

A Users Guide to

EMERGENCY SERVICES



Civil Defence & Rural Fire

The Waitaki District Council
Emergency Services Unit
Civil Defence and Rural Fire

For ALL Civil Defence Emergencies please call

(03) 433 0300

In the event a Civil Defence Emergency has been declared...

**LISTEN TO YOUR LOCAL RADIO
STATION FOR UPDATES**

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REMEMBER...

Listen to Your Local Radio Station
for Civil Defence Messages and Updates

1 CONTACT NUMBERS AND DETAILS

Civil Defence / Rural Fire

24 hour phone 03 433 0300
Fax 03 434 9701
Office Numbers 03 433 0811 (*unavailable during Emergency*)
03 433 0844 (*unavailable during Emergency*)

Location

The Civil Defence and Rural fire headquarters are located in the rear of the Centennial Building (*Plunket Rooms*), opposite the Police Station, on Severn St.

Personnel

Chris Raine is the Emergency Services Manager

2 WHAT TO DO WHEN AN EMERGENCY IS DECLARED

If you need help, or you can offer help, contact the Customer Services Unit at the Council. They will assist you, or transfer you through to our Civil Defence office.

WDC Customer Services Unit **(03) 433 0300**

**CONTINUE LISTENING TO YOUR LOCAL
RADIO STATION FOR UPDATES**

3 WHAT TO DO IF...

The following is a checklist of actions for you to follow in the event of a Civil Defence Emergency.

EARTHQUAKE

- Stay indoors
- Take Cover
- When the shaking stops
 - *Treat injuries*
 - *Turn off heaters*
 - *Put out fires*
 - *Turn off water, Electricity, gas, & heating oil – at mains*
- Check your neighbours
- Be prepared for aftershocks

STORM

- Stay indoors
- Close Curtains
- Take Shelter
- Partially open a window *on the sheltered side of the house*, to help save the roof from blowing off.
- Tape across large windows

TSUNAMI (Tidal Wave)

- Move inland to high ground
- **DO NOT** go to the beach, river, or streams

FLOODING

- Raise or remove valuables
- Raise or remove weed killers and chemicals
- Avoid rivers, streams, and creeks!

4 CREATING YOUR SURVIVAL KIT

You should prepare and maintain a Survival Kit for the Use in a Civil Defence Emergency.

The **Survival Kit** should contain:

- Canned and Non Perishable food items
- A torch, and spare batteries
- Water – 3 litres/person per day
- Toilet paper, Plastic bags, and a bucket
- BBQ or other means of cooking
- Radio, and spare batteries
- Spare Dry Clothes
- Warm Blanket
- Phone Book (for use with Cell phones)

5 EVACUATION SUPPLIES and PRECAUTIONS

If the Civil Defence Emergency requires an evacuation, you should take with you, the following: items:-

- Essential medicines
- Toilet items
- Baby Needs
- Identification Documents (ie id photos, passport, insurance)
- Radio, torch, and spare batteries
- Extra Clothing and footwear

Before you leave

- Consider your pets
- Turn off Water, gas, electricity, and heating oil (at mains)
- LOCK YOUR PROPERTY

When you reach safety – Listen To Your Radio for updates

6 SECTOR HEADQUARTERS *Muster Areas*

A Sector Post, or Sector Headquarters are places where residents may be relocated to, mustered, fed, organised, and recorded, in times of a civil emergency.

A sector Post, or Sector Headquarter is an outpost command centre. It is used to pass information both to and from the Civil Defence Headquarters.

The following schools will be used as Sector Posts during Civil Defence Emergencies.

- Duntroon School
- Fenwick School
- Hampden School
- Kakanui School
- Kurow Area School
- MacRaes / Moonlite School
- Papakaio School
- Pembroke School
- Valley School
- Weston School

You should use the Sector Post closest to where you are, when a Civil Defence Emergency is declared.

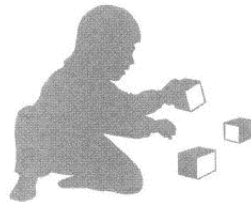
6 SCHOOL and EDUCATION CONTACTS

EDUCATION

School	Phone	Fax	E-mail
Ardgowan	433 1366	433 1377	ardgowan.sch@xtra.co.nz
Duntroon	431 2829	431 2040	bev@duntroon.school.nz
East Otago High.....	03 465 1513	03 465 1605	office@eohs.school.nz
Fenwick.....	434 8209	434 0952	office@fenwick.school.nz
Five Forks	432 4110	432 4110	cateb@fiveforks.school.nz
Glenavy.....	03 689 3856	03 689 2745	glenavy@xtra.co.nz
Hampden	439 4603	439 4605	hampden@xtra.co.nz
Kakanui.....	439 5837	439 5810	office@kakanui.school.nz
Maheno	439 5707	439 5707	murray@maheno.school.nz
Oamaru Intermediate	437 0822	437 2822	office@oamaruint.school.nz
Oamaru North	434 7512	434 0953	office@oamarunorth.school.nz
Omarama	03 438 9815	03 438 9459	omarama.school@xtra.co.nz
Otepopo	439 5527	439 5527	otepopo@actrix.gen.nz
Palmerston.....	03 465 1361	03 465 1377	office@palmerston.school.nz
Papakaio	431 7851	431 7033	principal@papakaio.school.nz
Pembroke.....	437 0931	437 1056	brentg@pembroke.school.nz
St Joseph's	434 8856	434 1010	principal@stjoseph.school.nz
St Kevin's	437 1665	437 2469	college@stkevins.school.nz
Totara.....	434 5940	434 5940	totara-school@xtra.co.nz
Waitaki Boys' High	437 0529	437 1077	verenam@waitakibhs.schoolzone.net.nz
Waitaki Girls' High.....	434 8429	434 6783	gen@waitakigirlshigh.school.nz
Waitaki Valley	03 436 0660	03 436 0990	office@waitakivalley.schoolzone.net.nz
Weston.....	434 5445	434 3392	office@weston.school.nz
Westmount	432 4119	432 4159	

CHILD CARE

Kids Start Waitaki	434 9659
Barnados Early Learning Centre	434 9440
OSCAR (After School Care).....	434 8797
Teddy Bears Early Education Centre ...	434 5960



KINDERGARTENS

	Phone	Facsimile
Casa Nova	437 0250	437 0250
Edna McCulloch	434 8343	434 8343
Holmes	434 6437	434 6437
Oamaru		
Kindergarten Assoc.	434 2422	434 2422



PLAYCENTRES

Oamaru	025 207 3433
Weston	434 0310
Maheno	025 244 6358
Lower Waitaki.....	025 280 6695

PLAYGROUPS

Enfield	434 2030
Five Forks.....	439 5747
Iona	437 1870
Kakanui	439 5150
South Hill.....	434 9822
Parent Centre	437 2888
CLC (North End).....	434 1196

