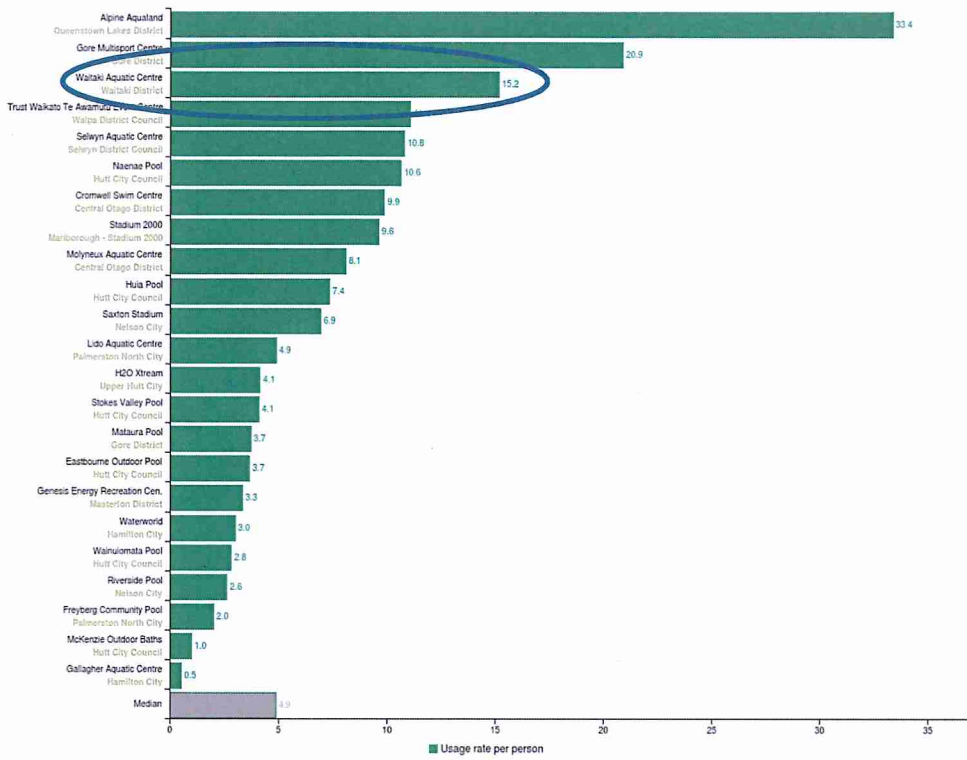
Appendix Three: Aquatic Centre 2015/16 industry benchmark results.

B. Facility Usage
Usage per hour of availability



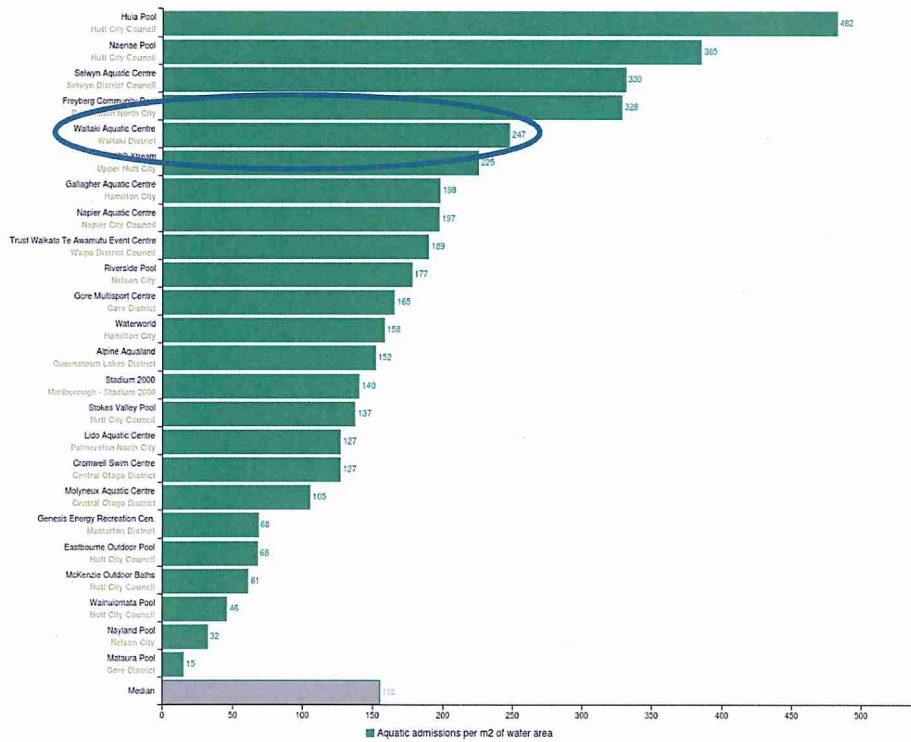
B. Facility Usage

10km catchment usage ratio

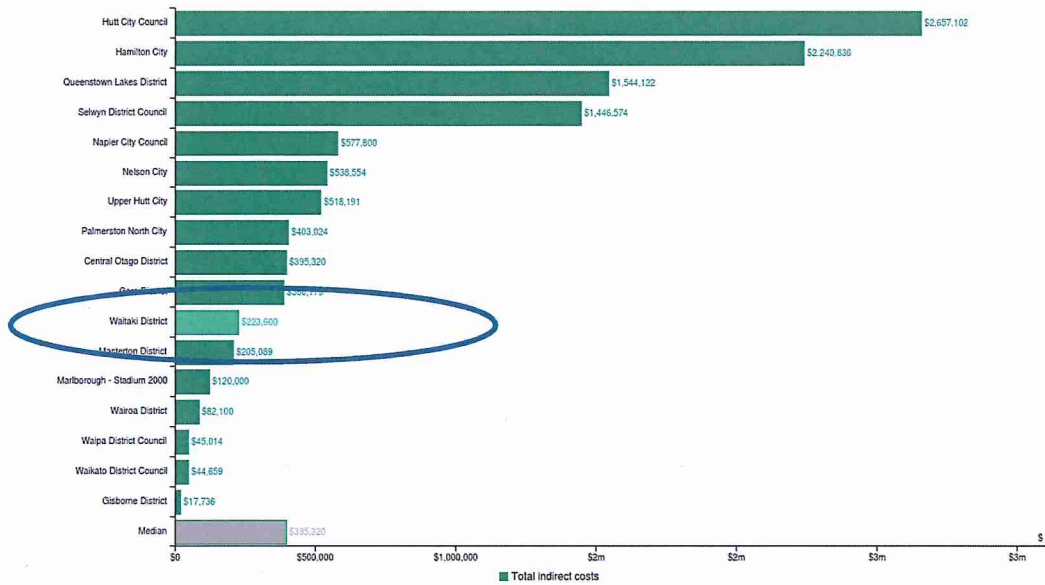


B. Facility Usage

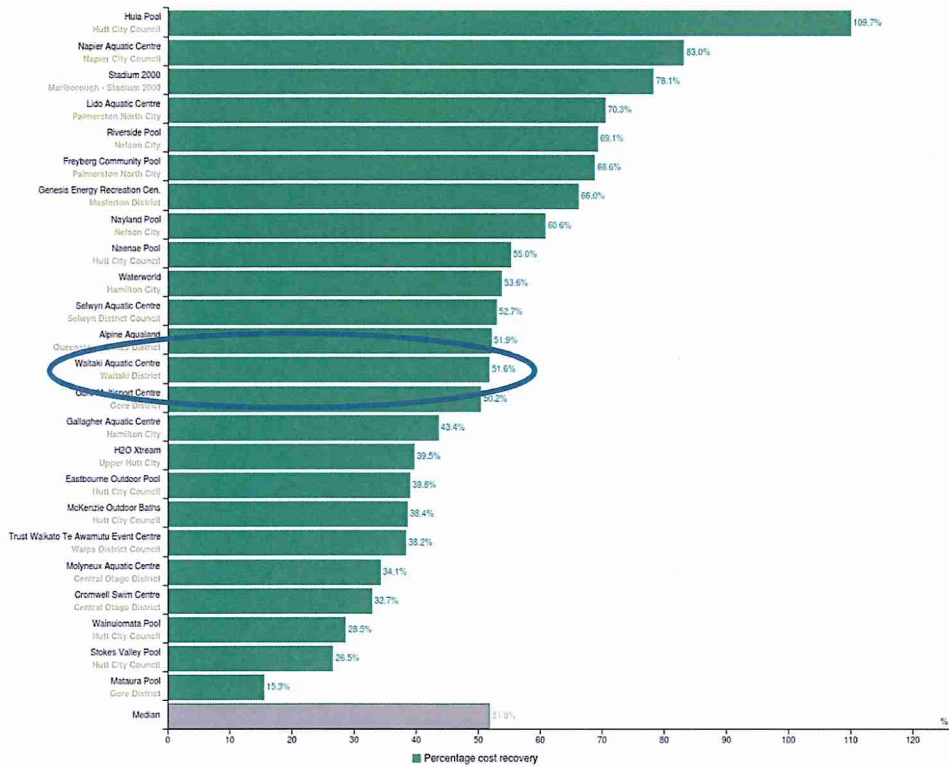
Aquatic admissions by water area m2



A. Corporate and Asset Management
In-direct Management Costs

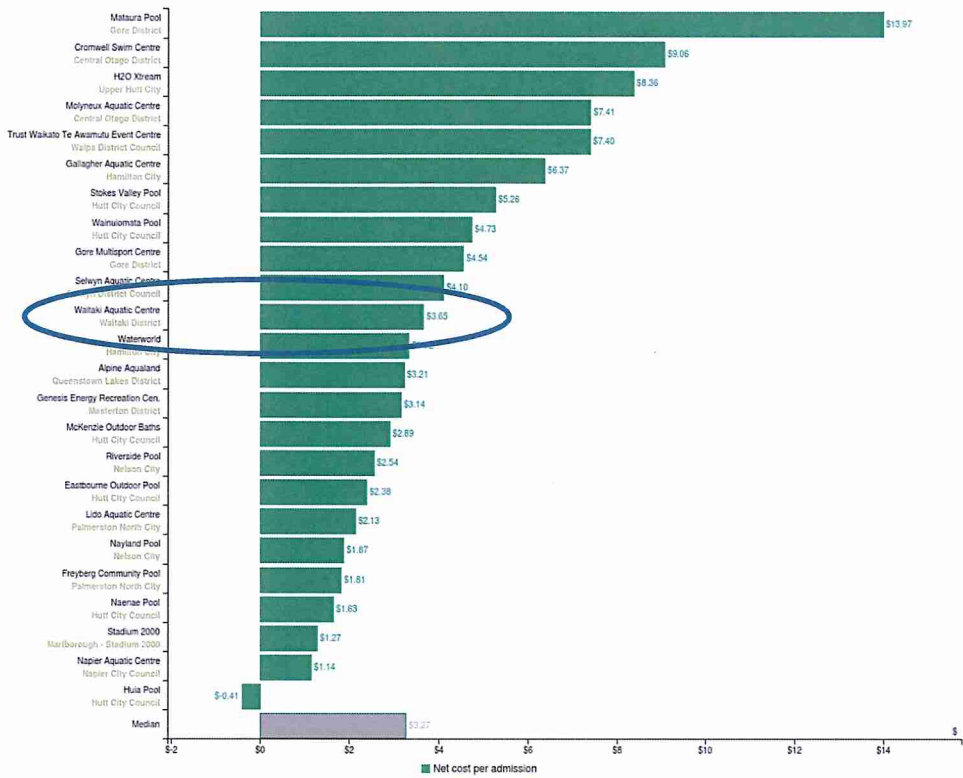


C. Financial
Percentage cost recovery



C. Financial

Net cost per admission



2016/17 Stats (From Waitaki Aquatic Centre records)

